

ITEM G

**CITY OF LA VISTA  
MAYOR AND CITY COUNCIL REPORT  
DECEMBER 20, 2016 AGENDA**

| <b>Subject:</b>                               | <b>Type:</b>                              | <b>Submitted By:</b>                           |
|---|---|--|
| AUTHORIZATION TO PURCHASE<br>OFFICE FURNITURE | ◆ RESOLUTION<br>ORDINANCE<br>RECEIVE/FILE | ANN BIRCH<br>COMMUNITY DEVELOPMENT<br>DIRECTOR |

**SYNOPSIS**

A resolution has been prepared authorizing the purchase of office furniture for the new Community Development office in the amount of \$24,902.56.

**FISCAL IMPACT**

The FY 17 Community Development budget provides funding for this purchase.

**RECOMMENDATION**

Approve.

**BACKGROUND**

The furniture is being purchased from AOI in order to match furniture purchased previously which is being moved to the new Community Development office location.

## **RESOLUTION NO. 16-173**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE PURCHASE OF OFFICE FURNITURE FOR THE NEW COMMUNITY DEVELOPMENT OFFICE FROM AOI, OMAHA, NEBRASKA IN AN AMOUNT NOT TO EXCEED \$24,902.56.

WHEREAS, the Mayor and City Council have determined it is necessary to purchase office furniture for the new Community Development office; and

WHEREAS, the FY 17 Community Development budget provides funding for the proposed purchase; and

WHEREAS, AOI can provide the furniture to match furniture purchased previously which is being moved to the new Community Development office; and

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, hereby authorize the purchase of office furniture for the new Community Development office from AOI, Omaha, Nebraska in an amount not to exceed \$24,902.56.

PASSED AND APPROVED THIS 20TH DAY OF DECEMBER, 2016.

CITY OF LA VISTA

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Douglas Kindig, Mayor

ATTEST:

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Mandy Garrod, CMC  
Deputy City Clerk



## Furniture Proposal

AOI Omaha  
 8801 South 137th Circle  
 Omaha, NE 68138  
 Phone: 402-896-5520  
 Fax: 402-896-9445

|                    |                |
|--------------------|----------------|
| Quote Number       | 8322           |
| Project Number     |                |
| Date               | 12/13/2016     |
| Customer PO Number |                |
| Customer Account   | CITYLA         |
| Account Manager    | Brett Anderson |
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B City of LaVista  
 8116 Park View Blvd  
 LaVista, NE 68128

ATTN: Ann Birch  
 Phone: 402-593-6404

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 ATTN: Ann Birch  
 Phone: 402-593-6404  
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| Line | Quantity     | Description  | Unit Price | Extended Amount |
|------|--------------|--|------------|-----------------|
| 1    | 1.00<br>Each | Global<br>Z48168BE~~~ZTOP-ASN-C3~~ZBASE-ASN-BRC~~~<br>48'd x 168" w x 30'h, Boat Shaped Boardroom Table, Top is 2 P<br>~:(STD) Thermally Fused Laminate, High Performance (1" Thick)<br>~ZTOP:Zira Top Finishes<br>ASN:1-Asian Night<br>C3:F-1.5" Top, 3mm Edge<br>~ZBASE:Zira Laminate Outer Base Finishes<br>ASN:2-Asian Night<br>BRC:M-Brushed Cobalt, Inner Base Trim<br>~:Grommet/Electrical Not Required - Left Position<br>~:Grommet/Electrical Not Required - Center Position<br>~:Grommet/Electrical Not Required - Right Position<br>~:Grommet/Electrical Not Required - Custom Grommet Location | 2,734.23   | 2,734.23        |
| 2    | 1.00<br>Each | Herman Miller<br>FV696.43<br>+Stiffener, 43 1/4W   | 25.20      | 25.20           |
| 3    | 4.00<br>Each | Herman Miller<br>FV696.67<br>+Stiffener, 66 3/4W   | 25.20      | 100.80          |
| 4    | 2.00<br>Each | Herman Miller<br>FV696.71<br>+Stiffener, 71 1/2W   | 25.20      | 50.40           |
| 5    | 6.00<br>Each | Herman Miller<br>FV696.81<br>+Stiffener, 80 7/8W   | 25.20      | 151.20          |
| 6    | 1.00<br>Each | Herman Miller<br>FV2E2.S30FL--WN<br>+Closed Support Leg, for Sq-Edge Surface, 30"D, Fxd Hght, Lam<br>WN:+warm grey neutral   | 103.32     | 103.32          |
| 7    | 1.00<br>Each | Herman Miller<br>FTS10.2460LS--LBQ<br>+Rectangular Surface, Sq-Edge, Lam Top/Thermo Edge, 24D 60W,<br>LBQ:+white twill   | 107.64     | 107.64          |
| 8    | 1.00<br>Each | Herman Miller<br>FTS10.2484LS--LBQ   | 173.88     | 173.88          |



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|----|---------------|---|--------|----------|
| 9  | 1.00<br>Each  | Herman Miller<br>FTS10.2484LS--LBQ<br>+Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 84W,<br>LBQ:+white twill   | 173.88 | 173.88   |
| 10 | 2.00<br>Each  | Herman Miller<br>FTS10.2496LS--LBQ<br>+Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 96W,<br>LBQ:+white twill   | 176.40 | 352.80   |
| 11 | 1.00<br>Each  | Herman Miller<br>FTS10.3684LS--LBQ<br>@Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 36D 84W,<br>LBQ:+white twill   | 237.96 | 237.96   |
| 12 | 14.00<br>Each | Herman Miller<br>SA639701-----<br>Purchased Leg<br>:Effectivity Date: 4/15/2016 - 4/15/2017<br>:Order Qty 1+, Unit List \$174.00<br>:Standard Product Reference:SUPPORT LEG<br>:Modified Product Reference:SUPPORT LEG<br>:Deviation:Type - Height<br>:Type:**:Gibraltar #2000 2" diameter straight leg<br>:Height:**:Legs to be dimensioned to bring 1-1/4" thick top t<br>:Paint/Steel Type:SS:smooth paint on smooth steel<br>:Surface Finish:MS:metallic silver<br>:Caster/Glide:G:glide<br>:Hardware:Attaching screws are NOT included.<br>:Qty:1:Quantity of legs in this kit = 1 Leg<br>:Leg/Base visual:To view the details of this leg go to www.gi<br>:Note product line:Product is under the ZZ Thrive discount<br>:Note::leg height to match LW200.363 lateral or comparable 39 | 88.74  | 1,242.36 |
| 13 | 12.00<br>Each | Herman Miller<br>FV689,P--MS<br>+Support Leg,Post<br>MS:+metallic silver  | 57.60  | 691.20   |
| 14 | 7.00<br>Each  | Herman Miller<br>1B2JK7--231<br>+Lock Plug and Key,Chrome UM Series<br>231:+key number 231  | 0.00   | 0.00     |
| 15 | 6.00<br>Each  | Herman Miller<br>1B2JK7--232<br>+Lock Plug and Key,Chrome UM Series<br>232:+key number 232  | 0.00   | 0.00     |
| 16 | 4.00<br>Each  | Herman Miller<br>1B2JK7--227  | 0.00   | 0.00     |



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|----|--------------|---|--------|----------|
| 17 | 2.00<br>Each | Herman Miller<br>LTPL-07240-76<br>@Tu File Top, Lam Top/ThermoPlastic Edge 72W 40D<br>76:@light brown walnut  | 412.80 | 825.60   |
| 18 | 1.00<br>Each | Herman Miller<br>OA300,16LP--91-MS<br>+Swoop Work Table Lam,Exposed Plywood Edge, 16" dia<br>91:+white<br>MS:+metallic silver   | 222.30 | 222.30   |
| 19 | 1.00<br>Each | Herman Miller<br>DT1CS.36LX--LBQ-MS-57<br>+Everywhere Round Table,Squared Edge,Lam,4-Column Base 36Dia<br>LBQ:+white twill<br>MS:+metallic silver<br>57:+glides   | 453.72 | 453.72   |
| 20 | 4.00<br>Each | Herman Miller<br>WC410P--MS-TRQ-YX-SY<br>+Caper Stacking Chair, Molded Seat, Fixed Arms<br>MS:+metallic silver<br>TRQ:+turquoise<br>YX:+Floor Saver Glide insert, hard floors only<br>SY:+silver grey   | 172.29 | 689.16   |
| 21 | 3.00<br>Each | Herman Miller<br>WC743010P--BK-BK-YX-BK<br>@Caper Stacking Stool, 4-Leg Base Bar Hgt Range, Molded Seat<br>BK:@black<br>BK:+black<br>YX:@Floor Saver Glide insert, hard floors only<br>BK:+black  | 258.91 | 776.73   |
| 22 | 1.00<br>Each | Herman Miller<br>LW200.303--XS-WN-KC-CB-2R<br>+Lat File,W-Pull Freestd 3 Dwr 30W<br>XS:+textured paint on smooth steel<br>WN:+warm grey neutral<br>KC:+keyed differently, chrome<br>CB:+counterweight (recommended)<br>2R:+side-to-side filing rail | 437.38 | 437.38   |
| 23 | 9.00<br>Each | Herman Miller<br>LW200.363--XS-WN-KA-CB-2R<br>+Lat File,W-Pull Freestd 3 Dwr 36W<br>XS:+textured paint on smooth steel<br>WN:+warm grey neutral<br>KA:+keyed alike<br>CB:+counterweight (recommended)   | 497.80 | 4,480.20 |



