

CITY OF LA VISTA
MAYOR AND CITY COUNCIL
JANUARY 17, 2017 AGENDA

Subject:	Type:	Submitted By:
PROFESSIONAL SERVICES AGREEMENT(S) — PUBLIC INFRASTRUCTURE PROJECTS	◆ RESOLUTION ORDINANCE RECEIVE/FILE	JOHN KOTTMANN CITY ENGINEER

SYNOPSIS

A resolution has been prepared authorizing a preliminary joint Agreement with HDR, Inc. (HDR) to provide project management services for the City and La Vista Community Development Agency. The resolution would also authorize staff to negotiate a detailed scope of work and terms of an agreement to be brought back to the City Council for consideration.

FISCAL IMPACT

The FY17/18 biennial budget provides funding for multiple potential public infrastructure improvements and associated services.

RECOMMENDATION

Approval of short term agreement in an amount not to exceed \$25,000 and authorization to negotiate a comprehensive scope of services and related agreement with HDR.

BACKGROUND

The City Council authorized a Request for Qualifications for project management services on November 15, 2016. The City Engineer solicited a Request for Qualifications. Six firms submitted their qualifications. These submittals were reviewed and three of the six firms were interviewed. After the initial interviews, two firms were brought back for additional questions and discussion.

HDR, Inc. was determined to be the company that most closely meets the City's needs. As such, it is recommended that staff be authorized to negotiate a scope of services and terms of an agreement with HDR to provide project management services. Due to applicable time considerations, there is a need to authorize a preliminary agreement and proceed with a limited amount of services on an hourly basis at a cost not to exceed \$25,000. While these initial services are underway, a detailed scope of work and terms of an agreement will be negotiated. The finalized agreement will be brought back to the Council for approval. A separate agenda item will be considered for Agency approval in connection with such services to be provided on behalf of Agency. The City would directly pay for all work for the City or Agency.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA APPROVING A JOINT PROFESSIONAL SERVICES AGREEMENT WITH HDR, INC. TO PROVIDE PROJECT MANAGEMENT SERVICES FOR THE CITY OF LA VISTA AND THE LA VISTA COMMUNITY DEVELOPMENT AGENCY IN AN AMOUNT NOT TO EXCEED \$25,000.00 AND AUTHORIZING STAFF TO NEGOTIATE A DETAILED SCOPE OF WORK AND TERMS OF AN AGREEMENT.

WHEREAS, the Mayor and City Council of the City of La Vista Nebraska have determined professional project management services are necessary; and

WHEREAS, the City Council on behalf of the City of La Vista desires to approve and enter with the Agency an Agreement for Project Management Services.

WHEREAS, The FY17/18 Biennial Budget contains funding for the proposed expense; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the City Administrator secure Council approval prior to authorizing any expenditure over \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of the City of La Vista, Nebraska, do hereby approve and enter into a joint professional services agreement with HDR, Inc. to provide project management services for the City and the La Vista Community Development Agency in an amount not to exceed \$25,000.00 and authorize staff to negotiate a detailed scope of work and terms of an agreement.

PASSED AND APPROVED THIS 17TH DAY OF JANUARY, 2017.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk