

MEETING OF THE LIBRARY ADVISORY BOARD CITY OF LA VISTA

MINUTES OF MEETING March 8, 2018

Members Present: Rose Barcal Huyen-Yen Hoang Connie Novacek
 Valerie Russell Kim Schmit-Pokorny

Member Absent: Carol Westlund

Agenda Item #1: Call to Order

The meeting was called to order at 5:32 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

There were no introductions made.

Agenda Item #4: Approval of Minutes of November 2, 2017 Meeting

It was moved by Hoang and seconded by Schmit-Pokorny that the November 2, 2017 minutes be accepted as presented. Board members voting aye: Hoang, Novacek, Russell, and Schmit-Pokorny. Nays: none. Abstain: none. Absent: Westlund. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: an overview of adult, teen, tween, and children's programs was given.
- b. Employee updates included the accepted resignations of Jan Bolte and Jennifer Goss. The hiring process has started for both positions.
- c. Library Meetings were reviewed including discussion of the author event: Craig Johnson in August of 2018.
- d. General Library Information included the new database: Cloud Library for electronic books. .

Agenda Item #6: Circulation Report

Barcal distributed the circulation report. The report was discussed and accepted.

Agenda Item #7: Old Business

- a. Current and future grants were reviewed:
 - i. Tween and Teen BUILD Collective through the Loleta D. Fyan Grant from the America Library Association. Programming and planning continue. The second half of the grant funds, \$2,500, was released. The library has purchased new items.
 - ii. La Vista Community Foundation: Science and Math. The library's request for funding for additional science and math programming was accepted. After meeting with representatives from the La Vista Keno Foundation, it was determined a partnership would be beneficial. The library partnered with After School Bells who have created nine Think – Make – Create (TMC) Trailers and distributed them to rural areas in Nebraska. La Vista is the first public library to be a recipient. The

- trailer will allow the library to have more effective math and science programming by enabling staff to have a wide variety of supplies available, housed in and transported by the 12 foot by 7 foot trailer. The library took possession on March 7th during a dedication event at the library.
- iii. Three Rivers Library System: NLA Conference Assistance. Staff member Jean Hurst attended the annual Nebraska Library Association conference in Kearney. The awarded \$250 went to registration and travel.
 - iv. Youth Grant for Excellence: 2017: Movers & Shakers. Programming has been scheduled and accomplished. Additional programs are underway.
- b. City Comprehensive Plan. City staff are working on a draft of the plan.
 - c. Continuing Education Activities:
 - i. Short Takes Video. There is a series of videos available through the American Library Association. The video "Board Meetings" will be viewed after the meeting in the event people need to leave.
 - ii. Discussion (15 minutes). Discussion will be held after the viewing.
 - d. Policy Review: Emergency and Safety Issues. Barcal is seeking input from the police department about the extent of information to be provided in the policy.

Agenda Item #8: New Business

- a. President and Secretary Positions 2018. Thanks goes to Russell for serving as president and Hoang for serving as secretary. Their time and energies are appreciated. Elections for the 2018 offices of president and secretary were held: Hoang made a motion and seconded by Russell to close nominations and a unanimous ballot cast for Novacek as President and Schmit-Pokorny as Secretary. Board members voting aye: Hoang, Novacek, Russell, and Schmit-Pokorny. Nays: none. Abstain: none. Absent: Westlund. Motion carried.
- b. Amnesty Weeks 2018. The Mayor's Youth Council will be holding a food drive for the local high schools' Backpack Buddies Program. Hoang asked about a possible "Read away your fines" program during the summer months.
- c. Inventory 2018. The initial report was distributed for the 2018 inventory. An update will be given at a later board meeting.
- d. State Report FY17. The state report was submitted. Mitch Beaumont will be working on a report for the library to distribute.

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

Hoang inquired about the possibility of checking out board games at the library. The city council has approved the overdue fee for board games. Once an assistant to the assistant director has been hired, the games will be added to the collection.

There was a motion by Novacek and second by Russell to adjourn the meeting at 6:20 p.m.

The next meeting is scheduled for May 10th, 2018 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.