

City of La Vista, Nebraska

List of Officials

Elected Officials

Mayor Douglas Kindig

City Council Ward 1	Kim Thomas
City Council Ward 1	Mike Crawford
City Council Ward 2	Ron Sheehan
City Council Ward 2	Terrilyn Quick
City Council Ward 3	Deb Hale
City Council Ward 3	Alan Ronan
City Council Ward 4	Jim Frederick
City Council Ward 4	Kelly Sell

Management Team

City Administrator	Brenda Gunn
Assistant City Administrator/Director of Community Services	Rita Ramirez
Director of Administrative Services	Kevin Pokorny
Police Chief/Director of Public Safety	Bob Lausten
Director of Public Works	Joe Soucie
Finance Director	Cindy Miserez
City Clerk	Pam Buethe
Community Development Director	Ann Birch
Library Director	Rose Barcal
Recreation Director	Scott Stopak
City Engineer	John Kottmann
Human Resources Manager	Mandy Garrod

Involved in Budget Planning

Deputy Director of Public Works	Jeff Calentine
Assistant Recreation Director	David Karlson
Assistant Library Director	Jodi Norton
Police Captain	D.J. Barcal
Police Captain	Bryan Waugh
Police Captain	Jeremy Kinsey
Park Superintendent	Brian Lukasiewicz
Sewer Foreman	Terry Foster
Park Foreman	Jeff Thornburg
Building Technician	Jeff Siebels
Community Relations Coordinator	Mitch Beaumont
City Planner	Chris Solberg
Chief Building Official	Jeff Sinnett

The City of La Vista

is dedicated to providing exceptional municipal services
with the highest level of integrity, professionalism and excellence.



We will be responsible for our decisions and actions
as stewards of the financial, informational, physical, environmental
and human resources entrusted to us.



We will maintain high ethical standards
in our personal and professional conduct.



We are committed to providing high quality public service to the citizens
through communication, teamwork, professionalism,
dedication to duty, courtesy and respect.

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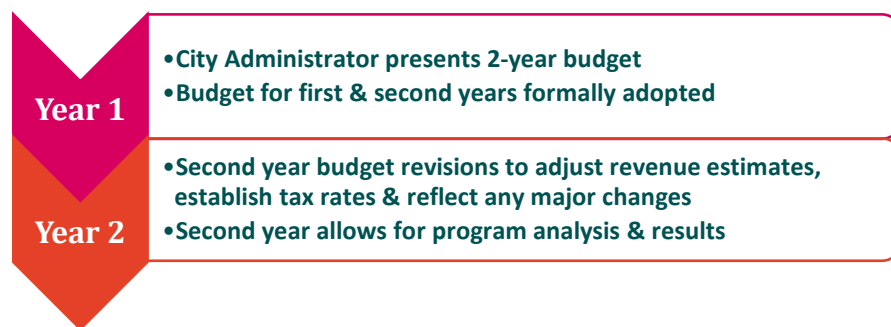
Transmittal Letter

October 1, 2016

Honorable Mayor Kindig and Members of the City Council:

On behalf of the Leadership Team I am pleased to present the FY17/FY18 municipal budget and FY17 – FY21 Capital Improvement Program as approved by the City Council on September 6, 2016. This is the City's first biennial budget which is anticipated to provide for better long-range planning and enhanced program analysis.

The initial process for developing the biennial budget is outlined in the chart below. It is expected that the process will continue to evolve so as to include factors such as results from the Mayor & City Council's annual strategic planning and goal setting, performance measurements and citizen engagement.



The FY17/FY18 budget identifies spending plans that provide for core services and addresses the City Council's Strategic Plan & Goals which include:

- *Pursue revitalization of the 84th Street corridor & other economic development opportunities*
- *Provide for planned, fiscally responsible expansion of the City's boundaries*
- *Maintain quality of older residential neighborhoods*
- *Enhance La Vista's identity & raise awareness of the City's many qualities*
- *Improve and expand the City's quality of life amenities for residents and visitors*
- *Pursue action that enables the City to be more proactive on legislative issues & other areas of common interest*
- *Adopt and implement standards of excellence for the administration of City services*
- *Insure efficient, effective investment in technology to enhance service delivery*

The budget emphasizes a financially sound, high-performing City organization that provides service value and responsible growth and revitalization, while maintaining La Vista's hometown feel.

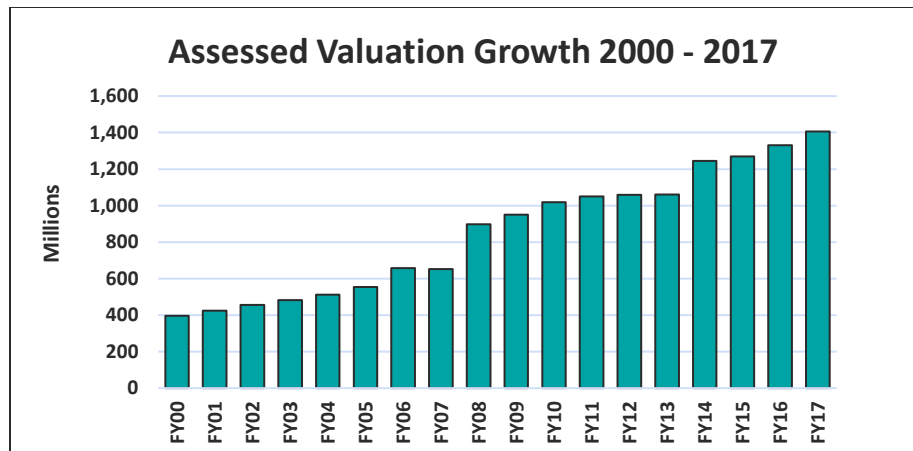
Similar to prior years, the budget is planned to meet the existing and emerging needs of the City. We have taken a strategic approach to balancing the need to deliver essential services to a growing community while maintaining financial flexibility to support new opportunities. The proposed City Centre mixed use redevelopment project, public infrastructure projects including the transformation of the golf course into a central recreational area, and public infrastructure projects in the Southport area are destined to revitalize and enhance the quality of life of our citizens.

The City of La Vista is financially solid with projected 42% overall reserve. Over the years, through sound fiscal management, the City has positioned itself well to handle growth, create a positive atmosphere for economic development and provide flexibility on budgetary issues. The City also boasts an overall bond rating from Moody's of Aa3, upgraded from A1.

About La Vista

La Vista has experienced nearly a 54% population increase since 2000 and provides municipal services to over 18,000 residents. As a rapidly growing City in the highest growth area of the State, La Vista continues to address challenges related to rapid growth and the desire to provide high quality and efficient public services.

Continued improvement in the overall economy is evidenced via increasing property values are highlighted in the chart on the following page. The increase in valuation for FY17 is up about 6% from \$1,331,138,549 in FY16 to \$1,410,681,076 in FY17. This is important as property taxes are a primary funding source for both the General Fund and Debt Service Fund and account for approximately 39% of the City's total revenues. The revenue generated by one cent of property valuation in FY17 is \$141,068.



Key Budget Assumptions

Each year a long-range financial forecast is prepared that reflects numerous assumptions related to revenues and expenditures. This provides a reasonable starting point for estimating the long-term status of the various funds. The adopted FY17/FY18 budget is based upon the following key factors:

- An increase in property valuation of approximately 6%
- The property tax will remain flat at \$0.55 per \$100 of assessed value. *(Tax levy has been held at .55 for the past 5 years).*
- Annual property tax revenue allocations:
 - General Fund .41
 - Debt Service Fund .14
- The opening of Costco in October 2016 and overall strong sales & use tax collections.
- Continuance of a sales & use tax reserve strategy for the privately negotiated State economic development incentive refunds that continue to impact the City.
- Redevelopment of a portion of the 84th Street corridor into a dynamic, urban mixed-use city center; related public infrastructure and improvements necessary to initiate the transition of the golf course into a central public recreational area.
- Closure of the Golf Course on September 30, 2016.
- Maintains appropriate reserve levels.
- Continues to focus on providing quality city services.

Budget Overview

The City's \$55 and \$72 million (FY17 & FY18, respectively) spending plans maintain a stable and predictable municipal tax rate with the high level of service that La Vista residents are accustomed to. The adopted budget for FY17 represents a 4.2% decrease from the FY16 budget for all funds, which is primarily a result of the anticipated requirements for proposed public infrastructure projects. The adopted budgets include the revenues and expenditures necessary to maintain service levels and to fund large scale projects in the early stages. Greater budget detail can be found throughout the budget document.

Summary of Revenue & Expenditures by Fund

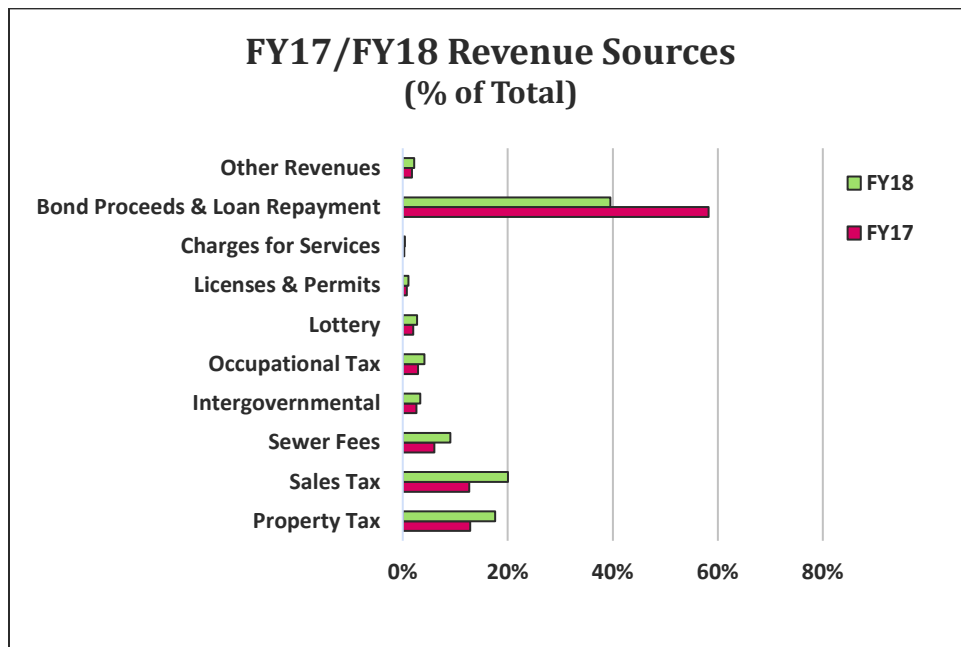
	FY15 Actual	FY16 Budget	FY16 Estimate	FY17 Recommended	FY18 Recommended
Revenues by Fund					
General	15,351,435	13,740,132	14,830,007	15,800,755	16,466,963
Sewer	3,289,187	3,855,950	3,707,123	4,160,873	4,577,468
Debt Service	5,567,224	15,808,604	6,881,501	15,041,969	5,376,226
Lottery	2,633,755	1,308,472	1,377,968	1,394,657	1,395,461
Golf	260,914	227,053	225,314	0	0
Economic Development	1,194,387	1,186,839	1,186,673	17,027,331	30,060
Off-Street Parking	15,321	45	335	514	514
Redevelopment	1,873,943	16,557,695	13,264,278	15,298,932	22,388,991
CIP – Capital Improvement Prog.	876,714	1,937,100	12	136,617	117
TOTAL	31,062,880	54,621,890	41,473,211	68,861,648	50,235,800
Expenditures Including Capital Items by Fund					
General	13,440,662	14,753,400	14,370,669	15,759,564	16,649,283
Sewer	2,965,958	3,821,457	3,745,362	3,787,942	4,178,178
Debt Service	4,782,968	4,207,535	3,843,800	3,942,953	4,481,471
Lottery	529,169	684,906	666,937	709,076	692,994
Golf	296,139	357,543	357,043	0	0
Economic Development	2,006,638	2,006,427	2,006,427	2,005,741	16,425,000
Off-Street Parking	608,151	613,547	515,738	595,619	585,523
ReDevelopment	380,145	537,500	177,000	11,476,229	1,025,825
CIP – Capital Improvement Prog.	2,117,011	30,847,780	9,056,071	17,141,700	28,044,751
TOTAL	27,126,841	57,830,095	34,739,047	55,418,824	72,083,025
Transfers by Fund					
General	(1,264,428)	(1,194,337)	(1,176,239)	(1,365,825)	(1,096,375)
Sewer	(15,556)	(50,000)	(90,556)	0	(380,000)
Debt Service	(22,336)	(11,994,344)	(2,941,597)	(7,661,200)	(5,528,600)
CIP - Capital Improvement Prog.	1,263,486	28,910,680	9,056,071	17,005,200	28,044,751
Lottery	(1,299,738)	(1,461,999)	(323,792)	(549,832)	(372,269)
Golf	125,000	125,000	0	(170,843)	0
Economic Development	600,000	600,000	600,000	800,000	600,000
Off-Street Parking	615,000	615,000	615,000	590,000	590,000
ReDevelopment	0	(15,550,000)	(5,738,887)	(8,647,500)	(21,857,507)
Outside Source: SID Transfer	(1,428)	0	0	0	0
NET TRANSFERS	(0)	0	0	0	0

Revenue Highlights

Revenues for FY17 & FY18 total \$68.8 million, and \$50.2 million, respectively. Bond proceeds related to public infrastructure projects are 58% of the revenue. Property and sales & use taxes are the primary sources of revenue for the General Fund and account for 26% of the City's total revenues.

The following table identifies the source of funds as well as interfund transfers and use of previous year fund balances (including Capital Improvement Funds).

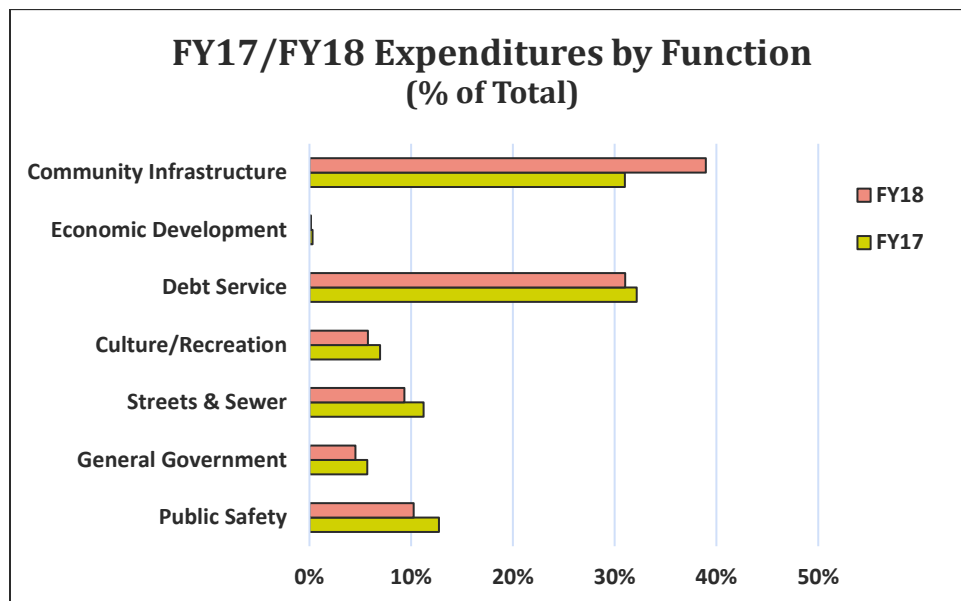
Source of Funds				
	FY17 Budget	% of Total	FY18 Budget	% of Total
Property Tax	8,823,746	13%	8,844,996	18%
Sales & Use Tax	8,699,681	13%	10,057,679	20%
Sewer Fees	4,135,268	6%	4,551,530	9%
Intergovernmental	1,795,213	3%	1,671,028	3%
Occupational Tax	1,999,200	3%	2,067,992	4%
Lottery	1,360,000	2%	1,360,000	3%
Licenses & Permits	537,536	1%	537,536	1%
Charges for Services	192,405	0%	195,844	0%
Bond Proceeds & Loan Repayment	40,097,435	58%	19,857,507	40%
Other Revenues	1,221,165	2%	1,091,688	2%
Total Revenue	68,861,648	100%	50,235,800	100%
Interfund Transfers In	18,656,718	20%	29,328,376	29%
Use of Previous Year Fund Balances	6,325,379	7%	22,201,821	22%
Total Sources of Funds	93,843,745		101,765,997	



Expenditure Highlights

The total expenditures for FY17 & FY18 (including Capital Improvement Funds) total \$55.4 million, and \$77 million respectively. This is a 4.2% decrease for FY17 and a 30% increase for FY18. Expenditures are primarily driven by personnel costs and anticipated public infrastructure projects.

Expenditures by Function				
	FY17 Budget	% of Total	FY18 Budget	% of Total
Public Safety	7,048,055	13%	7,388,918	10%
General Government	3,144,157	6%	3,268,400	5%
Streets & Sewer	6,215,973	11%	6,726,580	9%
Culture/Recreation	3,848,396	7%	4,136,559	6%
Debt Service	17,818,926	32%	22,366,411	31%
Economic Development	162,000	0%	111,000	0%
Community Infrastructure	17,181,316	31%	28,085,159	39%
Total Expenditures	55,418,824	100%	72,083,026	100%
Interfund Transfers Out	18,656,718	20%	29,328,376	29%
Transfers To Fund Balances	19,768,203	21%	354,595	0%
Total Expenditures (including transfers & fund balances)	93,843,745		101,765,997	



Capital Improvement Program (CIP)

Achieving Council goals, maintaining a fiscally responsible operation, and focusing on future planning are primary priorities of the recommended budgets. To this end, several capital improvement projects are included in the FY17/FY18 budget that relate to public infrastructure associated with the mixed use redevelopment project to remove substandard and blighted conditions in the 84th Street corridor; transformation of the golf course into a regional recreation area; and public infrastructure improvements in the vicinity of 120th Street and Southport Parkway. The new projects are identified in the following table:

FY 17/FY18 New Projects		
	FY17	FY18
City Centre Mixed Use Redev. Project:		
Demolition, Grading & Site Prep	\$2,500,000	
84th St. Public Improvements Project		
Summer Dr. Intersection	\$2,500,000	
Public Infrastructure		\$8,139,417
Parking Structure		\$8,018,090
Golf Course Transformation	\$4,250,000	\$3,200,000
Fire District 4 Generator	\$53,000	
IT Strategic Plan	\$30,000	
Mini Park Plan Improvements	\$60,000	\$50,000
Thompson Creek Landscaping	\$30,000	
Harrison St.	\$300,000	
Harrison St. Bridge	\$115,000	
Harrison St. Sidewalks	\$5,000	
Giles Rd. Resurfacing	\$395,000	
66th St. Reconstruction	\$98,700	\$12,600
Giles Rd. Widening	\$200,000	\$306,000
Records/Agenda Management System		\$100,000
Big Papio Sewer Siphon Replacement		\$380,000
96th and Brentwood Traffic Signal		\$210,000
Total	\$9,934,200	

Conclusion

Developing the budget is a team effort and I wish to thank the Leadership Team for their collaboration. I especially want to thank Finance Director Cindy Miserez, Administrative Services Director Kevin Pokorny, City Clerk Pam Buethe, Assistant City Administrator Rita Ramirez and Assistant to the City Administrator Jeff Calentine for their leadership and efforts to plan, develop and improve upon the City's budget document and process.

As we look forward to the challenges before us, we should be proud of our many achievements and the commitment of the Mayor and City Council to ensure that the City is poised for growth by making key investments in public infrastructure and maintaining a qualified, motivated and responsive work force. Clearly, our prior efforts have put the City in a strong position to take advantage of present opportunities.

There is little doubt that we will continue to face issues that present both challenges and opportunities over the next several years. Fortunately, the challenges we face are manageable and the opportunities abundant. Disciplined, sustainable growth does not occur without vision and strategic leadership of the governing body for which the Mayor and City Council of La Vista have become well known. Good decisions result when policy leaders keep their focus on the long term and avoid hasty reactions to immediate crises.

As the City continues to grow, we must remain focused on our long-range financial plan to streamline the City's operations and maximize resources. We must continue to think more broadly and creatively about how to maintain high levels of service which means looking beyond simply waste reduction. Continuous process improvement strategies, reinventing service delivery and tough, prioritized decision-making will be essential to ensure that our services can continue to meet the responsiveness and high quality expectations of our citizens.

Respectfully Submitted,

Brenda S. Gunn
City Administrator

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Mayor Douglas Kindig



Mayor Douglas Kindig has served the City of La Vista in a variety of positions since 1994, ranging from the Park and Recreation Advisory Board to his current position as Mayor. He served on the City Council from 2000 to November 2005, when he was appointed mayor.

Mayor Kindig was elected in November 2008 and reelected in 2012 and 2016 to serve as Mayor of La Vista through the year 2020.

Mayor Kindig also serves as the President of the MAPA Board of Officials, is a member of the board of directors for Sarpy County Economic Development Corporation and the La Vista Community Foundation, and is a past member of the Executive Board of the League of Nebraska Municipalities.

In 2012 Mayor Kindig was selected as the Elected Official of the Year by the Nebraska Planning and Zoning Association and he has been recognized by the Sarpy County Chamber of Commerce as the Sarpy County Public Official of the Year and the Sarpy County Economic Development Corporation with the Partner in Economic Development Award.

Mayor Kindig's vision for economic development has always been to promote new business growth, not only in La Vista but also statewide. He has led efforts forming legislation to protect the growth of cities, helped form the partnership of the fire department and continues to work on merging Douglas and Sarpy County 911 centers, which could have the potential savings of \$22 million in the first five years.



City Council Ward I

Council President Mike Crawford

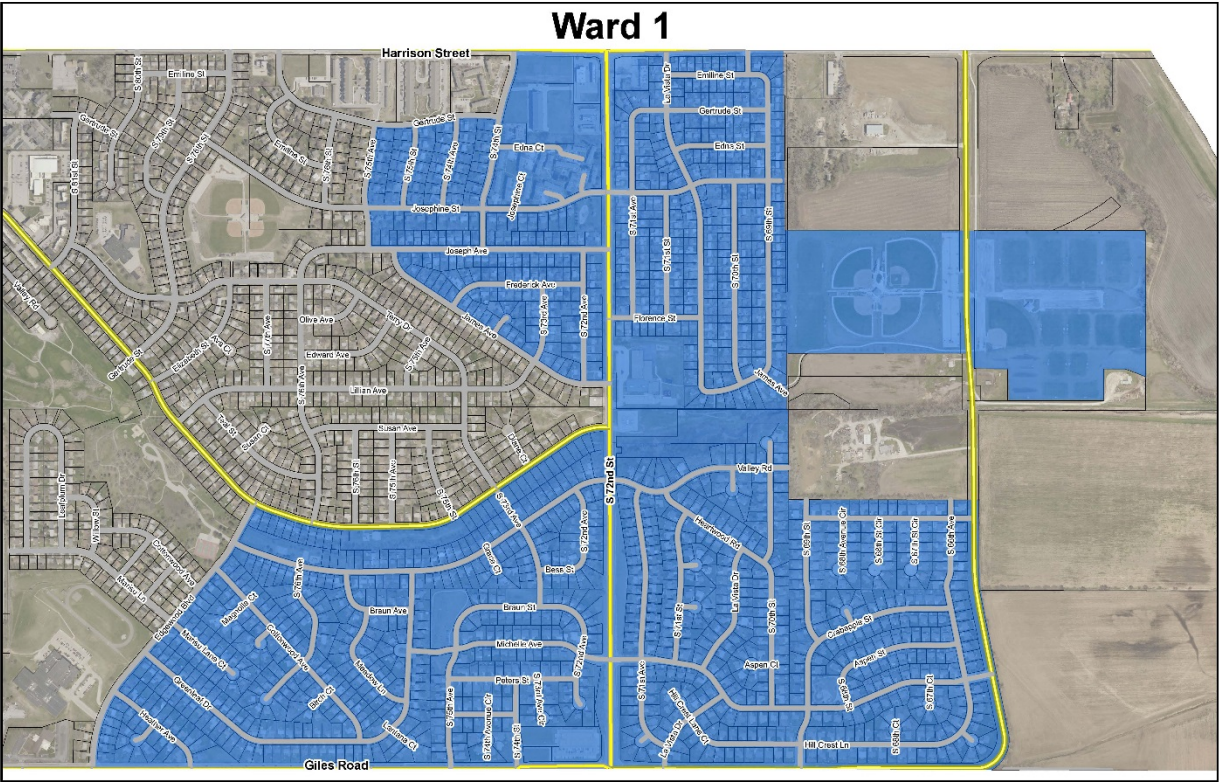


Mike Crawford was elected to the City Council Ward II in November of 2008 and re-elected in 2012 and 2016 to Ward I. His current term runs through 2020.

Council Member Kim Thomas

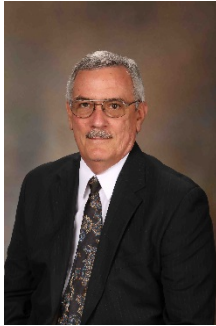


Kim Thomas was appointed to the City Council in February 2013. He was elected in 2014 and his current term runs through 2018.



City Council Ward II

Council Member Ron Sheehan



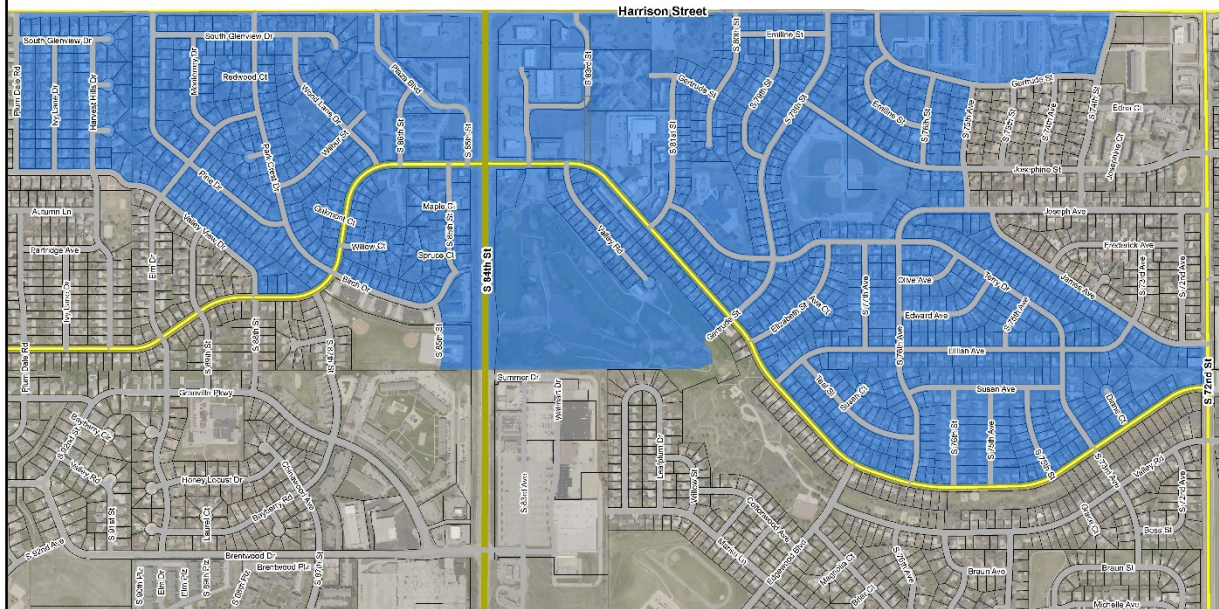
Councilmember Sheehan was elected to the City Council from Ward I in November of 1988. Sheehan has been re-elected to the Council in 1992, 1996, 2000, 2004, 2008, 2012 and 2016. His current term runs through 2020.

Council Member Terrilyn Quick



Terrilyn Quick served on the City's Planning Commission from 1983 through 1986. She was elected to the City Council in November 1986 from Ward II and has been re-elected in 1990, 1994, 1998, 2002, 2006, 2010 and 2014. Her current term runs through 2018.

Ward 2



City Council Ward III

Council Member Deb Hale



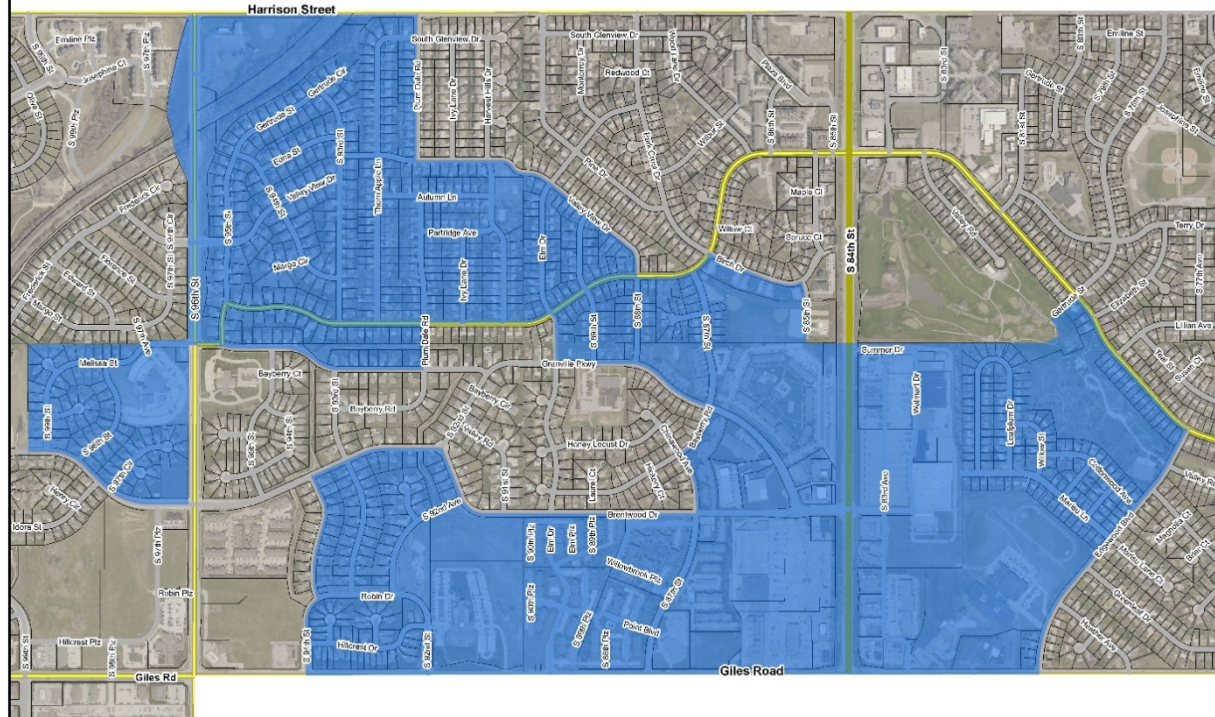
Deb Hale was elected to the City Council from Ward III in November 2012 and re-elected in 2016. Her current term runs through 2020.

Council Member Alan Ronan



Alan Ronan was elected to the City Council from Ward III in November 1994. He was re-elected in 1998, 2002, 2006, 2010 and 2014. His current term runs through 2018.

Ward 3



City Council Ward IV

Council Member Jim Frederick



Jim Frederick was appointed in June 2014 to fill a vacancy on the City Council. He was elected in 2016. His current term runs through 2020.

Council Member Kelly Sell

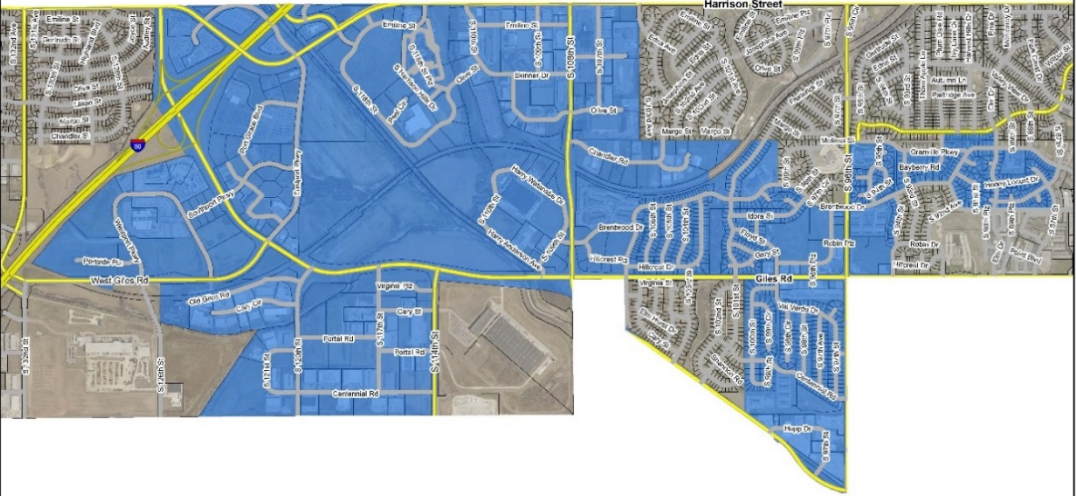


Kelly Sell served on the City's Planning Commission from 1985 through 1987, and again from 1988 through 1989. During that time he also served as the Planning Commission member of the Board of Adjustment. In a special election held in December of 1989, Sell was elected to fill a vacancy on the City Council in Ward I.

He was subsequently elected to the City Council in November 1990 and served through 1994. In January of 2006 the Mayor appointed Sell to fill a vacancy on the City Council in Ward IV. Kelly Sell was elected in November 2006, and re-elected in 2010 and 2014. His current term runs through 2018.

Ward 4

The map displays a residential area with a blue-shaded region. The blue-shaded area is bounded by Harrison Street to the north, West 12th St to the west, and a yellow line to the east. The blue-shaded area includes streets such as Harrison St, West 12th St, West 11th St, West 10th St, West 9th St, West 8th St, West 7th St, West 6th St, West 5th St, West 4th St, West 3rd St, West 2nd St, West 1st St, and West 0th St. The blue-shaded area also includes streets such as Harrison St, West 12th St, West 11th St, West 10th St, West 9th St, West 8th St, West 7th St, West 6th St, West 5th St, West 4th St, West 3rd St, West 2nd St, and West 1st St. The blue-shaded area also includes streets such as Harrison St, West 12th St, West 11th St, West 10th St, West 9th St, West 8th St, West 7th St, West 6th St, West 5th St, West 4th St, West 3rd St, West 2nd St, and West 1st St.



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La Vista at a Glance

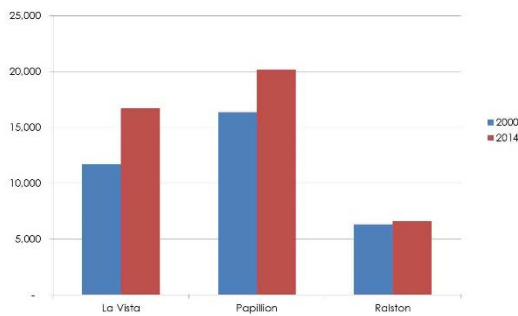
With small town values and big-city opportunities, La Vista offers a friendly community in a safe and beautiful setting. As a gateway to Omaha, we've built a progressive place for both businesses and families. Started by people of vision in 1960, La Vista is one of the fastest growing cities in Nebraska. The following information highlights La Vista's attributes:

Government

- **Mayor:** Elected at large
- **City Council:** 8 members elected from 4 wards
- **City Administrator:** appointed by Mayor

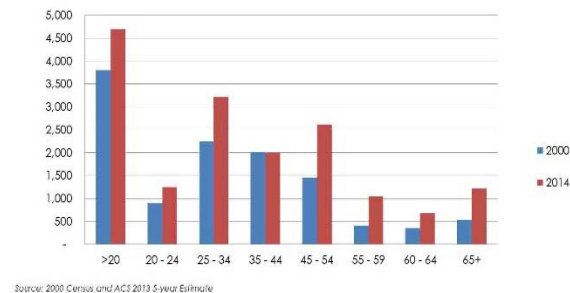
Population Growth

La Vista's population has increased nearly 57% since 2000.



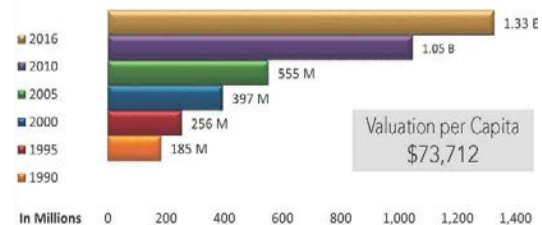
Population by Age

Residents 55-59 have grown at a rate of 187% and La Vista's median age increased from 30 to 33.5 years old.



Assessed Valuation Growth

La Vista's assessed valuation has increased by more than \$1 billion since 1990.



Net Taxable Sales

- **2013:** \$215,792,761
- **2014:** \$220,967,055
- **2015:** \$232,396,554

Cost of Living

- **La Vista:** 92
- **U.S.:** 100
- The cost of living index is below the national average.

Income

- Median owner-occupied household income: \$75,000

Social Characteristics

- Married-couple families: 46.2%
- Households with people under 18 years old: 33.2%
- Householder currently married: 53.9%
- Population enrolled in college or graduate school: 32.3%

Housing

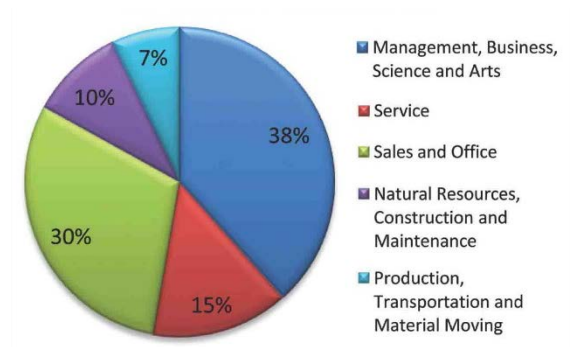
- Median value of housing units: \$140,000
- Total housing units: 7,272
- Owner-occupied: 54%
- Built after 1980: 96%
- Value, owner-occupied above \$100,000: 85%

Education

- **Public school system:** Papillion-La Vista Community Schools
- High school graduates, persons age 25+: 95.7%
- Bachelor's degree or higher, persons age 25+: 31.4%

Employment by Occupation

The majority of La Vista residents work in blue collar or office job categories.



Healthcare

- Ten hospitals within 12 miles
- Five urgent care facilities within 10 miles
- Three physician clinics in La Vista

Unique Qualities

- One of the newest interchanges on Interstate-80.
- One of the fastest growing cities in Nebraska.
- Eight of the 15 busiest intersections in Sarpy County.
- Location of Metro Community College-Sarpy Center.
- Accessibility to all areas of Omaha in minutes.
- More than 895,000 potential customers and employees in the Omaha metro area.

Major Employers

- PayPal
- Securities America
- Embassy Suites/La Vista Conference Center
- Rotella's Bakery
- Streck Laboratories
- Papillion-La Vista Community Schools

City of La Vista FY17 Budget Process

Adopting the municipal budget is the single most important policy issue that the City Council will make in support of the citizens of La Vista. This document is much more than an allocation of revenues and expenditures. It is a plan of work, an allocation of human resources and a contract with the La Vista community. Since it is human nature to desire more services and projects than can be accomplished with limited available resources, the budget also reflects trade-off and compromises necessary to fulfill the City's responsibility within our existing revenues and to protect the sustainability of the long-term fiscal health of the community. The Strategic Plan is the guiding force behind the budget.

The following is a schedule for the upcoming FY17 budget process:

CIP Project Detail Sheets Distributed	Wednesday, November 25, 2015
Preliminary Budget Meeting	Thursday, January 7, 2016
CIP Project Detail Sheets due to Assistant to City Administrator	Friday, March 11th
Budget Training	Week of March 14th
Launch Budget FY17	Week of March 21 st
Budget Worksheets due from Departments to Finance	Friday, April 22nd
Executive Budget Briefing	Week of May 2 nd
Department Budget Meetings	Week of May 9 th
Executive Budget Proposal Meeting	Week of May 31 st
Budget Meeting with the Mayor	Monday, June 6th
Budget Proposed to City Council	Week of July 5 th
Budget Workshop	Monday, July 18th
Budget Workshop	Tuesday, July 19 th
Budget Public Hearing & 1 st Reading of Ordinance	Tuesday, August 2 nd
Budget - 2 nd Reading of Ordinance	Tuesday, August 16 th
Budget - Final Reading, Council Adoption of Ordinance	Tuesday, September 6 th

General Fund

FY17 & FY18 BUDGET



General Fund Source and Use of Funds Summary

	FY15 Actual	FY16 Budget	FY16 Estimate	FY17 Adopted	FY18 Adopted
Balance Forward	7,759,844	8,406,189	8,406,189	7,689,288	6,364,654
Revenues					
Property Tax	6,629,032	5,977,668	5,897,668	6,213,792	6,240,042
Sales Tax	3,748,172	3,108,225	4,073,960	4,349,841	5,028,839
Payments in Lieu of Taxes	276,376	275,000	275,000	275,000	275,000
State Revenue	1,588,208	1,461,035	1,461,035	1,663,713	1,671,028
Occupation and Franchise Taxes	996,329	1,030,000	1,035,000	1,049,200	1,070,492
Hotel Occupation Tax	907,522	900,000	950,000	950,000	997,500
Licenses and Permits	554,071	341,300	406,400	537,536	537,536
Interest Income	16,627	11,522	30,492	26,594	21,664
Recreation Fees	181,155	156,100	157,100	159,730	162,455
Special Services	20,960	22,500	22,500	23,175	23,889
Grant Income	89,486	215,917	222,317	258,945	256,759
Miscellaneous	343,497	240,865	298,535	293,229	181,759
Total Revenue	15,351,435	13,740,132	14,830,007	15,800,755	16,466,963
Expenditures					
Salary & Benefits	8,149,488	8,933,721	8,722,670	9,271,770	9,710,705
Operating Expenditures	4,944,792	5,326,180	5,161,846	5,763,595	5,983,836
Total Expenditures	13,094,280	14,259,901	13,884,516	15,035,365	15,694,541
EDP Transfer	(600,000)	(600,000)	(600,000)	(800,000)	(600,000)
OSP Transfer	(615,000)	(615,000)	(615,000)	(590,000)	(590,000)
SID Transfers	624	0	0	0	0
Lottery	59,600	70,663	70,663	90,675	93,625
Total Other Uses of Funds	(1,264,428)	(1,194,337)	(1,176,239)	(1,365,825)	(1,096,375)
Operating Cash Annual Inc/(Dec)	992,727	(1,714,106)	(230,748)	(600,435)	(323,953)
Total Capital	346,382	493,499	486,153	724,199	954,742
Total Expenditures & Capital	13,440,662	14,753,400	14,370,669	15,759,564	16,649,283
Prior Year Cash	7,759,844	8,406,189	8,406,189	7,689,288	6,364,654
End of Year Cash Total	8,406,189	6,198,584	7,689,288	6,364,654	5,085,959

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General Fund

The General Fund is the primary operating fund of the City. It is used to account for all revenues and expenditures not accounted for in other designated funds. It provides for a broad spectrum of programs and critical services such as police, fire, parks and recreation, public works and administrative services. The General Fund is primarily supported by property tax, sales & use tax, occupation tax, franchise fees, and license and permit fees.

The financial strength of the General Fund is significant and receives considerable focus and review during the budget process because of the implications that it has on the City's overall property tax levy, bond rating, operating cash flows and ability to handle contingencies.

Concluding FY16 Financial Performance

Revenues are estimated to total approximately \$14.8 million, which exceeds the FY16 budget of \$13.7 million. This is about an 8% increase which can primarily be attributed to increases in the Sales & Use Tax (31%) and Permits & Licenses (19%) revenues.

Expenditures & Capital for FY16 are nearly \$14.4 million which is approximately 2.7% less than the budget of \$14.7 million, but is a 7% increase over FY15 actual.

Fund Balance — The anticipated fund balance of \$7.7 million exceeds the budget of \$6.2 million, an increase of 24%.

FY17 Budget

Revenues for FY17 are budgeted at \$15.8 million, which reflects growth of approximately 15% over the FY16 budget level of \$13.7 million. Once adjusted for the FY16 year-end estimate of approximately \$15 million, the FY17 budget reflects growth of 6.5%. Revenues are expected to increase in both sales & use tax and permits & licenses based on new projects.

Expenditures & Capital for FY17 are \$15.8 million, which reflects growth of 6.8% over the FY16 budgeted amount of \$14.7 million. A primary factor in the increase relates to capital outlay expenditures. In the past, budgetary constraints limited the amount of funding available for capital purchases, so they were delayed. The City is now in a position to increase the funding for capital purchases and begin catching up.

Fund Balance — After expenditures and transfers to the other funds, the budget projects an ending fund balance of approximately \$6.4 million, which is slightly higher than the FY16 budget of \$6.2 million. The fund balance constitutes a 42% reserve, which exceeds the target reserve of 20-25%.

FY18 Budget

Revenues for FY18 are \$16.5 million, which reflects a 4.2% increase over the FY17 budget of \$16 million.

Expenditures & Capital for the FY18 budget are approximately \$16.6 million, reflecting a 5.6% increase from the FY17 budget. Capital outlay expenditures increased by approximately 32% from \$724,199 in FY17 to \$954,742 in FY18.

Fund Balance — After expenditures and transfers to the other funds, the budget projects an ending fund balance of \$5.1 million which is an approximate 20% decrease from the FY17 budget. The projected fund balance constitutes a 32% reserve, which exceeds the target reserve of 20-25%.

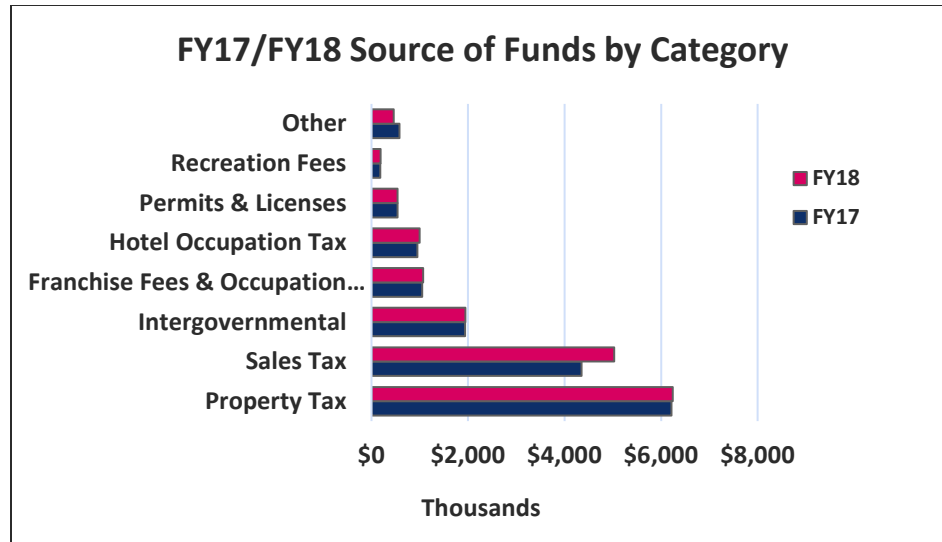
Revenue Highlights

The City's General Fund has two primary sources of revenue which are the property tax and sales & use taxes.

Property tax (*including real estate taxes, back year taxes, homestead exemption & motor vehicle taxes*) account for 39.3% of the budgeted revenue in FY17 and 37.9% in FY18. The assessed valuation grew by a healthy 6% from FY16 to FY17. No valuation growth is included in the FY18 budget, as the State Auditor requires the same property valuation for both years of a biennial budget. The General Fund property tax levy rate is planned to remain at .41 per \$100 of assessed valuation for both years.

Another significant source of revenue is sales and use tax collection. The City's sales & use tax remains strong and is expected to continue to increase as a result of new business growth and a healthy economy. One percent of the sales and use tax (*the City collects a total of 2%*) goes to the General Fund and accounts for 27.5% of the revenue in FY17 and 30.5% in FY18.

The following chart identifies the sources of funding for the General Fund by category.



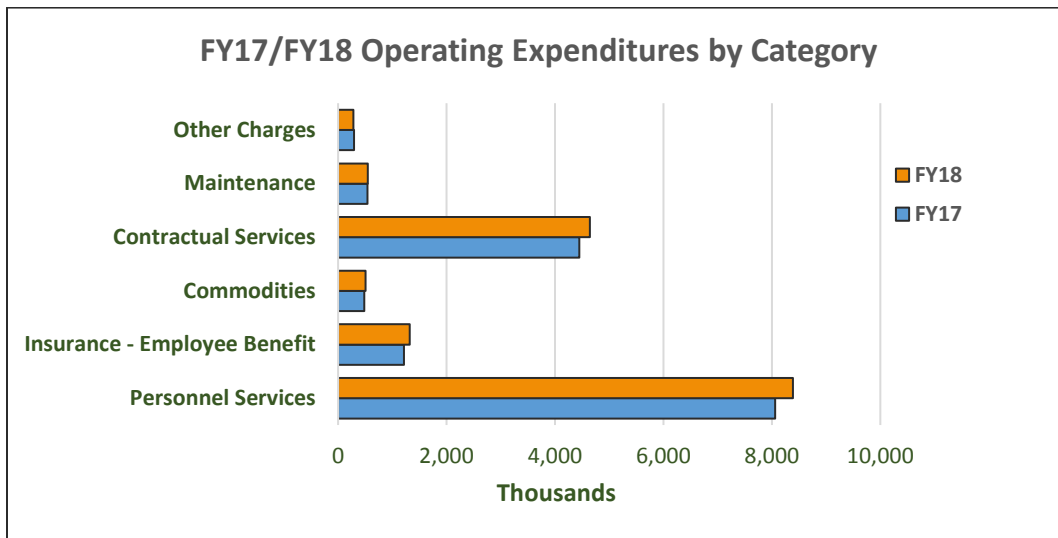
Operating Transfers In

Lottery funds which are designated for community betterment purposes, are transferred into the General Fund to cover a portion of the Community Relations Coordinator salary and overtime expenses related to Salute to Summer and other community events. The funding for FY17 and FY18 respectively, is \$90,675 and \$93,625.

Expenditure Highlights

Total budgeted expenditures (*operating & capital*) for FY17 amount to approximately \$15.8 million. Similarly, total expenditures for FY18 are \$16.6 million. The following table identifies the General Fund expenditures by category. The subsequent chart provides an understanding of the proportions of funding.

General Fund Expenditures by Category				
	FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
Personnel Services	7,195,740	7,788,642	8,058,921	8,388,087
Insurance - Employee Benefit	953,748	1,145,079	1,212,849	1,322,618
Commodities	379,696	512,190	481,752	501,987
Contractual Services	3,876,987	4,077,124	4,449,219	4,648,809
Maintenance	501,299	499,337	539,471	550,061
Other Charges	186,810	237,529	293,153	282,979
Total Operating Expenditures	13,094,280	14,259,901	15,035,365	15,694,541
Capital Expenditures	346,382	493,499	724,199	954,742
Total Operating & Capital	13,440,662	14,753,400	15,759,564	16,649,283



Operating Expenditures

Personnel Services (Salary & Benefits)

Personnel services include expenditures for salaries, wages, and related employee benefits, which constitute over 50% of the General Fund expenditures. The FY17 budget is \$8.1 million and \$8.4 million for FY18.

The FY17/FY18 budget reflects pay adjustments for the third and fourth years of a four-year contract with the La Vista Fraternal Order of Police and a change in the employee performance evaluation and compensation methodologies for employees not covered by a collective bargaining agreement.

Payroll costs in the FY17 budget cover 108 full-time positions as well as 30.3 full-time equivalent positions (FTEs), which includes 1.2 FTE paid intern positions. Some positions

have been reclassified and positions will be added in FY 17 and FY18. The new positions are:

FY17

- Deputy Public Works Director
- Parks seasonal positions (equivalent to 2 FTE)
- Part-time Library Circulation Clerk II (to continue GED program)

FY18

- Administrative Services position — TBD
- Police Officer
- Police Sergeant
- Sports Complex seasonal positions (equivalent to 1 FTE)

Commodities

Commodities include expenditures for office supplies, operating supplies, equipment and maintenance parts and supplies. Commodities account for 3% of the General Fund expenditure budget and total \$481,752 for FY17 and \$501,987 for FY18.

Contractual Services

Contractual services include expenditures with outside entities for professional services, technical services, rents and leases, utilities, communications, travel and training, and repairs and maintenance. Budgeted expenditures for FY17 are \$4.4 million and \$4.6 million in FY18. Contractual services represent 30% of the General Fund budget.

Maintenance

Maintenance activities are required or undertaken to conserve as nearly and as long as possible the original condition of an asset or resource while compensating for normal wear and tear. Maintenance is about 4% of the budget for both FY17 and FY18. The Maintenance budget is \$539,471 (8%) for FY17 and \$550,061 (2%) in FY18.

Other Charges

Other charges are those expenses which do not logically fall into any of the scheduled accounts and makes up approximately 2% or less of the General Fund budget in FY17 and FY18.

Capital Outlay

Capital outlay includes expenditures that result in the acquisition of, or additions to, capital assets. To be classified as a capital outlay, an item must generally have an expected life of more than 5 years and a cost equal to or greater than \$2,000, which is the capitalization threshold for vehicles and equipment. The FY17 budget includes \$724,199 for capital outlay purchases and the FY18 budget includes \$954,742.

As previously noted, capital expenditures have increased primarily because there were several years when it was not feasible to make additional purchases.

Transfers Out

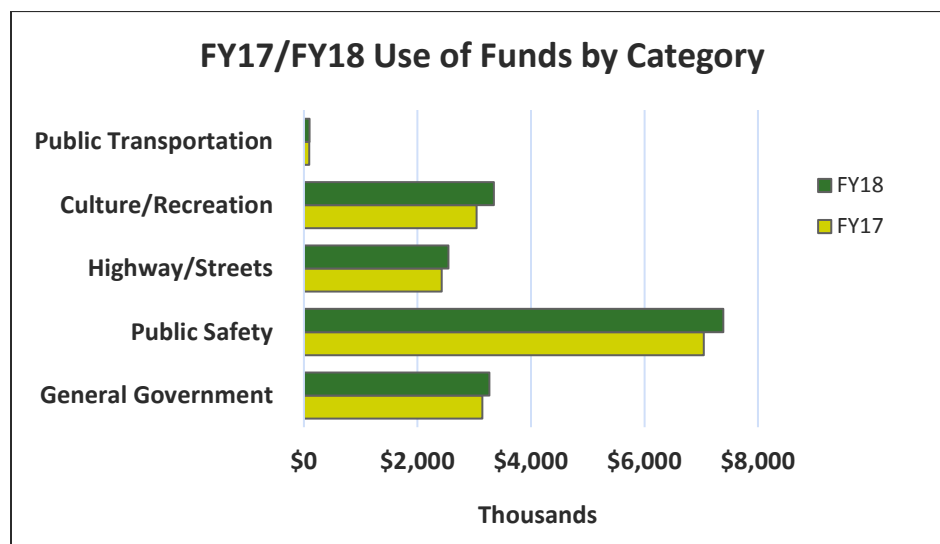
The table below identifies the General Fund transfers for FY17 and FY18. These transfers support debt service in the Economic Development Program fund and Off-street Parking Fund. Also funded is a \$66,500 transfer to the Capital Fund to for the remainder of the Comprehensive Plan Update project and for the purchase of a generator for the Fire Station #4 building.

Transfers Out		
Fund	FY17	FY18
Economic Development Program	\$(800,000)	\$(600,000)
Off-Street Parking	\$(590,000)	\$(590,000)
Capital Improvement	\$(66,500)	
Total	\$(1,456,500)	\$(1,190,000)

Identified in the table on the next page are the individual budgets for the departments and divisions that comprise the General Fund. The chart that follows combines the departments and divisions into related categories.

General Fund Expenditure Summary by Department/Division (including capital)

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
10	Administrative Services	548,776	590,974	599,146	617,469
11	Mayor and Council	184,142	191,343	231,537	234,444
12	Adv. Boards and Commissions	8,967	9,160	9,934	10,133
13	Building Maintenance	449,571	510,328	703,515	726,138
14	Administration	503,873	500,043	540,122	575,330
15	Police	4,143,306	4,427,985	4,438,546	4,798,487
16	Animal Control	48,875	51,750	53,000	54,934
17	Fire	1,609,839	1,705,949	1,918,317	1,905,319
18	Community Development	553,437	598,448	638,192	630,178
19	Street Admin.	232,180	241,129	310,213	318,922
20	Street Operating	1,986,970	2,152,947	2,117,848	2,229,479
22	Parks	709,000	866,577	1,017,282	1,171,779
23	Recreation	514,803	549,198	667,363	703,273
24	Sports Complex	399,863	462,318	433,852	517,142
25	Library	670,562	766,945	802,913	826,311
26	Information Technology	183,637	208,485	231,478	244,423
27	Swimming Pool	105,661	121,147	121,897	125,989
28	Human Resources	508,904	693,497	828,425	860,463
29	Public Transportation	4,566	5,400	6,000	6,120
30	Senior Bus	73,730	99,777	90,013	92,951
Total Expenditures		13,440,662	14,753,400	15,759,563	16,649,284



Cash Reserve

One of the objectives of the long-range financial forecast is to maintain an acceptable reserve level. Ideally, it is recommended that the municipal budget maintain a General Fund cash reserve of 20-25%. The FY17 budget maintains a 42% reserve and 32% in FY18.

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Administrative Services

Overview

The Administrative Services Department includes the functions of Finance, Insurance/Risk Management, Human Resources, IT and the City Clerk's Office, and provides administrative support to the organization. This budget provides funding for Finance, Insurance/Risk Management and the City Clerk's Office.

FY16 Highlights:

- Selection and planning for an enterprise resource planning (ERP) system to replace several systems with full implementation by mid to late FY17
- Accounts Payable was converted to accrual
- Payroll was converted from in-house to Payroll MAXX Evolution, which links to our Payroll MAXX time keeping module
- Documentation of month end close process
- Refinanced Series 2011 bonds, reducing interest expense

FY17 & FY18 Objectives:

- Completion of conversion to ERP system
- Movement of accounts payable and cash receipting functions to city departments
- Support the conversion of HR management to Payroll MAXX Infinity for insurance open enrollment and other HR functions
- Review Finance policies and procedures
- Planning and selection of a Record's Management system for the City

Summary

• FTE's	5.6		
• Budget	FY17 \$798,861	FY18 \$823,292	
• Funding Sources	General Fund \$599,146	\$617,469	
	Sewer Fund \$172,991	\$178,602	

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10 - Administrative Services

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
PERSONNEL SERVICES					
101	Salaries - Full-Time	302,346	320,664	283,243	291,364
102	Salaries - Part-Time	-	39,463	54,756	56,810
103	Overtime Salaries	733	790	817	847
104	FICA	22,664	27,610	26,057	26,839
105	Insurance Charges	21,194	27,592	32,516	34,467
107	Pension	13,617	14,503	12,092	12,384
108	Pension/ICMA	4,900	5,582	5,777	5,948
Total Personnel Services		365,454	436,204	415,258	428,659
COMMODITIES					
201	Office Supplies	7,233	6,075	6,200	6,324
202	Books and Periodicals	-	397	397	405
203	Food Supplies	-	23	23	23
Total Commodities		7,233	6,495	6,620	6,752
CONTRACTUAL SERVICES					
301	Postage	2,209	3,214	3,225	3,290
302	Telephone	1,924	2,723	2,775	2,831
303	Professional Services-Other	41,945	563	-	-
304	Utilities	10,542	10,424	10,650	10,863
307	Car Allowance	1,980	1,800	1,800	1,800
308	Legal Advertising	281	375	375	383
309	Printing	138	161	1,050	1,071
310	Dues and Subscriptions	1,265	1,575	2,055	2,096
311	Travel	2,482	5,795	6,494	6,620
313	Training	2,238	6,354	7,769	7,656
314	Other Contractual Services	551	2,505	2,569	2,620
320	Prof Services-Auditing	42,555	40,000	51,720	54,306
321	Professional Services-Legal	8,150	8,036	8,036	8,197
Total Contractual Services		116,260	83,525	98,518	101,733
OTHER CHARGES					
505	Other Charges	(3,072)	3,750	3,750	3,825
510	County Treasurer Fee	62,901	61,000	75,000	76,500
Total Other Charges		59,829	64,750	78,750	80,325
Total Administrative Services		548,776	590,974	599,146	617,469

Twenty-five percent of the Administrative Services Department is allocated to Sewer Fund 02-41.

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1-10 Administrative Services

The Administrative Services budget consists of operating expenses related to the Finance and Insurance/Risk Management Divisions as well as the City Clerk's Office. Additionally, 25% of the cost of the Administrative Services budget is funded by the Sewer Fund.

Budget Line Item

101 Full Time Salaries

Salaries for the positions noted above are included in this line item.

FY17 - A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2016.

FY18 - While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.

102 Part Time Salaries

FY17 - A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2016.

FY18 - While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.

103 Overtime

This line item funds occasional overtime costs.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City takes on a portion of the liability by funding a portion of the deductible, which results in lower premiums. Actual savings, if any, will depend on plan usage during a given year.

FY17 - A potential 6% increase in insurance premiums is included, but the new funding mechanism has shown good results to date and will hopefully help us better keep insurance costs under control.

FY18 – A potential 6% increase in insurance premiums is included for planning purposes, however our insurance program is reviewed annually and any necessary adjustments will be made.

107 Civilian Pension

This line item funds the City's portion of employee pension contributions.

108 Civilian Pension

This line item funds the City's portion of employee pension contributions for the Director of Administrative Services.

201 Office Supplies

This line item funds the administrative services share of the postage meter lease and supplies, the monthly charges for the copy machines, cartridges and toners for the printers, and other miscellaneous office supplies.

202 Books/Periodicals

This line item funds the purchase of books and periodicals.

203 Food Supplies

This line item funds the purchase of food supplies.

301 Postage

This line item includes funding for the administrative services portion of the newsletter postage and other postage costs.

302 Telephone

This line item includes funding for telephone services for administrative services personnel.

304 Utilities

This line item funds a portion of utility costs for the City Hall facility. Utility costs are being split 50/50 with Administration.

FY17 - Increases were based on recommendations from the three utility service providers, Black Hills 0%, OPPD 4%, and MUD 3.5%.

FY18 – Increases were based on the same percentages as FY17 with the exception of Black Hills; a 2% increase was calculated for that utility.

307 Car Allowance

This line item funds car allowances for the Director of Administrative Services and City Clerk.

308 Legal Ads

This line items funds any legal advertising for Administrative Services.

- 309 Printing**
This line item funds part of City Hall's portion of printing the CityWise newsletter as well as other miscellaneous printing costs.
- 310 Dues/Subscriptions**
Administrative Services professional memberships and subscriptions for the Director of Administrative Services, City Clerk and Finance Director are included in this line item.
- 311 Travel Expenses**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs.
- FY17 - Funding is included for most Administrative Services department heads to attend their respective national conferences, and two employees to attend the League of Nebraska Municipalities (LNM) Midwinter Conference, one employee to attend the LNM Accounting and Finance Conference. Several other in-state conferences and various MAPA, SCEDC, etc. events are also funded in this line item.
- FY18 - Funding is included for most Administrative Services department heads to attend their respective national conferences, and two employees to attend the League of Nebraska Municipalities (LNM) Midwinter Conference, one employee to attend the LNM Accounting and Finance Conference. Several other in-state conferences and various MAPA, SCEDC, etc. events are also funded in this line item.
- 313 Training**
This line item includes funding for all registration fees associated with conferences, training, and seminars.
- FY17 - Funding is included for most Administrative Services department heads to attend their respective national conferences, and two employees to attend the League of Nebraska Municipalities (LNM) Midwinter Conference, one employee to attend the LNM Accounting and Finance Conference. Several other in-state conferences and various MAPA, SCEDC, etc. events are also funded in this line item.
- FY18 - Funding is included for most Administrative Services department heads to attend their respective national conferences, and two employees to attend the League of Nebraska Municipalities (LNM) Midwinter Conference, one employee to attend the LNM Accounting and Finance Conference. Several other in-state conferences and various MAPA, SCEDC, etc. events are also funded in this line item.
- 314 Other Contractual Services**
This line item includes funding for special projects and/or grant writing work, copy machine leases, code book updates, and any other contractual services.
- 320 Professional Services – Audit**
This line item contains funding for the City's annual financial audit.
- 321 Professional Services – Legal**
Funding at same level as last year.

505 Other Charges

This line item funds other miscellaneous Administrative Services expenses.

510 County Treasurer Fees

These fees are charged as a percentage of the tax collections made by the Sarpy County Treasurer. This line item is not allocated to the Sewer Fund.

Mayor and Council

Overview

The City Council is the governing body of the City of La Vista. The Mayor and City Council are elected by the residents of the City. All local ordinances and budget appropriations are approved by this body. The City Council also conducts public hearings as required by law, providing the public an opportunity to express their opinion. The City Council requests information on various topics from the City Administrator and staff.

FY16 Highlights:

- Creation of the Mayor's Youth Council.
- Attendance and participation at events such as Santa's Sleigh Ride and the Holiday Tree Lighting as well as the annual Salute to Summer festival and Halloween Safe Night.
- Expansion of the Holiday Lights program.
- Continued partnership with the La Vista Community Foundation to recognize the Veterans of our Community.
- Selected as the 2016 Hall of Fame Community Booster by the Papillion – La Vista Schools Foundation Board of Directors.
- Provided leadership and direction regarding multiple developments and growth within the city.

FY17 & FY18 Objectives:

- Service Project for Mayor's Youth Council
- Provide direction and leadership relative to the ongoing efforts to complete redevelopment projects along the 84th Street corridor in conjunction with the Vision 84 plan
- Provide direction and leadership relative to the development of a new strategic plan

Summary

- **FTE's** NA
- **Budget** **FY17** \$231,537 **FY18** \$234,444
- **Funding Sources** General Fund

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11 - Mayor and Council

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
	PERSONNEL SERVICES				
102	Salaries	45,474	45,360	80,000	80,000
104	FICA	3,617	3,470	6,258	6,258
Total Personnel Services		49,091	48,830	86,258	86,258
	COMMODITIES				
201	Office Supplies	1,331	1,000	1,000	1,020
203	Food Supplies	-	250	250	255
Total Commodities		1,331	1,250	1,250	1,275
	CONTRACTUAL SERVICES				
301	Postage	680	650	713	727
302	Tele/Cell/Pager	1,080	1,080	1,080	1,102
307	Car Allowance	1,800	1,800	1,800	1,836
308	Legal Advertising	4,943	7,500	7,500	7,650
309	Printing	3,056	2,623	3,326	3,393
310	Dues and Subscriptions	78,545	43,217	45,217	46,121
311	Travel	8,624	9,505	9,505	9,695
313	Training	3,735	12,963	12,963	13,223
314	Other Contractual Services	15,311	26,000	26,000	26,520
320	Professional Services-Auditing	-	-	-	-
321	Professional Services-Legal	11,058	26,000	26,000	26,520
Total Contractual Services		128,832	131,338	134,104	136,787
	OTHER CHARGES				
505	Other	4,888	9,925	9,925	10,124
Total Other Charges		4,888	9,925	9,925	10,124
Total Mayor and Council		184,142	191,343	231,537	234,444

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1-11 Mayor and City Council

The Mayor and City Council Budget consist of operating expenses related to the Mayor and the City Council of the City of La Vista.

Budget Line Item

102	Part Time Salaries Salaries for the Mayor and City Council are included in this line item. After completing a market analysis of other local jurisdictions it was determined that an adjustment in salary for the Mayor and City Council was needed. The Mayor's salary was increased to \$16,000 and City Council salaries were increased to \$8,000.
104	FICA This is a mandatory withholding match that is a fixed percentage of salaries.
201	Office Supplies Funding at the same level as last year.
203	Food Supplies Funding at the same level as last year for food supplies.
301	Postage Funding at the same level as last year for postage.
302	Telephone This line item funds a phone allowance for the Mayor.
307	Car Allowance This line item funds a car allowance for the Mayor.
308	Legal Ads This line item funds notices for City Council meetings and the publication of minutes and ordinances are funded in this line item.
309	Printing This line item funds a portion of the printing of the City Wise newsletter. An increase from the previous year due to the increase cost of printing.
310	Dues/Subscriptions Funding for the City's membership in the National League of Cities, the League of Nebraska Municipalities and the Sarpy County Chamber is included in this line item, as well as one ICSC membership. An increase of \$2,000 is included for the League of Nebraska Municipalities annual dues increase.

311 Travel Expenses

This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Includes sending two elected officials to the National League of Cities Congress in Pittsburg, PA., the Mayor to NLC Leadership Training in Pittsburg PA., two elected officials to the League of Nebraska Municipalities Annual Conference and for all elected officials to attend further in-house training and various dinners such as MAPA, SCEDC, etc. Also included is funding for team building activities associated with the annual Strategic Planning session.

313 Training

This line item includes all training courses and seminar costs associated with two elected officials attending the National League of Cities Congress Pittsburg PA, the Mayor attending NLC Leadership Training in Pittsburg PA and the two elected officials attending the League of Nebraska Municipalities Mid-Winter Conference, two elected officials to attend the League of Nebraska Municipalities Annual Conference, the annual Strategic Planning session, and in-house training for all elected officials.

314 Other Contractual Services

This line item includes funding for telephone maintenance as well as lobbyist services, consulting needs associated with legislative initiatives, and the City Administrator's Performance Evaluation. Also included is \$2,500.00 for the MAPA Heartland 2050 implementation.

321 Professional Services – Legal

No change from the previous year.

505 Other Charges

This line item funds election expenses and other miscellaneous expenses for receptions, meetings, special publication ads, strategic planning initiatives, and senior events. Funding was increased for the Mayor's Youth Council for group facilitation and service projects.

Boards & Commissions

Overview

The City is required by Statute to have certain Boards and Commissions in place to provide recommendations and advice to the City Council and ensure citizen participation in local government. Members of these groups are typically citizens appointed by the Mayor and approved by the City Council. The Library Advisory Board, Park and Recreation Advisory Committee, and the Planning Commission meet on a monthly basis. The Citizen Advisory Review Committee meets quarterly and the remaining groups meet as a need arises. A total of 43 citizens volunteer their time to serve on these Boards and Commissions.

FY16 Highlights:

The following data is for the period from October 1, 2015 to September 30, 2016:

- Involvement with the city's comprehensive plan.
- Updating of the library board manual.
- Updating of library policies including circulation, food and drink, and bulletin board.
- Recommended approval to City Council for the one and five year tree plan.
- Recommended approval to City Council for the Commemorative Tree Program.

FY17 & FY18 Objectives:

- None listed.

Summary

- **FTE's** NA
- **Budget** **FY17** \$9,934 **FY18** \$10,133
- **Funding Sources** General Fund

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12 - Boards and Commissions

		FY15	FY16	FY17	FY18
		Actual	Budget	Adopted	Adopted
	COMMODITIES				
201	Office Supplies	63	100	100	102
	Total Commodities	63	100	100	102
	CONTRACTUAL SERVICES				
301	Postage	649	642	713	727
303	Professional Services-Other	-	-	-	-
308	Legal Advertising	1,101	1,000	1,000	1,020
309	Printing	3,194	2,623	3,326	3,393
311	Travel	358	3,085	3,085	3,147
313	Training	180	810	810	826
314	Other Contractual Services	44	-	-	-
321	Professional Services-Legal	2,904	500	500	510
	Total Contractual Services	8,430	8,660	9,434	9,623
	OTHER CHARGES				
505	Other	474	400	400	408
	Total Other Charges	474	400	400	408
	Total Boards and Commissions	8,967	9,160	9,934	10,133

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1-12 **Boards and Commissions**

The Boards and Commissions Budget consist of operating expenses related to the Boards and Commissions of the City of La Vista.

Budget Line Item

201	Office Supplies Funding at the same level as last year for office supplies.
301	Postage Funding increased due to cost of postage.
308	Legal Ads Notices for Board and Commission meetings are funded in this line item.
309	Printing Funding increased due increase to costs of printing.
311	Travel Expenses This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funding is included in this line item for Board and Commission members to attend local meetings and/or training opportunities.
313	Training Funding is included in this line item for Board and Commission members to attend local meetings and/or training opportunities.
314	Other Contractual Services This line item includes funding for telephone maintenance.
321	Professional Services – Legal Funding at the same level as last year.
505	Other Charges This line item funds other miscellaneous administrative expenses.

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Building Maintenance Division – Public Works

Overview

The Building Maintenance Division of the Public Works Department is responsible for the preservation, maintenance and improvements to the City's approximately 175,000 square feet of building space. In addition, the division assists with access and alarm support, responding to calls 24/7.

FY16 Highlights:

The Building Maintenance Division relocated from the old police station to the west end of the new Park Annex at 9810 Hupp Drive. In addition, the following also transpired during FY16:

- Oversight and assistance with the demolition of the old shop in anticipation of the Community Development Department relocation.
- Assisted with the finishing touches on the annex training room upgrade.
- Upgraded the audio and video systems in the City Hall conference room.
- Worked closely with park staff to remodel the Park Annex, which included adding new rooms, plumbing and lighting upgrades.
- Assisted with the setup and helped assure the new Holiday lighting plan worked before and during the event.
- Processes an average of 1,041 submitted work orders annually tracked across 10 buildings and 20 specific service categories.

FY17 & FY18 Objectives:

- Work with contractor to complete community development offices remodel.
- Work with financial software vendor to implement new work order system.
- Study and implement potential new energy management software/hardware process.
- Work with staff on a new cleaning contract or provide in-house services.
- Provide support and planning for other new projects that will take place during the budget cycle.

Summary

- **FTE's** 2.5
- **Budget** **FY17** \$703,515 **FY18** \$726,138
- **Funding Sources** General Fund

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13 - Building Maintenance

		FY15	FY16	FY17	FY18
		Actual	Budget	Adopted	Adopted
PERSONNEL SERVICES					
101	Salaries - Full-Time	113,091	111,170	90,345	93,733
102	Salaries - Part-Time	10,991	10,902	12,178	12,634
103	Overtime Salaries	2,856	2,004	1,629	1,690
104	FICA	9,483	9,492	7,968	8,266
105	Insurance Charges	15,622	12,071	6,218	6,451
107	Pension	6,971	6,790	5,518	5,624
Total Personnel Services		159,014	152,429	123,856	128,398
COMMODITIES					
201	Office Supplies	93	370	370	377
203	Food Supplies	-	50	50	51
204	Wearing Apparel	324	500	500	510
205	Motor Veh Supplies - Fuel	1,786	3,000	3,000	3,060
206	Maint. Tool Supply	755	800	800	816
207	Janitor Supplies	3,872	5,500	5,500	5,610
208	Chemical Supplies	401	1,000	1,000	1,020
211	Other Commodities	4,567	8,500	8,500	8,670
Total Commodities		11,798	19,720	19,720	20,114
CONTRACTUAL SERVICES					
301	Postage	648	642	713	727
302	Telephone	1,578	1,585	1,350	1,365
304	Utilities	10,579	23,317	-	-
306	Rentals	-	150	150	153
309	Printing	3,056	2,650	3,326	3,393
310	Dues and Subscriptions	670	1,200	200	204
311	Travel	1,872	3,725	2,304	2,350
313	Training	920	1,855	2,610	2,662
314	Other Contractual	247,156	254,155	328,386	334,954
Total Contractual		266,479	289,279	339,039	345,808
MAINTENANCE					
401	Bldg. and Grounds	11,178	35,000	32,000	32,640
409	Machine Equip & Tool Maint.	-	500	500	510
410	Vehicle Maintenance	588	1,500	1,500	1,530
411	Radio R & M/Contracts	-	400	400	408
412	Other Repair & Maint.	450	1,000	1,000	1,020
Total Maintenance		12,216	38,400	35,400	36,108

13 - Building Maintenance

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
	OTHER CHARGES				
505	Other	64	10,500	10,500	10,710
	Total Other Charges	64	10,500	10,500	10,710
	CAPITAL OUTLAY				
613	Motor Vehicles	-	-	25,000	25,000
618	Other Capital	-	-	150,000	160,000
	Total Capital Outlay	-	-	175,000	185,000
	Total Building Maintenance	449,571	510,328	703,515	726,138

1-13 Building Maintenance

The Building Maintenance budget consists of the maintenance and repair of city facilities and includes the positions of Building Technician, Maintenance Worker II and part-time Custodian.

Budget Line Item

101 Full Time Salaries

Salaries for the positions noted above are included in this line item.

FY17 – A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2016.

FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.

102 Part Time Salaries

This line item funds the part-time custodian position that services the portions of the Community Center and the Civic Center Park Clubhouse not covered by the contractual janitorial service. The position also assists with minor maintenance and snow removal.

103 Overtime

Funding in this line is for occasional overtime needs.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City takes on a portion of the liability by funding a portion of the deductible, which results in lower premiums. Actual savings, if any, will depend on plan usage during a given year.

FY17 – A potential 6% increase in insurance premiums is included, but the new funding mechanism has shown good results to date and will hopefully help us better keep insurance costs under control.

FY18 – A potential 6% increase in insurance premiums is included for planning purposes, however our insurance program is reviewed annually and any necessary adjustments will be made.

- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
This line item funds basic office supplies such as copy paper, pens, pads, toner, ink, etc. for the Buildings Division. Increase to reflect copier leases and the combining of line item 202 into this line item.
- 202 Books and Periodicals**
Funding for this line item has been combined with line item 201 to better reflect expenditures.
- 204 Wearing Apparel**
This line item provides for uniforms for the Division.
- 205 Motor Vehicle Supplies**
This line item funds gasoline, oil, lubricants, and parts for the Buildings Division's vehicles and equipment.
- 206 Lab & Maintenance Supplies**
This line funds hand tools and small power tools.
- 207 Janitorial Supplies**
This line item funds janitorial supplies such as paper towels, hand soap, toilet paper, etc. for the City Hall/Community Center, Police Facility, and Building Maintenance shop.
- 208 Chemical Supplies**
This line item funds chemical supplies to remove ice from sidewalks and treat the water serving the heating and cooling systems.
- 211 Other Commodities**
This line item includes items that do not fall into another category such as flags, entry mats, etc.
- 301 Postage**
This line item funds postage costs including a portion of the mailing for the City Wise newsletter.
- 302 Telephone**
This line item funds phone reimbursement for the Building Technician.
- 304 Utilities**
This line item funds the utilities for the Building Maintenance Division, which had been located in the upper level of the 8110 Park View Blvd. building. As this division is now housed within the Parks Maintenance Building, no funding for utilities is requested.

- 306 Rentals**
This line item funds the rental of equipment that is not used often enough to warrant purchasing.
- 309 Printing**
This line item funds printing costs including a portion of the printing of the City Wise newsletter.
- 310 Dues and Subscriptions**
This line item funds dues to professional organizations and subscriptions costs.
- 311 Travel Expense**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs.
- FY17 – Funding is included for staff to attend their respective conferences which includes: Nebraska Turf Conference, Tree Care Workshops, National Facility Maintenance Tradeshow and local trade show workshops.
- FY18 – Funding is included for staff to attend their respective conferences which includes: Nebraska Turf Conference, Tree Care Workshops, National Facility Maintenance Tradeshow and local trade show workshops.
- 313 Training Assistance**
This line item includes funding for all registration fees associated with conferences, training, and seminars.
- FY17 – Funding is included for staff to attend their respective conferences which includes: Nebraska Turf Conference, Tree Care Workshops, National Facility Maintenance Tradeshow, and local tradeshow workshops.
- FY18 – Funding is included for staff to attend their respective conferences which includes: Nebraska Turf Conference, Tree Care Workshops, National Facility Maintenance Tradeshow, and local tradeshow workshops.
- 314 Other Contractual Services**
This line item funds on-going maintenance agreements including, but not limited to the following: required testing and inspections of various building systems, alarm services, janitorial services, trash removal and recycling, as well as the City's portion of maintenance services for the Library/Metro Sarpy Center.
- FY17 – Included one-time expenditures of \$33,900 for repairs in the northeast parking lot at the Library/Metro Sarpy Center and \$23,500 to replace the Variable Frequency Drive pumps associated with the geo-thermal system at the Library/Metro Sarpy Center. In FY16 there was a \$10,000 one-time request to replace heat pumps at the Library. This has now been included as an ongoing expense in this line item.

- 401 Buildings & Grounds Maintenance**
This line item funds routine maintenance supplies and labor for repair and upkeep of all city-owned buildings as well as the city-owned interior finishes, furnishing and equipment in the Library.
- 409 Machine Tool & Equipment Maintenance**
This line item funds the repair and maintenance of tools and equipment including snow equipment.
- 410 Motor Vehicle Maintenance**
This line item funds repair and maintenance of Building Division equipment.
- 411 Radio Maintenance**
This line item funds radio repairs and purchase of batteries and accessories for four 800 MHz radios.
- 412 Other Maintenance**
This line item is used for items that do not fit into another category including the repair of US, State and City flags.
- 505 Other Charges**
This line item provides for unexpected equipment repairs.

City Administration

Overview

The City Administrator's Office is responsible for the efficient administration of all aspects of city operations, either directly or through the Managing Directors. The City Administrator coordinates the preparation of the budget and ensures the effective implementation of the City Council's policies and goals. They advise the Mayor and City Council on strategic direction and on responding to changing community needs. Most importantly, the City Administrator provides overall organizational leadership to ensure the effective daily delivery of services, projects and programs in response to the City Council's direction.

FY16 Highlights:

- Administration spent considerable time working on major development and redevelopment projects in various stages of planning and/or implementation.
- A great deal of time was also spent on creating and implementing a new employee evaluation and compensation system.
- Monitoring the actions of the Legislature and working with the United Cities of Sarpy County on joint legislative issues was also a priority. The City was successful this session in getting amendments made to the sports arena financing bill.

FY17 & FY18 Objectives:

- It is anticipated that over the next two years the development projects mentioned above will transition into full implementation and construction, which will result in continued efforts in these areas.
- Coordinating performance measures with the Council's strategic planning goals and improving the organization's processes and procedures will continue to be overarching priorities as well.

Summary

• FTE's	5		
• Budget	FY17	\$720,163	FY18 \$763,771
• Funding Sources	General Fund	\$540,122	\$575,330
	Sewer Fund	\$180,041	\$188,441

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14 - Administration

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
PERSONNEL SERVICES					
101	Salaries - Full-Time	260,264	296,561	302,769	311,168
103	Overtime Salaries	-	518	566	587
104	FICA	18,454	21,485	22,059	24,146
105	Insurance Charges	27,676	33,314	48,889	51,822
106	Other Personnel Services	-	-	-	-
107	Pension	9,323	10,977	11,634	12,057
108	Pension/ICMA	6,189	6,535	6,566	6,614
Total Personnel Services		321,906	369,390	392,483	406,394
COMMODITIES					
201	Office Supplies	5,213	4,800	4,800	4,896
202	Books and Periodicals	402	536	500	510
203	Food Supplies	239	450	450	459
204	Wearing Apparel	86	-	-	-
205	Motor Vehicle Supplies	11	-	-	-
Total Commodities		5,951	5,786	5,750	5,865
CONTRACTUAL SERVICES					
301	Postage	577	600	600	612
302	Telephone	1,924	2,000	2,270	2,310
303	Professional Services-Other	38	450	-	-
304	Utilities	10,542	10,265	11,317	11,705
307	Car Allowance	3,780	3,690	3,870	3,870
308	Legal Advertising	305	750	750	765
309	Printing	2,194	2,500	1,800	1,836
310	Dues and Subscriptions	3,163	3,556	5,100	5,202
311	Travel	11,267	12,930	9,118	15,151
313	Training	5,617	6,076	6,751	9,301
314	Other Contractual Services	112	2,625	15,000	15,300
321	Professional Services-Legal	133,705	75,000	75,000	86,500
Total Contractual Services		173,224	120,442	131,576	152,552
OTHER CHARGES					
505	Other Charges	2,792	4,425	10,313	10,519
Total Other Charges		2,792	4,425	10,313	10,519
Total Administration		503,873	500,043	540,122	575,330

Twenty-five percent of the Administration Department is allocated to Sewer Fund 02-41.

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1-14 Administration

The Administration budget consists of operating expenses related to the office of the City Administrator and includes the positions of City Administrator, Assistant City Administrator/Director of Community Services, the Assistant to the City Administrator, the Community Relations Coordinator, and the Executive Assistant. Additionally, 25% of the cost of the Administration budget is funded by the Sewer Fund.

Budget Line Item

101 Full Time Salaries

Salaries for the positions noted above are included in this line item.

FY17 - A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2016.

FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.

102 Part Time Salaries

No funding is requested in this line item.

103 Overtime

Funding in this line item is for occasional overtime needs of the Executive Assistant.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City takes on a portion of the liability by funding a portion of the deductible, which results in lower premiums. Actual savings, if any, will depend on plan usage during a given year.

FY17 - A potential 6% increase in insurance premiums is included, but the new funding mechanism has shown good results to date and will hopefully help us better keep insurance costs under control.

FY18 – A potential 6% increase in insurance premiums is included for planning purposes, however our insurance program is reviewed annually and any necessary adjustments will be made.

- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 108 Civilian Pension**
This line item funds the City's portion of employee pension contributions for the City Administrator.
- 201 Office Supplies**
This line item funds the administrative share of the postage meter lease and supplies, the monthly base and overage charges for the copy machines, cartridges and toners for the printers, and other miscellaneous office supplies.
- 202 Books/Periodicals**
This line item funds the purchase of books and periodicals.
- 203 Food Supplies**
This line item funds the purchase of food supplies.
- 301 Postage**
This line item includes funding for the administration portion of the newsletter postage and other postage costs.
- 302 Telephone**
This line item includes funding for telephone services for administration personnel.
- 304 Utilities**
This line item funds all utility costs for the City Hall facility. Utility costs are being split 50/50 with Administrative Services.
- FY17 - Increases were based on recommendations from the three utility service providers, Black Hills 0%, OPPD 4%, and MUD 3.5%.
- FY18 - Increases were based on the same percentages as FY17 with the exception of Black Hills; a 2% increase was calculated for that utility.
- 307 Car Allowance**
This line item funds car allowances for the City Administrator, Assistant City Administrator/Director of Community Services, Assistant to the City Administrator and Community Relations Coordinator.
- 308 Legal Ads**
This line items funds any legal advertising for administration.
- 309 Printing**
This line item funds City Hall's portion of printing the CityWise newsletter as well as other miscellaneous printing costs.

310 Dues/Subscriptions

Administrative professional memberships and subscriptions for the City Administrator, Assistant City Administrator/Director of Community Services, Assistant to the City Administrator and Community Relations Coordinator are included in this line item.

FY17 – Increased due to the addition of the Alliance for Innovation dues.

311 Travel Expenses

This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs.

FY17 - Funding is included for most department heads to attend their respective national conferences, the Community Relations Coordinator to participate in a Government Social Media Conference, four organizational employees to attend the Alliance for Innovation Transforming Local Government Conference, and two employees to attend the League of Nebraska Municipalities Annual Conferences. Several other in-state conferences and various MAPA, SCEDC, etc. events are also funded in this line item. It should be noted that no funding is included for the annual ICMA Conference that is typically attended by three employees. This conference is scheduled for October of 2017, which puts it into the following fiscal year.

FY18 - Funding is included for most department heads to attend their respective national conferences, the Community Relations Coordinator to participate in a Government Social Media Conference, four organizational employees to attend the Alliance for Innovation Transforming Local Government Conference, and two employees to attend the League of Nebraska Municipalities Annual Conferences. Several other in-state conferences and various MAPA, SCEDC, etc. events are also funded in this line item. It should be noted that funding is included for two ICMA Conferences in this budget as one falls in October of 2017 and the other in September of 2018. (Note that no funding was included in the FY17 budget for this conference.)

313 Training

This line item includes funding for all registration fees associated with conferences, training, and seminars.

FY17 - Funding is included for most department heads to attend their respective national conferences, the Community Relations Coordinator to participate in a Government Social Media Conference, four organizational employees to attend the Alliance for Innovation Transforming Local Government Conference, and two employees to attend the League of Nebraska Municipalities Annual Conferences. It should be noted that no funding is included for the annual ICMA Conference that is typically attended by three employees. This conference is scheduled for October of 2017, which puts it into the following fiscal year. Additional funding was requested for several in-state conferences and to provide executive development services for the City Administrator, as required by contract.

FY18 - Funding is included for most department heads to attend their respective national conferences, the Community Relations Coordinator to participate in a Government Social Media Conference, four organizational employees to attend the

Alliance for Innovation Transforming Local Government Conference, and two employees to attend the League of Nebraska Municipalities Annual Conferences. It should be noted that funding is included for two ICMA Conferences in this budget as one falls in October of 2017 and the other in September of 2018. (Note that no funding was included in the FY17 budget for this conference.) Additional funding was included for several in-state conferences and to provide executive development services for the City Administrator, as required by contract.

314 Other Contractual Services

This line item includes funding for special projects and/or grant writing work, copy machine fees, and any other contractual services.

321 Professional Services – Legal

Funding at same level as last year.

505 Other Charges

This line item funds other miscellaneous administrative expenses as well as the annual contribution to SCEDC.

FY17 – The SCEDC contribution was increased to \$5,625 (75%). This is an increase of \$3,750 (75%) from previous years.

Police

Overview

The Police Department is committed to the ideals of community policing. The Department stresses partnership, professionalism, integrity, and fairness in order to provide the best possible service to the public. The Chief of Police is responsible for administering and managing the La Vista Police Department, which is organized into two divisions: Operations and Operations Support, each under the direction of Police Captains.

FY16 Highlights:

- FY16 was a transition year in many respects due to personnel changes and the challenges associated with backfilling positions. Three recruit police officers were hired, graduated from the police academy and completed field training.
- Provided department-wide verbal de-escalation training for all sworn staff.
- All supervisory staff completed the Leadership in Police Organizations management course.
- Rolled out the Power DMS Document Management System used for policy review, updating, collecting signatures, and keeping employees up to date on regulations.

FY17 & FY18 Objectives:

- FY18 includes the first year of a two-year staffing and equipment plan to address the impact of new development in the City.
- Continue to work with the other Sarpy Cities and the County on selecting a new police Records Management System to replace the current county-wide system that will be end-of-life in 2018.

Summary

- | | | |
|--------------------------|-------------------------|-------------------------|
| • FTE's | 39 | |
| • Budget | FY17 \$4,438,546 | FY18 \$4,798,487 |
| • Funding Sources | General Fund | |

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15 - Police

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
	PERSONNEL SERVICES				
101	Salaries - Full-Time	2,607,002	2,766,100	2,758,505	2,984,561
102	Salaries - Part-Time	20,862	25,210	26,343	27,331
103	Overtime Salaries	213,326	214,671	226,823	247,060
104	FICA	207,082	229,310	230,393	249,306
105	Insurance Charges	417,665	451,653	422,108	494,752
107	Pension/Civilian	10,456	10,963	11,434	11,776
108	Pension/Police	171,261	194,755	195,633	199,885
109	Self Insurance Expense	7,309	-	-	-
	Total Personnel Services	3,654,963	3,892,662	3,871,239	4,214,671
	COMMODITIES				
201	Office Supplies	6,001	5,300	5,300	5,406
202	Books and Periodicals	471	500	500	510
203	Food Supplies	314	200	200	204
204	Wearing Apparel	12,691	17,000	20,000	28,000
205	Motor Vehicle Supplies	58,950	80,000	60,000	61,200
206	Lab and Maint Supplies	723	1,000	1,000	1,020
208	Chemical Supplies	14	300	300	306
	Total Commodities	79,164	104,300	87,300	96,646
	CONTRACTUAL SERVICES				
301	Postage	3,259	2,500	2,800	2,856
302	Telephone	14,054	12,500	16,872	17,209
303	Prof Services-Other	-	2,000	1,300	2,600
304	Utilities	53,423	55,000	56,650	57,783
306	Rentals	-	150	150	153
308	Legal Advertising	36	50	50	51
309	Printing	5,530	6,000	6,000	6,120
310	Dues and Subscriptions	853	1,200	1,200	1,224
311	Travel	9,550	10,998	22,750	23,205
312	Towel and Cleaning Service	975	1,500	1,500	1,530
313	Training	5,970	12,000	17,950	18,309
314	Other Contractual Services	91,935	111,925	107,335	100,000
321	Professional Services-Legal	2,478	2,500	2,500	2,550
	Total Contractual Services	188,063	218,323	237,057	233,590

15 - Police					
		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
	MAINTENANCE				
409	Machine Equip and Tool Maint.	-	1,500	1,500	1,530
410	Motor Vehicle Maintenance	30,000	28,000	25,000	25,500
411	Radio Maintenance	393	1,250	1,250	1,275
412	Other Maintenance	645	1,250	1,250	1,275
Total Maintenance		31,038	32,000	29,000	29,580
	OTHER CHARGES				
505	Other Charges	46,853	47,700	53,700	53,000
Total Other Charges		46,853	47,700	53,700	53,000
	CAPITAL OUTLAY				
613	Motor Vehicles	135,022	110,000	135,000	145,000
618	Other Capital Outlay	8,203	23,000	25,250	26,000
Total Capital Outlay		143,225	133,000	160,250	171,000
Total Police		4,143,306	4,427,985	4,438,546	4,798,487

1-15 Police

Budget Line Item

101 Full Time Salaries

Salaries for all full time sworn and civilian positions are included in this line item.

FY17 - A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone (with the exception of police officers and sergeants represented by the FOP) will receive a base factor increase in October 2016. Per the FOP bargaining contract, a 2.75% salary increase is included for police officers and sergeants.

FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages. Per the FOP bargaining contract, a 3.75% salary increase is included for police officers and sergeants.

To meet the needs of projects in progress (NMSC and 84th Street), a staffing plan has been created to address the impact to police services. Beginning in FY18, a two –year hiring plan would be implemented that calls for the hiring of 3 sworn positions, a police officer and a sergeant in FY18 and an additional police officer in FY19.

102 Part Time Salaries

This line item funds the salary of the Evidence Technician position.

FY17 - A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone (with the exception of police officers and sergeants represented by the FOP) will receive a base factor increase in October 2016.

FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.

103 Overtime

This line item provides funding for overtime as detailed in the FOP contract. It includes dollars for grant reimbursed overtime (DUI Grant, Safe Streets, Highway Safety). The department has planned several traffic safety projects in FY17, including DUI checkpoints, DUI saturation patrols, Project Extra Mile enforcements, Speed Zone enforcement, and narcotics investigations reimbursed through the Department of Justice.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City takes on a portion of the liability by funding a portion of the deductible, which results in lower premiums. Actual savings, if any, will depend on plan usage during a given year.

FY17 - A potential 6% increase in insurance premiums is included, but the new funding mechanism has shown good results to date and will hopefully help us better keep insurance costs under control.

FY18 - A potential 6% increase in insurance premiums is included for planning purposes, however our insurance program is reviewed annually and any necessary adjustments will be made.

107 Civilian Pension

This line item funds the City's portion of employee pension contributions for civilian police personnel.

108 Police Pension

This line item funds the City's portion of employee pension contributions for sworn police personnel.

201 Office Supplies

This line item funds the administrative share of the postage meter lease and supplies, the monthly base and overage charges for the copy machines, cartridges and toners for the printers, and other miscellaneous office supplies.

202 Books/Periodicals

This line item funds the purchase of books and periodicals.

203 Food Supplies

This line item funds the purchase of food supplies.

204 Wearing Apparel

The purchase and replacement of police uniforms and uniform equipment, to include ballistic vests, is included in this line item. Increased due to the mandatory replacement of two (2) SWAT ballistic vests that are at the end of their life cycle.

205 Motor Vehicle Supplies

This line item funds fuel and oil used in the police vehicles.

FY17 - Based on FY16 calculations of current expenditures, a decrease of \$20,000 is projected for FY17.

206 LAB/Main Supplies

This line item provides for supplies including narcotic test kits, sexual assault kits, DNA kits and DUI testing supplies, etc.

- 208 Chemical Supplies**
This line item provides for supplies related to the Evidence processing area.
- 301 Postage**
This line item includes funding for the administration portion of the newsletter postage and other postage costs.
- 302 Telephone**
This line item provides for telephone service, both landline and cellular.
- FY17 – An additional \$4,000 is included in this line items as the City will begin the process of replacing outdated radio HPD modems with wireless mobile hot spot modems for operation of the cruisers' Mobile Data Computers
- 303 Professional Services-Other**
Pre-employment testing (psychological and polygraphs) is funded in this line.
- FY17 - Funding for FY17 is at the same level as last year.
- 304 Utilities**
FY17 - Increases were based on recommendations from the three utility service providers, Black Hills 0%, OPPD 4%, and MUD 3.5%.
- FY18 – Increases were based on the same percentages as FY17 with the exception of Black Hills; a 2% increase was calculated for that utility.
- 306 Rentals**
This line item provides for a contingency if rental equipment is needed for police operations.
- 308 Legal Ads**
This line item provides funding for legal ads and notices including employment advertising.
- 309 Printing**
This line item provides for the printing of numerous items, including the quarterly city newsletter, tickets, manuals, etc.
- 310 Dues & Subscriptions**
This line item includes funding for membership in the International Association of Chiefs of Police, the Nebraska Police Chiefs Association, Nebraska Notaries, FBI Academy, and additional memberships.
- 311 Travel Expense**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs.
- FY17 - Funding is included for command staff to attend the IACP Conference, and other various leadership and professional training opportunities. Additional dollars are included in this line item that pair with grant dollars that were received or

applied for. There will be a requested increase for the transportation and additional related costs for the DUI Task Force and Safe Streets Task Force Training.

FY18 – Travel expenses will be comparable with FY17.

312 Towel/Uniform/Cleaning Service

This line item provides funding for the cleaning of police uniforms.

313 Training

This line item provides for tuition reimbursement as well as tuition and fees for police training courses and college tuition reimbursement. It also includes grant funded training and as well as funding for the entire department.

FY17 – Includes various leadership and professional training opportunities, including a DARE Officer to attend the National DARE Conference. During FY16, the department training unit focused on providing a department wide in-service training for all sworn personnel in the area of verbal de-escalation, which will continue in FY17. Additionally, the department has applied for a sizable DUI Task Force Grant, which includes a substantial training component. Three officers have indicated that they will be requesting college reimbursement in FY17. Based on the training forecast for FY17, this line item was increased.

FY18 - Training expenses will be comparable with FY17.

314 Other Contractual Services

This line item includes payment for contract services including Douglas County Crime Scene services, copier costs, grant funded lease payments on police vehicles, Project Harmony and other miscellaneous contractual services. This line item also includes payments to Sarpy County for 911 Communication radio and dispatch services. A decrease is included as Sarpy County will be taking over all responsibility for 911 costs in the 4th quarter of FY17. Funding for La Vista's share of a LRMS consultant per Interlocal Agreement was included (\$8,335).

321 Professional Services (Legal)

This line item provides funding to prosecute city ordinance violations. Additionally, any police-related legal expenses are billed to this account.

409 Repair and Maintenance

This line item funds the repair and maintenance of equipment in the police station.

410 Motor Vehicle Maintenance

This line item provides for the repair of police vehicles. Repair costs have decreased and end of year estimates for FY16 indicate a savings in this line item. Therefore, a decrease in funding is shown for FY17.

411 Radio Maintenance

This line item provides for the repair and maintenance of police radio equipment.

412 Other Maintenance

This line item provides for the repair and maintenance of equipment not listed in line 409.

505 Other Charges

This line item funds crime prevention supplies, DARE, ammunition, Tactical team supplies, and all other associated charges.

Additional items that we will need to purchase this year include the following one-time budget items: an In-Car Video Management System for \$1,100, Mobile Data Computer (MDC) keyboards and docking stations for \$4,800 and the purchase of three new speed detection radars for \$3,400.

FY18 – A one-time expense of up to \$10,000 is included for the re-building of the police range at the Sewer Plant location.

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Animal Control

Overview

The City has contracts for animal control services through the Nebraska Humane Society (NHS). Service rates are based on population and the Consumer Price Index. Over the past four years, animal control services have increased an average of 3.5% per year.

FY16 Highlights:

- The Nebraska Humane Society responded to 600 calls-for-service in calendar year 2015 in La Vista. This was a 5% decrease over the 5 year average of 631. There were 28 reported dog bites, 9 cat bites and 20 citations issued.

FY17 & FY18 Objectives:

- In 2011, the City Council approved a 10-year extension to the Animal Control contract. It will be reviewed again in 2021.

Summary

- **FTE's** 0
- **Budget** **FY17** \$53,000 **FY18** \$54,934
- **Funding Sources** General Fund

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16 - Animal Control

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
	CONTRACTUAL SERVICES				
314	Other Contractual Services	48,875	50,750	52,000	53,934
321	Professional Services-Legal	-	1,000	1,000	1,000
	Total Contractual Services	48,875	51,750	53,000	54,934
	Total Animal Control	48,875	51,750	53,000	54,934

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1-16 Animal Control**Budget
Line Item****314 Other Contractual Services**

The City contracts with the Nebraska Humane Society (NHS) for animal control services. Service rates are based on population and the CPI. Based on a four year average increase in services at 3.72%, we are requesting an increase in funding.

FY18 – An increase of between 3.5 and 4% is expected.

321 Professional Services (Legal)

This line item provides funding for animal control-related legal expenditures and the prosecution of animal control violations by the City Attorney, if needed.

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Fire and EMS

Overview

La Vista contracts for fire and EMS services with the City of Papillion and the Rural Fire District. Contract payment rates are based on the total certified property tax valuation attributed to each entity. For the FY17 budget year, La Vista's portion is 26%.

FY16 Highlights:

- Elimination of completing and billing back the City of Papillion for fire vehicle repair expenses.
- Calls for service continue to increase, up 18% so far this year compared to last year.

FY17 & FY18 Objectives:

- Three Firefighters will be added to the overall complement in January 2017. A federal grant request has been submitted to pay for these personnel for their first two years of employment.
- Improvements to the air handling system and the acquisition of a building generator at Station 4.

Summary

- **FTE's** 1
- **Budget** **FY17** \$1,918,317 **FY18** \$1,905,319
- **Funding Sources** General Fund

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17 - Fire

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
	PERSONNEL SERVICES				
101	Salaries - Full Time	94,671	96,803	80,449	-
104	FICA	1,031	1,438	1,201	-
105	Employee Benefit - Insurance	16,333	17,061	9,598	-
108	Pension/Fire	12,276	12,893	10,765	-
	Total Personnel Services	124,311	128,195	102,013	-
	COMMODITIES				
205	Motor Vehicle Supplies	102	-	-	-
	Total Commodities	102	-	-	-
	CONTRACTUAL SERVICES				
302	Telephone	844	960	600	-
304	Utilities	11,593	14,000	14,000	14,280
308	Legal Advertising	36	-	-	-
314	Other Contractual Services	1,439,773	1,547,794	1,786,704	1,876,039
321	Professional Services-Legal	6,827	5,000	5,000	5,000
	Total Contractual Services	1,459,073	1,567,754	1,806,304	1,895,319
	MAINTENANCE				
401	Building and Grounds	5,005	10,000	10,000	10,000
409	Machine Equip & Tool Maint.	13,848	-	-	-
410	Motor Vehicle Maintenance	7,500	-	-	-
	Total Maintenance	26,353	10,000	10,000	10,000
	Total Fire	1,609,839	1,705,949	1,918,317	1,905,319

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1-17 Fire**Budget
Line Item****101 Full Time Salaries**

Salary for the Fire Marshal position is in this line item. The City of Papillion will reimburse 50% of the cost. The position is budgeted for 16 pay periods based on the planned retirement of the employee. Included in the line are funds for payout of eligible sick leave and vacation pay.

FY18 – No funding as the City of La Vista Fire Chief position will be eliminated.

104 FICA

This is a mandatory withholding match that is a fixed percentage of the salary. (Firefighters in the State of Nebraska are not required to contribute to the social security system for retirement purposes. They do contribute the Medicare portion, 1.45% of salary.) The City of Papillion will reimburse 50% of the cost.

FY18 – No funding as the City of La Vista Fire Chief position will be eliminated.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. The City of Papillion will reimburse 50% of the cost. The expense is budgeted for 16 pay periods based on the planned retirement of the employee.

FY18 – No funding as the City of La Vista Fire Chief position will be eliminated.

108 Firefighter Pension

This line item funds the City's portion of employee pension contributions for the Fire Marshal. The City of Papillion will reimburse 50% of the cost. The expense is budgeted for 16 pay periods based on the planned retirement of the employee.

FY18 – No funding as the City of La Vista Fire Chief position will be eliminated.

111 Disability Insurance

This line item funds the City's portion of the Fire Marshal's disability insurance. The City of Papillion will reimburse 50% of the cost. The expense is budgeted for 16 pay periods based on the planned retirement of the employee.

FY18 – No funding as the City of La Vista Fire Chief position will be eliminated.

302 Telephone

This line item provides for cellular telephone allowance. The City of Papillion will reimburse 50% of the cost. The expense is budgeted for 16 pay periods based on the planned retirement of the employee.

304 Utilities

This account funds utility payments at the Station 4 facility. La Vista will bill the City of Papillion back for Papillion's share of the cost. Tornado siren expenses are also included in this line item.

314 Other Contractual Services

This line item includes fire service contract costs. Based on recommendation from the City of Papillion, the contract has been increased by 5%.

321 Professional Services – Legal

Fire services contract legal expenses are billed to this account.

401 Buildings and Grounds

Funding for any necessary building and grounds supplies or repairs is included in this line item. Expenditures will be billed back to the City of Papillion on a pro-rated basis.

Community Development

Overview

The Community Development Department is responsible for all aspects of La Vista's commercial, industrial and residential development, including:

- Zoning, platting, and building permit applications
- Enforcement of other related ordinances
- Plan review of construction drawings for architects, engineers, developers, contractors and property owners.
- Construction inspections

La Vista's Community Development Department provides a comprehensive review process of all development proposals and building plans to assure compliance with all codes, ordinances, and other laws.

FY16 Highlights:

- Continued implementation of the Rental Inspection Program
- Updated the I-Codes from 2006 to 2012 (2014 for the National Electric Code)
- Continued work on an update to the City's Comprehensive Plan
- Created a Mixed-Use City Centre zoning district for implementation of the redevelopment project as identified in "*A Vision Plan for 84th Street*"
- Issued 967 permits with a valuation of \$53,929,091 and collected \$878,364 in fees
- Conducted 1,523 total inspections including Rental Inspections

FY17 & FY18 Objectives:

- Finalize an update to the City's Comprehensive Plan
- Continue to work to implement "*A Vision Plan for 84th Street*"
- Continue to work with project representatives to finalize development approvals
- Move department offices to new location while providing a high level of service

Summary

- **FTE's** 5.4
- **Budget** **FY17** \$638,192 **FY18** \$630,178
- **Funding Sources** General Fund

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18 - Community Development

		FY15	FY16	FY17	FY18
		Actual	Budget	Adopted	Adopted
	PERSONNEL SERVICES				
101	Salaries - Full Time	289,068	298,693	307,585	314,129
102	Salaries - Part-Time	21,220	23,032	23,175	24,044
103	Overtime Salaries	856	537	537	558
104	FICA	22,463	24,653	25,436	26,005
105	Employee Benefit - Insurance	50,067	55,964	52,230	55,364
107	Civilian Pension City's Exp	17,410	17,954	18,487	18,848
	Total Personnel Services	401,084	420,833	427,450	438,948
	COMMODITIES				
201	Office Supplies	8,182	9,000	9,200	9,384
202	Books and Periodicals	360	1,000	1,000	1,020
203	Food Supplies	529	600	400	408
204	Wearing Apparel	-	1,000	1,000	1,020
205	Motor Vehicle Supplies	1,446	2,300	2,000	2,040
	Total Commodities	10,517	13,900	13,600	13,872
	CONTRACTUAL SERVICES				
301	Postage	4,573	3,500	3,500	3,570
302	Telephone	1,152	1,200	1,560	1,584
303	Prof Services-Other	39,855	40,000	40,000	40,800
304	Utilities	-	-	15,000	15,300
307	Car Allowance	840	720	1,200	1,200
308	Legal Advertising	716	2,000	2,000	2,040
309	Printing	4,226	4,000	4,000	4,080
310	Dues and Subscriptions	3,821	2,300	2,300	2,346
311	Travel	5,998	12,227	11,157	11,381
313	Training	3,215	5,080	4,385	4,476
314	Other Contractual	16,562	8,388	7,740	9,695
321	Professional Services-legal	57,953	75,000	70,000	71,400
	Total Contractual Services	138,911	154,415	162,842	167,872

18 - Community Development

		FY15	FY16	FY17	FY18
		Actual	Budget	Adopted	Adopted
	MAINTENANCE				
410	Motor Vehicle Maintenance	86	500	500	510
411	Radio Maintenance	100	300	300	306
	Total Maintenance	186	800	800	816
	OTHER CHARGES				
505	Other	2,739	8,500	8,500	8,670
	Total Other Charges	2,739	8,500	8,500	8,670
	CAPITAL OUTLAY				
618	Other Capital Outlay	-	-	25,000	-
	Total Capital Outlay	-	-	25,000	-
	Total Community Development	553,437	598,448	638,192	630,178

1-18 Community Development

The Community Development budget consists of operating expenses related to the Community Development Department and includes the positions of Community Development Director, City Planner, Chief Building Official, Building Inspector, Permit Technician, and Community Development Intern.

Budget Line Item

101 Full Time Salaries

Salaries for the positions noted above are included in this line item.

FY17 - A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2016.

FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.

102 Part Time Salaries

This line item has included funding in previous years for a PT Planning Intern. Because of the current workload and projects planned for FY16/17, there is a need to continue to budget for a paid PT Planning Intern. It is anticipated that the Intern would provide assistance with planning-related research, drafting reports and correspondence, initial review of sign permits, GIS Mapping, CUP annual reviews, file reorganization, assistance with the Comprehensive Plan Update implementation.

103 Overtime

This account includes overtime pay for the Permit Tech who attends the Planning Commission meetings and Appeals Board meetings.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City takes on a portion of the liability by funding a portion of the deductible, which results in lower premiums. Actual savings, if any, will depend on plan usage during a given year.

FY17 - A potential 6% increase in insurance premiums is included, but the new funding mechanism has shown good results to date and will hopefully help us better keep insurance costs under control.

FY18 – A potential 6% increase in insurance premiums is included for planning purposes, however our insurance program is reviewed annually and any necessary adjustments will be made.

107 Civilian Pension

This line item funds the City's portion of employee pension contributions.

201 Office Supplies

This line item funds the administrative share of the postage meter lease and supplies, the monthly base and overage charges for the copy machines, cartridges and toners for the printers, and other miscellaneous office supplies.

202 Books/Periodicals

This line item funds the purchase of books and periodicals.

203 Food Supplies

This line item funds the purchase of food supplies. Funding is requested to decrease for FY17 as the comprehensive plan update will be completed and food supplies for meetings related to that activity will no longer be necessary.

204 Wearing Apparel

This line item includes the purchase of protective or work clothing, including safety boots, hats, gloves and City logo shirts, sweatshirts and jackets.

301 Postage

This line item includes funding for the administration portion of the newsletter postage and other postage costs.

FY17 – Funding is requested to decrease for FY17 as the comprehensive plan update will be completed and mailings related to that activity will no longer be necessary.

302 Telephone

This line item includes funding for telephone services for administration personnel.

303 Professional Services – Other

This line item provides for fees for the retention of professional or technical services from outside individuals or firms, and includes engineering review by Thompson, Dreessen & Dorner when needed and building design review by Schemmer Associates. Funding is requested at the same level as last year however actual expenditures will be dependent upon projects submitted during the year.

304 Utilities

This line item will fund all utilities at the yet to be renovated Community Development Annex. Amount proposed is based off of costs provided by the Building and Grounds Department's historical data.

FY17 – Increases were based on recommendations from the three utility service providers, Black Hills 0%, OPPD 4%, and MUD 3.5%.

FY18 – Increases were based on the same percentages as FY17 with the exception of Black Hills; a 2% increase was calculated for that utility.

307 Car Allowance

This line item funds a car allowance for the Community Development Director and the City Planner.

308 Legal Ads

This line item includes the costs of classified and legal advertising for planning related projects and commission/board meetings, and the occasional fee associated with recording a document.

309 Printing

This line item includes all costs of materials, printing or processing involved in the reproduction of items by an outside firm for use by the Department, and includes a share of the newsletter printing costs.

310 Dues/Subscriptions

This line item includes subscriptions to periodical magazines and professional publications, as well as charges for dues to the following professional organizations: the American Planning Association (APA), the International Code Council (ICC), the Nebraska Code Officials Association (NCOA), the Nebraska Floodplain and Stormwater Managers Association (NeFSMA), and the Nebraska Planning & Zoning Association (NPZA).

311 Travel Expenses

This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Included are the travel costs for the Chief Building Official to attend ICC; for the Chief Building Official and the Building Inspector to attend NCOA and the CCI conferences and for Building Inspector to test for certifications at the Construction Exam Center, the NPZA conference for the Chief Building Official, the City Planner, the Permit Technician, the Intern and also the Community Development Director. NPZA Meetings for the City Planner. The City Planner and the Community Development Director will be attending APA National.

FY17 – Funding decreased as the CBO will not be attending the Construction Exam Center.

313 Training

This line item includes all training courses and seminar costs associated with the registration and testing costs for the Chief Building Official to attend ICC; for the Chief Building Official and the Building Inspector to attend NCOA and the CCI conferences and for Building Inspector to test for certifications at the Construction Exam Center; the NPZA conference for the Chief Building Official, the City Planner, the Permit Technician the intern and the Community Development Director; APA National for the City Planner and Community Development Director.

FY17 – Funding decreased as the CBO will not be attending the Construction Exam Center.

314 Other Contractual Services

This line item includes the contract with Sarpy County to provide GIS services for the City, ESRI annual license for Planning Department, Verizon Data Service for Building Department ToughBooks, and the fee for the BluePrince and PDSPECT software used by the Building Department.

FY17 – Funding is requested to decrease due to the moving of GIS-related line items to the IT Department. However, this line item is also adjusted to allow for the lease of a copier for the new Community Development office.

FY18 – The BluePrince and PDSPECT software used by the Building Department will be replaced in FY17 by software included in the financial software package. This will result in a \$1,800 net increase for FY18 and beyond.

321 Professional Services – Legal

This line item includes the fees for legal services performed by the City Attorney or other attorneys retained to handle such services for the City.

FY17 – Funding is requested to decrease due to the reduced average spending in this line item over the past three years.

410 Motor Vehicle Maintenance

This line item includes all repair or replacement purchases of parts and supplies for the Department's vehicles.

411 Radio Maintenance

This line item includes all repair or replacement purchases of parts and supplies used for the Department's radios.

505 Other Charges

This line item includes other purchases which may be made which do not fall into other accounts, including building demolition costs and Great Plains locate tickets.

618 Other Capital

FY17 – Funding in the amount of \$25,000 is included for furnishings for the new Community Development office space.

Streets Administration – Public Works

Overview

The Street Administration Division of the Public Works Department is responsible for the management, oversight and support of the other six divisions of Public Works.

Approximately 90% of the Capital Improvement Program consists of projects generated by or associated with the Public Works Department. Street Administration is responsible for assisting with the development and oversight of this program.

FY16 Highlights:

- Actively participated in the following projects or committees; Vision 84, Nebraska Multisport Complex, City Centre and Golf Course Transformation Project, Costco, Thompson Creek, Heartland 2050, MAPA Transportation Technical Advisory Committee (TTAC), Lincoln-Omaha-Council Bluffs Association of Traffic Engineers (LOCATE), Papillion Creek Watershed Partnership (PCWP), MAPA Project Selection Committee (ProSeCom), Sarpy Southern Ridge Wastewater Treatment Committee, Nebraska Local Transportation Assistance Program (LTAP), and the Nebraska Flood Plain Managers Association.
- The Street Administration Division continues to be actively involved with the American Public Works Association (APWA) both on a local, state and national level. La Vista Public Works was heavily involved in getting the Snow Plow Rodeo back up and running. Staff members participated in the event as well as volunteered to assist with the event.

FY17 & FY18 Objectives:

- Complete a thorough orientation process for the Street Superintendent and Deputy Director positions and have these staff members performing all of their assigned duties within 12 months.
- Through the Deputy Director and in cooperation with the City Engineer, review and take a more interactive role in the CIP process to ensure coordination with the One and Six Year Road Plan
- Continue to provide any support and technical assistance with the numerous projects currently underway or about to start.

Summary

• FTE's	4.7		
• Budget	FY17	\$475,632	FY18 \$489,693
• Funding Sources	General Funds	\$310,213	\$318,922
	Sewer Funds	\$165,419	\$170,771

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19 - Streets Administration

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
PERSONNEL SERVICES					
101	Salaries - Full-Time	171,977	178,585	237,509	243,867
102	Salaries - Part-Time	6,869	9,365	9,455	9,810
103	Overtime Salaries	1,258	671	699	725
104	FICA	13,353	14,486	18,946	19,462
105	Insurance Charges	15,814	19,731	14,099	14,945
107	Pension	10,385	10,755	14,293	14,632
109	Self-Insurance Expense	3,612	-	-	-
Total Personnel Services		223,268	233,593	295,001	303,441
COMMODITIES					
201	Office Supplies	21	86	86	88
Total Commodities		21	86	86	88
CONTRACTUAL SERVICES					
302	Tele/Cell/Pager	810	990	1,980	1,980
303	Prof Services - Other	39	-	-	-
307	Car Allowance	-	-	-	-
308	Legal Advertising	-	-	-	-
309	Printing	-	45	45	46
310	Dues & Subscriptions	390	482	598	610
311	Travel	1,908	2,000	5,269	5,376
312	Uniform Cleaning	-	-	-	-
313	Training	1,989	2,235	5,491	5,603
314	Other Contractual Services	1,738	1,527	1,527	1,558
320	Prof Services-Auditing	-	-	-	-
321	Professional Services-Legal	1,930	-	-	-
Total Contractual Services		8,804	7,279	14,910	15,173
OTHER CHARGES					
505	Other	87	171	216	220
Total Other Charges		87	171	216	220
Total Streets Administration		232,180	241,129	310,213	318,922

Twenty-five percent of the Streets Administration Department is allocated to Sewer Fund 02-41.

Fifty percent of three positions are allocated to the Sewer Fund 02-41.

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1-19 Streets Administration

The Street Administration budget consists of operating expenses related to the front office administration of Public Works and includes the positions of Director of Public Works, City Engineer, Administrative Assistant, Secretary/Receptionists and Public Works Intern.

(Note: 25% of the cost of the Streets Administration budget is funded by the Sewer Fund. Also, 50% of salary costs for the City Engineer, Secretary/Receptionist and Intern are funded by the Sewer Fund.)

Budget Line Item

101 Full Time Salaries

Salaries for the positions noted above are included in this line item.

FY17 – A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2016.

The addition of a Deputy Director position was approved.

FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.

102 Part Time Salaries

This line item funds the intern position.

103 Overtime

This line item funds costs associated with occasional overtime hours by the Administrative Secretary and Secretary/Receptionist. Overtime hours are normally required in conjunction with community events such as Salute to Summer and Halloween Safe Night.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases and the Deputy Director position.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City takes on a portion of the liability by funding a portion of the deductible, which results in lower premiums. Actual savings, if any, will depend on plan usage during a given year.

FY17 – A potential 6% increase in insurance premiums is included, but the new funding mechanism has shown good results to date and will hopefully help us better keep insurance costs under control.

FY18 – A potential increase in insurance premiums is included for planning purposes, however our insurance program is reviewed annually and any necessary adjustments will be made.

107 Civilian Pension

This line item funds the City's portion of employee pension contributions. Increase in association with proposed salary increases and the Deputy Director position.

201 Office Supplies

This line item provides funding for office supplies used in the front office.

302 Telephone

This line item funds cell phone expenses of the Public Works Director and City Engineer/Assistant Public Works Director. Line item increased to cover moving the allowance for the City Engineer from Tier 4 to Tier 5 and adding the Deputy Director at a Tier 5.

309 Printing

This line item funds printing costs such as business cards, stationery and letterhead.

310 Dues & Subscriptions

This line item provides funding for membership dues for professional organizations such as the American Public Works Association (APWA), American Concrete Institute (ACI), local chapter of the Institute of Transportation Engineers (LOCATE), Certified Professional in Erosion and Sediment Control (CPESC), and International Erosion Control Association (IECA). Increase associated with a membership to APWA for the Deputy Director position.

311 Travel & Mileage

This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs.

FY17 – Funding is included for staff to attend their respective national conferences which includes APWA National Conference, Nebraska Chapter APWA Spring and Fall Conference, League of Municipalities Annual Utility Conference, Nebraska Concrete Paving Association Conference, Nebraska Flood Managers Conference, Annual Transportation Conference, and Professional Development Courses. Funding increased this year for the APWA Mid-America Conference which occurs every three years and will be held in May 2017. Increase for Director and Deputy Director to attend Citywide Asset Management Course in Madison WI. The Deputy Director position has also been included for appropriate conferences.

FY18 – Funding is included for staff to attend their respective national conferences which includes APWA National Conference, Nebraska Chapter APWA Spring and Fall Conference, League of Municipalities Annual Utility Conference, Nebraska Concrete Paving Association Conference, and various Professional Development Courses.

313 Training Assistance

The line item includes funding for all registration fees associated with conferences, training, and seminars.

FY17 – Funding is included for staff to attend their respective national and local conferences which includes APWA National Conference, Nebraska Chapter APWA Spring and Fall Conference, League of Municipalities Annual Utility Conference, Nebraska Concrete Paving Association Conference, and various Professional Development Courses. Funding increased for the APWA Mid-America Conference which occurs every three years and will be held in May 2017. Increase for Director and Deputy Director to attend Citywide Asset Management training in Madison, WI. The Deputy Director position has also been added to appropriate conferences.

314 Other Contractual Services

This line item includes funding for the lease of the office copier and copy overage charges.

505 Other Charges

This line item funds the purchase of items that do not logically fall into any of the scheduled accounts such as expenses related to the Employee Appreciation Dinner. Funding increased for the Deputy Director position.

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Streets Operating – Public Works

Overview

The Streets Division of the Public Works Department is responsible for the preservation, maintenance and improvements to streets, right-of-way, traffic signals, traffic signs, pavement markings and city fleet. In addition the Street Division performs winter snow and ice removal operations, assists with special events and strives to assist other departments in providing a safe and comfortable community for residents.

FY16 Highlights:

- Assisted with numerous special events including Salute to Summer, Home Town Heroes, Splash Bash, Tree Lighting Ceremony, Santa's Ride, Taste of La Vista and Easter Egg Hunt.
- Participated in the 2nd annual Public Works Expo and developed new displays; one of the most popular was allowing participants to operate an asphalt roller.
- Performance Measures Data for October 1, 2015-September 30, 2016:

○ Asphalt Repairs	54.37	Tons
○ Concrete Repairs	1,223.45	Square Yards
○ Crack Sealing	9,185.00	Linear Feet
○ Pavement Marking (paint)	4,140.00	Square Feet
○ Miscellaneous Tasks	5,970.25	Man hours
○ Mud jacking	16.50	Cubic Yards
○ Street Sweeping	164.00	Tons
○ Cold Patching	30.30	Tons

FY17 & FY18 Objectives:

- Implement an equipment operation & job skills training program.
- Continue testing different types of pothole patching material. The goal is to find a product that lasts longer than cold patch material currently being used.
- Start using performance measure data to set performance goals for the division.

Summary

- **FTE's** 17.8
- **Budget** **FY17** \$2,117,818 **FY18** \$2,229,479
- **Funding Sources** General Fund

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20 - Streets Operating

		FY15	FY16	FY17	FY18
		Actual	Budget	Adopted	Adopted
	PERSONNEL SERVICES				
101	Salaries - Full-Time	683,885	704,770	688,346	699,046
102	Salaries - Part-Time	38,373	67,000	73,000	75,738
103	Overtime Salaries	17,319	36,985	33,360	34,611
104	FICA	53,942	62,135	61,114	61,917
105	Insurance Charges	129,154	141,716	145,539	154,268
107	Pension	41,929	44,390	43,187	41,940
109	Self-Insurance Expense	4,000	-	-	-
	Total Personnel Services	968,602	1,056,996	1,044,546	1,067,520
	COMMODITIES				
201	Office Supplies	1,128	1,250	1,250	1,275
203	Food Supplies	25	170	170	173
204	Wearing Apparel	3,761	3,800	3,800	3,876
205	Motor Vehicle Supplies	39,468	73,025	62,255	63,500
206	Lab and Maint. Supplies	3,560	3,000	3,000	3,060
207	Janitor Supplies	1,547	1,550	1,550	1,581
209	Welding Supplies	1,355	2,100	2,100	2,142
	Total Commodities	50,844	84,895	74,125	75,607
	CONTRACTUAL SERVICES				
301	Postage	896	805	805	821
302	Telephone	3,109	2,600	2,600	2,652
303	Prof Services-Other	1,034	5,270	8,000	8,160
304	Utilities	446,253	470,868	490,168	499,971
308	Legal Advertising	4	50	-	-
309	Printing	3,056	2,835	3,500	3,570
310	Dues and Subscriptions	740	744	744	759
311	Travel	7,351	6,850	6,850	6,987
312	Towel and Cleaning Service	4,596	4,700	4,800	4,896
313	Training	4,609	5,425	5,425	5,534
314	Other Contractual Services	88,125	73,068	16,853	17,926
321	Professional Services-Legal	2,904	1,000	1,000	1,020
	Total Contractual Services	562,677	574,215	540,745	552,296

20 - Streets Operating

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
	MAINTENANCE				
401	Buildings and Grounds	35,563	11,500	25,500	26,010
406	Storm Sewers	13,328	1,500	1,500	1,530
407	Sidewalk & Curb Maint	-	6,000	6,000	6,120
408	Street Maintenance	85,788	76,109	80,000	81,600
409	Machine Equip & Tool Maint.	1,779	3,500	3,500	3,570
410	Motor Vehicle Maintenance	54,095	52,910	63,000	64,260
411	Radio Maintenance	510	250	250	255
412	Winter Maintenance	67,448	78,598	80,000	81,600
413	Traffic Signs	36,612	34,575	35,000	35,700
	Total Maintenance	295,123	264,942	294,750	300,645
	OTHER CHARGES				
505	Other Charges	487	400	450	459
	Total Other Charges	487	400	450	459
	CAPITAL OUTLAY				
613	Motor Vehicles	109,237	143,999	143,202	138,452
618	Other Capital Outlay	-	27,500	20,000	94,500
	Total Capital Outlay	109,237	171,499	163,202	232,952
	Total Streets Operating	1,986,970	2,152,947	2,117,818	2,229,479

1-20 Streets Operating

The Street Operating budget consists of operating expenses related the maintenance and repair of streets, right-of-way, traffic signals, traffic signs, pavement markings, fleet maintenance and includes the positons of Street Superintendent, Street Foremen, Shop Foreman, Mechanics, Maintenance Workers II, Maintenance Worker I, Part-time and seasonal workers.

Budget Line Item

101 Full Time Salaries

Salaries for the positions noted above are included in this line item.

FY17 – A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2016.

FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.

102 Part Time Salaries

This line item funds two part time positions with a full time equivalent of 1.24 and three seasonal positions with a full time equivalent of 1.26.

103 Overtime

This line item funds overtime for 15 full-time and 3 seasonal positions. Overtime is approved on an as needed basis. The major contributing factor to overtime is snow removal operations. Overtime is also needed during Salute to Summer, Cleanup Days, Fall Leaf Collection and other special city events along with concrete pours and occasional emergency call-outs.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City takes on a portion of the liability by funding a portion of the deductible, which results in lower premiums. Actual savings, if any, will depend on plan usage costs during a given year.

FY17 – A potential 6% increase in insurance premiums is included, but the new funding mechanism has shown good results to date and will hopefully help us better keep insurance costs under control.

FY18 – A potential 6% increase in insurance premiums is included for planning purposes, however our insurance program is reviewed annually and any necessary adjustments will be made.

- 107 Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
This line item provides funding for office supplies used in the front office, Street Superintendent's office, Shop Foreman's office, and for general use by hourly employees.
- 203 Food Supplies**
This line item funds two breakfast meetings with supervisory staff and the City Engineer.
- 204 Wearing Apparel**
This line item funds the purchase of safety boots, safety shirts, rain gear, and safety equipment for 15 full-time, one part time, and 3 seasonal employees.
- 205 Motor Vehicle Supplies**
This line item funds the purchase of fuel, oil, anti-freeze and tires for 33 vehicles and 24 pieces of gas powered equipment.
- 206 Lab and Maintenance Supplies**
This line item funds the purchase of replacement tools and equipment such as power tools, concrete finishing tools, asphalt tools, mechanic tools, shovels, rakes and all other construction related tools.
- 207 Janitorial Supplies**
This line item is for paper products and cleaning supplies for the Public Works Facility.
- 209 Welding Supplies**
This line item provides for welding supplies used to maintain 33 vehicles and 68 pieces of equipment, in addition to any building and grounds repairs.
- 301 Postage**
This line item is to cover costs associated with the mailing of the CityWise newsletter and general department mailings.
- 302 Telephone**
Funding is included for the phone system at the Public Works Facilities and the Street Superintendent's cell phone allowance.
- 303 Professional Services - Other**
This line item provides funding for the State of Nebraska fuel license, and any additional professional services.

- 304 Utilities**
 This line item funds all utilities at the Public Works Facility, as well as street lighting and traffic signals throughout the city.
- FY17 – Increases were based on recommendations from the three utility service providers, Black Hills 0%, OPPD 4%, and MUD 3.5%.
- FY18 – Increases were based on the same percentages as FY17 with the exception of Black Hills; a 2% increase was calculated for that utility.
- 308 Legal Ads**
 This line item is for advertising open positions and publishing announcements in the paper.
- 309 Printing**
 This line item covers printing costs for letterhead, stationary, etc. and also includes the Street Department’s portion of the CityWise newsletter printing
- 310 Dues and Subscriptions**
 This line item funds the professional memberships and certifications for 15 full-time employees. Examples include the American Public Works Association Membership, American Concrete Institute Membership, and Pesticide Applicators Certification.
- 311 Travel Expenses**
 This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs.
- FY17 - Funds allow participation in the APWA National Conference, Nebraska Chapter APWA Spring and Fall Conferences, Concrete Seminars, Bridge Inspection School, ASE Certification, the Asphalt Paving Conference, Traffic Signal School, Vector Control Seminar, and VISION Hi-Tech Training.
- FY18 – Funds allow participation in the APWA National Conference, Nebraska Chapter APWA Spring and Fall Conference, Concrete Seminars, Bridge Inspection School, ASE Certification, the Asphalt Paving Conference, Traffic Signal School, Vector Control Seminar, and VISION Hi-Tech Training.
- 312 Towel/Cleaning Service**
 This line item is funds laundering for the Public Works employees’ uniforms.
- 313 Training**
 This line item includes funding for all registration fees associated with conferences, training, and seminars.
- FY17 – Funds allow participation in the APWA National Conference, Nebraska Chapter APWA Spring and Fall Conference, Concrete Seminars, Bridge Inspection School, ASE Certification, the Asphalt Paving Conference, Traffic Signal School, Vector Control Seminar, and VISION Hi-Tech Training.

FY18 – Funds allow participation in the APWA National Conference, Nebraska Chapter APWA Spring and Fall Conference, Concrete Seminars, Bridge Inspection School, ASE Certifications, the Asphalt Paving Conference, Traffic Signal School, Vector Control Seminar, and VISION Hi-Tech Training

314 Other Contractual Services

This line item funds contracts in place for the following services: bank loan payments, One-Call locates, Heritage Crystal Clean, O'Keefe Elevator Service, Beacon Building Service, Skid Steer Rental, Micro Paver Updates, Papillion Sanitation trash service, and Simplex Grinnell Fire System service.

321 Professional Services - Legal

Funding requested at same level as last year.

401 Buildings and Grounds

This line item funds repairs to the Public Works Facility and pedestrian overpass. This line item decreased by \$4,000 due to one-time purchases made in FY16.

FY17 - A one-time expenditure of \$14,000 is included for repair of the in-ground auto hoist in the shop. Normal wear and tear has necessitated the rehab of the hoist.

406 Storm Sewer

This line item provides funding for the repair of storm sewers throughout the city.

407 Sidewalk Maintenance

This line item is used for the maintenance, repair and construction of sidewalks.

408 Street Maintenance

Street maintenance includes removal and replacement of concrete and asphalt street panels, curb and gutter repair, street sweeping, crack sealing and other street maintenance related items.

409 Machine – Equipment and Tool Maintenance

This line item provides for the repair, maintenance and replacement of maintenance tools and equipment such as chain saws, weed eaters, concrete saws, table saws, etc.

410 Motor Vehicle Maintenance

This line item is for the purchase of replacement parts for 33 vehicles and 68 pieces of equipment. This line item decreased by \$4,000 for one-time purchases made in FY16.

FY17 - A one-time expenditure of \$10,000 is included to repair the ride control system and bucket pins on a 1996 Cat Loader.

411 Radio Maintenance

This line item is for the repair and maintenance of the radio system.

412 Winter Maintenance

This line item is associated with winter operations and is for the purchase of sand, salt, plow blades, liquid deicer and equipment parts.

413 Traffic Signs

This line item funds the maintenance, repair and purchase of traffic control signs and pavement markings. This line item decreased by \$5,400 for one-time purchases made in FY16.

FY 17 - One time expenditure of \$6,000 included for the purchase of additional traffic counters. A request will be made to MAPA for funding assistance for this purchase.

505 Other Charges

This line item funds the purchase of items that do not logically fall into any of the scheduled accounts such as the charges associated with the annual employee appreciation banquet.

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Parks Division – Public Works

Overview

The Parks Division of the Public Works Department is dedicated to the preservation, maintenance and improvement of the City's park resources, trails, sports fields, landscaping, facility grounds, swimming pool, water feature, right-of-ways and trees.

FY16 Highlights:

- Remodeled the Park Annex building; most of the construction was completed in-house by parks division staff.
- Reopened the swimming pool for the 54th season without any major issues.
- Assisted with numerous special events.
- Worked with the School District to construct a new home field for the Lady Monarchs Softball Team.
- Received several grants for tree planting and purchase of new brush chipper.
- Participated in the 2nd annual Public Works Expo.
- Decorated additional trees and areas as part of the Holiday Lights initiative.
- Installed the Veterans Blue Star Memorial and Flag Poles.
- Installed a rain garden on the east side of the Community Center.

FY17 & FY18 Objectives:

- Transitioning the Golf Course Maintenance operation into the Park Maintenance Division as the City Centre and golf course transformation projects develop.
- Manage the City's tree resources in an effective and efficient manner including the timely removal of trees affected by the Emerald Ash Borer and the continued planting of alternative tree species.
- Work in conjunction with the Park Committee toward completing phases of the Mini Park Plans.

Summary

- **FTE's** 12.4
- **Budget** **FY17** \$1,017,282 **FY18** \$1,171,779
- **Funding Sources** General Fund

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22 - Park Maintenance

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
PERSONNEL SERVICES					
101	Salaries - Full-Time	336,744	359,104	402,661	421,540
102	Salaries - Part-Time	45,189	70,077	70,152	72,783
103	Overtime Salaries	6,430	20,799	23,291	24,164
104	FICA	28,651	34,461	37,952	39,665
105	Insurance Charges	55,742	59,176	78,842	83,574
107	Pension	20,525	22,963	25,344	25,292
Total Personnel Services		493,281	566,580	638,242	667,018
COMMODITIES					
201	Office Supplies	-	-	86	88
203	Food Supplies	25	70	100	102
204	Wearing Apparel	2,221	2,312	2,712	2,766
205	Motor Vehicle Supplies	23,092	30,860	31,860	32,497
206	Lab and Maint Supplies	2,582	2,700	3,200	3,264
207	Janitor Supplies	951	1,000	1,100	1,122
208	Chemical Supplies	2,136	4,650	6,650	6,783
209	Welding Supplies	392	400	600	612
210	Botanical Supplies	10,282	25,000	23,000	23,460
Total Commodities		41,681	66,992	69,308	70,694
CONTRACTUAL SERVICES					
301	Postage	5	35	50	51
302	Telephone-Cellular-Pager	720	720	1,070	1,091
303	Prof Services-Other	3,740	2,120	1,200	1,224
304	Utilities	22,733	24,105	31,346	31,973
308	Legal Advertising	4	100	100	102
309	Printing	110	200	200	204
310	Dues and Subscriptions	585	600	600	612
311	Travel	2,659	2,009	3,581	3,653
312	Towel and Cleaning Service	1,561	1,650	3,420	3,488
313	Training	2,564	2,915	4,465	4,555
314	Other Contractual Services	13,927	16,634	15,800	16,116
Total Contractual Services		48,608	51,088	61,832	63,069
MAINTENANCE					
401	Building and Grounds	48,527	29,867	36,000	36,720
409	Machine Equip and Tool Ma	3,068	3,000	13,500	13,770
410	Motor Vehicle Maintenance	31,702	32,500	36,500	37,230
411	Radio Maintenance	433	150	400	408
412	Other Maintenance	5,975	16,000	18,000	18,360
Total Maintenance		89,705	81,517	104,400	106,488

22 - Park Maintenance

		FY15	FY16	FY17	FY18
		Actual	Budget	Adopted	Adopted
	MAINTENANCE				
401	Building and Grounds	48,527	29,867	36,000	36,720
409	Machine Equip and Tool Maint.	3,068	3,000	13,500	13,770
410	Motor Vehicle Maintenance	31,702	32,500	36,500	37,230
411	Radio Maintenance	433	150	400	408
412	Other Maintenance	5,975	16,000	18,000	18,360
	Total Maintenance	89,705	81,517	104,400	106,488
	OTHER CHARGES				
505	Other Charges	263	400	500	510
	Total Other Charges	263	400	500	510
	CAPITAL OUTLAY				
613	Motor Vehicle	35,462	64,000	54,000	-
618	Other Capital Outlay	-	36,000	89,000	264,000
	Total Capital Outlay	35,462	100,000	143,000	264,000
	Total Park Maintenance	709,000	866,577	1,017,282	1,171,779

1-22 Park Maintenance

The Parks budget consists of operating expenses related to the maintenance and repair of parks, grounds, and sports fields, and includes the positions of Park Superintendent, Park Foreman, Maintenance Worker II, Maintenance Worker I, Part time, and seasonal staff.

Budget Line Item

101 Full Time Salaries

Salaries for the positions noted above are included in this line item.

FY17 – A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2016.

FY 18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.

102 Part Time Salaries

This line item provides funding for nine seasonal positions and one part time position.

103 Overtime

This line item provides overtime funding for 8 full time positions, and 9 seasonal positions. Overtime is approved on an as needed basis. The major contributing factor to overtime is snow removal operations. Overtime is also required during, The Salute to Summer, Cleanup Days, Fall Leaf Collection, sports tournaments and occasional emergency call-outs.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases.

105 Insurance

This line item funds the City's portion of health, dental, life, and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City takes on a portion of the liability by funding a portion of the deductible, which results in lower premiums. Actual savings, if any, will depend on plan usage during a given year.

FY17 – A potential 6% increase in insurance premiums is included, but the new funding mechanism has shown good results to date and will hopefully help us better keep insurance costs under control.

FY18 – A potential 6% increase in insurance premiums is included for planning purposes, however our insurance program is reviewed annually and any necessary adjustments will be made.

- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 203 Food Supplies**
This funds two breakfast meetings with supervisory staff.
- 204 Wearing Apparel**
This line item funds the purchase of safety boots, safety shirts, rain gear and safety equipment for 9 full time employees, 9 seasonal employees and 1 part time employee.
- 205 Motor Vehicle Supplies**
This line item funds the purchase of fuel, oil, anti-freeze and tires for 13 vehicles and 100 pieces of equipment.
- 206 Lab and Maintenance Supplies**
This line item funds the purchase of replacement tools and equipment such as power tools, field maintenance tools, shovels, rakes, loppers and other park maintenance related tool requirements.
- 207 Janitorial Supplies**
This line item is for paper products and cleaning supplies used in the park restroom facilities.
- 208 Chemical Supplies**
This line item is for the purchase of chemicals necessary for turf and tree care in the city parks and city owned buildings and grounds including City Hall, PD, and Fire Station 1.
- 209 Welding Supplies**
This line item provides for the purchase of welding supplies and grinding supplies. The Parks Department has been performing quite a bit of welding and grinding on our aging mower decks.
- 210 Botanical Supplies**
This line item is for the purchase of fertilizer and weed control products for the parks and city owned grounds. Trees and flowers are also purchased from this line item.
- FY17 - We will be applying for a \$5,000 grant from the Papio NRD.
- FY18 - We will be applying for a \$5,000 grant from the Papio NRD
- 301 Postage**
This line item funds park related postage costs.
- 302 Telephone**
This line item provides for the Park Superintendent's cell phone.

303 Professional Services - Other

This line item provides funding for the State of Nebraska fuel license, employee drug testing and any additional professional services.

304 Utilities

This line item provides for gas, electricity and water in all the parks. We have also added another HVAC system at the Parks Annex at Hupp Drive and will gain a year of experience this year as to the effect this will have on our utility bills. An additional \$5,200 was added to this line item from the Golf course budget to cover the utilities at the former golf course maintenance building.

FY17 – Increases were based on recommendations from three utility service providers, Black Hills 0%, OPPD 4%, and MUD 3.5%.

FY18 – Increases were based on the same percentages as FY17 with the exception of Black Hills; a 2% increase was calculated for that utility. .

308 Legal Advertising

This line item funds advertising for seasonal positions. We are utilizing the City's Career Link membership to advertise seasonal employment opportunities.

309 Printing

This line item provides for printing business cards, city letterhead and stationery.

310 Dues and Subscriptions

This line item provides for professional memberships and certifications for parks employees. Examples include: Professional Grounds Maintenance Society (PGMS), National Playground Safety Institute and Nebraska Pesticide Applicators Certification.

311 Travel Expenses

This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs.

FY17 - An increase of \$1,450 is shown in the additional requests for the Park Foreman to attend the PGMS Conference. This training is rotated each year between the Park Foreman and the Sports Complex Foreman. The Sports Complex Foreman attended this training in FY 16.

312 Towel/Cleaning Service

This line item is for laundering the Public Works employees' uniforms.

FY17 - An increase of \$1,500 is included due to the contract with a new company.

313 Training

Funding is included for our parks personnel to attend Professional Grounds Management Society Conference, Pesticide Recertification, Nebraska Turf Conference, Pool operators training, and tree management training.

FY17 – An additional \$350 is included for the Park Foreman to attend the PGMS training this fiscal year. This training rotates between the Park Foreman and the Sports Complex Foreman each year.

314 Other Contractual Services

This line item funds contracts with Papillion Sanitation, weed spraying, CDL renewals and Barone Security.

FY17 - There is an additional ongoing expense of \$420.00 included for security monitoring for the Parks Annex.

401 Buildings and Grounds

This line item funds repairs to park equipment and facilities. FY16 one time expenditures in the amount of \$9,417.00 have been removed from the FY17 request.

409 Machine – Equipment and Tool Maintenance

This line item provides for the repair, maintenance and replacement of maintenance tools and equipment such as chain saws, weed eaters, power pruners, etc.

FY17 - A onetime expenditure of \$3,000 is included for a power bed edger to edge our landscape beds. Also included is a onetime expenditure of \$6,000 for a V/plow and mounts for the former golf course 4X4 truck that was transferred to the Parks Department.

410 Motor Vehicle Maintenance

This line item funds replacement parts for 13 vehicles and 100 pieces of equipment.

411 Radio Maintenance

This line item provides for the maintenance and repair of the radio system.

FY17 -An additional ongoing increase of \$250.00 is included for portable radio repairs.

412 Other Maintenance

This line item is for maintenance and replacement costs associated with playground equipment, and the purchase of new park equipment.

505 Other Charges

This line item funds the purchase of items that do not logically fall into any of the scheduled line items and for charges associated with the annual employee appreciation dinner.

Recreation

Overview

The Recreation Department is responsible for providing opportunities for education, social development and community celebrations for youth, adults and senior citizens. The department administers the senior nutritional program; provides meeting space for individuals and groups; plans, organizes and implements youth and adult sport leagues; manages and schedules parks and fields for recreation activities; provides exercise facilities and implements health and wellness activities and programs.

FY16 Highlights:

The following data is for the period from October 1, 2015 to September 30, 2016:

- Community Center usage was 85,590 patrons
- Youth and adult sports programs served over 1,784 participants
- Other programs and events served more than 6,101 participants
- Classes offered by contracted instructors had 1,457 participants
- Senior ENOA Lunch program served 2,389 participants
- Senior Programs and Activities served 11,965 participants

FY17 & FY18 Objectives:

- Continue to evaluate and refine current programs and create and develop new programs for the community.
- Continue to develop more cultural events like the new Country Music Show Jam sessions and other one-time events such as the Punt, Pass and Kick competition.
- Incorporate the current Golf Course Services Manager into the Recreation Department staff.

Summary

- **FTE's** 8.1
- **Budget** **FY17** \$667,363 **FY18** \$703,273
- **Funding Sources** General Fund

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23 - Recreation

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
	PERSONNEL SERVICES				
101	Salaries - Full-Time	257,931	269,979	336,393	349,008
102	Salaries - Part-Time	61,811	65,933	68,386	70,950
103	Salaries - Overtime	450	97	97	101
104	FICA	23,780	25,705	31,182	32,344
105	Insurance Charges	41,110	37,916	47,612	50,467
107	Pension	15,486	16,205	20,189	20,941
	Total Personnel Services	400,568	415,835	503,859	523,811
	COMMODITIES				
201	Office Supplies	1,945	2,100	2,100	2,142
203	Food Supplies	2,090	6,983	6,611	6,743
204	Wearing Apparel	8,035	13,030	12,158	12,401
205	Motor Vehicle Supplies	96	250	250	255
211	Other Commodities	11,692	11,580	10,980	14,200
	Total Commodities	23,858	33,943	32,099	35,741
	CONTRACTUAL SERVICES				
301	Postage	1,423	1,965	1,965	2,004
302	Telephone	2,396	2,276	4,469	4,523
303	Prof Services-Other	75	500	-	-
304	Utilities	52,103	47,333	55,730	56,845
306	Rentals	2,185	300	-	-
307	Auto Allowance	1,183	1,200	2,741	2,765
308	Legal Advertising	-	3,000	3,000	3,060
309	Printing	3,392	3,220	3,800	20,800
310	Dues and Subscriptions	280	750	750	765
311	Travel	3,003	1,822	2,428	2,476
313	Training	634	2,350	2,750	2,805
314	Other Contractual Services	13,463	17,675	18,525	18,896
321	Professional Services-Legal	-	500	500	510
	Total Contractual Services	80,137	82,891	96,658	115,449

23 - Recreation

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
	MAINTENANCE				
401	Building and Grounds	1,426	5,239	6,830	6,967
409	Machine Equip & Tool Maint.	-	1,820	1,820	1,856
410	Motor Vehicle Expense	185	250	250	255
412	Other Maintenance	71	500	500	510
	Total Maintenance	1,682	7,809	9,400	9,588
	OTHER CHARGES				
505	Other Charges	8,558	8,720	11,100	9,894
	Total Other Charges	8,558	8,720	11,100	9,894
	CAPITAL OUTLAY				
618	Other Capital Outlay	-	-	14,247	8,790
	Total Capital Outlay	-	-	14,247	8,790
	Total Recreation	514,803	549,198	667,363	703,273

01-23 Recreation

The Recreation Department budget consist of operating expenses related to the Recreation Department and includes the positions of Recreation Director, Assistant Recreation Director, three (3) Program Coordinators, Administrative Assistant, and 3.3 FTE Recreation Supervisors.

Budget Line Item

101 Full-Time Salaries

Salaries for fulltime Recreation administrative staff are included in the line item. The line item shows an increase due to moving the golf course services manager position to the recreation budget.

FY17 - A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2016.

FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.

102 Part-Time Salaries

Salaries for part-time Recreation staff are included in this line item.

FY17 - An increase of \$2,132 is included due to moving some part-time clubhouse staff salaries into the recreation budget. A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2016.

FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.

103 Overtime

This line item funds occasional overtime for the Administrative Assistant position for required work at evening or weekend events.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City takes on a portion of the liability by funding a portion of the deductible, which results in lower premiums. Actual savings, if any, will depend on plan usage during a given year.

FY17 - A potential 6% increase in insurance premiums is included, but the new funding mechanism has shown good results to date and will hopefully help us better keep insurance costs under control.

FY18 - A potential 6% increase in insurance premiums is included for planning purposes, however our insurance program is reviewed annually and any necessary adjustments will be made.

107 Civilian Pension

This line item funds the City's portion of employee pension contributions.

201 Office Supplies

Funding requested at the same level as last year for office supplies.

203 Food Supplies

This line item funds food supplies associated with the Senior Program and additional special events.

FY17 - an increase of \$1,000 is shown due to moving expenses for clubhouse concessions to the Recreation budget.

204 Wearing Apparel

This line item funds the purchase of employee staff shirts and sport league uniforms.

Additionally, an application will be submitted for a \$1,000 grant from the La Vista Community Foundation to support the annual coat drive.

205 Motor Vehicle Supplies

This line item funds the purchase of motor vehicle supplies, including fuel.

211 Other Commodities

This line item includes funding for youth and adult sport league equipment, as well as other equipment.

FY17 - Increased by \$400 due to golf course clubhouse expenses for janitorial supplies being moved to the Recreation budget.

FY18 - A one-time increase of \$3,000.00 included to replace twelve eight foot tables in the community center.

301 Postage

This line item includes funding for mailings and the City Wise newsletter.

- 302 Telephone**
This line item includes funding for office telephones, and cell phone allowances for the Recreation staff.
- FY17 - An increase of \$400 included due to moving expenses for the clubhouse phone to the Recreation budget.
- 304 Utilities**
This line item funds all utility costs for the Community Center.
- FY17 - An increase of \$414 included for the projected increase in utilities at the Community Center. An additional increase of \$6,800 included due to moving the utilities for the golf course clubhouse to the Recreation budget.
- 307 Auto Allowance**
This line item funds an auto allowance for the Recreation Director and staff.
- 308 Legal Ads**
This item includes program advertising.
- 309 Printing**
This line item funds the printing of recreation receipts, facility usage forms and the City Wise newsletter
- FY18 - \$20,800.00 is included to fund a new bi-annual Recreation Brochure in addition to (four) 2-page city wide newsletter inserts.
- 310 Dues/Subscriptions**
This line item includes administration professional memberships and subscriptions.
- 311 Travel Expense**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs.
- FY17 - A one-time increase of \$606.00 included to send 2 people to the NRPA Conference.
- 313 Training**
This line item funds employee training opportunities.
- FY17 - A one-time increase of \$400.00 included to send two people to the NRPA Conference.
- 314 Other Contractual**
This line item includes referee fees, telephone and maintenance.

FY17 - An additional \$850 is included due to moving expenses for internet services and security system monitoring for the golf course clubhouse to the Recreation budget.

321 Professional Services-Legal

Funding requested at the same level as last year.

401 Building & Grounds

This line item funds repairs and maintenance of the Community Center facility.

FY17 - An additional \$3,775 is included due to moving repair and maintenance funding for the golf course clubhouse to the Recreation budget.

409 Machine Equipment and Tool Maintenance

This line item funds repair and maintenance of mechanical equipment in Community Center.

410 Motor Vehicle Maintenance

This line item includes all repair or replacement purchases of parts and supplies for the Department's vehicles.

412 Other Maintenance

This line item includes miscellaneous repairs and maintenance of facility.

505 Other Charges

This line item funds youth and adult sports league awards, registration fees and miscellaneous items.

FY17 - An additional \$2,380 is included due to moving expenses for golf course liquor license renewal, credit card processing fees, and golf cart lease payments to the Recreation budget.

Sports Complex – Public Works

Overview

The daily functions of the Sports Complex division of the Public Works Department include but are not limited to prepping each field for night or weekend games, trash collection, field painting, mowing, restroom cleaning, facility maintenance, sprinkler repair and whatever else is necessary to provide the public a safe and fun experience. The facility plays host to numerous large events during the year including Slump Buster Baseball, Oktoberfest Soccer, Kite Flying Festival, Easter Egg Hunt and Remote Control Airplane events.

FY16 Highlights:

- The Sports Complex crew was able to continue providing a safe and enjoyable playing experience for citizens and visitors from across the nation. Numerous large events were held and daily tasks and assignments were completed while also juggling the Park Annex remodeling, staff shortages at the Golf Course and city events throughout the year.
- Growth blankets were installed on several soccer goal areas, which did an excellent job growing new grass and filling in bald spots over the late fall, winter and early spring months.
- Fields were mowed 1,038 times, infields were dragged 572 times and fields were painted 359 times.

FY17 & FY18 Objectives:

- Rehab and upgrade the lips on infields and warning tracks – the area where turf meets dirt.
- Improve fertilizer and insect control techniques on all turf areas.
- Become more informed on different watering techniques to decrease water consumption and provide healthier turf.

Summary

- **FTE's** 5.2
- **Budget** **FY17** \$433,852 **FY18** \$517,142
- **Funding Sources** General Fund

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24 - Sports Complex

		FY15	FY16	FY17	FY18
		Actual	Budget	Adopted	Adopted
PERSONNEL SERVICES					
101	Salary - Full Time	168,313	173,113	176,277	179,798
102	Salary - Part Time	11,845	22,500	22,500	44,144
103	Salary - Overtime	8,465	12,682	12,845	13,326
104	FICA	13,050	15,935	16,189	18,150
105	Insurance	41,373	46,735	47,100	49,925
107	Civilian Pension	10,573	11,130	11,329	10,788
Total Personnel Services		253,619	282,095	286,240	316,131
COMMODITIES					
203	Food Supplies	25	30	30	31
204	Wearing Apparel	752	1,240	1,240	1,265
205	Motor Veh Supplies	6,835	8,700	7,700	7,854
206	Lab and Maint Supplies	1,506	1,000	1,000	1,020
207	Janitorial Supplies	1,024	750	750	765
208	Chemical Supplies	1,997	2,000	3,000	3,060
Total Commodities		12,139	13,720	13,720	13,995
CONTRACTUAL SERVICES					
302	Tele/Cellular/Paging	442	450	450	459
303	Prof Services-Other	1,969	300	-	-
304	Utilities	34,404	41,742	42,995	43,855
311	Travel	66	1,562	168	528
312	Towel/Cleaning	721	800	1,700	1,734
313	Training	1,240	1,470	2,400	3,907
314	Other Contractual Services	2,203	3,596	3,596	3,668
Total Contractual Services		41,045	49,920	51,309	54,151
MAINTENANCE					
401	Building and Grounds	24,872	25,176	25,976	26,496
409	Mach/Equip/Tools	3,386	4,257	4,457	4,546
410	Motor Veh. Maintenance	6,084	8,500	8,500	8,670
Total Maintenance		34,342	37,933	38,933	39,712

24 - Sports Complex

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
	OTHER CHARGES				
505	Other Charges	260	150	150	153
	Total Other Charges	260	150	150	153
	CAPITAL OUTLAY				
618	Other Capital Outlay	58,458	78,500	43,500	93,000
	Total Capital Outlay	58,458	78,500	43,500	93,000
	Total Sports Complex	399,863	462,318	433,852	517,142

1-24 Sports Complex

The Sports Complex budget consists of operating expenses related to the maintenance and repair of the Sports Complex and includes the positions of Park Foreman, Maintenance Worker II and seasonal staff.

Budget Line Item

101 Full Time Salaries

Salaries for the positions noted above are included in this line item.

FY17 – A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2016.

FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.

102 Part Time Salaries

This line item provides funding for three seasonal positions.

FY18 -Additional part time help to be added in the form of seasonal employees resulting in an increase of \$7,500.

103 Overtime

Overtime is approved on an as-needed basis and is normally used for winter operations, Salute to Summer, sport tournaments and other special city functions.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increase.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City takes on a portion of the liability by funding a portion of the deductible, which results in lower premiums. Actual savings, if any, will depend on plan usage during a given year.

FY17 – A potential 6% increase in insurance premiums is included, but the new funding mechanism has shown good results to date and will hopefully help us better keep insurance costs under control.

FY18 – A potential 6% increase in insurance premiums is included for planning purposes, however our insurance program is reviewed annually and any necessary adjustments will be made.

- 107 Civilian Pension**
This line item funds the City's portion of employee pension contribution.
- 203 Food Supplies**
This funds two breakfast meetings with supervisory staff.
- 204 Wearing Apparel**
This line item funds the purchase of safety boots, safety shirts, rain gear and safety equipment.
- 205 Motor Vehicle Supplies**
This line item funds the purchase of fuel, oil, anti-freeze and tires.
- 206 Lab and Maintenance Supplies**
This line item provides funding for purchasing replacement tools and equipment such as power tools, field maintenance tools, shovels, rakes and other field related maintenance items.
- 207 Janitorial Supplies**
This line item provides funding for paper products and cleaning supplies used at the Sports Complex restrooms.
- 208 Chemical Supplies**
This line item funds chemicals used for turf, tree and shrub care.

FY17 – An ongoing increase of \$1,000.00 is included for price adjustments.
- 302 Telephone**
This line item provides funding for the two telephones located at each concession stand. The phone system also has a fax machine used for communicating game schedules with the Recreation Department. These phones are not for public use.
- 303 Professional Services – Other**
This line item provides funding for any professional services.
- 304 Utilities**
This line item is for natural gas, water, propane and electricity at the complex.

FY17- Increases were based on recommendations for the three utility services providers, Black Hills: 0%, OPPD 4%, and MUD 3.5%.

FY18- Increases were based on the same percentages as FY17 with the exception of Black Hills: a 2% increase was calculated for that utility
- 311 Travel Expenses**
This line item funds all authorized trips and expenses related to meals, lodging, transportation and miscellaneous incidental costs. Attendance at the PGMS Conference rotates every other year between Parks and the Sports Complex. Line item is reduced as Parks staff will be attending in FY17.

FY17 - Funding is included for all complex employees to attend their respective classes and conferences. Complex Foreman to participate in all maintenance workshops including tree care classes, Nebraska Turfgrass Conference, irrigation seminar, pool operators class, and rotating years with the Parks Foreman the PGMS National Conference. Maintenance workers attend tree classes, Nebraska Turfgrass Conference, an irrigation seminar, and pool class. Also depending on the year, recertification maybe required for pesticide applicator recertification for staff members.

FY18- Funding is included for all complex employees to attend their respective classes and conferences. Complex Foreman to participate in all maintenance workshops including tree care classes, Nebraska Turfgrass Conference, irrigation seminars, pool operators class and this year it is budgeted for the Sports Complex foreman to attend the PGMS Conference. Maintenance workers attend tree classes, Nebraska Turfgrass Conference, an irrigation seminar and pool class. Also depending on the year, recertification maybe required for pesticide applicator recertification for staff members.

312 Towel/Cleaning Service

This line item is for laundering the Public Works employees' uniforms.

FY17 - Ongoing increase of \$ 900.00 for new contract with different vendor.

313 Training

This line item includes all training courses and seminar costs. Attendance at the PGMS Conference rotates every other year between Parks and the Sports Complex. Additional \$320.00 included for Nebraska Turfgrass conference and \$1,000.00 for sending employee to Arborist class to become a certified arborist.

FY17 - Funding is included for all complex employees to attend their respective classes and conferences. Complex Foreman to participate in all maintenance workshops including tree care classes, Nebraska Turfgrass Conference, irrigation seminar, pool operators class , and rotating years with the Parks Foreman the PGMS National Conference. Maintenance workers attend tree classes, Nebraska Turfgrass Conference, an irrigation seminar, and pool class. Also depending on the year, recertification maybe required for pesticide applicator recertification for staff members. Additional \$320.00 for the Nebraska Turfgrass Conference and \$1,000.00 for sending an employee to Arborist class to become a certified arborist.

FY18 - Funding is included for all complex employees to attend their respective classes and conferences. Complex Foreman to participate in all maintenance workshops including tree care classes, Nebraska Turfgrass Conference, irrigation seminars, pool operators class and this year it is budgeted for the Sports Complex foreman to attend the PGMS Conference. Maintenance workers attend tree classes, Nebraska Turfgrass Conference, an irrigation seminar and pool class. Also depending on the year, recertification maybe required for pesticide applicator recertification for staff members.

314 Other Contractual

This line item funds the contract for Barone Security and Papillion Sanitation.

401 Buildings and Grounds

This line item funds general maintenance and repair of the complex. Decreased due to FY16 one time purchases in the amount of \$3,500 being removed.

FY17 - One time expenditure of \$1,500 for Field Armor Batters box fortification panel and \$2,800 for Pro Pitching Mound for field #2 is included.

409 Machine – Equipment and Tools

This line item funds the repair, maintenance and replacement of maintenance tools and equipment such as chain saws, weed eaters and chalkers. One time purchases in the amount of \$1,400 for FY16 have been removed.

FY17 - One time increase of \$1,600 for a Kombi walk behind paint striper is included.

410 Motor Vehicle Maintenance

This line item is for repair and maintenance of vehicles and equipment.

505 Other Charges

This line item funds the purchase of items that do not logically fall into any of the scheduled accounts such as charges associated with the annual employee appreciation dinner.

Library

Overview

The Library provides materials and services to help community residents obtain information to meet their personal, educational, and professional needs. Special emphasis is placed on supporting students at all academic levels and on stimulating young children's interests and appreciation for reading and learning. The library serves as a learning and educational center for all residents of the community.

FY16 Highlights:

The following data is for the period from October 1, 2015 to September 30, 2016:

- Patrons checked out 51,192 items
- Total visitors: 68,237
- Hosted 708 programs with 16,878 attendees, including:
 - 126 adult programs with 594 attendees; 156 teen programs with 1,837 attendees; 9 tween program with 353 attendees; 313 children's programs with 11,734 attendees
- Hosted 31 volunteers who average 10.5 hours a week, including a Project Search student.
- One AWE education station added to the children's areas. 10,498 uses.
- Joined a purchasing group saving \$7,000 on Zinio and OneClickDigital.

FY17 & FY18 Objectives:

- Growing the education sessions at the library to include suicide prevention and new adult programming.
- Contact local schools to display students' works of art.
- Continue to monitor programs and services and improve outreach associated with programming
- Work on establishing a more cohesive Youth Services Division to coordinate the provision of programming at all levels

Summary

- **FTE's** 10.6
- **Budget** **FY17** \$802,913 **FY18** \$826,311
- **Funding Sources** General Fund

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25 - Library

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
PERSONNEL SERVICES					
101	Salaries - Full-Time	277,556	284,388	303,340	311,804
102	Salaries - Part-Time	131,981	159,390	169,638	175,998
103	Overtime Salaries	301	-	-	-
104	FICA	30,938	33,959	36,321	37,317
105	Insurance Charges	25,634	33,682	39,469	41,837
107	Pension	16,602	17,193	18,200	18,708
Total Personnel Services		483,012	528,612	566,968	585,664
COMMODITIES					
201	Office Supplies	8,838	10,863	11,163	11,386
201	CD Rom/Electronic	14,320	20,234	20,755	21,170
202	Books and Periodicals	56,822	64,777	64,777	66,073
203	Food Supplies	1,403	2,100	2,400	2,448
211	Other Commodities	(579)	2,200	1,200	1,224
212	Media	22,157	26,000	20,000	20,400
213	Summer Reading Program	5,973	6,000	6,000	6,120
Total Commodities		108,934	132,174	126,295	128,821
CONTRACTUAL SERVICES					
301	Postage	3,837	3,600	3,400	3,468
302	Telephone	371	390	390	398
303	Prof Services-Other	50	-	-	-
304	Utilities	52,510	65,500	60,000	61,200
306	Rentals	5,896	6,000	6,000	6,120
307	Car Allowance	1,858	1,900	1,950	1,989
308	Legal Advertising	50	-	-	-
309	Printing	3,056	2,623	3,326	3,393
310	Dues and Subscriptions	665	500	770	770
311	Travel	3,151	6,866	4,284	3,723
313	Training	1,343	2,755	2,290	1,659
314	Other Contractual Services	161	-	10,702	10,916
315	Inter-Library Book Loan	287	275	275	281
Total Contractual Services		73,235	90,409	93,387	93,917

25 - Library

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
	MAINTENANCE				
409	Machine Equip & Tool Maint.	4,016	13,750	4,602	4,694
	Total Maintenance	4,016	13,750	4,602	4,694
	OTHER CHARGES				
505	Other Charges	1,365	2,000	11,661	13,215
	Total Other Charges	1,365	2,000	11,661	13,215
	Total Library	670,562	766,945	802,913	826,311

1-25 Library

Budget Line Item

101 Full Time Salaries

Salaries for the positions noted above are included in this line item.

FY17 - A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2016.

FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages. An additional \$1,686 has been requested for the potential addition of a full-time staff member.

102 Part Time Salaries

Salaries for all part-time library staff are included in this line item. A 3% base factor is included for potential salary increases in accordance with the compensation ordinance.

FY17 - An increase of \$9,547 is included for an additional part time position, 15 hours per week, for permanent General Education Development (GED) programming.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases and additional part time position.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City takes on a portion of the liability by funding a portion of the deductible, which results in lower premiums. Actual savings, if any, will depend on plan usage during a given year.

FY17 - A potential 6% increase in insurance premiums is included, but the new funding mechanism has shown good results to date and will hopefully help us better keep insurance costs under control.

FY18 – A potential 6% increase in insurance premiums is included for planning purposes, however our insurance program is reviewed annually and any necessary adjustments will be made.

- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
This line item supports general library supplies (copy paper, envelopes, library cards, processing materials, security strips for materials, toner for the copy machines and printers) as well as supplies for all children, tween, teen and adult programming, and crafts.

FY17 - Funding requested is an increase due to the addition of tween programming.
- 201.01 CD Rom/Electronic**
This line item includes funding for eleven library database subscriptions. The database Learn-A-Test was not renewed due to lack of use. The remaining databases see substantial use or are essential for library cataloging.
- 202 Books and Periodicals**
This line item funds all book and periodical purchases in all collections including books, adult, teen and children's books, reference books, large print materials, fiction and non-fiction titles. The current age of the print collection averages at 2008.
- 203 Food**
This line items funds refreshments and snacks throughout the year for the Children, Tween, Teen, and Adult programming.
- 211 Programming**
This line item will fund adult programming including a winter reading program for adults.
- 212 Media**
This line item funds the CD audio books including the electronic, downloadable audio books through Overdrive, DVDs, children's audiovisual kits, electronic music and electronic magazines.
- 213 Summer Reading Program**
This line item funds the supplies, prizes, speakers, programs, and float materials for the children and teen summer reading programs. For the past four years, patrons have requested extending the Summer Reading Programs through mid-August or until school starts.
- 301 Postage**
This line item supports the library's mailing of weekly overdue notices, books for the book clubs, and inter-library loan mailings, as well as the Library's portion of the City quarterly newsletter postage.
- 302 Telephone**
This line item supports all telephones within the library as well as the fax machine. Funding requested is the same as last year based on the budgetary information provided by Metropolitan Community College.

304

Utilities

This line item funds all utility costs for the library facility.

FY17 – A slight decrease is shown based on actual expenditures. The three utility service providers did provide the following rate increases: Black Hills 0%, OPPD 4%, and MUD 3.5%.

FY18 – Increases were based on the same percentages as FY17 with the exception of Black Hills; a 2% increase was calculated for that utility.

306

Rentals

This line item funds the lease payments for the staff copier/scanner/fax machine as well as the public copy machine.

307

Car Allowance

This line item funds the car allowances for the director, assistant director, and assistant to children's programming for outreach.

309

Printing

This line item supports the printing of the City's quarterly newsletter and any other printing charges billed back to the library.

310

Dues

This line item supports the Nebraska Library Association (NLA) membership.

FY17 - Funding is an increase from last year based on new membership charges implemented by the NLA executive board.

311

Travel Expense

This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs.

FY17 - Funding is included for (5) staff members to attend the Nebraska Library Association Annual Conference in Omaha, NE, for the director to attend the American Library Association's Mid-Winter Conference in Atlanta, GA, and for the Assistant Director to attend the Nebraska State Reading Conference in Kearney, NE.

Additional funding included for a part-time staff member to attend the Nebraska State Reading Conference in Kearney, NE, and for a staff member to attend the Computers in Libraries Conference in Washington D.C.

FY18 - Funding is included for (4) staff members to attend the Nebraska Library Association Annual Conference in Kearney, NE, for the director to attend the Public Library Association's Conference in Philadelphia, PA, and for the Assistant Director to attend the Association for Library Services to Children Conference location to be determined.

Additional funding is included for a part-time staff member to attend the Association for Library Services to Children Conference location to be determined.

313

Training Assistance

This line item funds all authorized training courses and seminar costs.

FY17 - Funding is included for (5) staff members to attend the Nebraska Library Association Annual Conference in Omaha, NE, for the director to attend the American Library Association's Mid-Winter Conference in Atlanta, GA, and for the Assistant Director to attend the Nebraska State Reading Conference in Kearney, NE.

Additional funding included for a part-time staff member to attend the Nebraska State Reading Conference in Kearney, NE, and for a staff member to attend the Computers in Libraries Conference in Washington D.C.

FY18 - Funding is included for (4) staff members to attend the Nebraska Library Association Annual Conference in Kearney, NE, for the director to attend the Public Library Association's Conference in Philadelphia, PA, and for the Assistant Director to attend the Association for Library Services to Children Conference location to be determined.

Additional funding is included for a part-time staff member to attend the Association for Library Services to Children Conference location to be determined.

314

Other Contractual Services

In order to be consistent with other departments, items from line item 409 have been moved to line item 314 Other Contractual Services. This line item supports the licensing for the Apollo automation system which includes cataloging, circulation (including Content Café 2 and Gabbie), and web page access.

FY17 - An increase is included for 2 children's AWE computer upgrades to extend warranty and maintenance and the addition of an ongoing 3M security gate maintenance agreement (\$4,667).

FY18 - Funding included for the addition of an AWE computer warranty upgrade (\$2,100).

315

Inter-Library Book Loan

This line item reflects expenses for the inter-library loan program. If La Vista Public Library does not want to purchase a book based on need and/or age of the item, patrons can pay a fee that assists in covering a portion of the mailing cost associated with requesting the book from another library.

409

Machine Equipment and Maintenance

This line item supports the antivirus software for all computers in the library.

505

Other Charges

This line item covers chair replacement for the library. There are twenty six general leisure chairs in the cycle for replacement. Chairs are showing age and wear. The chairs with the most damage are replaced first.

Information Technology

Overview

Administrative Services oversees Information Technology (IT), which is contracted to Sarpy County.

FY16 Highlights:

- Reviewed Strategic Technology Plan
- Researched, evaluated and recommend Financial Software for Council approval
- Implementation of the Enterprise Software System approved with the Financial Software
- Created new team charter
- Provided wireless access to Public Works and Police Department
- Upgraded 20 computers (4 City Hall, 6 PW, 6 Police, 4 Recreation)

FY17 & FY18 Objectives:

- Update the City's Strategic Technology Plan
- Create a new Intranet Home Page
- Create a mobile App
- Provide Security Awareness Training to employees
- Analyze need for a new Energy Management System
- Provide a plan for employee input to the IT needs of the City
- Continue to assess the IT needs of the City and how to implement those needs

Summary

- | | | |
|--------------------------|-----------------------|-----------------------|
| • FTE's | 0 | |
| • Budget | FY17 \$231,478 | FY18 \$244,423 |
| • Funding Sources | General Fund | |

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26 - Information Technology

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
	CONTRACTUAL SERVICES				
314	Other Contractual Services	142,403	158,485	163,678	189,423
	Total Contractual Services	142,403	158,485	163,678	189,423
	OTHER CHARGES				
505	Other Charges	41,234	50,000	67,800	55,000
	Total Other Charges	41,234	50,000	67,800	55,000
	Total Information Technology	183,637	208,485	231,478	244,423

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01-26 Information Technology

Budget Line Item

314 Contractual Services

This line item funds all contractual services associated with computer software licensing, IT services, maintenance and data storage for all City departments.

FY17 - There is an overall increase of \$5,193 in this line item that consists of increased maintenance costs, the GIS Interlocal Agreement and maintenance costs being moved from the Community Development budget, and a one-time cost for telephone performance software.

FY18 - There is an overall increase of \$27,745 attributed to the new annual maintenance cost for BS&A Financial Software and a one-time set-up fee for a City Mobile App. There were also decreases due to one-time purchases and canceling some services in FY17.

505 Other Charges

This line item funds the purchase of computer hardware for all City departments.

FY17 - This item increased by \$17,800 due to one-time costs to upgrade the Network Switch and one-time costs for a replacement server for the Library.

FY18 - There is a decrease of \$12,800 attributed to one-time costs in FY 17 budget.

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Swimming Pool

Overview

The Swimming Pool provides a safe environment for recreational swimming and swim lessons.

FY16 Highlights:

- Free Family Swim Day during our Annual Salute to Summer Festival.
- Annual Splash Bash was held at the pool.
- The pool was utilized as an event challenge for the annual Urban Scramble Adventure Race.
- The second annual Library Card Free Family Swim Day featuring two story times and games during the swim breaks was held at the pool.
- Membership 1,111
- Attendance 12,416

FY17 & FY18 Objectives:

- Keep the pool open and operational for the next two years and continue to provide creative, and safe programming for our citizens.

Summary

- **FTE's** 4
- **Budget** **FY17** \$121,897 **FY18** \$125,989
- **Funding Sources** General Fund

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27 - Swimming Pool

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
PERSONNEL SERVICES					
102	Salaries - Part-Time	74,835	87,778	87,778	91,070
104	FICA	5,725	6,715	6,715	6,967
Total Personnel Services		80,560	94,493	94,493	98,037
COMMODITIES					
201	Office Supplies	151	300	300	306
203	Concessions	5,452	2,500	5,500	5,610
204	Wearing Apparel	400	700	500	510
208	Chemical Supplies	3,760	2,800	2,800	2,856
211	Other Commodities	1,749	1,370	1,370	1,397
Total Commodities		11,512	7,670	10,470	10,679
CONTRACTUAL SERVICES					
302	Telephone	200	868	500	510
303	Prof Services-Other	450	2,000	-	-
304	Utilities	8,524	7,966	8,284	8,450
308	Legal Ads	-	600	600	612
314	Other Contractual Services	-	250	250	255
Total Contractual Services		9,174	11,684	9,634	9,827
MAINTENANCE					
401	Building and Grounds	3,005	3,450	3,450	3,519
409	Machine Equip and Tool Maint.	-	900	900	918
412	Other Maintenance	934	2,450	2,450	2,499
Total Maintenance		3,939	6,800	6,800	6,936
OTHER CHARGES					
505	Other Charges	476	500	500	510
Total Other Charges		476	500	500	510
Total Swimming Pool		105,661	121,147	121,897	125,989

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01-27 Pool

The Pool budget consist of operating expenses related to the Swimming Pool and includes the positions of Pool Manager, two (2) Assistant Managers and 4 lifeguards

**Budget
Line Item**

- 102 Part-Time Salaries**
Salaries for Seasonal Pool staff are included in this line item.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 203 Food/Concession Supplies**
FY17 - An ongoing additional \$3,000.00 is included to closer reflect the actual expenditures in this line item.
- 204 Wearing Apparel**
This line item includes funding for staff shirts.
- 208 Chemical Supplies**
This line item funds chemicals used for the operation of the pool.
- 211 Other Commodities**
This line item funds cleaning supplies, tissue/paper supplies, soap, first aid supplies, etc.
- 302 Telephone**
This line item includes funding for telephone services for the pool office.

FY17 – A decrease of \$368.00 to closer reflect the actual expenses in this line item.
- 304 Utilities**
Funding included in this line item for gas, water and electric services.

FY17 – A 4% increase is included.
- 308 Legal Advertising**
This line item includes promotional and employment advertising for the pool.
- 314 Other Contractual**
The City’s contract with the American Red Cross for swim lesson certification is funded in this line item.

401 Building & Grounds

This line item provides funds for landscaping and maintenance.

409 Machine Equipment/Tool

This line item funds maintenance and repairs of equipment.

412 Other Maintenance

This line item funds other maintenance items.

505 Other Charges

Funding in this line item provides for purchases that do not typically fall into any of the other accounts.

Human Resources

Overview

The Human Resources Department supports the departments and employees of the City of La Vista by providing a broad range of services. These services begin with talent management, by recruiting and onboarding employees and providing guidance to managers regarding effective labor relations and performance evaluations, in addition to keeping them up to date on the ever-changing Labor Laws. The Human Resources Department administers salary, health, pension and other benefits, as well as provides employee support.

FY16 Highlights:

- Performance Evaluation process and policy upgrade and training alongside the Performance Evaluations Team.
- Streamlined the application process with Careerlink.
- Began education sessions with ICMA-RC to educate employees on retirement and began offering a Payroll Roth IRA.
- Assisted in the implementation of Payroll Maxx Payroll Software.
- Completed Benefits enrollments so that all employees were educated, enrolled and had their benefits cards ready to go by the start of 2016.
- IPMA- HR certification for Director of Administrative Services and HR Manager.
- Processed 23 job postings for full time, part time and seasonal positions and reviewed 703 applications for those positions.

FY17 & FY18 Objectives:

- Continue monitoring and evaluating the new Performance Evaluation system and provide employee training regarding same.
- Work collaboratively to develop a new Employee Orientation Program.
- Refine and develop recruitment processes that will ensure hiring for organizational fit, resulting in a quality workforce.
- Develop City-wide employee training program.

Summary

• FTE's	2		
• Budget	FY17	\$914,723	FY18 \$949,238
• Funding Sources	General Fund	\$828,425	\$860,463
	Sewer Fund	\$86,298	\$88,775

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28 - Human Resources

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
	PERSONNEL SERVICES				
101	Salaries - Full Time	31,277	33,963	82,156	85,237
103	Overtime	-	-	775	804
104	FICA	2,261	2,598	6,344	6,583
105	Insurance Charges	7,857	12,707	16,117	17,084
107	Pension	1,822	2,038	4,976	5,114
109	Self Insurance Expense	71,581	193,861	250,783	265,830
	Total Personnel Services	114,798	245,167	361,151	380,652
	COMMODITIES				
201	Office Supplies	609	375	525	536
	Total Commodities	609	375	525	536
	CONTRACT SERVICES				
301	Postage	4	-	-	-
303	Prof. -Other	149	3,750	3,750	3,825
305	Insurance and Bonds	326,490	340,000	318,750	328,313
310	Dues/Subscrp	1,363	1,710	2,610	2,662
311	Travel	529	3,391	8,972	9,151
313	Training	11,156	5,966	8,761	8,939
314	Other Contractual Services	14,784	41,050	72,718	74,173
321	Prof Services- Legal	27,147	28,500	28,500	29,070
	Total Contract Services	381,622	424,367	444,061	456,133
	OTHER CHARGES				
505	Other Charges	11,875	23,588	22,688	23,142
	Total Other Charges	11,875	23,588	22,688	23,142
	Total Human Resources	508,904	693,497	828,425	860,463

Twenty-five percent of the Human Resources Department is allocated to Sewer Fund 02-41.

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1-28 Human Resources

The Human Resources Budget consists of operating expenses related to the Human Resources Department and includes the positions of Human Resources Manager and Human Resources Generalist. Additionally, 25% of the cost of the Human Resources budget is funded by the Sewer Fund.

Budget Line Item

101 Full Time Salaries

Salaries for the positions noted above are included in this line item.

FY17 - A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2016.

The increase in FY17 is due to moving the HR Manager's salary from Administrative Services to Human Resources.

FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.

103 Overtime

Funding in this line item is for occasional overtime needs of the Human Resources Generalist.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City takes on a portion of the liability by funding a portion of the deductible, which results in lower premiums. Actual savings, if any, will depend on plan usage during a given year.

FY17 - A potential 6% increase in insurance premiums is included, but the new funding mechanism has shown good results to date and will hopefully help us better keep insurance costs under control.

FY18 – A potential 6% increase in insurance premiums is included for planning purposes, however our insurance program is reviewed annually and any necessary adjustments will be made.

- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 109 Self-Insurance Expense**
The City allocates funds to pay part of employee health insurance deductibles. In order to manage the budget, this line item is not allocated to the Sewer Fund.
- 201 Office Supplies**
This line item funds the cost of miscellaneous office supplies.
- 303 Professional Services – Other**
Funding is included for on-going organizational strategic planning activities.
- 305 Insurance & Bonds**
This line item funds the City's property, casualty, liability, auto, and worker's compensation insurance coverage. It also includes funding for bonds for elected and appointed officials as well as unemployment insurance reimbursement. An increase is included based on actual expenses and projections for next year.
- 310 Dues/Subscriptions**
This line item funds professional memberships in several Human Resource organizations including the Society of Human Resources Management (SHRM), the International Public Management Association for HR (IPMA-HR), and the Human Resource Association of the Midlands (HRAM) as well as the purchase of annual salary surveys.
- 311 Travel Expenses**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs.
- FY 17 - Funding is included for the Director of Administrative Services, Human Resources Manager and HR Generalist to attend the IPMA-HR Conference and the PRIMA Conference (Midwest region). Funding is also included in this line item for local training opportunities and Myers Briggs testing for all employees.
- FY 18 - Funding is included for the Director of Administrative Services, Human Resources Manager and HR Generalist to attend the IPMA-HR Conference and the PRIMA Conference (Midwest region). Funding is also included in this line item for local training opportunities.
- 313 Training**
This line item includes funding for all registration fees associated with conferences, training, and seminars.
- FY 17 - Funding is included for the Director of Administrative Services, Human Resources Manager and HR Generalist to attend the IPMA-HR Conference and the PRIMA Conference (Midwest region). Funding is also included in this line item for local training opportunities and Myers Briggs testing for all employees.

FY 18 - Funding is included for the Director of Administrative Services, Human Resources Manager and HR Generalist to attend the IPMA-HR Conference and the PRIMA Conference (Midwest region). Funding is also included in this line item for local training opportunities.

314 Other Contractual Services

This line item includes funding for the City's annual contract with Career Link, the on-line job posting service utilized by the City; the annual fee for Success Factors, the on-line personnel appraisal system; the annual contract with TASC that ensures the City's compliance with requirements regarding health care notices for employees; and the annual fee for the ICMA Center for Performance Measurement program and the annual fee for the City's Employee Assistance Program.

FY 17 – The increase in this line item is due to the addition of multiple items that were being distributed through departments but will now be maintained in the Human Resources budget. These items include: Best Care EAP, the City's Employee Assistance Program, the City's Flexible Spending Account and funding for new hire and DOT drug testing, and Payroll Maxx expenses.

321 Professional Services – Legal

Funding requested is same as last year.

505 Other Charges

Funding in this line item is for Safety Committee activities, wellness activities, ADA/Civil Rights Committee and miscellaneous HR items such as police testing materials and service awards. Also included are expenses for new employee recruiting and orientation expenses such as ID cards.

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Public Transportation

Overview

Public Transportation is provided for all La Vista residents by the Tri-City bus route, which is provided by Metro Area Transit System.

FY16 Highlights:

- Total ridership October through September was 7,916 and numbers continue to remain in the 7,500 – 8,500 area annually.

FY17 & FY18 Objectives:

- Continue to fund the Tri-City bus route to provide alternative types of transportation for all La Vista residents.

Summary

- **FTE's** 0
- **Budget** **FY17** \$6,000 **FY18** \$6,120
- **Funding Sources** General Fund

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29 - Public Transportation					
		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
	OTHER CHARGES				
505	Other Charges	4,566	5,400	6,000	6,120
Total Other Charges		4,566	5,400	6,000	6,120
Total Public Transportation		4,566	5,400	6,000	6,120

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01-29 Public Transportation

The Public Transportation budget consists of the City's portion of the cost for Metro-Area Transit System to provide the Tri-City bus route.

**Budget
Line Item**

505	Other Charges This line item funds the City's portion of the cost for Metro-Area Transit System to provide the Tri-City bus route.
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Special Services Bus

Overview

The Special Services Bus provides transportation for senior citizens age 60 and older and all special needs/handicapped residents residing in Ralston or La Vista. The bus operates Monday through Friday, 7 a.m. – 4:30 p.m.; one bus Monday through Friday and a second bus Tuesday and Thursday.

FY16 Highlights:

- Total ridership October through September was 4,320. This is an increase of 678 riders over the same period in 2015.
- A new bus went into service in January.

FY17 & FY18 Objectives:

- Continue to provide affordable transportation options for senior citizens age 60 and older and all special needs/handicapped residents residing in Ralston or La Vista.

Summary

- **FTE's** 1.3
- **Budget** **FY17** \$90,014 **FY18** \$92,951
- **Funding Sources** General Fund

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30 - Special Services Bus

		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
PERSONNEL SERVICES					
101	Salaries - Full-Time	8,118	8,567	8,855	9,187
102	Salaries - Part-Time	41,428	46,406	47,101	48,868
103	Overtime	155	199	199	206
104	FICA	3,756	4,221	4,298	4,460
105	Insurance Charges	2,005	1,900	1,729	1,832
107	Pension	495	514	531	551
Total Personnel Services		55,957	61,807	62,713	65,104
COMMODITIES					
201	Office Supplies	58	300	300	306
204	Wearing Apparel	677	1,300	1,300	1,326
205	Motor Vehicle Supplies	10,124	17,784	17,784	18,140
211	Other Commodities	3,080	1,400	1,400	1,428
Total Commodities		13,939	20,784	20,784	21,200
CONTRACTUAL SERVICES					
302	Telephone	1,077	1,100	1,107	1,129
303	Prof Services-Other	25	200	-	-
307	Auto Allowance	17	-	24	24
308	Legal Advertising	16	-	-	-
Total Contractual Services		1,135	1,300	1,131	1,153
MAINTENANCE					
410	Motor Vehicle Maintenance	2,699	5,386	5,386	5,494
Total Maintenance		2,699	5,386	5,386	5,494
CAPITAL OUTLAY					
613	Motor Vehicles	-	10,500	-	-
Total Capital Outlay		-	10,500	-	-
Total Special Services Bus		73,730	99,777	90,014	92,951

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01-30 Special Services Bus

The Special Services Bus budget consists of operating expenses related to the Special Services Bus and includes a portion of the salaries of the Recreation Director, Program Coordinator, Administrative Assistant and all of the salaries of the Bus Drivers.

Budget Line Item

101 Full-Time Salaries

Salaries for a portion of the full time positions noted above are included in this line item based on the support they provide to this program.

FY17 – A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2016.

FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.

102 Part-Time Salaries

Salaries for the bus driver positions noted above are included in this line item.

FY17 – A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2016.

FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.

103 Overtime Salaries

Funding in this line item is for occasional overtime needs of the Bus Drivers.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City takes on a portion of the liability by funding a portion of the deductible, which results in lower premiums. Actual savings, if any, will depend on plan usage during a given year.

FY17 – A potential 6% increase in insurance premiums is included, but the new funding mechanism has shown good results to date and will hopefully help us better keep insurance costs under control.

FY18 – A potential 6% increase in insurance premiums is included for planning purposes, however, our insurance program is reviewed annually and any necessary adjustments will be made.

107 Civilian Pension

This line item funds the City's portion of employee pension contributions.

201 Office Supplies

This line item funds the office supplies associated with this program.

204 Wearing Apparel

This line item funds uniforms for bus drivers.

205 Motor Vehicle Supplies

This line item provides funding for fuel, tires, and brakes for the vehicles used for the Special Services Bus program.

211 Other Commodities

This line item provides funding for miscellaneous items used for the Special Services Bus program. A \$600 grant request will be submitted to the La Vista Community Foundation.

302 Telephone

This line item includes funding for cell phones used by the bus drivers. Drivers take calls directly and schedule their own appointments.

410 Motor Vehicle Maintenance

This line item provides funding for repairs and maintenance to the Special Services Bus vehicles.

Department Name	Code	Capital Item	FY17	FY18
13 - Building Maintenance				
Building Maintenance	0613	Utility Van	25,000	25,000
Building Maintenance	0618	Building Repair Schedule	150,000	160,000
Total Building Maintenance			\$175,000	\$185,000
15 - Police				
Police	0613	Marked Police Car (2 per year)	90,000	90,000
	0613	Marked Police Car-K9	45,000	45,000
	0613	Utility Task Vehicle	-	10,000
Police	0618	In-Car Camera - Grant	(5,250)	
	0618	In-Car Camera (3 in FY17, 2 in FY18)	13,250	8,000
	0618	Mobile Data Computers (4 in FY17, 3 in FY18)	12,000	9,000
	0618	Mobile Police Radio (2 in FY17, 1 in FY18)	-	9,000
Total Police			\$155,000	\$171,000
17 - Community Development				
Community Development	0618	Office Furniture	25,000	-
Total Community Development			\$25,000	\$ -
20 - Streets				
Streets	0613	4x4 Pickup with Snow Plow	60,000	-
	0613	Dump Truck	36,792	36,792
	0613	Single Axel Dump Truck	46,410	46,410
	0613	Street Sweeper	-	55,250
Streets	0618	10 Ft. Stainless Slide-in Sander	20,000	-
	0618	Battery Backup Traffic Lights \$6,500 Each (6)	-	39,000
	0618	Gnuse Bucket J Deere Tractor	-	5,500
	0618	New Bobcat Skid-Steer	-	50,000
Total Streets Operations			\$163,202	\$232,952

Department Name	Code	Capital Item	FY17	FY18
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22 - Parks

Parks	0613	P/U/W plow	54,000	-
Parks	0618	Box Plow w/ Trip Edge	-	8,000
	0618	Brush Chipper	49,000	-
	0618	Brush Chipper – Grant	(25,000)	-
	0618	Lawn Mower 72"	40,000	42,000
	0618	Loader for Tractor #2236	-	15,000
	0618	Portable aerial lift	-	57,000
	0618	Power Washer	-	5,000
	0618	Snowblower Safety Mounts	-	8,000
	0618	Stump Grinder	-	32,000
	0618	Top Dresser	-	17,000
	0618	Vandalism Camera w/Audio	-	16,000
	0618	Wide Area Mower	-	64,000

Total Parks			\$118,000	\$264,000
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23 - Recreation

Recreation	0618	Tread Mills (2 in FY17, 1 in FY18)	11,695	6,238
	0618	Upright Exercise Bike	2,552	2,552

Total Recreation			\$14,247	\$8,790
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24 - Sports Complex

Sports Complex	0618	60 in. Exmark Lazer	-	10,000
	0618	72 inch Exmark Lazer	16,000	-
	0618	Fastline Gator Painter	4,500	-
	0618	John Deere HPX (MY16) Gator	14,000	-
	0618	John Deere WAM	-	64,000
	0618	New Dugout Roof	9,000	-
	0618	Premium Turf Gro Blanket	-	19,000

Total Sports Complex			\$43,500	\$93,000
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Department Name	Code	Capital Item	FY17	FY18
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Total General Fund - Net			\$693,949	\$954,742
Police	0618	In-Car Camera - Grant	(5,250)	
Parks	0618	Brush Chipper - Grant	(25,000)	-
Total Grants			\$ (30,250)	\$ -
Total General Fund Expenditure			\$724,199	\$954,742

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General Fund Approved Capital Items

Capital items requested by the departments were prioritized and scheduled over the next five years. These are the FY17 and FY18 capital items approved in the budget.

1-13 Building Maintenance

FY17

613 Motor Vehicles

Utility Van - \$25,000

This request replaces current pick-up truck (#407), which will be transferred to another division.

FY18

613 Motor Vehicles

Utility Van - \$25,000

This request replaces current pick-up truck (#405), which will be transferred to another division.

1-15 Police

FY17

613 Motor Vehicles

Police Cars - \$135,000

Funds were requested to include the purchase two (2) marked police cars and one (1) marked K9 police car from the State Bid. Cost includes wireless modem and docking station.

618 Other Capital

Mobile Data Computer - \$12,000

The original Mobile Data Computers (MDC) were purchased in 2005. At that time the department purchased 6 MDC which are still in operation. However, with technological advances and additional software added, the computers are outdated and are having difficulty running newer software. This replaces 4 of the original MDC computers.

In car cameras - \$8,000

This replaces 2 in car cameras; the existing recording systems are 10 years old with outdated technology. The City will receive grant reimbursement of \$2,625 for each camera unit.

FY18

613

Motor Vehicles

Police Cars - \$135,000

Funds were requested to include the purchase two (2) marked police cars and one (1) marked K9 police car from the State Bid. Cost includes wireless modem and docking station.

Utility Task Vehicle - \$10,000

The intended use of the UTV will be for off-road use. Emphasis will be to patrol the pedestrian and bike trails within the City, along with allowing police officers to manage crowds at sporting events and the many other events that take place in the City.

618

Other Capital

Mobile Data Computer - \$9,000

The original Mobile Data Computers (MDC) were purchased in 2005. At that time the department purchased 6 MDC which are still in operation. However, with technological advances and additional software added, the computers are outdated and are having difficulty running newer software. This continues replacement of the original MDC computers.

In car cameras - \$8,000

This replaces 2 in car cameras; the existing recording systems are 10 years old with outdated technology. The City will receive grant reimbursement of \$2,625 for each camera unit.

Mobile police radio - \$9,000

This purchases three (3) radios for new hires in FY18 and FY19.

1-18 Community Development

FY17

618 Other Capital

Office Furniture - \$25,000

This provides furnishings and fixtures for Community Development's new space when the department moves out of City Hall.

1-21 Street Operating

FY17

613 Motor Vehicles

4x4 Pickup with Snow Plow - \$60,000

This truck will replace a truck (#1108) purchased in 1980, which is not equipped with a plow. In addition, the cost of repairs to keep the old truck in service exceeds the value of the truck. A new, plow-equipped truck will enable more efficient snow removal operations.

Single Axle Dump Truck - \$46,410

\$46,410 is budgeted over the next five years to cover the total approximate cost of \$230,000. This new truck will replace the dump truck (#1126) purchased in 1991, which has a rusted floor and other repair issues.

Dump Truck - \$36,792 (financed)

\$36,792 is budgeted over the next four years to cover the total approximate cost of \$184,000. This dump truck was purchased in FY15 with the original loan of 2 years based on a 5 year balloon payment. The financing terms were changed in January 2016 with the balloon payment removed. Last payment is January 2020.

618 Other Capital

10 ft. Stainless Steel Slide-in Sander - \$20,000

This sander will replace a 7-year-old sander on a dump truck (#1121) that provides snow removal on the main streets. The current sander is falling apart from salt corrosion. Currently, there is a 14-year-old stainless steel sander on another dump truck (#1131) that shows no sign of corrosion. The extra cost over standard steel is justified by the long life of the equipment.

FY18

613 Motor Vehicles

Street Sweeper - \$55,250 (financed)

This request will replace the current 2001 Johnson Sweeper (#1140), which is beyond its useful life of 10 years. It has become cost prohibitive to repair the current sweeper. \$55,250 is budgeted over the next 4 years to cover the total approximate cost of \$221,000.

Single Axle Dump Truck - \$46,410 (financed)

\$46,410 is budgeted over the next five years to cover the total approximate cost of \$230,000. This new truck will replace a 1991 Ford dump truck (#1126), which is in need of constant repairs that are cost prohibitive.

Dump Truck - \$36,792 (year 2 financed)

\$36,792 is budgeted over the next five years to cover the total approximate cost of \$184,000. Truck was purchased in FY15; last payment is in January 2020.

618 Other Capital

Bobcat Skid-Steer - \$50,000

This request will replace a 1996 Bobcat Skid Steer (#1138). The current skid steer is starting to have major hydraulic problems and regular breakdowns from years of use.

Battery Back-up Traffic Lights- \$39,000

The battery back-up systems for the traffic signals allow the signal to continue functioning for 2 – 4 hours after a power outage. Currently, the signal at Giles Road and Southport Parkway has this system, which has worked very well during power outages.

Gnuse Bucket John Deere Tractor - \$5,500

The Gnuse bucket will mount on John Deere tractor (#2236) for snow removal operations. The bucket is used in parking lots and cul-de-sacs where snow needs to be piled up.

1-22 Park Maintenance

FY17

613 Motor Vehicles

4X4 1 ton P/U with plow - \$54,000.00

This will replace a truck (#2211) that is used daily since its purchase in 2006. The current truck has well over 100,000 miles, rust developing on the body, and a worn plow.

618 Other Capital

1575 JD Front deck mower - \$40,000

To replace parks mower (#2220), which has been scrapped for parts. This mower had severe wear on the rear differential, which would have cost more than the value of the machine to repair. Parts from this mower were used to repair another mower damaged in a traffic accident last season. This mower and deck have very high hours on the components and will require very expensive rebuilding. This mower is operated 40 hours per week April through October mowing, and during every snow storm for sidewalk removal operations.

Vermeer Brush Chipper - \$49,000

This chipper would replace a Bandit Brush chipper (#2284), which is 16 years old. We have received a grant from NDEQ to fund \$25,000 of the purchase price. It is also anticipated that the current chipper can be traded in for credit towards the new unit.

FY18

618 Other Capital

Wide area mower - \$64,000

This mower is needed for mowing larger turf areas especially the new Civic Master Park.

Power washer - \$5,000

This washer is needed for cleaning vehicles and equipment at the parks facility. On many occasions, we currently wait in line to use the power washer at Public Works.

Snowblower safety mounts - \$8,000

These mounts are needed for safe operation of our sidewalk snow blowers. Without them, the blowers do not have a trip mechanism when an obstacle is encountered, which can result in driver injury.

Stump Grinder - \$32,000

This machine will grind stumps of trees removed throughout the city. We have rented a machine for this task in previous years.

Vandalism camera with audio - \$16,000

This camera will be used to curb vandalism throughout the city as it is portable.

Loader for tractor (#2236) - \$15,000

This loader will be used on our tractor (#2236) throughout the city, especially for snow removal operations.

Box Plow with trip edge - \$8,000

This plow will be used in large parking lots such as CPL, Metro, and the new Multi-Sports Complex to push snow. It will fit several pieces of equipment.

Top Dresser - \$17,000

This top dresser will be used to improve safety and playability on the ball fields. It will also be used for top dressing the park areas.

Portable aerial lift - \$57,000

This lift will be used for Christmas light installation on city buildings and trees. It will also be used for backstop and batting cage net installation and removal. Currently, we rent this type of machine many times per year.

72" Lawn Mower - \$42,000

This mower will replace a 2008 model mower (#2222) that will have several thousand hours on it by 2018. It runs daily mowing the parks, trails, and ROWs during the spring, summer, and fall, and snow removal operations in the winter.

1-23 Recreation**FY17**

618 Other Capital

Tread Mills - \$11,695

This request replaces 2 older treadmills that have had multiple maintenance repairs and problems.

Upright Exercise Bike - \$2,552

This request replaces 1 older model bike.

FY18

618 Other Capital

Tread Mills - \$6,238

This request replaces older treadmills.

Upright Exercise Bike - \$2,552

This request replaces 1 older model bike.

1-24 Sports Complex**FY17**

618 Other Capital

72" Exmark Lazer Mower - \$16,000

This is to replace a 2004 John Deere 1445 (#2421), which is becoming costly to maintain. The Exmark gives the fields a professional look and is easier to maneuver around obstacles.

John Deere HPX Gator - \$14,000

This piece of equipment will replace the 6x4 John Deere Gator currently used to haul our painter to paint fields. The current unit leaks oil and is in need of constant repair causing delays in painting the fields.

Pro Rib Metal Roof - \$9,000

This request is to replace the current asphalt shingle roof on the Dugout/concession building which was installed 21 years ago. The roof is currently losing shingles on a regular basis, which causes major leaks in the roof.

Fastline Gator Painter - \$4,500

This will replace the current paint system.

FY18

618 Other Capital

John Deere Wide Area Mower - \$64,000

This request is to replace the current 2006 John Deere WAM (#2419).

60" Exmark Lazer Mower - \$10,000

The request is to replace current 2008 John Deere 1145 mower (#2423).

Premium TurfGro Blanket - \$19,000

The blankets have been successful in growing grass over the winter months in soccer goal areas. This purchase would provide grow blankets for all the soccer fields goal areas.

Sewer Fund

FY17 & FY18 BUDGET



Sewer Fund Summary

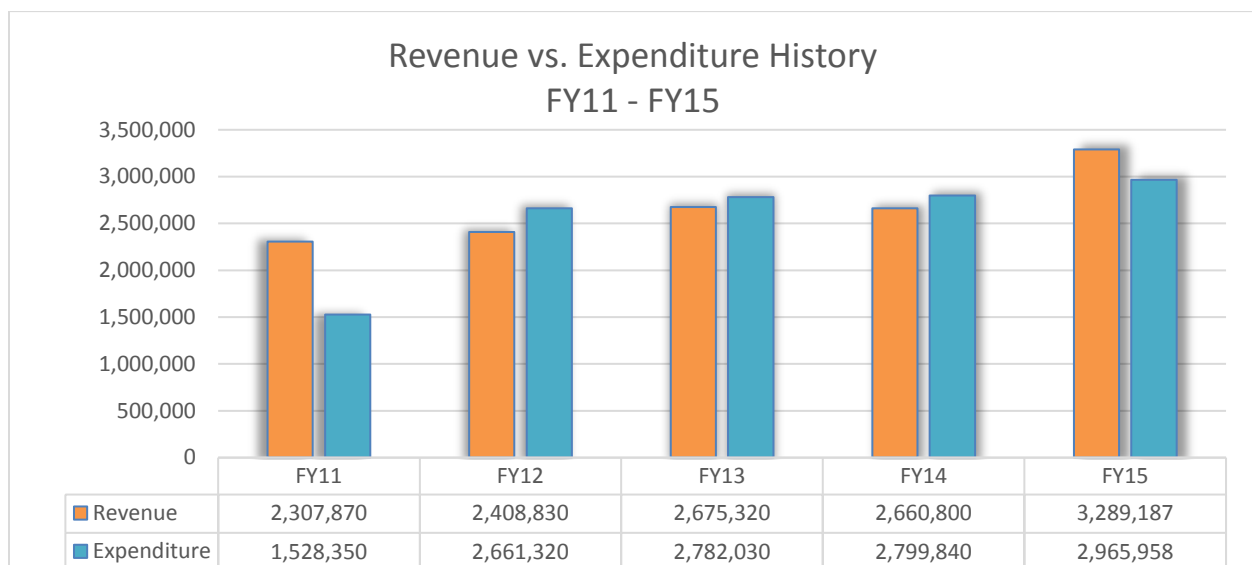
	FY15 Actual	FY16 Budget	FY16 Estimate	FY17 Adopted	FY18 Adopted
Balance Forward	1,217,795	1,525,468	1,525,468	1,396,673	1,769,604
REVENUES					
Sewer Service Charges	238,093	283,285	250,000	142,806	106,806
Sewer User Fees	2,782,149	3,345,986	3,387,027	3,890,730	4,279,803
Sales Tax Collection Fee	400	450	444	450	457
Sewer Hookup Fee	241,807	200,000	43,010	101,282	164,464
Interest Income	3,820	3,311	2,478	2,687	3,020
Grant Income	22,918	22,918	22,918	22,918	22,918
Bond Proceeds	-				
Miscellaneous	-		1,246		
Total Revenue	3,289,187	3,855,950	3,707,123	4,160,873	4,577,468
EXPENDITURES					
Salary & Benefits	721,194	815,229	797,488	853,677	883,658
Operating Expenditures	2,244,764	2,600,928	2,596,988	2,854,485	3,233,040
Total Expenditures	2,965,958	3,416,157	3,394,476	3,708,162	4,116,698
Other Financing Sources (Users)					
CIP Transfer	(15,556)	(50,000)	(90,556)	-	(380,000)
Total Other Uses of Funds	(15,556)	(50,000)	(90,556)	-	(380,000)
Operating Cash Annual Inc (Dec)	307,673	389,793	222,091	452,711	80,770
Total Capital	-	405,300	350,886	79,780	61,480
Total Expenditures & Capital	2,965,958	3,821,457	3,745,362	3,787,942	4,178,178
Prior Year Cash	1,217,795	1,525,468	1,525,468	1,396,673	1,769,604
End of Year Cash Total	1,525,468	1,509,961	1,396,673	1,769,604	1,788,894

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Sewer Fund

The Sewer Fund is a type of proprietary fund, considered an enterprise fund. Enterprise funds account for business-type activities supported largely through user charges. The main purpose of this business-like approach is to provide services to consumers at a price that will cover both the current cost of operations (expenditures) and the maintenance and financing of the necessary capital assets.

The primary source of funding for the Sewer Fund is sewer use fee revenue. Wastewater treatment provided by the City of Omaha is a significant portion the fund's expenditures. The chart below is indicative of the increasing sewer use fees as the City began collecting from subdivisions within the extraterritorial jurisdiction (ETJ) east to the interstate. In FY11 collection was expanded to include those west of the interstate and in FY 14 for expansion to west side of 144th Street.



Concluding FY16 Financial Performance

Revenues are estimated to total approximately \$3.7 million, which is slightly less (\$148,827) than the FY16 budgeted revenues. The shortfall can primarily be attributed to the late submittal of the new sewer rates to MUD for billing purposes and some areas not being converted from Sarpy County sewer use fees to La Vista Sewer use fees.

Expenditures & Capital for FY16 are projected to be nearly \$3.7 million, which is slightly less than the budgeted amount of \$3.8 million. This is a \$779,404 or a 26.3% increase over the FY15 actual amount of \$3.0 million, as a result of making no capital expenditures FY15.

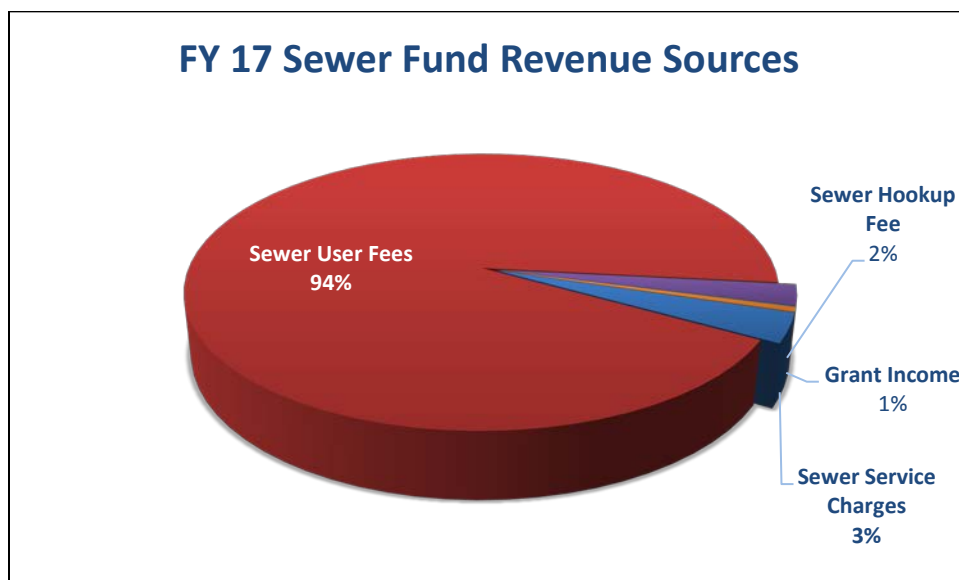
Fund Balance — The difference in estimated revenues and expenditures, combined with a beginning fund balance, contribute to an FY16 estimated fund balance of \$1.4 million, which is \$113,288 less than the budget.

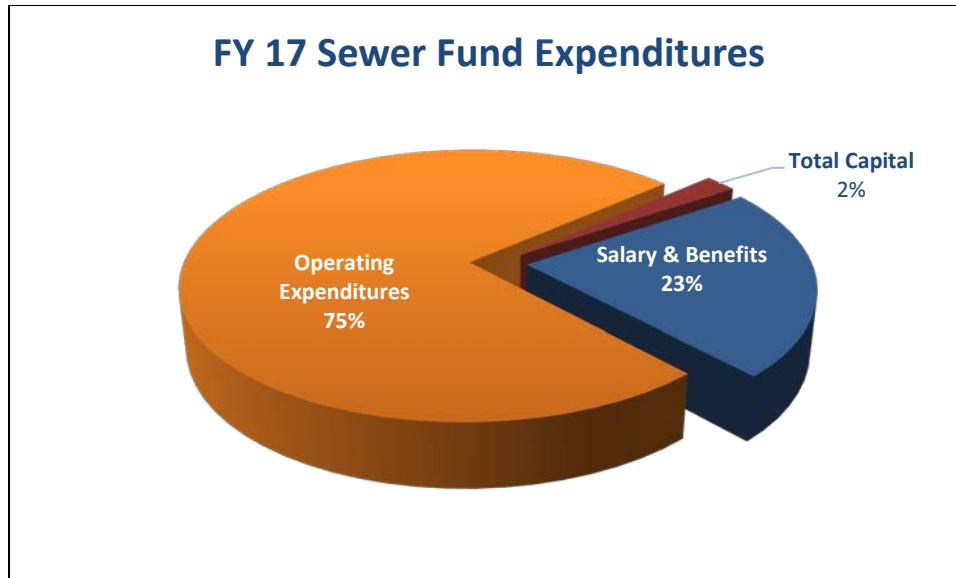
FY17 Budget

Revenues for FY17 are estimated at \$4.16 million, reflecting growth of 12.24% over the FY16 year-end estimate level of \$3.7 million.

Expenditures & Capital — Expenditures approved for FY17 are approximately \$3.8 million, which reflects an increase of 1.14% from the FY16 year-end estimate of \$3.75 million. Capital expenditures approved for FY17 are \$79,780. Specific capital purchases include financing the debt on a backhoe at \$39,780 over 5 years (\$180,000) and replacement of the Director's Tahoe for \$40,000.

Fund Balance — After expenditures and capital, the budget projects an ending fund balance of \$1.77 million, which is an increase of \$372,931 from the FY16 year-end estimate. Because the fund balance is projected to exceed the targeted 25% reserve, any funds that exceed this will be allocated to the Sewer Contingency Reserve.





FY18 Budget

Revenues — Total income for FY18 is estimated at \$4.6 million, which reflects a 10% increase over the FY17 budget of \$4.16 million.

Expenditures & Capital approved in the FY18 budget are \$4.18 million, reflecting a 10.30% increase from FY17. Other contractual services increased 12% from FY17 to FY18 as a result of sewer fees to be collected by Omaha.

Fund Balance — After expenditures and transfers to the Capital Improvement Fund, the budget projects an ending fund balance of \$1.8 million, which is slightly higher than FY17.

Summary

The fees paid to the City of Omaha to treat sewage represents a significant portion of the FY17/FY18 budget. Specifically, 65% of the total operational costs in FY17 and 66% in FY18.

The sewer fund budget currently includes 75/25 split with the General Fund for Administrative Services, Administration, Streets Administration and Human Resources. *(The salary and benefits of the Assistant Public Works Director/City Engineer; Secretary; and Intern are split 50/50 between Streets Administration and Sewer Administration).* Upon the implementation of the new financial software in FY17, this split will be further reviewed.

As noted in prior years, the City's sewer infrastructure is beginning to show its age and it is anticipated that significant repair/reconstruction will be required in the future. In anticipation of this, in FY12 the City established a Sewer Replacement Reserve of \$300,000.

Funds in excess of a 25% cash reserve are being put into the reserve annually. The estimated FY16 reserve balance is \$548,054.

41 - Sewer Administration

		FY15	FY16	FY17	FY18
		Actual	Budget	Adopted	Adopted
PERSONNEL SERVICES					
101	Salaries - Full-Time	290,771	318,536	345,446	355,733
102	Salaries - Part-Time	6,869	22,520	27,707	28,746
103	Overtime Salaries	1,253	730	1,028	1,067
104	FICA	22,164	25,752	28,290	29,639
105	Insurance Charges	27,080	40,747	42,849	45,421
107	Pension	14,023	15,278	16,950	17,442
108	Pension/ICMA	3,721	4,039	4,114	4,188
Total Personnel Services		368,018	427,602	466,384	482,236
COMMODITIES					
201	Office Supplies	4,628	3,779	3,870	3,948
202	Books and Periodicals	134	311	299	305
203	Food Supplies	82	158	158	161
204	Wearing Apparel	28	-	-	-
205	Motor Vehicle Supplies	4	-	-	-
Total Commodities		4,876	4,248	4,327	4,414
CONTRACTUAL SERVICES					
301	Postage	1,126	1,271	1,275	1,301
302	Telephone	1,964	1,905	2,342	2,374
303	Professional Services-Other	13,271	1,588	1,250	1,275
304	Utilities	7,490	6,897	7,322	7,523
307	Car Allowance	1,920	1,830	1,890	1,890
308	Legal Advertising	195	375	375	383
309	Printing	990	902	965	984
310	Dues and Subscriptions	1,995	2,441	3,454	3,523
311	Travel	5,540	8,039	9,951	12,100
313	Training	7,005	6,877	9,591	10,587
314	Other Contractual Services	4,678	8,569	30,605	31,217
320	Prof Services-Auditing	14,452	13,600	15,516	16,292
321	Professional Services-Legal	57,141	37,179	37,179	37,922
Total Contractual Services		117,767	91,473	121,715	127,371
OTHER CHARGES					
505	Other Charges	4,650	10,645	12,322	12,569
Total Other Charges		4,650	10,645	12,322	12,569
Total Sewer Administration		495,311	533,968	604,748	626,590

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Sewer Administration

The Administration, Administrative Services and Human Resources budgets are partially funded by the Sewer Administration budget. The line items below fund 25% of the total of these same line items in the budgets mentioned above.

Budget Line Item

101 Full Time Salaries

This line item provides partial funding for full time positions.

FY17 - A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2016.

The increase in FY17 is due to moving the HR Manager's salary from Administrative Services to Human Resources.

FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.

102 Part Time Salaries

This line item provides partial funding for part time and seasonal positions.

103 Overtime

This line item provides partial funding for overtime expenditures. Overtime is approved on an as-needed basis.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries.

105 Insurance Charges

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City takes on a portion of the liability by funding a portion of the deductible, which results in lower premiums. Actual savings, if any, will depend on plan usage during a given year.

FY17 - A potential 6% increase in insurance premiums is included, but the new funding mechanism has shown good results to date and will hopefully help us better keep insurance costs under control.

FY18 – A potential 6% increase in insurance premiums is included for planning purposes, however our insurance program is reviewed annually and any necessary adjustments will be made.

- 107 Civilian Pension**
This line item partially funds the City's portion of employee pension contributions.
- 201 Office Supplies**
This line item partially funds miscellaneous office supplies including copy machine and postage meter supplies.
- 202 Books and Periodicals**
This line item partially funds the purchase of books and periodicals including new NE Revised Statute books.
- 203 Food Supplies**
This line item partially funds any food supplies purchased for meetings, etc.
- 204 Wearing Apparel**
No funding requested in this line item.
- 205 Motor Vehicle Supplies**
No funding requested in this line item.
- 211 Other Commodities**
No funding requested in this line item.
- 301 Postage**
This line item partially funds the mailing of the City Newsletter and other general mailing expenses.
- 302 Telephone**
This line item partially funds telephone services.
- 303 Professional Services - Other**
This line item partially funds services such as employee drug testing, engineering services and any additional professional services.
- 304 Utilities**
This line item partially funds all utility costs. An across-the-board increase of 3% is approved this year for all utilities.
- 308 Legal Advertising**
This line item partially funds advertising costs for employment positions and legal notices.
- 309 Printing**
This line item provides partial funding for printing the City Newsletter, letterhead and stationary, and other miscellaneous printing projects.
- 310 Dues and Subscriptions**
This line item partially funds professional memberships and certifications for employees as well as subscriptions.

- 311 Travel Expenses**
This line item partially funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs.
- 312 Towel/Cleaning Service**
No funding requested in this line item.
- 313 Training**
This line item partially funds all training course registrations costs and seminar costs.
- 314 Contractual Services**
This line item partially funds on-going service contracts and contracts associated with special projects.
- 321 Professional Services – Legal**
This line item partially funds legal fees.
- 505 Other Charges**
This line item partially funds the purchase of supplies that do not logically fall into any one of the scheduled accounts and other miscellaneous expenses.

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42 - Sewer Maintenance

		FY15	FY16	FY17	FY18
		Actual	Budget	Adopted	Adopted
PERSONNEL SERVICES					
101	Salaries - Full-Time	243,006	247,992	254,281	263,160
102	Salaries - Part-Time	15,988	29,138	30,078	31,206
103	Overtime Salaries	7,121	13,350	13,669	14,181
104	FICA	19,578	22,304	22,899	23,603
105	Insurance Charges	52,485	58,238	50,456	53,484
107	Pension	14,998	16,605	15,910	15,788
Total Personnel Services		353,176	387,627	387,293	401,422
COMMODITIES					
201	Office Supplies	122	200	1,330	200
203	Food Supplies	25	100	100	102
204	Wearing Apparel	1,749	1,580	1,580	1,612
205	Motor Vehicle Supplies	13,648	27,239	25,639	26,152
206	Maint/Lab/Med Tool Supply	1,005	1,000	1,000	1,020
207	Janitor Supplies	222	200	200	204
208	Chemical Supplies	8,410	8,500	8,500	8,670
209	Welding Supplies	644	700	700	714
Total Commodities		25,825	39,519	39,049	38,674
CONTRACTUAL SERVICES					
301	Postage	648	642	713	727
302	Telephone	480	480	1,680	1,714
303	Professional Services-Other	1,989	2,814	2,814	77,870
304	Utilities	5,216	9,270	8,500	8,670
305	Insurance and Bonds	93,834	98,404	106,250	109,438
308	Legal Advertising	4	150	150	153
309	Printing	3,056	2,623	3,500	3,570
310	Dues and Subscriptions	-	40	40	41
311	Travel	5,345	9,366	6,550	6,681
312	Towel and Cleaning Services	991	1,500	1,884	1,922
313	Training	3,170	2,895	2,795	2,851
314	Other Contractual Services	1,916,487	2,236,241	2,420,473	2,715,705
320	Prof Services-Auditing	4,808	4,800	6,034	6,336
321	Professional Services-Legal	-	15,000	15,000	15,300
Total Contractual Services		2,036,028	2,384,225	2,576,383	2,950,978

42 - Sewer Maintenance

		FY15	FY16	FY17	FY18
		Actual	Budget	Adopted	Adopted
MAINTENANCE					
401	Building and Grounds	6,180	10,500	10,500	10,710
405	Sanitary Sewers	3,131	4,527	5,000	5,100
409	Machine Equip and Tool Maint.	4,787	8,309	10,509	10,719
410	Motor Vehicle Maintenance	11,215	18,330	14,530	14,821
411	Radio Maintenance	-	1,500	1,500	1,530
Total Maintenance		25,313	43,166	42,039	42,880
OTHER CHARGES					
505	Other Charges	59	150	150	153
Total Other Charges		59	150	150	153
CAPITAL OUTLAY					
613	Motor Vehicles	-	-	79,780	52,280
618	Other Capital Outlay	-	405,300	-	9,200
Total Capital Outlay		-	405,300	79,780	61,480
Total Sewer Operations		2,440,401	3,259,987	3,124,694	3,495,587

Maintenance

The Sewer Budget consists of operating expenses related to the Sewer Division.

Budget Line Item

- 101 Full Time Salaries**
Salaries for the positions noted above are included in this line item.
- FY17 – A 3.0% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2017.
- FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.
- 102 Part Time Salaries**
This line item provides funding for one part time and one seasonal positions.
- 103 Overtime**
This line item provides overtime funding for six full-time positions. Overtime is approved on an as-needed basis. The major contributing factor to overtime is snow removal operations. Overtime is also needed during Salute to Summer, sewer plugs and occasional emergency call-outs from dispatch.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases.
- 105 Insurance Charges**
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City takes on a portion of the liability by funding a portion of the deductible, which results in lower premiums. Actual savings, if any, will depend on plan usage during a given year.
- FY17 – A potential 6% increase in insurance premiums is included, but the new funding mechanism has shown good results to date and will hopefully help us better keep insurance costs under control.
- FY18 – A potential 6% increase in insurance premiums is included for planning purposes, however our insurance program is reviewed annually and any necessary adjustments will be made.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.

201 Office Supplies

This line item funds supplies used in the front office, Sewer Foreman's office and general use by hourly employees.

FY17 – A one-time purchase of \$1,130 was approved to purchase two iPads. The iPads will be used in the jet truck and combo truck for digital mapping and record keeping.

203 Food Supplies

This line item funds two breakfast meetings with supervisory staff and the City Engineer.

204 Wearing Apparel

This line item funds the purchase of safety boots, safety shirts, rain gear, and safety equipment for six full time, one part time and one seasonal employees.

205 Motor Vehicle Supplies

This line item funds the purchase of fuel, oil, anti-freeze and tires for 8 vehicles and 12 pieces of equipment.

206 Lab and Maintenance Supplies

This line item funds the purchase of replacement tools and equipment such as power tools, mechanic tools, sewer tools, shovels, rakes and all other construction related tool requirements.

207 Janitorial Supplies

This line item funds paper products and cleaning supplies for the Sewer Shop.

208 Chemical Supply

This line item is for the purchase of chemical products used to treat sanitary sewer lines and related right-of-way areas.

209 Welding Supplies

This line item funds welding supplies to maintain 8 vehicles and 12 pieces of equipment in addition to any building and grounds repairs.

211 Other Commodities

No funding was requested for this line item.

301 Postage

This line item includes funding for the sewer portion of the newsletter postage and other postage costs.

302 Telephone

This line item covers the access to the internet for One Call and GIS mapping. Requesting an additional \$1,128 for air cards to operate two iPads in the field.

303 Professional Services - Other

This line item funds the State of Nebraska fuel tank registration, employee drug testing, engineering services and any additional professional services

304 Utilities

This line item funds all utility costs for the sewer shop and old sewer treatment plant.

308 Legal Advertising

This line item funds advertising for seasonal employment positions.

309 Printing

This line item funds the sewer's portion of printing the City Wise newsletter as well as other miscellaneous printing costs.

310 Dues and Subscriptions

This line item funds the professional memberships and certifications for six full time employees. Examples include Nebraska Pesticide Applicators License and Water Operators License.

311 Travel Expenses

This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funding decreased by \$2,686 for removing one-time CUES training.

FY17 – Funding is included for most of the sewer staff to attend various conferences. Sewer Foreman, MWII & MWI attend the NWEA Fall Conference, League of Nebraska Municipalities Wastewater Operations Snowball Conference. Sewer Foreman & one MWII or MWI attend the Pumper Cleaner Expo. Sewer Foreman & MWII attend Pesticide Applicator, Metam Sodium Training. One MWII attends the AWWA Conference, One MWII Attends Pool Operator Training.

FY18 – Funding is included for most of the sewer staff to attend various conferences. Sewer Foreman, MWII & MWI attend the NWEA Fall Conference, League of Nebraska Municipalities Wastewater Operations Snowball conference. Sewer Foreman & one MWII or MWI attend the Pumper Cleaner Expo. . Sewer Foreman & MWII attend Pesticide Applicator, Metam Sodium Training. One MWII attends the AWWA Conference, One MWII Attends Pool Operator Training.

312 Towel/Cleaning Service

This line item funds the laundering of Public Works uniforms. Approximately \$700 increase due to contract with new vendor.

313 Training

This line item includes all training courses and seminar costs. Funding decreased by \$300 from removing one-time CUES training.

FY17 – Funding is included for most of the sewer staff to attend various conferences. Sewer Foreman, MWII & MWI attend the NWEA Fall Conference, League of Nebraska Municipalities Wastewater Operations Snowball Conference. Sewer Foreman & one MWII or MWI attend the Pumper Cleaner Expo. Sewer Foreman & MWII attend

Pesticide Applicator, Metam Sodium Training. One MWII attends the AWWA Conference, One MWII Attends Pool Operator Training.

FY18 - Funding is included for most of the sewer staff to attend various conferences. Sewer Foreman, MWII & MWI attend the NWEA Fall Conference, League of Nebraska Municipalities Wastewater Operations Snowball Conference. Sewer Foreman & one MWII or MWI attend the Pumper Cleaner Expo. Sewer Foreman & MWII attend Pesticide Applicator, Metam Sodium Training. One MWII attends the AWWA Conference, One MWII Attends Pool Operator Training.

314 Contractual Services

This line item funds contracts for the following services: City of Omaha sewer treatment; Heritage Crystal Clean; Papillion Sanitation; Simplex Grinnel; Sarpy County 800MHz; One Call; Cummings Generator Inspection and vehicle loan payment.

FY17 – Requesting additional \$412,371 for sewer treatment in conjunction with City of Omaha rate increases and expansion of the City's ETJ, as well as additional sewer accounts from anticipated development.

321 Professional Services – Legal

Funding approved at same level as last year.

401 Building and Grounds

Funds in this line item are used for the repair and maintenance of the sewer shop and old sewer treatment building.

405 Sanitary Sewer Maintenance

This line item provides funding for the repair and maintenance of the sanitary sewer system.

FY17 – Funding increase of \$500.00 for potential purchase of pipe patching material.

409 Machine – Equipment and Tool Maintenance

This line item funds the repair, maintenance and replacement of maintenance tools and equipment such as marking paint, pry bars, blowers and generators.

FY17 - A one-time purchase of \$5000.00 was approved for purchase of wireless communication/hearing protection head set.

410 Motor Vehicle Maintenance

This line item funds replacement parts for 8 vehicles and 12 pieces of equipment. Funding decreased by \$5,300.00 for removing one-time purchases in FY16.

411 Radio Maintenance

This line item funds the repair and maintenance of the radio system.

505 Other Charges

This line item funds the purchase of supplies that do not logically fall into any one of the scheduled accounts such as expenses for the annual employee appreciation dinner.

Sewer Maintenance Capital Items

FY17

613 Motor Vehicles

Tahoe 4x4 - \$ 40,000

The current 2002 Tahoe (#3301) driven by the Director of Public Works has over 140,000 miles. Rust has started to form on the exterior and the interior console is dilapidated. Because this vehicle is used to transport city staff, consultants, and dignitaries, it should reflect positively on the city's image. This vehicle will remain in the fleet for general transportation needs.

Backhoe - \$ 39,780 (financed)

\$39,780 is budgeted over the next five years to cover the total approximate cost of \$200,000. Currently, we have a 2005 Case 590 Super M Series 2. The hydraulic system is losing power, the rollover protection system is rusting, and the hood and side covers are rusted exposing the engine to outdoor elements. The backhoe is used to dig up sewer lines, tear out old concrete, and snow removal.

FY18

618 Other Capital

Push Camera - \$12,500

A push camera will enable us to televise smaller pipes. It can be used by many departments (Public Works, Fire Department, City Hall, etc.) where smaller drains are present.

Arrow Board - \$9,200

The two arrow boards we currently own are starting to rust. By replacing these with the new Wanco LED style boards, the lights are more visible to drivers, thus increasing traffic safety.

Department Name	Code	Capital Item	FY17	FY18
42 - Sewer Operations				
Sewer Operations	0613	Backhoe	39,780	39,780
	0613	Push Camera	-	12,500
	0613	Tahoe 4x4	40,000	-
Sewer Operations	0618	Arrow Board	-	9,200
Total Sewer Operations			\$ 79,780	\$ 61,480
Total Sewer Fund Expenditure			\$ 79,780	\$ 61,480

Storm Water Management

The City has been the recipient of a Nebraska Department of Environmental Quality Storm Water Management grant in the amount of \$22,918 annually. A local match of \$4,816 is required and is used to comply with storm water management per the Clean Water Act. Additionally, the funding in the amount of \$28,500 is included for Hell Creek Channel maintenance.

43 - Storm Water Management				
		FY15	FY16	FY17
		Actual	Budget	Adopted
	OTHER CHARGES			
401	Hell Creek Channel Mtce	-	-	28,500
505	Other Charges	30,246	27,502	30,000
Total Other Charges		30,246	27,502	58,500
Total Stormwater Management		30,246	27,502	58,500

Storm Water Management

Budget Line Item

505 Other Charges

This account was created to manage grant funding made available by the Nebraska Department of Environmental Quality (NDEQ) for implementation of the Storm Water Management Plan (SWMP) for the City of La Vista. These funds can only be used only for implementation of the SWMP, not normal operation and maintenance or flood control. The City is required to provide a 20% match for all grant funding. For FY17 the expenses will include contracting with Up Stream Weeds for public outreach and education, Papillion Creek Watershed Partnership, printing public education brochures and miscellaneous expenses associated with public outreach events.

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Debt Service

FY17 & FY18 BUDGET



Debt Service Fund Summary					
	FY15 Actual	FY16 Budget	FY16 Estimate	FY17 Adopted	FY18 Adopted
Balance Forward	3,592,107	4,354,027	4,354,027	4,450,131	7,887,947
REVENUES					
Property Tax	761,249	1,864,694	1,878,594	1,989,954	1,989,954
Sales Tax	1,869,599	1,554,112	2,036,980	2,174,920	2,514,420
Special Assessments - Principal	731,673	250,000	250,000	250,000	250,000
Special Assessments - Interest	299,015	75,000	75,000	75,000	75,000
Bond Proceeds	997,522	11,500,000	2,100,000	10,000,000	0
Interest Income	5,716	7,002	7,911	11,087	10,009
Other	902,450	557,796	533,016	541,008	536,843
Total Revenue	5,567,224	15,808,604	6,881,501	15,041,969	5,376,226
EXPENDITURES					
Operating					
Debt Service - Bond Principal	2,655,000	2,947,400	2,900,000	2,780,000	3,123,200
Debt Service - Bond Interest	754,734	871,458	555,123	772,897	968,215
County Treasurer Fees	960,127	15,000	15,000	15,000	15,000
Debt Payment - PFD	298,476	298,677	298,677	300,056	300,056
Financial/Legal Fees	114,631	75,000	75,000	75,000	75,000
Total Expenditures	4,782,968	4,207,535	3,843,800	3,942,953	4,481,471
Other Financing Sources (Uses)					
Lottery Transfer	288,013	339,145	0	0	0
Trf From SID	804	0	0	0	0
Trf From EDF	0	0	0	0	0
CIP Transfer - Bond Proceeds	(311,153)	(11,500,000)	(40,000)	(5,500,000)	(5,000,000)
CIP Transfer - Sales Tax	0	(833,489)	(2,901,597)	(2,161,200)	(528,600)
EDP Transfer	0	0	0	0	0
Total Other Uses of Funds	(22,336)	(11,994,344)	(2,941,597)	(7,661,200)	(5,528,600)
Operating Cash Annual Inc/(Dec)	761,920	(393,275)	96,104	3,437,816	(4,633,845)
Prior Year Cash	3,592,107	4,354,027	4,354,027	4,450,131	7,887,947
End of Year Cash Total	4,354,027	3,960,752	4,450,131	7,887,947	3,254,102

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Debt Service Fund

The Debt Service Fund provides direct transfers of property tax, sales tax and bond proceeds to the Capital Fund for infrastructure projects. The primary sources of funding for the Debt Service Fund budget includes the revenue from a 0.14 property tax rate and one-half of one percent local option sales tax.

Concluding FY16 Financial Performance

On September 15, 2015, the City Council approved Ordinance No. 1264 authorizing the issuance of General Obligation Refunding Bonds in the amount of \$8,447,635 for the purpose of refunding the following outstanding issues:

- \$2,672,021 outstanding principle amount of General Obligation Refunding bonds, Series 2011A, dated June 29, 2011
- \$4,660,357 outstanding principle amount of General Obligation Refunding Bonds (Off-Street Parking Project), Series 2011B, Dated June 29, 2011
- \$1,115,257 outstanding principle amount of General Obligation Refund Bonds, Series 2011, issued by SID No. 195 of Sarpy, County, Nebraska, dated April 15, 2011.

The City also issued bonds in the amount of \$2,100,000 for the City Parking Lot Access Road in Southport West.

The City received an upgraded bond rating of Aa3, up from A1 by Moody's Investor in FY15. The Aa3 bond rating was affirmed at the time of the \$2.1 million issue.

Revenues (less bond proceeds) are estimated to total approximately \$4.8 million, which is slightly more (\$211,799) than revenues received in FY15. The year-end estimate is an approximate 11% increase over the FY16 budgeted amount (less bond proceeds) of \$4.3 million.

Expenditures for FY16 are projected to be nearly \$3.8 million, which is approximately 8.65% less than the budgeted amount of \$4.2 million. This is a \$363,735 decrease over FY16 budget and can primarily be attributed to the interest savings related to the bond refinance.

Fund Balance — The difference in estimated revenues and expenditures, combined with the beginning fund balance, contribute to an estimated ending fund balance of \$4.5 million. This is a 12% increase over the FY16 budget. Factors contributing to the fund balance increase include the positive sales tax variance over budget and reduced bond interest.

FY17 Budget

Revenues for the proposed FY17 budget are estimated at \$15.1 million, which reflects \$10 million in bond proceeds for public infrastructure. Once adjusted for bond proceeds, the FY17 proposed budget is approximately \$5.1 million which reflects a \$733,365 increase in revenue, approximately 17%, over the FY16 budget. This is primarily a result of increased sales and use tax revenue projections.

Expenditures for FY17 are projected to be \$3.9 million, which is a slight decrease from the FY16 budgeted amount of \$4.2 million. This relates to the timing of projects. A \$10 million bond issue is planned for public infrastructure in the vicinity of 120th & Eastport Parkway.

Fund Balance — After expenditures and transfers to the other funds, the budget projects an ending fund balance of nearly \$8.0 million, which is an increase of \$4.0 million from the FY16 budget. The increase in the fund balance is primarily related to the timing of projects and subsequent transfers to the Capital Fund.

FY18 Budget

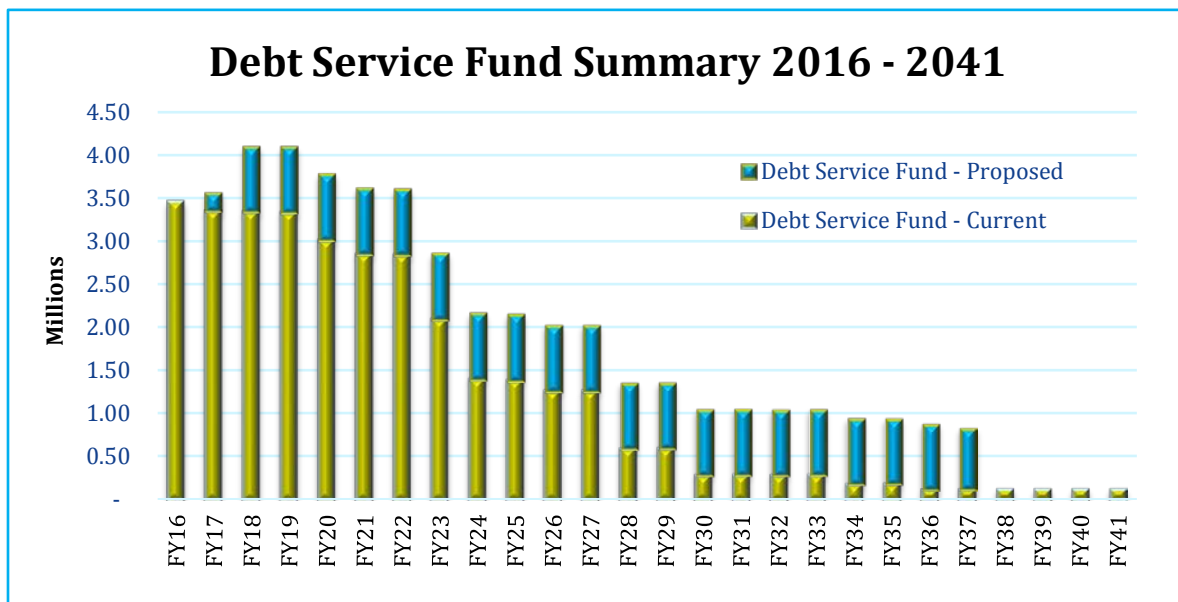
Revenues for FY18 are estimated at \$5.4 million, which reflects a 6.6% increase over FY17 when adjusted for bond proceeds.

Expenditures planned in FY18 are anticipated to be approximately \$4.5 million, reflecting an increase of \$538,518 from FY17 as a result of anticipated bond principal and interest payments related to new city projects.

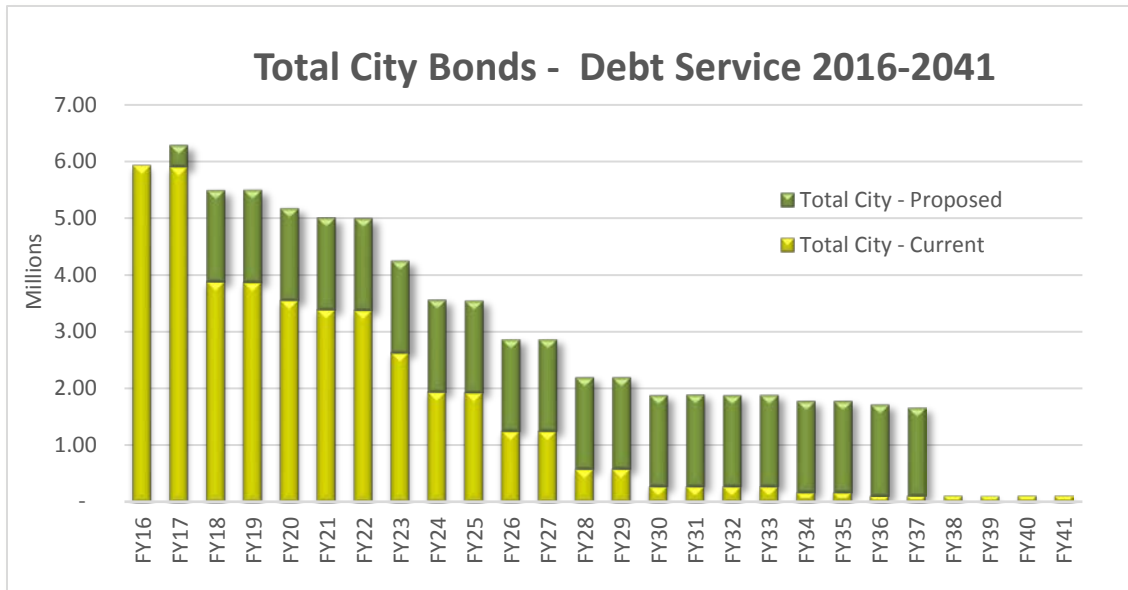
Fund Balance — After expenditures and transfers to the other funds, the budget projects an ending fund balance of \$3.3 million, which is a decrease of \$4.6 million or approximately 59% decrease from FY17. This can be attributed to the transfer of bond proceeds received in FY17 but not transferred to the Capital Fund until FY18.

Summary

A summary of the principle and interest payments that will be paid from the Debt Service fund from FY16 through FY41 is highlighted in the chart below. The trend shows that current debt obligations peaked in FY16. Debt for the Off-Street Parking Fund, Economic Development Fund, Sewer Fund and Redevelopment Funds are included in the second chart. The new debt shown is for the planned FY17 bond issue and the FY18 bond issue. As planning cycles continue in five year periods, it is anticipated that additional bond issues will be proposed.



The following chart includes all municipal debt (*Debt Service Fund, Economic Development Program Fund, Off-Street Parking Fund & Redevelopment Fund*) both current and anticipated debt for FY17 and FY18. The trend shows that the City's overall debt obligations peak in FY17.



The following tables identify the City's outstanding principal and interest payments.

\$835,000 Public Safety Bonds Dated December 2014				\$6.475M General Obligation Bonds Dated December 2014		
Date	PRINCIPAL	COUPON	INTEREST	PRINCIPAL	COUPON	INTEREST
FY17	100,000	2.0000	14,093	965,000	2.0000	108,263
FY18	100,000	2.0000	12,093	985,000	2.0000	88,963
FY19	105,000	2.0000	10,043	995,000	2.0000	69,263
FY20	105,000	2.0000	7,943	690,000	1.7500	49,363
FY21	105,000	1.8500	5,921	540,000	2.0500	37,288
FY22	110,000	2.1500	3,768	550,000	2.2500	26,218
FY23	110,000	2.3500	1,293	565,000	2.4500	13,843
	<u>735,000</u>		<u>55,151</u>	<u>5,290,000</u>		<u>393,198</u>

\$8.24M General Obligation Refunding Bonds
Dated December 2015 DSF Portion

\$4.975M Fire Facility Refunding Bonds
Dated July 15, 2011

Date	PRINCIPAL	COUPON	INTEREST	PRINCIPAL	COUPON	INTEREST
FY17	335,000	0.5000	68,808	290,000	2.5000	121,915
FY18	335,000	2.0000	64,620	295,000	2.4000	114,750
FY19	340,000	2.0000	57,870	300,000	2.8000	107,010
FY20	345,000	1.5000	51,883	310,000	3.0500	98,083
FY21	355,000	2.0000	45,745	320,000	3.2500	88,155
FY22	360,000	2.0000	38,595	330,000	3.4500	77,263
FY23	370,000	2.0000	31,295	340,000	3.6000	65,450
FY24	375,000	2.0000	23,845	355,000	3.7500	52,674
FY25	380,000	2.2000	15,915	365,000	3.9000	38,900
FY26	250,000	2.2500	8,923	380,000	4.0500	24,088
FY27	260,000	2.3500	3,055	395,000	4.1500	8,196
	<u>3,705,000</u>		<u>410,554</u>	<u>3,680,000</u>		<u>796,484</u>

\$790,000 Highway Allocation Bonds
Dated December 2014

Date	PRINCIPAL	COUPON	INTEREST
FY17	50,000	2.0000	18,143
FY18	50,000	2.0000	17,143
FY19	50,000	2.0000	16,143
FY20	55,000	1.8500	15,134
FY21	55,000	1.8500	14,116
FY22	55,000	2.3500	12,961
FY23	55,000	2.3500	11,669
FY24	60,000	2.6500	10,228
FY25	55,000	2.6500	8,704
FY26	60,000	3.0000	7,075
FY27	65,000	3.0000	5,200
FY28	65,000	3.2500	3,169
FY29	65,000	3.2500	1,056
	<u>740,000</u>		<u>140,739</u>

\$8.915M Refunding Bonds
Dated June 30, 2012

\$3.428M Facilities Corporation Bonds
Dated December 2014

Date	PRINCIPAL	COUPON	INTEREST	PRINCIPAL	COUPON	INTEREST
FY17	685,000	0.0090	132,900	285,000	2.0000	53,495
FY18	700,000	0.0120	125,618	285,000	2.0000	47,795
FY19	705,000	0.0145	116,306	295,000	2.0000	41,995
FY20	715,000	0.0170	105,118	305,000	1.7500	36,376
FY21	730,000	0.0190	92,105	310,000	1.9500	30,685
FY22	740,000	0.0210	77,400	310,000	2.1500	24,330
FY23	280,000	0.0225	66,480	40,000	2.6000	20,478
FY24	285,000	0.0240	59,910	40,000	2.6000	19,438
FY25	290,000	0.0255	52,793	45,000	2.6000	18,333
FY26	305,000	0.0270	44,978	45,000	3.2500	17,016
FY27	310,000	0.0280	36,520	45,000	3.2500	15,554
FY28	320,000	0.0290	27,540	45,000	3.2500	14,091
FY29	330,000	0.0300	17,950	50,000	3.2500	12,548
FY30	95,000	0.0325	11,456	50,000	3.4500	10,873
FY31	100,000	0.0325	8,288	50,000	3.4500	9,148
FY32	100,000	0.0325	5,038	55,000	3.4500	7,336
FY33	105,000	0.0325	1,706	55,000	3.6500	5,384
FY34				60,000	3.6500	3,285
FY35				60,000	3.6500	1,095
	<u>6,795,000</u>		<u>982,104</u>	<u>2,430,000</u>		<u>389,253</u>

\$2.1M Highway Allocation Bonds
Dated May 25, 2016

Date	PRINCIPAL	COUPON	INTEREST
FY17	70,000	1.0000	49,257
FY18	65,000	1.0000	51,919
FY19	65,000	1.0000	51,269
FY20	65,000	1.0000	50,619
FY21	65,000	1.0000	49,969
FY22	70,000	2.0000	49,319
FY23	70,000	2.0000	47,919
FY24	70,000	2.0000	46,519
FY25	70,000	2.0000	45,119
FY26	75,000	2.0000	43,719
FY27	75,000	3.0000	42,219
FY28	75,000	3.0000	39,969
FY29	80,000	3.0000	37,719
FY30	80,000	3.0000	35,319
FY31	85,000	3.0000	32,919
FY32	85,000	3.0000	30,369
FY33	90,000	3.0000	27,819
FY34	90,000	3.0000	25,119
FY35	95,000	3.0000	22,419
FY36	95,000	3.0000	19,569
FY37	100,000	3.1250	16,719
FY38	105,000	3.1250	13,594
FY39	105,000	3.1250	10,313
FY40	110,000	3.1250	7,031
FY41	115,000	3.1250	3,594
	<u>2,070,000</u>		<u>850,313</u>

Debt Service Fund - Summary Current Bonds

Date	PRINCIPAL	INTEREST
FY17	2,780,000	566,873
FY18	2,815,000	522,899
FY19	2,855,000	469,898
FY20	2,590,000	414,517
FY21	2,480,000	363,984
FY22	2,525,000	309,853
FY23	1,830,000	258,425
FY24	1,185,000	212,613
FY25	1,205,000	179,763
FY26	1,115,000	145,798
FY27	1,150,000	110,744
FY28	505,000	84,769
FY29	525,000	69,273
FY30	225,000	57,648
FY31	235,000	50,354
FY32	240,000	42,743
FY33	250,000	34,909
FY34	150,000	28,404
FY35	155,000	23,514
FY36	95,000	19,569
FY37	100,000	16,719
FY38	105,000	13,594
FY39	105,000	10,313
FY40	110,000	7,031
FY41	115,000	3,594
	<u>25,445,000</u>	<u>4,017,795</u>

Detail of 2011 Refunding Bond Series 2015

2011 Series Debt Service Fund Portion (Two Bonds)				2011 Series Off Street Parking Portion		
Date	PRINCIPAL	COUPON	INTEREST	PRINCIPAL	COUPON	INTEREST
FY16			37,531			44,291
FY17	335,000	0.5000	68,808	475,000	0.5000	81,003
FY18	335,000	2.0000	64,620	470,000	2.0000	75,115
FY19	340,000	2.0000	57,870	485,000	2.0000	65,565
FY20	345,000	1.5000	51,883	495,000	1.5000	57,003
FY21	355,000	2.0000	45,745	500,000	2.0000	48,290
FY22	360,000	2.0000	38,595	510,000	2.0000	38,190
FY23	370,000	2.0000	31,295	520,000	2.0000	27,890
FY24	375,000	2.0000	23,845	535,000	2.0000	17,340
FY25	380,000	2.2000	15,915	545,000	2.0000	5,995
FY26	250,000	2.2500	8,923			
FY27	260,000	2.3500	3,055			
	<u>3,705,000</u>		<u>448,085</u>	<u>4,535,000</u>		<u>460,682</u>

\$8.24M GO Refunding Bonds Series 2015 (DSF + OSP)			
Date	PRINCIPAL	COUPON	INTEREST
FY16	-		81,822
FY17	810,000	0.5000	149,811
FY18	805,000	2.0000	139,735
FY19	825,000	2.0000	123,435
FY20	840,000	1.5000	108,886
FY21	855,000	2.0000	94,035
FY22	870,000	2.0000	76,785
FY23	890,000	2.0000	59,185
FY24	910,000	2.0000	41,185
FY25	925,000	2.2000	21,910
FY26	250,000	2.2500	8,923
FY27	260,000	2.3500	3,055
	<u>8,240,000</u>		<u>908,767</u>

Capital Improvement

FY17 & FY18 BUDGET



Capital Improvement Fund Summary

	FY15 Actual	FY16 Budget	FY16 Estimate	FY17 Adopted	FY18 Adopted
REVENUES					
Grants - NDEQ	691,929	0	0	0	0
Grants - NET	0	493,000	0	0	0
Grants - NRD	0	518,000	0	0	0
Interagency - City of Papillion	0	0	0	26,500	0
Interagency - NRD	46,811	793,600	0	0	0
Interagency - Sarpy County	0	120,000	0	105,000	0
Interagency - SID	0	12,500	0	0	0
Interest Income	125	0	12	117	117
Special Assessment	137,849	0	0	5,000	0
Total Revenue	876,714	1,937,100	12	136,617	117
TRANSFERS					
GO Bonds - Debt Service Fund - Tax Funds	311,153	11,500,000	40,000	5,500,000	5,000,000
GO Bonds - Redevelopment Fund - Sales Tax	0	15,000,000	5,591,170	7,509,000	19,357,507
Lottery	827,125	430,000	67,863	505,000	193,644
Lottery – Bond	0	497,191	185,266	125,000	85,000
Tax Funds - General Fund	109,652	50,000	31,902	66,500	0
Tax Funds - Debt Services Fund	0	833,489	2,901,597	2,161,200	528,600
Sales Tax - Redevelopment Fund	0	550,000	147,717	1,138,500	2,500,000
Fees - Sewer Fund	15,556	50,000	90,556	0	380,000
Total Transfers	1,263,486	28,910,680	9,056,071	17,005,200	28,044,751
EXPENDITURES					
Streets	570,416	12,096,589	1,823,387	7,226,200	5,572,244
Parks	1,064,020	1,594,727	1,306,436	4,340,000	3,250,000
Buildings and Grounds	0	0	0	0	0
Sewer	42,206	1,192,000	131,317	595,000	380,000
Golf	2,050	0	0	0	0
Community Development	161,426	15,185,000	5,629,064	4,522,500	18,657,507
Public Works	166,088	79,746	12,000	20,000	0
Information Technology	110,805	380,000	152,668	365,000	100,000
Fire Department	0	0	0	53,000	0
Other	0	319,718	1,199	20,000	85,000
Total Expenditures	2,117,011	30,847,780	9,056,071	17,141,700	28,044,751

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Capital Improvement Fund

The City's Capital Improvement Program (CIP) is designed to prioritize and strategically plan the City's large capital projects in a fiscally responsible manner. Projects approved through the CIP process are included in the Capital Fund budget. In conjunction with the new biennial budget process, the first two years of the CIP were adopted.

FY16 Capital Improvement Fund Summary

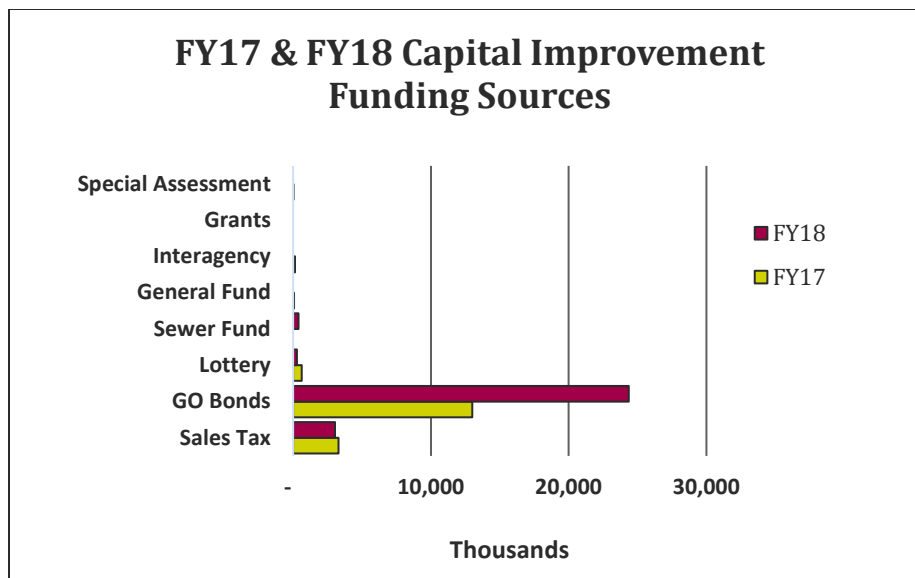
Among other things, the FY16 budget included funding for an initial redevelopment project under the Redevelopment Plan to acquire and clear the Brentwood Crossing property, and to begin engineering work related to transforming the golf course into a central recreational area, more specifically the lake and trail construction. During FY16, a private developer secured an option to purchase the Brentwood Crossing property, which he plans to develop into a mixed-use town center project that includes residential, retail, office and entertainment components known as City Centre. The City's plans were updated for the proposed public infrastructure and mixed use redevelopment projects.

The City completed approximately \$3.1 million worth of capital projects during FY16. Notable projects include substantial completion of the Thompson Creek Channel Rehabilitation Project and a number of facility improvement projects.

FY17 & FY18 Highlights

Revenues — The Capital Improvement Fund includes significant public infrastructure projects for FY17 and FY18. Included are the proposed public improvement redevelopment project and mixed use redevelopment project to eliminate substandard and blighted conditions in the 84th Street corridor. The primary sources of funding for said improvements include the additional one-half cent sales and use tax designated for public infrastructure projects within the 84th Street Redevelopment Area.

The following chart identifies the anticipated funding sources for the FY17 and FY18 projects.

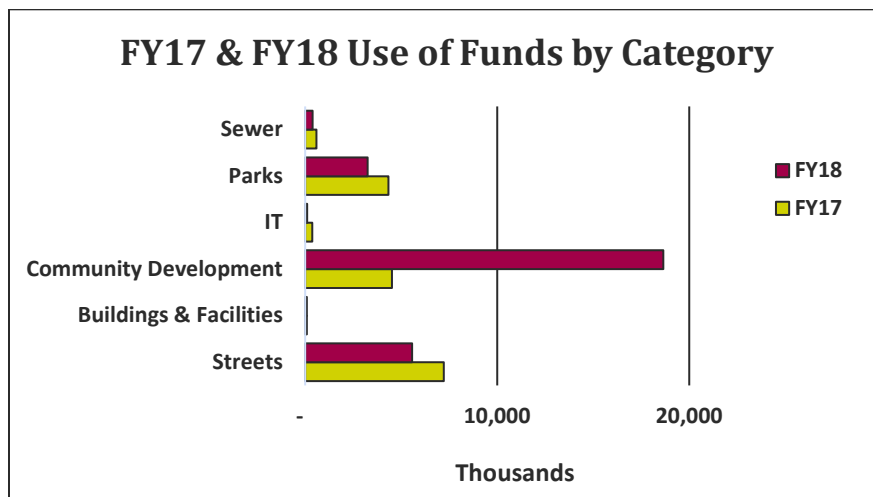


Expenditures — Approximately \$12.2 million is being carried over from the FY16 budget for funded projects that are in various stages of initiation and completion. Carry over projects are identified in the table below.

FY16 Carryover Projects	
City Hall Facility Improvements	\$ 105,000
Comprehensive Plan Update	\$ 40,000
Facility Improvements Former P.D.	\$ 85,000
Financial Software	\$ 180,000
Public Works Facility Improvements	\$ 35,000
Parks Facility Improvements	\$ 5,000
108 th and Chandler Drainage way Stabilization	\$ 105,000
Hell Creek Grade Control Structure	\$ 100,000
132nd and West Giles Road	\$ 258,500
Storm Sewer Head Wall Repair	\$ 30,000
84 th St. Adaptive Signals	\$ 79,000
Fuel Island	\$ 93,644
Westport Pkwy Connector Street	\$ 1,100,000
Public improvements - sod farm area	\$ 10,000,000
Total	\$ 12,216,144

Projects planned for FY17 and FY18 total approximately \$45.1 million. Expenditures related to the removal of substandard and blight conditions in the 84th Street redevelopment corridor comprise about 48% of the Capital Improvement budget. Funded projects are identified in the table below and categorized in the chart that follows.

FY 17/18 New Projects		
	FY17	FY18
City Centre Mixed Use Red. Project:		
Demolition, Grading & Site Prep	\$1,897,500	\$2,500,000
84th St. Public Improvement Redevelopment Project:		
Summer Dr. Intersection	\$2,500,000	
Public Infrastructure		\$8,139,417
Public Off-street Parking Facilities		\$8,018,090
Golf Course Transformation	\$4,250,000	\$3,200,000
Fire Station #4 Generator	\$53,000	
IT Strategic Plan	\$30,000	
Mini Park Plan Improvements	\$60,000	\$50,000
Thompson Creek Landscaping	\$30,000	
Harrison St. Panel Replacement	\$300,000	
Harrison St. Bridge	\$115,000	
Harrison St. Sidewalks	\$5,000	
Giles Rd. Resurfacing	\$395,000	
66th St. Reconstruction	\$98,700	\$12,600
Giles Rd. Widening	\$200,000	\$306,000
Records/Agenda Management System		\$100,000
Big Papio Sewer Siphon Replacement		\$380,000
96th and Brentwood Traffic Signal		\$210,000
Total	\$9,934,200	\$22,916,107



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City of La Vista, Nebraska
Capital Improvement Program
 2017 thru 2021

PROJECTS BY YEAR

Project Name	Department	Project #	Priority	Project Cost
2017				
City Hall Facility Improvements	Administration	ADM-15-002	1	20,000
Comprehensive Plan Update	Community Development	CD-14-001	2	40,000
Facility Improvements Former Police Station	Community Development	CD-15-001	1	85,000
City Centre Mixed Use Redevelopment Project	Community Development	CD-17-007	1	1,897,500
84th St. Public Improvements Red. Project	Community Development	CD-17-008	1	2,500,000
Fire Station #4 Generator	Fire	FD-17-001	1	53,000
Financial Software	Information Technology	IT-12-002	1	335,000
IT Strategic Plan Update	Information Technology	IT-17-001	1	30,000
Public Works Facility Improvements	Public Works - General	PWG-15-001	1	20,000
Mini Park Plan Improvements	Public Works - Parks	PWP-17-001	2	60,000
Thompson Creek Landscaping	Public Works - Parks	PWP-17-002	2	30,000
Golf Course Transformation	Public Works - Parks	PWP-17-009	1	4,250,000
108th & Chandler Drainageway Stabilization	Public Works - Sewer	PWSE-16-001	1	105,000
Hell Creek Grade Control Structure	Public Works - Sewer	PWSE-16-002	1	200,000
Portal Drainageway	Public Works - Sewer	PWSE-17-001	1	90,000
Thompson Creek Culvert Rehab	Public Works - Sewer	PWSE-17-002	1	200,000
132nd & West Giles Road M376 (190)	Public Works - Streets	PWST-08-001	1	273,500
Harrison Street M376 (201)	Public Works - Streets	PWST-13-005	2	300,000
Harrison Street Bridge M376 (202)	Public Works - Streets	PWST-13-006	2	115,000
84th Street Adaptive Signals M376 (220)	Public Works - Streets	PWST-13-011	2	79,000
Harrison Street Sidewalks	Public Works - Streets	PWST-15-001	3	5,000
Giles Road Resurfacing M376 (219)	Public Works - Streets	PWST-15-002	2	395,000
Fuel Island	Public Works - Streets	PWST-15-007	3	50,000
City Parking Lot Service Road	Public Works - Streets	PWST-16-002	1	500,000
Multi-sports Complex - Public Infrastructure	Public Works - Streets	PWST-16-003	1	5,000,000
66th St. Reconstruction M376 (379)	Public Works - Streets	PWST-17-002	1	98,700
Giles Road Widening M376 (230)	Public Works - Streets	PWST-17-003	1	200,000
Total for 2017				16,931,700
2018				
City Hall Facility Improvements	Administration	ADM-15-002	1	85,000
City Centre Mixed Use Redevelopment Project	Community Development	CD-17-007	1	2,500,000
84th St. Public Improvements Red. Project	Community Development	CD-17-008	1	16,157,507
Records/Agenda Management System	Information Technology	IT-12-001	2	100,000
Mini Park Plan Improvements	Public Works - Parks	PWP-17-001	2	50,000
Golf Course Transformation	Public Works - Parks	PWP-17-009	1	3,200,000
Big Papio Sewer Siphon Replacement	Public Works - Sewer	PWSE-18-001	1	380,000
Fuel Island	Public Works - Streets	PWST-15-007	3	43,644
96th & Brentwood Traffic Signal M376 (222)	Public Works - Streets	PWST-16-001	2	210,000
Multi-sports Complex - Public Infrastructure	Public Works - Streets	PWST-16-003	1	5,000,000
66th St. Reconstruction M376 (379)	Public Works - Streets	PWST-17-002	1	12,600
Giles Road Widening M376 (230)	Public Works - Streets	PWST-17-003	1	306,000
Total for 2018				28,044,751

Project Name	Department	Project #	Priority	Project Cost
2019				
Mini Park Plan Improvements	Public Works - Parks	PWP-17-001	2	50,000
Pool Demolition	Public Works - Parks	PWP-17-006	1	500,000
Applewood Creek Trail M376 (376)	Public Works - Parks	PWP-19-001	2	32,500
Giles Road Widening M376 (230)	Public Works - Streets	PWST-17-003	1	2,484,000
Storm Sewer Inlet Top Repair M376 (229)	Public Works - Streets	PWST-19-001	2	75,000
Concrete Panel Replacement M376 (227)	Public Works - Streets	PWST-19-002	2	300,000
Asphalt Microsurfacing M376 (226)	Public Works - Streets	PWST-19-003	2	345,000
84th Street - Harrison to Giles M376 (217)	Public Works - Streets	PWST-19-004	2	1,000,000
East La Vista Sewer/Pavement Rehab M376 (228)	Public Works - Streets/Sewer	PWSS-13-001	2	125,000
Total for 2019				4,911,500
2020				
Public Offstreet Parking Facilities	Community Development	CD-17-006	2	8,018,090
Mini Park Plan Improvements	Public Works - Parks	PWP-17-001	2	50,000
Applewood Creek Trail M376 (376)	Public Works - Parks	PWP-19-001	2	2,500
Sports Complex Lighting Rehab Field #1	Public Works - Sports Complex	PWSC-11-002	2	85,000
Sports Complex Sidewalks	Public Works - Sports Complex	PWSC-20-001	3	53,000
84th St. Public Improvements - West Leg Summer Dr.	Public Works - Streets	PWST-17-004	2	3,000,000
84th St. Public Improvements - Underpass Const.	Public Works - Streets	PWST-17-005	2	7,000,000
East La Vista Sewer/Pavement Rehab M376 (228)	Public Works - Streets/Sewer	PWSS-13-001	2	3,800,000
Total for 2020				22,008,590
2021				
Mini Park Plan Improvements	Public Works - Parks	PWP-17-001	2	50,000
Applewood Creek Trail M376 (376)	Public Works - Parks	PWP-19-001	2	333,500
66th St. Reconstruction M376 (379)	Public Works - Streets	PWST-17-002	1	829,600
Street/Bridge Improvements M376 (378)	Public Works - Streets	PWST-21-001	2	400,000
Total for 2021				1,613,100
GRAND TOTAL				73,509,641

City of La Vista, Nebraska
Capital Improvement Program

2017 thru 2021

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2017	2018	2019	2020	2021	Total
Debt Services Fund								
Applewood Creek Trail M376 (376)	PWP-19-001	2			32,500	2,500	333,500	368,500
Hell Creek Grade Control Structure	PWSE-16-002	1	200,000					200,000
Portal Drainageway	PWSE-17-001	1	90,000					90,000
Thompson Creek Culvert Rehab	PWSE-17-002	1	200,000					200,000
132nd & West Giles Road M376 (190)	PWST-08-001	1	273,500					273,500
Harrison Street M376 (201)	PWST-13-005	2	300,000					300,000
Harrison Street Bridge M376 (202)	PWST-13-006	2	115,000					115,000
84th Street Adaptive Signals M376 (220)	PWST-13-011	2	79,000					79,000
Giles Road Resurfacing M376 (219)	PWST-15-002	2	395,000					395,000
96th & Brentwood Traffic Signal M376 (222)	PWST-16-001	2		210,000				210,000
66th St. Reconstruction M376 (379)	PWST-17-002	1	98,700	12,600			829,600	940,900
Giles Road Widening M376 (230)	PWST-17-003	1	200,000	306,000				506,000
Storm Sewer Inlet Top Repair M376 (229)	PWST-19-001	2			75,000			75,000
Concrete Panel Replacement M376 (227)	PWST-19-002	2			300,000			300,000
Asphalt Microsurfacing M376 (226)	PWST-19-003	2			345,000			345,000
84th Street - Harrison to Giles M376 (217)	PWST-19-004	2			500,000			500,000
Street/Bridge Improvements M376 (378)	PWST-21-001	2					400,000	400,000
Debt Services Fund Total			1,951,200	528,600	1,252,500	2,500	1,563,100	5,297,900
G.O. Bonds								
Public Offstreet Parking Facilities	CD-17-006	2				8,018,090		8,018,090
City Centre Mixed Use Redevelopment Project	CD-17-007	1	759,000					759,000
84th St. Public Improvements Red. Project	CD-17-008	1	2,500,000	16,157,507				18,657,507
Pool Demolition	PWP-17-006	1			500,000			500,000
Golf Course Transformation	PWP-17-009	1	4,250,000	3,200,000				7,450,000
East La Vista Sewer/Pavement Rehab M376 (228)	PWSS-13-001	2				3,025,000		3,025,000
City Parking Lot Service Road	PWST-16-002	1	500,000					500,000
Multi-sports Complex - Public Infrastructure	PWST-16-003	1	5,000,000	5,000,000				10,000,000
Giles Road Widening M376 (230)	PWST-17-003	1			2,484,000			2,484,000
84th St. Public Improvements - West Leg Summer Dr.	PWST-17-004	2				3,000,000		3,000,000
84th St. Public Improvements - Underpass Const.	PWST-17-005	2				7,000,000		7,000,000
G.O. Bonds Total			13,009,000	24,357,507	2,984,000	21,043,090		61,393,597
General Fund								
Comprehensive Plan Update	CD-14-001	2	40,000					40,000
Fire Station #4 Generator	FD-17-001	1	26,500					26,500
General Fund Total			66,500					66,500
Grants								
East La Vista Sewer/Pavement Rehab M376 (228)	PWSS-13-001	2				500,000		500,000

Source	Project#	Priority	2017	2018	2019	2020	2021	Total
Grants Total						500,000		500,000
Inter-Agency Transfer								
Fire Station #4 Generator	FD-17-001	1	26,500					26,500
108th & Chandler Drainageway Stabilization	PWSE-16-001	1	105,000					105,000
84th Street - Harrison to Giles M376 (217)	PWST-19-004	2			500,000			500,000
Inter-Agency Transfer Total			131,500		500,000			631,500
Lottery								
Records/Agenda Management System	IT-12-001	2		100,000				100,000
Financial Software	IT-12-002	1	335,000					335,000
IT Strategic Plan Update	IT-17-001	1	30,000					30,000
Mini Park Plan Improvements	PWP-17-001	2	60,000	50,000	50,000	50,000	50,000	260,000
Thompson Creek Landscaping	PWP-17-002	2	30,000					30,000
Sports Complex Lighting Rehab Field #1	PWSC-11-002	2				85,000		85,000
Sports Complex Sidewalks	PWSC-20-001	3				53,000		53,000
Fuel Island	PWST-15-007	3	50,000	43,644				93,644
Lottery Total			505,000	193,644	50,000	188,000	50,000	986,644
Lottery/Bond								
City Hall Facility Improvements	ADM-15-002	1	20,000	85,000				105,000
Facility Improvements Former Police Station	CD-15-001	1	85,000					85,000
Public Works Facility Improvements	PWG-15-001	1	20,000					20,000
Lottery/Bond Total			125,000	85,000				210,000
Redevelopment Fund								
City Centre Mixed Use Redevelopment Project	CD-17-007	1	1,138,500	2,500,000				3,638,500
Redevelopment Fund Total			1,138,500	2,500,000				3,638,500
Sewer Fund								
Big Pappo Sewer Siphon Replacement	PWSE-18-001	1		380,000				380,000
Sewer Fund Total				380,000				380,000
Special Assessment								
East La Vista Sewer/Pavement Rehab M376 (228)	PWSS-13-001	2			125,000	275,000		400,000
Harrison Street Sidewalks	PWST-15-001	3	5,000					5,000
Special Assessment Total			5,000		125,000	275,000		405,000
GRAND TOTAL			16,931,700	28,044,751	4,911,500	22,008,590	1,613,100	73,509,641

City of La Vista, Nebraska
Capital Improvement Program
 2017 thru 2021

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Administration								
City Hall Facility Improvements	ADM-15-002	1	20,000	85,000				105,000
Administration Total			20,000	85,000				105,000
Lottery/Bond			20,000	85,000				105,000
Administration Total			20,000	85,000				105,000
Community Development								
Comprehensive Plan Update	CD-14-001	2	40,000					40,000
Facility Improvements Former Police Station	CD-15-001	1	85,000					85,000
Public Offstreet Parking Facilities	CD-17-006	2				8,018,090		8,018,090
City Centre Mixed Use Redevelopment Project	CD-17-007	1	1,897,500	2,500,000				4,397,500
84th St. Public Improvements Red. Project	CD-17-008	1	2,500,000	16,157,507				18,657,507
Community Development Total			4,522,500	18,657,507		8,018,090		31,198,097
G.O. Bonds			3,259,000	16,157,507		8,018,090		27,434,597
General Fund			40,000					40,000
Lottery/Bond			85,000					85,000
Redevelopment Fund			1,138,500	2,500,000				3,638,500
Community Development Total			4,522,500	18,657,507		8,018,090		31,198,097
Fire								
Fire Station #4 Generator	FD-17-001	1	53,000					53,000
Fire Total			53,000					53,000
General Fund			26,500					26,500
Inter-Agency Transfer			26,500					26,500
Fire Total			53,000					53,000
Information Technology								
Records/Agenda Management System	IT-12-001	2		100,000				100,000
Financial Software	IT-12-002	1	335,000					335,000
IT Strategic Plan Update	IT-17-001	1	30,000					30,000
Information Technology Total			365,000	100,000				465,000

	Project#	Priority	2017	2018	2019	2020	2021	Total
Lottery			365,000	100,000				465,000
Information Technology Total			365,000	100,000				465,000
Public Works - General								
Public Works Facility Improvements	PWG-15-001	1	20,000					20,000
Public Works - General Total			20,000					20,000
Lottery/Bond			20,000					20,000
Public Works - General Total			20,000					20,000
Public Works - Parks								
Mini Park Plan Improvements	PWP-17-001	2	60,000	50,000	50,000	50,000	50,000	260,000
Thompson Creek Landscaping	PWP-17-002	2	30,000					30,000
Pool Demolition	PWP-17-006	1			500,000			500,000
Golf Course Transformation	PWP-17-009	1	4,250,000	3,200,000				7,450,000
Applewood Creek Trail M376 (376)	PWP-19-001	2			32,500	2,500	333,500	368,500
Public Works - Parks Total			4,340,000	3,250,000	582,500	52,500	383,500	8,608,500
Debt Services Fund					32,500	2,500	333,500	368,500
G.O. Bonds			4,250,000	3,200,000	500,000			7,950,000
Lottery			90,000	50,000	50,000	50,000	50,000	290,000
Public Works - Parks Total			4,340,000	3,250,000	582,500	52,500	383,500	8,608,500
Public Works - Sewer								
108th & Chandler Drainageway Stabilization	PWSE-16-001	1	105,000					105,000
Hell Creek Grade Control Structure	PWSE-16-002	1	200,000					200,000
Portal Drainageway	PWSE-17-001	1	90,000					90,000
Thompson Creek Culvert Rehab	PWSE-17-002	1	200,000					200,000
Big Papio Sewer Siphon Replacement	PWSE-18-001	1		380,000				380,000
Public Works - Sewer Total			595,000	380,000				975,000
Debt Services Fund			490,000					490,000
Inter-Agency Transfer			105,000					105,000
Sewer Fund				380,000				380,000
Public Works - Sewer Total			595,000	380,000				975,000
Public Works - Sports Complex								
Sports Complex Lighting Rehab Field #1	PWSC-11-002	2				85,000		85,000
Sports Complex Sidewalks	PWSC-20-001	3				53,000		53,000
Public Works - Sports Complex Total						138,000		138,000
Lottery						138,000		138,000

Department	Project#	Priority	2017	2018	2019	2020	2021	239	Total
Public Works - Sports Complex Total						138,000			138,000
Public Works - Streets									
132nd & West Giles Road M376 (190)	PWST-08-001	1	273,500						273,500
Harrison Street M376 (201)	PWST-13-005	2	300,000						300,000
Harrison Street Bridge M376 (202)	PWST-13-006	2	115,000						115,000
84th Street Adaptive Signals M376 (220)	PWST-13-011	2	79,000						79,000
Harrison Street Sidewalks	PWST-15-001	3	5,000						5,000
Giles Road Resurfacing M376 (219)	PWST-15-002	2	395,000						395,000
Fuel Island	PWST-15-007	3	50,000	43,644					93,644
96th & Brentwood Traffic Signal M376 (222)	PWST-16-001	2		210,000					210,000
City Parking Lot Service Road	PWST-16-002	1	500,000						500,000
Multi-sports Complex - Public Infrastructure	PWST-16-003	1	5,000,000	5,000,000					10,000,000
66th St. Reconstruction M376 (379)	PWST-17-002	1	98,700	12,600			829,600		940,900
Giles Road Widening M376 (230)	PWST-17-003	1	200,000	306,000	2,484,000				2,990,000
84th St. Public Improvements - West Leg Summer Dr.	PWST-17-004	2				3,000,000			3,000,000
84th St. Public Improvements - Underpass Const.	PWST-17-005	2				7,000,000			7,000,000
Storm Sewer Inlet Top Repair M376 (229)	PWST-19-001	2			75,000				75,000
Concrete Panel Replacement M376 (227)	PWST-19-002	2			300,000				300,000
Asphalt Microsurfacing M376 (226)	PWST-19-003	2			345,000				345,000
84th Street - Harrison to Giles M376 (217)	PWST-19-004	2			1,000,000				1,000,000
Street/Bridge Improvements M376 (378)	PWST-21-001	2					400,000		400,000
Public Works - Streets Total			7,016,200	5,572,244	4,204,000	10,000,000	1,229,600		28,022,044
Debt Services Fund			1,461,200	528,600	1,220,000		1,229,600		4,439,400
G.O. Bonds			5,500,000	5,000,000	2,484,000	10,000,000			22,984,000
Inter-Agency Transfer					500,000				500,000
Lottery			50,000	43,644					93,644
Special Assessment			5,000						5,000
Public Works - Streets Total			7,016,200	5,572,244	4,204,000	10,000,000	1,229,600		28,022,044
Public Works - Streets/Sewer									
East La Vista Sewer/Pavement Rehab M376 (228)	PWSS-13-001	2			125,000	3,800,000			3,925,000
Public Works - Streets/Sewer Total					125,000	3,800,000			3,925,000
						3,025,000			3,025,000
G.O. Bonds						500,000			500,000
Grants						125,000	275,000		400,000
Special Assessment									
Public Works - Streets/Sewer Total					125,000	3,800,000			3,925,000
Grand Total			16,931,700	28,044,751	4,911,500	22,008,590	1,613,100		73,509,641

Capital Improvement Program

Data in Year 2017

City of La Vista, Nebraska

Department Administration
Contact Asst. City Administrator
Type Improvement
Useful Life 15 years
Category Building Improvement
Priority I

Project # ADM-15-002
Project Name City Hall Facility Improvements

Plan Name
Account Number 05.71.0880
Dept Priority 1 - Critical

Total Project Cost: \$105,000**Description**

Reconfigure existing office space and the purchase of additional office equipment.

Justification

City Hall houses multiple divisions and additional space has been needed for some time. The Community Development Department is being relocated to the 8110 facility and following that move a study of the space and staffing needs at City Hall will be conducted. Necessary improvements to the facility and options for space usage will be identified with implementation anticipated in FY18.

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Study/Design 01	20,000					20,000
Construction Costs 03		85,000				85,000
Total	20,000	85,000				105,000

Funding Sources	2017	2018	2019	2020	2021	Total
Lottery/Bond	20,000	85,000				105,000
Total	20,000	85,000				105,000

Capital Improvement Program

Data in Year 2017

City of La Vista, Nebraska

Department Community Development
Contact Community Development Dir
Type Consulting Services
Useful Life
Category Consulting Services
Priority 2

Project # CD-14-001**Project Name** Comprehensive Plan Update**Plan Name****Account Number** 05.71.0874**Dept Priority** 2 - Very Important**Total Project Cost:** \$200,000**Description**

Update of the City's existing Comprehensive Plan to include a community outreach component.

Justification

The last full update of the City's comprehensive plan was in 1997. Since then, the plan has gone through many minor updates, mainly to the Future Land Use Map and the Annexation Plan. In FY15 a consultant was engaged to facilitate a complete update of the plan and multiple public engagement events were held to gather input regarding the plan update. The consultant is currently working with the City to create a draft of the updated plan as well as a new strategic plan. A final version is expected to be completed and approved by Council in late 2016 or early 2017.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
160,000	Planning/Study/Design 01	40,000					40,000
Total	Total	40,000					40,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
160,000	General Fund	40,000					40,000
Total	Total	40,000					40,000

Capital Improvement Program

Data in Year 2017

City of La Vista, Nebraska

Department Community Development

Contact Asst. City Administrator

Type Improvement

Useful Life 15 years

Category Building Improvement

Priority 1

Project # CD-15-001

Project Name Facility Improvements Former Police Station

Plan Name

Account Number 05.71.0881

Dept Priority 1 - Critical

Total Project Cost: \$95,000

Description

Planning and remodeling of office space and training room at 8110 Park View Blvd.

Justification

The current City Hall facility does not have adequate space to accommodate the multiple divisions housed at City Hall. We are proposing to move the Community Development Division into the upper level of the building located at 8110 Park View Blvd. This space will need fairly significant remodeling to accommodate their needs (\$85,000). Upgrades to the existing training room were completed in FY16.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
10,000	Construction Costs 03	85,000					85,000
Total	Total	85,000					85,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
10,000	Lottery/Bond	85,000					85,000
Total	Total	85,000					85,000

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2017

Department Community Development
Contact Community Development Dir
Type Construction
Useful Life 50+ years
Category Redevelopment
Priority I

Project # CD-17-007
Project Name City Centre Mixed Use Redevelopment Project

Plan Name Vision 84 Plan **Account Number** 05.71.0908

Dept Priority I - Critical

Total Project Cost: \$4,397,500

Description

Demolition, grading and site prep.

Justification

Public infrastructure projects are necessary for the purpose of eliminating and preventing recurrence of the substandard and blighted 84th St. Redevelopment Area.

Expenditures	2017	2018	2019	2020	2021	Total
Construction Costs 03	1,897,500					1,897,500
Demolition Rights		2,500,000				2,500,000
Total	1,897,500	2,500,000				4,397,500

Funding Sources	2017	2018	2019	2020	2021	Total
G.O. Bonds	759,000					759,000
Redevelopment Fund	1,138,500	2,500,000				3,638,500
Total	1,897,500	2,500,000				4,397,500

Capital Improvement Program

Data in Year 2017

City of La Vista, Nebraska

Department Community Development
Contact Community Development Dir
Type Construction
Useful Life 30 years
Category Redevelopment
Priority I

Project # CD-17-008
Project Name 84th St. Public Improvements Red. Project

Plan Name Vision 84 Plan
Account Number 05.71.0909
Dept Priority I - Critical

Total Project Cost: \$18,657,507

Description

Reconfiguration of Summer Dr. intersection, and installation of public infrastructure and public parking structure.

Justification

The City Centre mixed use project will require new public infrastructure.

Expenditures	2017	2018	2019	2020	2021	Total
New Intersection	2,500,000					2,500,000
Public Benefit		8,139,417				8,139,417
Parking Structure		8,018,090				8,018,090
Total	2,500,000	16,157,507				18,657,507

Funding Sources	2017	2018	2019	2020	2021	Total
G.O. Bonds	2,500,000	16,157,507				18,657,507
Total	2,500,000	16,157,507				18,657,507

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2017

Department Fire
Contact Admin Services Director
Type Equipment
Useful Life 25 years
Category Building Improvement
Priority I

Project # FD-17-001
Project Name Fire Station #4 Generator

Plan Name **Account Number** 05.71.0913

Dept Priority I - Critical

Total Project Cost: \$53,000

Description

Installation of a new generator at #4 Fire Station.

Justification

The generator servicing the future Community Development offices and the current Fire District 4 station is unable to provide the needed electricity for emergency operations during a power outage. The emergency equipment can not be charged and the overhead doors for the fire trucks will not open. The new generator will make it possible for emergency operations to function normally during power outages. The cost for this project will be split 50/50 with the MFO.

Expenditures	2017	2018	2019	2020	2021	Total
Construction Costs 03	14,000					14,000
Equipment/Furnishings 05	39,000					39,000
Total	53,000					53,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Fund	26,500					26,500
Inter-Agency Transfer	26,500					26,500
Total	53,000					53,000

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2017

Department Information Technology
Contact Finance Director
Type Software Implementation
Useful Life 15 years
Category Information Technology
Priority 1

Project # IT-12-002
Project Name Financial Software

Plan Name IT Plan**Account Number** 05.71.0859**Dept Priority** I - Critical**Total Project Cost:** \$421,829**Description**

Replacement of the financial software package for all departments.

Justification

The IT Strategic Plan identifies the replacement of the City's existing financial software as a critical priority. The city has gone through a rigorous selection process and selected an enterprise software system which includes financial, business and community development software. Implementation will take place in two phases with the financial software in December of 2016 and the business/community development software in April of 2017.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
86,829	Planning/Study/Design 01	111,000					111,000
Total	Equipment/Furnishings 05	224,000					224,000
	Total	335,000					335,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
86,829	Lottery	335,000					335,000
Total	Total	335,000					335,000

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2017

Department Information Technology
Contact IT Committee Chair
Type Consulting Services
Useful Life <10 years
Category Consulting Services
Priority 1

Project # IT-17-001
Project Name IT Strategic Plan Update

Plan Name IT Plan**Account Number** 05.71.0929**Dept Priority** 1 - Critical**Total Project Cost:** \$30,000**Description**

Update the City's existing IT Strategic Plan

Justification

The IT Strategic Plan was completed in 2011 recognizing the evolving needs of the City would require the plan to be updated to stay in line with the City's needs. The timeline for initiatives took the plan up through FY16, requiring an update to take place in FY17.

Expenditures	2017	2018	2019	2020	2021	Total
Other 09	30,000					30,000
Total	30,000					30,000

Funding Sources	2017	2018	2019	2020	2021	Total
Lottery	30,000					30,000
Total	30,000					30,000

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2017

Department Public Works - General
Contact Public Works Director
Type Improvement
Useful Life 20 years
Category Building Improvement
Priority 1

Project # PWG-15-001
Project Name Public Works Facility Improvements

Plan Name **Account Number** 05.71.0882.03

Dept Priority

Total Project Cost: \$207,000

Description

Improvements to the existing Public Works facility including a new roof (\$90,000), interior reconfiguration of office area (\$25,000), rehabilitation of the existing storage building/sewer division facility (\$90,000), and a new concrete connector drive (\$17,000).

Justification

This project encompassed much-needed facility improvements at Public Works. The roof replacement has been completed. The concrete drive to connect the existing Public Works facility with the adjacent building on Hupp Drive has been installed. Improvements to the storage building that houses the Sewer Division have been completed. Interior remodeling in the existing Public Works building is currently underway including the construction of a new conference room and additional office space.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
187,000	Construction Costs 03	20,000					20,000
Total	Total	20,000					20,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
187,000	Lottery/Bond	20,000					20,000
Total	Total	20,000					20,000

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2017

Department Public Works - Parks
Contact Public Works Director
Type Improvement
Useful Life 20 years
Category Park Improvement
Priority 2

Project # PWP-17-001
Project Name Mini Park Plan Improvements

Plan Name Mini Park Plan **Account Number** 05.71.0914
Dept Priority 2 - Very Important

Total Project Cost: \$260,000**Description**

Annual improvements to various City Parks in accordance with Mini Parks Improvement plans.

Justification

In 2012 Mini Park Plans were developed in accordance with the City's Master Park Plan and presented to Council. These plans addressed the long term needs and functionality within each of the City's existing parks. In an effort to begin to address some of the improvements outlined within the plans, funding has been included in each year and as part of the annual CIP process the Park Planning Committee will identify priorities and make recommendations for potential projects. In FY17 the Committee is recommending the creation of a dog park in Val Verde Park as well as repairs to the existing playground surface which has deteriorated to a point in some areas that it has become a safety hazard. In FY18 the Committee is recommending that work begin on new signage for all of the City's parks. The goal would be to upgrade and standardize the current signage.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings 05	60,000	50,000	50,000	50,000	50,000	260,000
Total	60,000	50,000	50,000	50,000	50,000	260,000

Funding Sources	2017	2018	2019	2020	2021	Total
Lottery	60,000	50,000	50,000	50,000	50,000	260,000
Total	60,000	50,000	50,000	50,000	50,000	260,000

Capital Improvement Program

Data in Year 2017

City of La Vista, Nebraska

Department Public Works - Parks**Contact** City Engineer**Type** Improvement**Useful Life** 50+ years**Category** Thompson Creek Channel**Priority** 2**Project #** PWP-17-002**Project Name** Thompson Creek Landscaping**Plan Name****Account Number** 05.71.0915**Dept Priority** 2 - Very Important**Total Project Cost:** \$30,000**Description**

Completion of south side (private) of Thompson Creek Planting Plan.

Justification

The original Thompson Creek project included grant funding for the completion of landscaping all along the rehabilitated channel. The grant funding for this portion of this project was not received. This project will complete all of the plantings on the south side of the creek behind affected homeowners properties.

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Study/Design 01	2,000					2,000
Construction Costs 03	28,000					28,000
Total	30,000					30,000

Funding Sources	2017	2018	2019	2020	2021	Total
Lottery	30,000					30,000
Total	30,000					30,000

Capital Improvement Program

Data in Year 2017

City of La Vista, Nebraska

Department Public Works - Parks**Contact** City Engineer**Type** Construction**Useful Life** 50+ years**Category** Park Development/Constructi**Priority** 1**Project #** PWP-17-009**Project Name** Golf Course Transformation**Plan Name** Civic Park Master Plan**Account Number** 05.71.0916**Dept Priority** 1 - Critical**Total Project Cost:** \$7,450,000

Description

Transformation of the La Vista Falls Golf Course into a central public recreational area for all residents and visitors of La Vista to enjoy and that will serve as the centerpiece of the 84th St. Redevelopment Area.

Justification

In 2013 the City adopted a Civic Center Park Master Plan which outlined the intent to transform the La Vista Falls Golf Course into a regional recreation space. The land immediately south of the golf course (the Brentwood Crossing property) was identified as part of the 84th Street redevelopment area and it was determined that the creation of an adjacent regional recreational space, in addition to providing citizens with expanded recreational opportunities, it will be helpful in the City's attempt to eliminate and prevent from recurring substandard and blighted conditions in the Redevelopment Area.

Expenditures	2017	2018	2019	2020	2021	Total
Golf Course Grading	4,250,000					4,250,000
Lake, Trail & Lighting		3,200,000				3,200,000
Total	4,250,000	3,200,000				7,450,000

Funding Sources	2017	2018	2019	2020	2021	Total
G.O. Bonds	4,250,000	3,200,000				7,450,000
Total	4,250,000	3,200,000				7,450,000

Capital Improvement Program

Data in Year 2017

City of La Vista, Nebraska

Department Public Works - Sewer

Contact City Engineer

Type Construction

Useful Life 50 years

Category Storm Sewer Improvement

Priority 1

Project # PWSE-16-001

Project Name 108th & Chandler Drainageway Stabilization

Plan Name

Account Number 05.71.0895

Dept Priority

Total Project Cost: \$120,000

Description

Extend storm sewer outlet and stabilize drainageway at 108th and Chandler Rd.

