

# MEETING OF THE LIBRARY ADVISORY BOARD CITY OF LA VISTA

## MINUTES OF MEETING July 11, 2024

Members Present:      Rose Barcal                      Kim Schmit-Pokorny              Cindi Hearn  
                                 Connie Novacek              Huyen-Yen Hoang  
Members Absent      Carol Westlund

### Agenda Item #1: Call to Order

The meeting was called to order at 6:00 p.m.

### Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

### Agenda Item #3: Introductions

There were no introductions.

### Agenda Item #4: Approval of Minutes of May 9, 2024 Meeting

It was moved by Hoang and seconded by Schmit-Pokorny that the May 9, 2024 minutes be accepted as presented. Board members voting aye: Hearn, Hoang, Novacek and Schmit-Pokorny. Nays: none. Abstain: none. Absent: Westlund. Motion carried.

### Agenda Item #5: Library Director's Report

- a. Library Programs: Highlights of programming were given, and monthly reports distributed.
- b. Employee updates included the accepted resignation of Jim Bothmer. Applications for the part-time Circulation Clerk 1 are being accepted.
- c. Library Meetings were reviewed. The La Vista/Metropolitan Community College Condominium Owners Association Board met in May. The State of Sarpy meeting was attended by the director.
- d. General Library Information included the celebration of three GED graduates. The La Vista Middle School's Select Group of Singers performed on May 16<sup>th</sup>.

### Agenda Item #6: Circulation Report

Barcal distributed monthly circulation reports.

### Agenda Item #7: Old Business

- a. Area Membership. The online management system which would manage memberships and allow patrons online access was purchased. The plan is to have this new feature up and running by July 15<sup>th</sup>.
- b. SID 237. Per the agreement between the SID and the City, the second membership report was mailed to the SID at the beginning of July.
- c. Strategic Plan update 2024. The information has been finalized. The library staff will meet with Rachel Carl, Assistant to the City Administrator in August to discuss how the library can assist in fulfilling the citywide plan.

- d. Summer Programing. The teen intern has been working diligently in the Youth Division. The La Vista Library handed out 650 books to promote literacy during La Vista Days.

Agenda Item #8: New Business

- a. University of Nebraska Omaha Intern. The Library will be hosting a University of Nebraska Omaha intern beginning in August for 60 hours. This internship will be privately funded to support the importance of the library in the community.
- b. Policy Review: Unattended Children. The update included proposing a name change to "Children/Vulnerable Adults Safety". A discussion was held. It was moved by Schmit-Pokorny and seconded by Hoang that the policy be accepted as presented. Board members voting aye: Hearn, Hoang, Novacek and Schmit-Pokorny. Nays: none. Abstain: none. Absent: Westlund. Motion carried.
- c. Policy Review: Collection Development. A discussion was held. Barcal will clarify information for the board.
- d. FY25 and FY26 Library Budget. The library is requesting the following one-time requests; \$600 for a GED wifi printer, \$4,000 for tables and chairs in the makerspace area, and \$7,000 for an interactive Game Table from Academic Mouse for the Youth Division.

Agenda Item #9: Comments from the Floor

There were no comments from the Floor.

Agenda Item #10: Comments from the Board

There were no comments from the Floor.

Agenda Item #11: Adjournment

There was a motion by Hoang and second by Novacek to adjourn the meeting at 6:37 p.m.

The next meeting is scheduled for September 12<sup>th</sup>, 2024 at 6:00 p.m. at the La Vista Public Library, Conference Room #142.