

**MEETING OF THE LIBRARY ADVISORY BOARD  
CITY OF LA VISTA**

**MINUTES OF MEETING  
November 14, 2024**

Members Present:	Rose Barcal	Cindi Hearn	Huyen-Yen Hoang
	Kim Schmit-Pokorny	Carol Westlund	
Members Absent:	Connie Novacek		

Agenda Item #1: Call to Order

The meeting was called to order at 6:00 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

University of Nebraska Omaha library practicum student, Lily Spangler, and La Vista Police Chief, Mike Schofield, were introduced.

Agenda Item #4: Approval of Minutes of September 12, 2024 Meeting

It was moved by Hoang and seconded by Schmit-Pokorny that the September 12, 2024 minutes be accepted as presented. Board members voting aye: Hearn, Hoang, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: Novacek. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: highlights of programming were given including the Tosca Lee's event in September.
- b. Employee update: The library accepted the resignation of evening/weekend Circulation Assistant Alexis Ficenec in October. Rebecca Steinke has been hired for the position. GED evening instructor Hannah Kasik has given her notice.
- c. Library Meetings were reviewed including a meeting with a BCDM representative concerning the library space utilization study. The next step is obtaining a quote to share with city council for a FY26 budget amendment.
- d. General Library Information included Barcal's attendance at the Central Park ribbon cutting on October 15<sup>th</sup>. Barcal met online with a Newsbank representative concerning marketing. The annual library fair was held November 9<sup>th</sup> with 750 attendees.

Agenda Item #6: Circulation Report

Barcal distributed monthly circulation reports.

Agenda Item #7: Old Business

- a. Area Memberships: Barcal will be in touch with Lauritzen Gardens and Omaha Children's Museum concerning library passes/membership.
- b. Strategic Plan Update 2024. A draft was distributed to the Library Board for feedback and input.

- c. University of Nebraska Omaha Intern: The UNO Intern was introduced to the Board. Sixty hours were committed to the library during the internship and private funding was obtained for wages. Spangler shared her library experience with the board.
- d. Amnesty Month: September. Over six copy-paper boxes of food were donated to Sarpy's food bank: NeighborGood. Six damaged library items were paid for. 134 items were returned rectifying 44 accounts during September (out of a list of 107 accounts).
- e. GED Evening Sessions. The library is promoting evening sessions. The evening position will be advertised for staff replacement.

Agenda Item #8: New Business.

- a. Grant: Natural Resources District Outdoor Classroom Grant: Children's Librarian, Rachel Bachman, submitted a grant for two outdoor spaces. She rec'd notification that the library was awarded \$1,000.
- b. Omaha's Henry Doorly Zoo and Aquarium Ticket Program. The library rec'd 80 tickets. By October 8<sup>th</sup>, all were distributed to library card holders. The next round of tickets will cover December and January.
- c. Library Board Meeting Dates for 2025.
  - a. January 9
  - b. March 13
  - c. May 8
  - d. July 10
  - e. September 11
  - f. November 13

It was moved by Hearn and seconded by Hoang that the minutes be accepted as presented. Board members voting aye: Hearn, Hoang, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: Novacek. Motion carried.

- f. Continuing Education Activities
  - a. Webinar. The webinar entitled NCompass Live: Nebraska Open Meetings Act: 2024 Overview and Update was viewed for fifteen minutes. Discussion was held. Barcal will submit this time to the Nebraska Library Commission for the Board's continuing education requirements.

Agenda Item #9: Comments from the Floor

Barcal thanked Schmit-Pokorny for her service, time, and dedication to the library, community, and specifically to the Library Board.

Agenda Item #10: Comments from the Board

There were no comments from the Board.

Agenda Item #11: Adjournment

There was a motion by Schmit-Pokorny and second by Westlund to adjourn the meeting at 6:54 p.m.

The next meeting is scheduled for January 9<sup>th</sup>, 2025 at 6:00 p.m. at the La Vista Public Library.