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|----|---------------|--|--------|----------|
| 24 | 7.00<br>Each  | 2R:+side-to-side filing rail<br>Herman Miller<br>LW200.364-XS-WN-KC-CB-2R<br>+Lat File,W-Pull Freestd 4 Dwr 36W<br>XS:+textured paint on smooth steel<br>WN:+warm grey neutral<br>KC:+keyed differently, chrome<br>CB:+counterweight (recommended)<br>2R:+side-to-side filing rail   | 604.20 | 4,229.40 |
| 25 | 2.00<br>Each  | Herman Miller<br>LW100.20BBF--SR-XS-WN-KC-2F-3M<br>+Ped W-Pull,Freestd 20D B/B/F<br>SR:+3/4-extension roller slides on box drawer, full-extension b<br>XS:+textured paint on smooth steel<br>WN:+warm grey neutral<br>KC:+keyed differently, chrome<br>2F:+raised height<br>3M:+drawer divider in one box drawer, pencil tray in one box dr                | 216.60 | 433.20   |
| 26 | 2.00<br>Each  | Herman Miller<br>LW100.20FF--SB-XS-WN-KC-2F-NN<br>+Ped W-Pull,Freestd 20D F/F<br>SB:+full-extension ball-bearing<br>XS:+textured paint on smooth steel<br>WN:+warm grey neutral<br>KC:+keyed differently, chrome<br>2F:+raised height<br>NN:+none  | 190.00 | 380.00   |
| 27 | 2.00<br>Each  | Sit On It Seating<br>5652B1,A130-MC30-FABRIC-FG2-POP-SMOKEY-~~~G5~~<br>Focus, Side Chair, Mesh Back, Silver Frame, A130 Arm<br>MC30:Aqua Mesh<br>FABRIC:Fabric Grade Selections<br>FG2:Fabric Grade 2<br>POP:Pop Standard Color Selection<br>SMOKEY:Pop Smokey<br>~:No Selection<br>~:No Ganging Bracket Upgrade<br>G5:Standard Glide<br>~:No Cart Upgrade | 207.00 | 414.00   |
| 28 | 12.00<br>Each | Sit On It Seating<br>2723T,A140,B1--FC13-B21-C16-S0-MC30-FABRIC-GRD 2-POP-<br>SMOKEY-~~~KD<br>Amplify, Highback, Mesh Back, Swivel Tilt Cntrl, Fixed Arms<br>FC13:Fog Frame<br>B21:Fog Base<br>C16:Standard, Soft floor casters<br>S0:Standard Cylinder Height   | 305.50 | 3,666.00 |



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MC30:Aqua Mesh Color  
FABRIC:Fabric Grade Selections  
GRD 2:Fabric Grade 2  
POP:Pop Standard Color Selection  
SMOKEY:Pop Smokey  
~:No Selection  
~:No Selection  
KD:Knocked Down

29 1.00 D&I-AOI Installation 1,200.00 1,200.00  
Each LABOR  
Delivery and Installation of  
new product

30 1.00 D&I-AOI Installation 550.00 550.00  
Each LABOR  
Move existing Planning Department  
furniture to new location

Order Sub-Total : \$24,902.56  
**TOTAL ORDER :** \$24,902.56

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED

THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE

PRICING EXPIRES 30 DAYS FROM QUOTE DATE

**All orders are subject to AOI Terms and Conditions.**

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Customer Signature

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Date

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Name



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### Terms And Conditions

- Standard payment terms are Net 10 days from invoice. A 50% deposit is required on all orders.
- A 3% convenience fee will be added to invoice if a credit card is used. Credit cards will be charged in full at time of order.
- Products are made to order. AOI Corporation offers no return or restocking programs. Products may be returned only with prior written approval of AOI Corporation and the product manufacturer.
- Client changes submitted after final plan approval, and resulting in additional work, will be billed at our hourly rate, or through a mutually agreed upon addendum to the contract.
- All labor estimates have been based on AOI Corporation having clear access and use of receiving docks for product deliveries. The receiving area should be free and clear of other trades and products to prevent any delays.
- AOI Corporation will have scheduled elevator access for transporting product within the building.
- Each area in which furniture will be installed, will be substantially free and clear of other trades allowing us to stage and build product according to plan.
- Storage fees will be assessed when delays require AOI Corporation to warehouse product thirty 30 days past the scheduled installation date.
- Labor fees will be assessed when delivery address changes from the client site to an alternative receiving location.
- AOI Corporation will accept installation change requests from authorized client representatives only. Any agreed upon changes will be billed on an hourly basis, and invoiced monthly.
- Unless otherwise stated, all quoted installation work to be performed during normal business, Monday through Friday.
- Construction flaws effecting furniture installation will be reviewed as they are encountered.
- AOI Corporation is responsible for general cleaning of workstations following installation. This does not include excessive construction debris (i.e. drywall dust) resulting from construction work still in progress in the build areas.
- AOI Corporation is not responsible for product damage resulting from deliveries received directly by client representatives. AOI does not file freight claims on products drop shipped to a customer location.
- AOI may charge, and the Customer shall pay, taxes which AOI is required to collect and remit by law in connection with any sale. Customer shall pay unless AOI has received, in advance of the initial delivery, sufficient written documentation from Customer establishing exemption from such tax(es).
- Pricing expires 30 days from proposal date.
- All designs, plans, drawings, specifications, samples, and the contents there in regarding this sale shall remain the property of AOI, and may not be used, reproduced or distributed without express written permission of AOI

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Customer Signature

Date

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Name