

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
November 14, 2019**

Members Present: Rose Barcal Huyen-Yen Hoang Connie Novacek
Valerie Russell Kim Schmit-Pokorny Carol Westlund

Guests: Justina Workman

Agenda Item #1: Call to Order

The meeting was called to order at 5:30 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

Justina Workman, UNO practicum student, was introduced.

Agenda Item #4: Approval of Minutes of September 12, 2019 Meeting

It was moved by Westlund and seconded by Russell that the September 12, 2019 minutes be accepted as presented. Board members voting aye: Hoang, Novacek, Russell, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: none. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: highlights of programming were given including the back to school scavenger hunt, the Liberty Middle School lunch bunch, and the membership replacement event during September.
- b. Employee updates included Jean Hurst as recipient of the Women of Distinction Award given by Suburban Newspapers.
- c. Library Meetings were reviewed including the city's trail dedication and the 20th celebration of the Library and MCC's Sarpy Center on December 10th at 10 a.m.
- d. General Library Information included the library's participation in MCC's resource fair.

Agenda Item #6: Circulation Report

Barcal distributed the circulation report.

Agenda Item #7: Old Business

- a. Grants
 - i. American Library Association/Dollar General Literacy Foundation: American Dream Literacy Initiative. One final webinar concerning the final report will be viewed by Barcal. The final report is due at the end of the month.
 - ii. Nebraska Library Commission: Library Innovation Studios. La Vista Public Library was named as a recipient of the Library Innovation Studios. The library will host 15 different stations March through August of 2020. Stations include a CNC router, laser cutter, vinyl cutter, heat press, and embroidery/sewing machine. Kits include a

camera/video green screen, audio and music, Arduino & Sparkfun starter kit, Lego Mindstorms, button maker, soldering kit, laminator, and a Makey Makey kit. There will also be an iron & steamer, glue gun, label maker, metal punch, and a CorelDraw laptop. Barcal attended a two-day training session in Lincoln at the Nebraska Library Commission. Another training will take place in February for multiple staff members as well as available volunteers.

- iii. WGF Inc.: Coding and Robotics. Sessions continue.
- b. Library Accreditation. The library has met all requirements for accreditation. This accreditation expires September 30, 2022.
- c. Nebraska Library Association's Session as Board Continuing Education. Barcal inquired with the Nebraska Library Commission (NLC) concerning the Nebraska Library Association's conference sessions as continuing education (CE) for the library board. The sessions do count towards board CE. Barcal will inquire with the NLC to verify Hoang's sessions are applied to the board's accreditation. Russell asked if the training for the Library Innovation Studios will apply towards board accreditation. Barcal will verify.

Agenda Item #8: New Business

- a. UNO Practicum Student. The practicum student will complete her session by the end of November, providing 80 hours, 20 hours above the required 60.
- b. MCC Workstudy Student. A Metropolitan Community College (MCC) workstudy student has been working at the library. Projects include assisting with paperwork and filing as well as a photo project for the 20th year celebration. If eligible, this student will return during the next session.
- c. Self-Checkout Machine. The machine's arrival coincided with September's "library membership" month. To celebrate both events, the library offered replacement cards during the month of September as the new machine will not read the old membership cards. Seventy-nine patrons took advantage of this event. Demonstrations of the machine were also given.
- d. Active Duty Military Membership: discussion. Barcal received an email inquiring about library memberships for active duty military as Omaha and Bellevue do. After an online discussion with this person, this issue is being presented to the board for discussion. Barcal distributed a report of area public libraries: Bellevue offers active duty military and dependents, Gretna offers military veterans (active, veterans, and retirees), La Vista does not currently offer military memberships, Omaha and Ralston offer active duty military, Papillion does not offer military memberships, and Springfield does if the children are in their school district. Additional information was requested from the board including the number of non-resident cards currently issued, how Bellevue handles their memberships (details about the program), and a discussion with Papillion. Barcal will report at the next meeting. The fact that a military membership would follow the city's initiative to support the military community as shown in events during Salute to Summer.
- e. Policy Review: Circulation. The board had additional edits for the policy. Barcal will include the edits and bring the policy back for final approval at the next board meeting.
- f. Grants:
 - i. La Vista Community Foundation: iPads for Here and on the Go! Staff member, Jessy Colabello, submitted a grant to obtain iPads for programming both inhouse and for outreach programming including the Think-Make-Create trailer. The request was for \$2,500. Colabello was informed this week the whole amount was awarded.
 - ii. Three Rivers Library System: Continuing Education Scholarship. Staff member, Ashley Wemhoff, submitted a grant to obtain funding to attend the Young Adult Librarian Services Association's Conference. \$640 was requested. \$500 was awarded to pay for registration and assist with travel expenses.

g. Library Board Meeting Dates for 2020:

- i. January 9
- ii. March 12
- iii. May 14
- iv. July 9
- v. September 10
- vi. November 12

It was moved by Hoang and seconded by Novacek to accept the library board meeting dates for 2020 as presented. Board members voting aye: Hoang, Novacek, Russell, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: none. Motion carried.

Agenda Item #9: Comments from the Floor

Workman thanked the library board and the library for working with her during the practicum.

Agenda Item #10: Comments from the Board

There were no comments from the Board.

There was a motion by Westlund and second by Russell to adjourn the meeting at 6:37 p.m.

The next meeting is scheduled for January 9th, 2020 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.