Justification

The storm sewer outlet that was installed with the reconstruction of 108th Street has caused significant erosion, which if left unattended will damage existing utilities and the road embankment. The storm sewer needs to be extended, along with added energy dissipation measures and the backfilling and seeding of previous erosion that has taken place. The City of La Vista will be the lead agent on the project, but it will be fully funded by Sarpy County.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
15,000	Construction Costs 03	105,000					105,000
Total	Total	105,000					105,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
15,000	Inter-Agency Transfer	105,000					105,000
Total	Total	105,000					105,000

Capital Improvement Program

Data in Year 2017

City of La Vista, Nebraska

Department Public Works - Sewer**Contact** City Engineer**Type** Improvement**Useful Life** 50 years**Category** Storm Sewer Improvement**Priority** 1**Project #** PWSE-16-002**Project Name** Hell Creek Grade Control Structure**Plan Name** Park & Rec Master**Account Number** 05.71.0837, 0842, 0865**Dept Priority** 1 - Critical**Total Project Cost:** \$200,000

Description

Reconstruct grade control structure to protect existing infrastructure from damage

Justification

The existing grade control structure is failing and the Hell Creek channel will continue to erode, eventually causing the loss of the existing railroad bridge (future trail bridge), and the 60-inch sanitary sewer line. The PMRNRD will be the lead agency for this project.

Expenditures	2017	2018	2019	2020	2021	Total
Construction Costs 03	200,000					200,000
Total	200,000					200,000

Funding Sources	2017	2018	2019	2020	2021	Total
Debt Services Fund	200,000					200,000
Total	200,000					200,000

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2017

Department Public Works - Sewer
Contact City Engineer
Type Construction
Useful Life 25 years
Category Storm Sewer Reconstruction
Priority 1

Project # PWSE-17-001
Project Name Portal Drainageway

Plan Name **Account Number** 05.71.0930

Dept Priority 1 - Critical

Total Project Cost: \$90,000

Description

Long term repairs to the drainageway from the Parks Facility to Papillion Creek.

Justification

This project was previously identified as Storm Sewer Headwall Repair on a portion of the Parks Facility property. Significant erosion has been occurring at the headwall on the north side of an existing culvert under Portal Road creating a potential safety issue. Since the initial programming of the project and securing a grant from the PMRNRD, the drainageway downstream of the culvert has also experienced degradation creating stability concerns for the culvert under Portal Road. The property south of Portal Road is in Papillion's jurisdiction. Through a joint effort of Papillion and La Vista, a larger grant has been obtained from the PMRNRD and a more comprehensive solution is now possible. This will allow the enclosure of the short section of open drainageway on the north side of Portal Road in the Parks Facility which was not possible in the original Headwall Repair project. A water quality basin to serve Parks Facility runoff will be part of the project which will also fulfill the necessary environmental permitting requirements.

Expenditures	2017	2018	2019	2020	2021	Total
Construction Costs 03	90,000					90,000
Total	90,000					90,000

Funding Sources	2017	2018	2019	2020	2021	Total
Debt Services Fund	90,000					90,000
Total	90,000					90,000

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2017

Department Public Works - Sewer
Contact City Engineer
Type Reconstruction
Useful Life 25 years
Category Storm Sewer Reconstruction
Priority 1

Project # PWSE-17-002
Project Name Thompson Creek Culvert Rehab

Plan Name **Account Number** 05.71.0925

Dept Priority 1 - Critical

Total Project Cost: \$200,000

Description

The culvert carrying Thompson Creek under 72nd St. has failed and requires long term emergency repairs.

Justification

The 72nd. St. culvert for Thompson Creek is nearly 50 years old and is suffering from corrosion and physical distress. The bottom of the pipe has perforations that may be allowing the creation of voids under and around the culvert. Public Works has been monitoring the culvert, has filled voids in the vicinity of the culvert and has replaced pavement panels that have settled. The strategy has been to try to coordinate a culvert replacement with a future widening of 72nd Street or rehabilitation with a hiking/biking trail project along Thompson Creek. However, recent advancement of deterioration has made it urgent to rehabilitate the culvert and avoid a catastrophic failure of the structure.

Expenditures	2017	2018	2019	2020	2021	Total
Construction Costs 03	200,000					200,000
Total	200,000					200,000

Funding Sources	2017	2018	2019	2020	2021	Total
Debt Services Fund	200,000					200,000
Total	200,000					200,000

Capital Improvement Program

Data in Year 2017

City of La Vista, Nebraska

Department Public Works - Streets**Contact** Asst. Public Works Director**Type** Reconstruction**Useful Life** 30 years**Category** Street Improvement**Priority** 1**Project #** PWST-08-001**Project Name** 132nd & West Giles Road M376 (190)**Plan Name** One & Six Year Road**Account Number** 05.71.0820 (03)**Dept Priority** 1 - Critical**Total Project Cost:** \$273,500**Description**

Improvements to the intersection of 132nd & West Giles Road (Short Term)

Justification

Project No. 190 in the One and Six Year Road Plan. An interlocal agreement has been entered into with Sarpy County and they are the lead agency for this project. Federal grant paying 80% of the project. Sarpy County and La Vista both contributing 10% of the cost. Construction is scheduled to begin in 2017.

Expenditures	2017	2018	2019	2020	2021	Total
Construction Costs 03	273,500					273,500
Total	273,500					273,500

Funding Sources	2017	2018	2019	2020	2021	Total
Debt Services Fund	273,500					273,500
Total	273,500					273,500

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2017

Department Public Works - Streets
Contact Public Works Director
Type Reconstruction
Useful Life 30 years
Category Street Reconstruction
Priority 2

Project # PWST-13-005
Project Name Harrison Street M376 (201)

Plan Name One & Six Year Road **Account Number** 05.71.0818

Dept Priority 2 - Very Important

Total Project Cost: \$300,000

Description

Replace concrete panels in various locations on Harrison Street from La Vista Drive to the Interstate.

Justification

Project No. 201 in the One and Six Year Road Plan. Replacement of various damaged panels is necessary to prevent future damage to surrounding panels.

Expenditures	2017	2018	2019	2020	2021	Total
Engineering 02	50,000					50,000
Construction Costs 03	250,000					250,000
Total	300,000					300,000

Funding Sources	2017	2018	2019	2020	2021	Total
Debt Services Fund	300,000					300,000
Total	300,000					300,000

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2017

Department Public Works - Streets
Contact Public Works Director
Type Reconstruction
Useful Life 20 years
Category Bridge Improvement
Priority 2

Project # PWST-13-006
Project Name Harrison Street Bridge M376 (202)

Plan Name One & Six Year Road **Account Number** 05.71.0842

Dept Priority 2 - Very Important

Total Project Cost: \$115,000

Description

Repair bridge deck, approach slabs and pillars at 92nd & Harrison Street

Justification

Project No. 202 in the One and Six Year Road Plan. Needed repairs to this bridge are beyond routine maintenance. The project will be completed jointly with Douglas County. It has not been determined at this time which agency will be the lead. The project amount shown is La Vista's share.

Expenditures	2017	2018	2019	2020	2021	Total
Engineering 02	15,000					15,000
Construction Costs 03	100,000					100,000
Total	115,000					115,000

Funding Sources	2017	2018	2019	2020	2021	Total
Debt Services Fund	115,000					115,000
Total	115,000					115,000

Capital Improvement Program

Data in Year 2017

City of La Vista, Nebraska

Department Public Works - Streets
Contact Asst. Public Works Director
Type Improvement
Useful Life 25 years
Category Street Improvement
Priority 2

Project # PWST-13-011
Project Name 84th Street Adaptive Signals M376 (220)

Plan Name One & Six Year Road **Account Number** 05.71.0866 (03)

Dept Priority 2 - Very Important

Total Project Cost: \$79,000

Description

Install upgraded communications, controllers and software to enable traffic to be moved more efficiently.

Justification

This is a joint project with five other agencies that will move traffic more efficiently along the 84th Street corridor. Additional benefits include reduced emissions and energy savings.

Expenditures	2017	2018	2019	2020	2021	Total
Construction Costs 03	79,000					79,000
Total	79,000					79,000

Funding Sources	2017	2018	2019	2020	2021	Total
Debt Services Fund	79,000					79,000
Total	79,000					79,000

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2017

Department Public Works - Streets
Contact City Engineer
Type Construction
Useful Life 30 years
Category Street Construction
Priority 3

Project # PWST-15-001
Project Name Harrison Street Sidewalks

Plan Name **Account Number** 05.71.0887

Dept Priority 3 - Important

Total Project Cost: \$5,000

Description

Complete sidewalk construction on the south side of Harrison Street from 108th to 110th St.

Justification

Citizen requests have been received for completion of missing sections of sidewalk in this area. The project would also be consistent with alternative transportation and healthy living goals. The costs shown are for the potential of creating a Special Assessment District, which will be determined in 2017.

Expenditures	2017	2018	2019	2020	2021	Total
Legal Expenses 04	5,000					5,000
Total	5,000					5,000

Funding Sources	2017	2018	2019	2020	2021	Total
Special Assessment	5,000					5,000
Total	5,000					5,000

Capital Improvement Program

Data in Year 2017

City of La Vista, Nebraska

Department Public Works - Streets
Contact Asst. Public Works Director
Type Construction
Useful Life 10 years
Category Street Construction
Priority 2

Project # PWST-15-002
Project Name Giles Road Resurfacing M376 (219)

Plan Name One & Six Year Road **Account Number** 05.71.0898
Dept Priority 2 - Very Important

Total Project Cost: \$395,000

Description

Mill existing pavement and construct asphalt overlay on Giles Road from I-80 to Harrison Street.

Justification

Project No. 219 in the One and Six Year Road Plan. Giles Road is a high volume roadway and the pavement in the area noted has material deficiencies that have led to failures at the joints. An asphalt overlay will extend the life of the roadway and reduce annual patching costs.

Expenditures	2017	2018	2019	2020	2021	Total
Engineering 02	22,000					22,000
Construction Costs 03	373,000					373,000
Total	395,000					395,000

Funding Sources	2017	2018	2019	2020	2021	Total
Debt Services Fund	395,000					395,000
Total	395,000					395,000

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2017

Department Public Works - Streets
Contact Public Works Director
Type Construction
Useful Life 25 years
Category Building Improvement
Priority 3

Project # PWST-15-007**Project Name** Fuel Island**Plan Name** Municipal Facilities Plan**Account Number** 05.71.0889**Dept Priority** 3 - Important**Total Project Cost:** \$322,644**Description**

Participate with City of Papillion on new vehicle fueling system located at Papillion's new PW facility.

Justification

La Vista entered into an interlocal agreement with the City of Papillion to participate in a joint vehicle fueling system located at their new Public Works facility. The costs shown in FY17 and FY18 are the final payments to Papillion for our share of the initial cost of the fueling system.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
229,000	Other 09	50,000	43,644				93,644
Total	Total	50,000	43,644				93,644

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
229,000	Lottery	50,000	43,644				93,644
Total	Total	50,000	43,644				93,644

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2017

Department Public Works - Streets
Contact Asst. Public Works Director
Type Construction
Useful Life 20 years
Category Street Construction
Priority 1

Project # PWST-16-002
Project Name City Parking Lot Service Road

Plan Name
Account Number 05.71.0899
Dept Priority 1 - Critical

Total Project Cost: \$2,000,000**Description**

Construction of a new service road connecting Westport Pkwy from east to west on the south side of the City parking lot.

Justification

The city previously constructed a public parking lot in the Southport West area to serve this development. Construction of a service road connecting Westport Parkway from east to west would enhance traffic flow through the development. The service road is adjacent to the existing city parking lot on the south side.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
1,500,000	Construction Costs 03	500,000					500,000
Total	Total	500,000					500,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
1,500,000	G.O. Bonds	500,000					500,000
Total	Total	500,000					500,000

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2017

Department Public Works - Streets
Contact City Engineer
Type Construction
Useful Life 20 years
Category Park Development/Constructi
Priority 1

Project # PWST-16-003
Project Name Multi-sports Complex - Public Infrastructure

Plan Name **Account Number** 05.71.0900

Dept Priority 1 - Critical

Total Project Cost: \$10,000,000

Description

This project funds public infrastructure for the development of the Nebraska Multi Sports Complex (NMSC).

Justification

The sod farm in Southport East has been purchased by the NMSC with the intention of creating a world-class sports complex that will offer indoor and outdoor swimming facilities, indoor and outdoor tennis facilities, and lighted outdoor turf soccer fields. The development is expected to be the impetus for increased activity in the Southport area while providing much needed recreational opportunities. The City will be constructing public infrastructure such as streets and parking areas to support the development and the associated increase in activity.

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Study/Design 01	1,000,000					1,000,000
Construction Costs 03	4,000,000	5,000,000				9,000,000
Total	5,000,000	5,000,000				10,000,000

Funding Sources	2017	2018	2019	2020	2021	Total
G.O. Bonds	5,000,000	5,000,000				10,000,000
Total	5,000,000	5,000,000				10,000,000

Capital Improvement Program

Data in Year 2017

City of La Vista, Nebraska

Department Public Works - Streets**Contact** City Engineer**Type** Reconstruction**Useful Life** 20 years**Category** Street Reconstruction**Priority** 1**Project #** PWST-17-002**Project Name** 66th St. Reconstruction M376 (379)**Plan Name** One & Six Year Road**Account Number** 05.71.0927**Dept Priority** 1 - Critical**Total Project Cost:** \$940,900

Description

Reconstruct 66th Street (Harrison Street to Giles Road) and Giles Road (66th Street to 69th Street)

Justification

Project No. 379 in One and Six Year Road Plan. This project has been in the queue for federal funding, however delays in the availability of those funds have forced some short term repairs in order for the roadway to remain safe until full reconstruction can be completed. Funding shown in 2017 reflects La Vista's share of design work for the long term project. Funding shown in 2018 is for ROW acquisition. Taking these steps will put the project in a position to take advantage of the federal funding when it becomes available, which right now is anticipated in 2020.

Expenditures	2017	2018	2019	2020	2021	Total
Engineering 02	98,700					98,700
ROW/Land Acquisition 07		12,600				12,600
Construction Costs 03					829,600	829,600
Total	98,700	12,600			829,600	940,900

Funding Sources	2017	2018	2019	2020	2021	Total
Debt Services Fund	98,700	12,600			829,600	940,900
Total	98,700	12,600			829,600	940,900

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2017

Department Public Works - Streets
Contact Asst. Public Works Director
Type Construction
Useful Life 40 years
Category Street Improvement
Priority 1

Project # PWST-17-003
Project Name Giles Road Widening M376 (230)

Plan Name One & Six Year Road **Account Number** 05.71.0901

Dept Priority 1 - Critical

Total Project Cost: \$2,990,000

Description

Add one lane to Giles Road in each direction from Eastport Parkway to the I-80 eastbound ramp.

Justification

Project No. 230 in the One and Six Year Road Plan. Traffic projections indicate that by 2025 the intersections of Giles Road and Eastport Parkway and Giles Road and Southport Parkway will not be adequate to support traffic flows. To promote and maintain the Southport area as a desirable location to do business, roadway improvements are necessary to facilitate good traffic flow.

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Study/Design 01	200,000					200,000
Engineering 02		306,000				306,000
Construction Costs 03			2,300,000			2,300,000
Other 09			184,000			184,000
Total	200,000	306,000	2,484,000			2,990,000

Funding Sources	2017	2018	2019	2020	2021	Total
Debt Services Fund	200,000	306,000				506,000
G.O. Bonds			2,484,000			2,484,000
Total	200,000	306,000	2,484,000			2,990,000

Lottery Fund

FY17 & FY18 BUDGET



Lottery Fund Summary

	FY15 Actual	FY16 Budget	FY16 Estimate	FY17 Adopted	FY18 Adopted
Balance Forward	1,390,619	2,195,469	2,195,469	2,582,708	2,718,457
REVENUES					
Community Betterment	1,049,490	925,000	1,000,000	1,000,000	1,000,000
Interest Income	5,997	2,972	3,000	8,957	9,761
Taxes - Form 51	339,891	350,000	360,000	360,000	360,000
Bond Proceeds	842,296	0	0	0	0
Miscellaneous	396,081	30,500	14,968	25,700	25,700
Total Revenue	2,633,755	1,308,472	1,377,968	1,394,657	1,395,461
EXPENDITURES					
Professional Services	106,451	203,161	155,192	221,231	200,493
Events Marketing	13,927	22,600	22,600	26,600	27,228
Concerts & Movie Nights	9,594	9,800	9,800	10,200	10,506
Recreation Events	3,840	10,000	10,000	9,400	9,683
Community Events	6,831	9,290	9,290	9,090	9,349
Salute to Summer	15,511	22,535	22,535	29,900	30,498
Other Contractual Services	27,937	43,520	63,520	38,655	45,237
Other Charges (Taxes)	345,078	350,000	360,000	360,000	360,000
Total Expenditures	529,169	670,906	652,937	705,076	692,994
Other Financing Sources (Uses)					
General Fund Transfer	(59,600)	(70,663)	(70,663)	(90,675)	(93,625)
Debt Service Transfer	(288,013)	(339,145)	0	0	0
Golf Fund Transfer	(125,000)	(125,000)	0	170,843	0
CIP Transfer	(827,125)	(927,191)	(253,129)	(630,000)	(278,644)
Total Other Uses of Funds	(1,299,738)	(1,461,999)	(323,792)	(549,832)	(372,269)
Total Capital	-	14,000	14,000	4,000	-
Total Expenditures & Capital	529,169	684,906	666,937	709,076	692,994
Operating Cash Annual Inc/(Dec)	804,848	(838,433)	387,239	135,749	330,198
Prior Year Cash	1,390,619	2,195,469	2,195,469	2,582,708	2,718,457
End of Year Cash Total	2,195,467	1,357,036	2,582,708	2,718,457	3,048,655

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Lottery Fund

On May 16, 1989, the City awarded the first contract to begin the operation of a municipal keno-type lottery. Since that time the Mayor and City Council have conscientiously utilized the community betterment proceeds from the City's keno lottery gambling to improve the quality of public services and facilities in the City.

On April 5, 2016, the City's lottery operations contractor, La Vista Keno, Inc. requested that the City approve the sale and the assumption of the Lottery Operator Agreement to LVK Holdings LLC and EHPV Lottery Services LLC. The City Council approved the request with an effective date of May 1, 2016, for the remainder of the current term and the additional five-year term ending September 30, 2023.

Lottery revenue has been used to finance the construction of several public facilities including: City Hall and Community Center (1994), Public Works Building (1994), Public Library (1999), and the Police Station (2002). The FY17 and FY18 budgets recommend servicing the remaining debt on the Police Station and the Public Works Park Annex solely from Debt Service Fund revenue. Among other things, this will enable us to start making progress on the park and trail improvements identified in the Park Master Plan.

In addition, community and recreation events including the Salute to Summer Festival, Easter Egg Hunt, Arbor Day Celebration, National Night Out, Halloween Safe Night, Tree Lighting, Dinosaur Egg Hunt, Splash Bash, and Urban Adventure Race have been funded from lottery income.

Concluding FY16 Financial Performance

Over the past five (5) years, the City's lottery income has averaged about \$998,820 annually. The FY16 budget is \$925,000 and the year-end estimate indicates that we are on track to receive \$1,000,000. The actual amount collected in FY15 was \$1,049,490 and accordingly, the adopted budgets for FY17 and FY18 are \$1,000,000 each year.

Revenues are estimated to total approximately \$1.4 million, which is (\$413,491) less than revenues (less bond proceeds) received in FY15. The year-end estimate is an approximate 5.3% increase over the budgeted amount of \$1.3 million. Income for the City is estimated at \$1,000,000.

Expenditures & Capital for FY16 are projected to be nearly \$666,937, which is approximately 2.69% or (\$17,969) less than the budgeted amount of \$684,906. The decrease can primarily be attributed to the elimination \$125,000 transfer to the Golf Fund.

Fund Balance — The difference in estimated revenues and expenditures, combined with the beginning fund balance, contribute to an estimated ending fund balance of \$2.58 million. This is an increase of 90% over the FY16 budget for a total increase of \$1,225,672. The contributing factors for this include: a reduction in CIP transfers of \$674,062; elimination of the golf fund transfer of \$125,000; and elimination of the debt service transfer of \$339,143.

FY17 Budget

The FY17 budget has approved funding for community and recreation events, as well as community marketing, employee activities and transfers to the CIP for facilities improvements covered by the bonds issued in FY15.

Other expenditures relate directly to goals in the Strategic Plan, including:

- *Enhance La Vista's identity and raise awareness of the City's many qualities*
 - Rebranding Strategy—\$75,000
- *Insure efficient, effective investment in technology to enhance services delivery*
 - Updating the Strategic Technology Plan—\$30,000
- *Improve and expand the City's quality of life amenities for residents and visitors*
 - Mini Park Improvements—\$60,000
- *Adopt and implement standards of excellence for the administration of city services*
 - Performance Management Program -\$10,000 ICMA—CPM (Insights)
 - Year-End Report to Citizens—\$10,000

FY18 Budget

Similar to FY17, the FY18 budget continues to fund community and recreation events, as well as community marketing and employee events.

Other expenditures relate directly to goals in the Strategic Plan, including:

- *Enhance La Vista's identity and raise awareness of the City's many qualities*
 - Rebranding Implementation Efforts—\$50,000
- *Insure efficient, effective investment in technology to enhance service delivery*
 - Records Management System —\$100,000
- *Improve and expand the City's quality of life amenities for residents and visitors*
 - Mini Park Improvements—\$50,000

- *Adopt and implement standards of excellence for the administration of city services*
 - Performance Management Program — \$10,000 *ICMA—CPM (Insights)*
 - Year-End Report to Citizens — \$10,000

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Lottery Fund					
		FY15	FY16	FY17	FY18
		Actual	Budget	Adopted	Adopted
REVENUES					
51	Recreation Events	12,093	4,500	4,500	4,500
52	Salute to Summer - Carnival	-	10,000	5,000	5,000
50	Community Foundation	7,842	13,300	10,000	10,000
50	Foundation	-	-	2,000	2,000
50	Foundation - Easter Egg Hunt	-	-	1,500	1,500
53	Salute to Summer - Parade (F	-	1,700	1,700	1,700
54	Salute to Summer - Cookout (-	1,000	1,000	1,000
8010	Interest Income	5,997	2,972	8,957	9,761
8011	Lottery Rev/Comm. Bettermt	1,049,490	925,000	1,000,000	1,000,000
8014	Taxes - Form 51	339,891	350,000	360,000	360,000
8060	Bond Proceeds & Misc	1,218,442	-	-	-
Total Revenue		2,633,755	1,308,472	1,394,657	1,395,461
TRANSFERS					
620	Transfer to General Fund	(59,600)	(70,663)	(90,675)	(93,625)
621	Transfer to Debt Service	(288,013)	(339,145)	-	-
622	Transfer to Golf Fund	(125,000)	(125,000)	170,843	-
631	Transfer To CIP	(827,125)	(927,191)	(630,000)	(278,644)
Total Transfers		(1,299,738)	(1,461,999)	(549,832)	(372,269)
CIP Detail					
ADM-15-002	City Hall Remodel	827,125	25,000	20,000	85,000
CD-15-001	Fac Imprmt - Former Police St	-	85,000	85,000	-
GCM-15-001	Interior Ceiling Golf Mtce Bld	-	-	-	-
IT-11-001	Business Continuity	-	-	-	-
IT-12-001	Records/Agenda Mgmt System	-	-	-	100,000
IT-12-002	Financial Software	-	380,000	335,000	-
IT-12-003	Radio Replacement	-	-	-	-
IT-14-003	Council Chamber Tech Upgrad	-	-	-	-
IT-15-001	Library Security	-	-	-	-
IT-17-001	IT Strategic Plan Update	-	-	30,000	-
PWG-15-001	PW Facility Improvements	-	54,746	20,000	-
PWP-15-001	Parks Facility Improvement	-	25,727	-	-
PWP-17-001	Mini Park Improvements	-	-	60,000	50,000
PWP-17-002	Thompson Creek Landscaping	-	-	30,000	-
PWSC-11-002	Sports Complex Lighting Reha	-	-	-	-

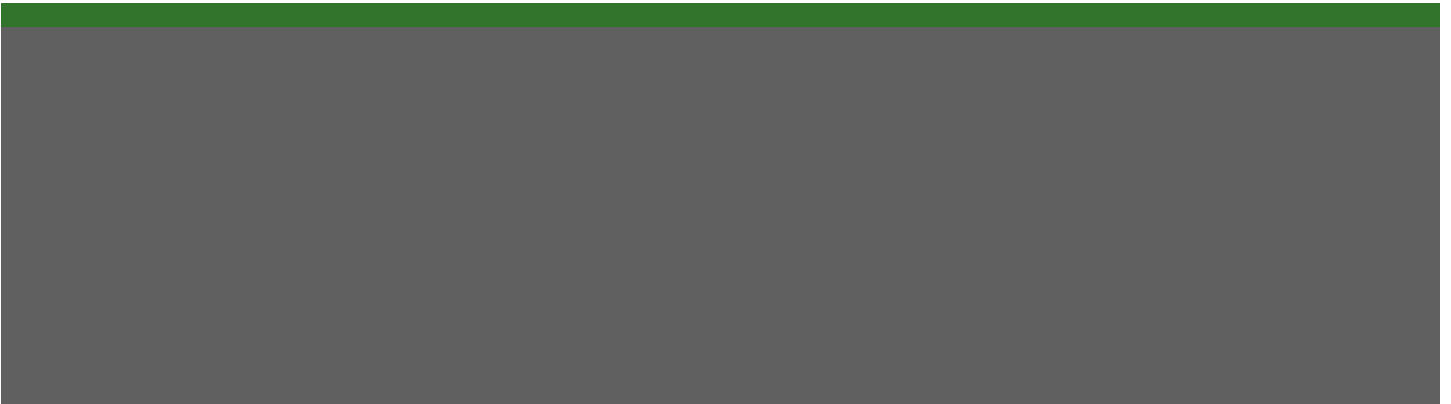
Lottery Fund		FY15	FY16	FY17	FY18
		Actual	Budget	Adopted	Adopted
CIP Detail					
PWSC-FC-011	Sports Complex Sidewalks	-	-	-	-
PWSE-15-003	Storm Sewer Head Wall Repa	-	12,000	-	-
PWST-15-004	City Hall/Community Ctr Asph	-	-	-	-
PWST-15-007	Fuel Island	-	50,000	50,000	43,644
PWST-15-008	Salt Shed	-	-	-	-
	Other - Lottery Bond Carryover	-	294,718	-	-
Total CIP Transfer		827,125	927,191	630,000	278,644
303.00 PROFESSIONAL SERVICES					
21	Taste of La Vista	-	6,500	7,700	7,931
	Other	104,461	-	-	-
10	LV50 Cookbook	894	-	-	-
22	Citizen Survey	-	15,066	-	-
23	City Wide Marketing/Rebrand	-	50,000	75,000	50,000
24	Holiday Lights	-	50,000	50,000	50,000
25	Music License	-	1,000	1,031	1,062
26	Economic Development Cons	-	25,000	25,000	25,000
27	Other Consulting	-	25,000	25,000	25,000
28	Performance Measurement P	-	5,595	10,000	10,000
29	Year End Report to Residents	-	8,000	10,000	10,000
30	ICSC	-	12,000	12,000	12,000
31	Banners	-	3,500	3,500	7,500
13	Employee Activities	1,096	1,500	1,000	1,000
new 52	Employee Recognition	-	-	1,000	1,000
303.00	Total Professional Services	106,451	203,161	221,231	200,493
303.00 EVENTS MARKETING					
11	Events Marketing	13,927	5,600	9,600	9,888
32	Salute to Summer Marketing	-	17,000	17,000	17,340
303.00	Total Events Marketing	13,927	22,600	26,600	27,228
CONCERTS AND MOVIE NIGHTS					
303.03	Concert & Movie Nights	9,594	9,800	10,200	10,506
303.03	Total Concerts and Movies	9,594	9,800	10,200	10,506

Lottery Fund					
		FY15	FY16	FY17	FY18
		Actual	Budget	Adopted	Adopted
303.00	RECREATION EVENTS				
18	Splash Bash	704	1,450	1,350	1,391
17	Urban Race	3,136	5,550	5,150	5,305
19	New Event	-	3,000	2,900	2,987
303.00	Total Recreation Events	3,840	10,000	9,400	9,683
303.00	COMMUNITY EVENTS				
33	Easter Egg Hunt	-	800	2,900	2,987
34	Arbor Day	-	500	500	515
35	Dinosaur Egg Hunt	-	200	200	206
36	National Night Out	-	1,300	-	-
37	New Events	-	500	500	515
38	Halloween Safe Night	-	1,390	1,390	1,418
39	Tree Lighting/Chili Feed	40	2,600	2,600	2,678
new 51	60th Anniversary	-	-	-	-
20	Miscellaneous	6,791	2,000	1,000	1,030
303.00	Total Community Events	6,831	9,290	9,090	9,349
303.00	SALUTE TO SUMMER				
40	Pool Party	-	400	500	510
41	Hot Wheels Races	-	300	400	408
42	Glow Ball	-	600	-	-
43	Car Show	-	1,600	1,900	1,938
14	Float	549	500	500	510
44	New Events	-	2,500	2,700	2,754
45	Carnival & Vendors	-	4,535	6,400	6,528
46	Parade	-	1,700	2,400	2,448
01	Other	14,963	-	-	-
47	Community Cookout	-	7,000	9,100	9,282
	Marketing (see Mktg 303.11)	-	-	-	-
48	Mayor's Lunch	-	2,000	2,700	2,754
49	Insurance	-	1,200	1,500	1,530
01	Plotter Ink for C.D.	-	200	-	-
new 50	Hometown Heroes Event	-	-	1,800	1,836
	Overtime (see GF trf)	-	-	-	-
303.00	Total Salute to Summer	15,512	22,535	29,900	30,498

Lottery Fund					
		FY15 Actual	FY16 Budget	FY17 Adopted	FY18 Adopted
CONTRACT SERVICES					
308	Legal Advertising	-	-	-	-
311	Travel	-	10,020	10,020	10,500
313	Training	-	3,400	3,400	3,500
314	Keno License	-	100	100	100
320	Professional Services-Audit	23,000	20,000	20,135	21,137
321	Professional Services-Legal	4,937	10,000	5,000	10,000
Total Contract Services		27,937	43,520	38,655	45,237
OTHER CHARGES					
505	State Taxes	345,078	350,000	360,000	360,000
Total Contract Services		345,078	350,000	360,000	360,000
CAPITAL ITEMS					
610	Office Equipment	-	14,000	4,000	-
Total Capital Items		-	14,000	4,000	-
Total Lottery Expenditures		529,170	684,906	709,076	692,994

Golf Fund

FY17 & FY18 BUDGET



Golf Fund Summary					
	FY15 Actual	FY16 Budget	FY16 Estimate	FY17 Adopted	FY18 Adopted
Balance Forward	212,797	302,572	302,572	170,843	0
REVENUES					
Green Fees	149,137	138,000	135,000	0	0
Cart Fees	52,060	50,000	50,000	0	0
Concession Sales	40,610	33,500	35,000	0	0
Sales Tax Collection Fee	330	200	301	0	0
Pro-Shop Merchandise	5,981	4,750	4,500	0	0
Miscellaneous	12,582	100	100	0	0
Interest Income	214	503	413	0	0
Total Revenue	260,914	227,053	225,314	-	-
EXPENDITURES					
Salary & Benefits	192,937	224,596	224,596	0	0
Operating Expenditures	99,656	110,947	105,647	0	0
Bond Principal and Interest	3,546	0	5,300	0	0
Total Expenditures	296,139	335,543	335,543	-	-
Other Financing Sources (Uses)					
Lottery Transfer	125,000	125,000	0	(170,843)	0
Other Fund Balance Activity	0	0	0	0	0
Total Other Uses of Funds	125,000	125,000	-	(170,843)	-
Operating Cash Annual Inc/(Dec)	89,775	16,510	(110,229)	(170,843)	-
Total Capital	-	22,000	21,500	-	-
Total Expenditures & Capital	296,139	357,543	357,043	0	0
Prior Year Cash	212,797	302,572	302,572	170,843	0
End of Year Cash Total	302,572	297,082	170,843	-	-

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Golf Fund

The Vision 84 Master Plan calls for the transformation of the La Vista Falls Golf Course into Civic Center Park. In order to begin work on the park project, it is necessary to close Golf Course. The last scheduled day for operations is September 30, 2016. As a result, no funding is proposed for FY17 and beyond.

It was approved that the two (2) full-time employees be transferred to the Recreation Department and Public Works Parks Division. These specific recommendations are included in the respective General Fund budgets. The Parks maintenance budget also includes additional funding for near-term maintenance while the course is in transition. Income generated by the Golf Course has never been adequate to cover operating costs and prior debt service, and as a result it has been necessary to subsidize the Golf Course through Lottery transfers. While the amount of transfers has varied over the years, the FY16 budget identifies \$125,000 for the transfer. Based on year-end estimates, the Golf Fund is projected to have a cash balance of approximately \$170,843 at the end of FY16. This balance will be transferred back into the Lottery Fund, and is reflected in red on the Golf Fund Summary sheet under FY17 recommended.

Economic Development Program

FY17 & FY18 BUDGET



Economic Development Program Fund					
	FY15 Actual	FY16 Budget	FY16 Estimate	FY17 Adopted	FY18 Adopted
Balance Forward	448,383	236,133	236,133	16,380	15,837,970
REVENUES					
CC Loan Payment	1,194,357	1,186,573	1,186,573	16,997,265	0
Bond Proceeds	0	0	0	0	0
Interest Income	30	266	100	30,066	30,060
Total Revenue	1,194,387	1,186,839	1,186,673	17,027,331	30,060
EXPENDITURES					
Professional Services	7,784	10,000	10,000	10,000	5,000
Debt Service - Bond Principal	645,000	685,000	685,000	730,000	16,420,000
Debt Service - Bond Interest	1,353,854	1,311,427	1,311,427	1,265,741	0
Land/Construction	0	0	0	0	0
Financial Fees	0	0	0	0	0
Total Expenditures	2,006,638	2,006,427	2,006,427	2,005,741	16,425,000
Other Financing Sources (Uses)					
General Fund Transfer - Sales Tax	600,000	600,000	600,000	800,000	600,000
Debt Service Fund Transfer - Sales Tax	0	0	0	0	0
Transfer to Debt Service Fund	0	0	0	0	0
Transfer to General Fund	0	0	0	0	0
Total Other Uses of Funds	600,000	600,000	600,000	800,000	600,000
Operating Cash Annual Inc/(Dec)	(212,251)	(219,588)	(219,754)	15,821,590	(15,794,940)
Prior Year Cash	448,383	236,133	236,133	16,380	15,837,970
End of Year Cash Total	236,132	16,545	16,379	15,837,970	43,030

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Economic Development Fund

Under the City's Local Option Economic Development Program, this fund makes the debt service payment on the \$3 million grant and \$18 million construction loan made to John Q. Hammons (JQH) to facilitate construction of the JQH Embassy Suites/Conference Center/Marriott Courtyard. Also included in the revenue projections are the quarterly interest payments paid by JQH on the \$15.8 million construction loan that will be repaid September 2017. Since its inception, the City has used \$3.6 million of sales tax revenue in the Economic Development fund for debt service.

About the Economic Development Program

- The Mayor and Council adopted Ordinance No. 919 (as amended by Ordinance No. 921) in accordance with Neb. Rev. Stat. Sections 18-2701 ("Local Option Municipal Economic Development Act") and thereby established an economic development program.
- Economic Development Program was approved by a majority of affirmative votes of registered voters at a special election held on September 30, 2003.
- In accordance with the "Local Option Municipal Economic Development Act," the City is authorized to issue bonds for purposes of the Act.
- Proprietary or commercial information that the applicant or JQH in this case provides to the City and desires to remain confidential shall remain confidential and not be publicly disclosed.
- There is a \$2M per year maximum under State Statute that can be appropriated from funds derived directly from local sources of revenue for all economic development programs.
- On February 20, 2007, by Ordinance No. 1023, the City Council approved the Economic Development program application of John Q. Hammons along with a Development Agreement, Loan Classification, Loan Application and grant of \$3 Million and loan of \$18 Million to construct a full service hotel and conference center facility in Southport West.

Concluding FY16 Financial Performance

Bond principal of \$685,000 and interest of \$1,311,427 was paid in FY16. The sources of funds were \$600,000 sales taxes and quarterly interest payments totaling \$1,186,673 from JQH per the loan agreement.

Fund Balance — The fund balance has an estimated year-end cash total for FY16 of \$16,379 which is consistent with the FY16 budget.

FY17 & FY18 Budgets

Expenditures — Bond payments on the current debt issue continue until FY30. We anticipate refinancing the bond in the future to achieve a lower interest rate.

Fund Balance — With the balloon payment of \$15,810,691, the fund balance estimated year-end cash total for FY17 is \$15,837,970. The FY18 fund balance is projected at \$43,030 based on paying down the bond and refinancing any remainder. *(Note: This is only one scenario. Recommendations will be forthcoming closer to the time of receiving the balloon payment).*

\$21.245M Economic Development Dated July 2007			
Date	PRINCIPAL	COUPON	INTEREST
FY 2017	730,000	6.53000	1,265,741
FY 2018	780,000	6.53000	1,216,439
FY 2019	835,000	6.83000	1,162,457
FY 2020	890,000	6.83000	1,103,548
FY 2021	960,000	7.73000	1,037,288
FY 2022	1,035,000	7.73000	961,419
FY 2023	1,120,000	7.73000	878,128
FY 2024	1,210,000	7.73000	788,074
FY 2025	1,305,000	7.73000	690,869
FY 2026	1,410,000	7.73000	585,934
FY 2027	1,525,000	7.73000	472,496
FY 2028	1,645,000	7.73000	349,976
FY 2029	1,780,000	7.73000	217,600
FY 2030	1,925,000	7.73000	74,401
	<u>17,150,000</u>		<u>10,804,370</u>

Off-Street Parking Fund

FY17 & FY18 BUDGET



Off-Street Parking Fund Summary

	FY15	FY16	FY16	FY17	FY18
	Actual	Budget	Estimate	Adopted	Adopted
Balance Forward	16,502	38,663	38,663	138,260	133,155
REVENUES					
Interest Income	16	45	335	514	514
Miscellaneous	15,305	0	0	0	0
Total Revenue	15,321	45	335	514	514
EXPENDITURES					
Operating & Maintenance	29,591	38,967	36,717	39,616	40,408
Debt Service - Bond Principal	425,000	430,000	430,000	475,000	470,000
Debt Service - Bond Interest	153,560	144,580	49,021	81,003	75,115
Land/Construction	0	0	0	0	0
Financial Fees	0	0	0	0	0
Total Expenditures	608,151	613,547	515,738	595,619	585,523
Other Financing Sources (Uses)					
General Fund Transfer - Sales Tax	615,000	615,000	615,000	590,000	590,000
Total Other Uses of Funds	615,000	615,000	615,000	590,000	590,000
Operating Cash Annual Inc/(Dec)	22,170	1,498	99,597	(5,105)	4,991
Prior Year Cash	16,502	38,663	38,663	138,260	133,155
End of Year Cash Total	38,672	40,161	138,260	133,155	138,146

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Off-Street Parking Fund

On January 17, 2006, the City Council approved Ordinance No. 979 for the creation of Vehicle Off-Street Parking District No. 1 of the City of La Vista, in Southport West as a means to address the immediate and future needs for public parking in the Southport West development. *(The district includes all lots, land, and right-of-way within the Southport West subdivision).*

The Off-Street Parking Fund was subsequently created as a means to monitor and track expenses related to annual debt service and maintenance. On March 21, 2006, the Council approved Ordinance No. 983 authorizing the issuance of General Obligation Off-Street Parking Bonds, Series 2006, in the principal amount of \$7,940,000 to facilitate the construction/acquisition of the first phase of parking improvements in the Off-Street Parking District.

Concluding FY16 Financial Performance

The Off-Street Parking District is funded annually through sales tax transfers from the General Fund. The budgeted transfer amount for FY16 is \$615,000. Budgeted expenditures in FY16 provides for debt service in the amount of \$574,580 and \$38,967 for routine maintenance. On September 15, 2015, the City Council approved Ordinance No. 1264 authorizing the issuance of General Obligation Refunding Bonds for the purpose of refunding \$4,535,000 outstanding principle amount of General Obligation Bonds (Off-Street Parking Project).

Fund Balance — The fund balance has an estimated year-end cash total for FY16 of \$138,260. This is \$98,099 over FY16 budget and is a result of the interest savings generated by the refinance.

FY17 & FY18 Budgets

Expenditures — Operating expenditures for FY17 and FY 18 have decreased from previous years, reflecting reduced interest cost. FY17 expenditures are \$595,619. FY18 expenditures are \$585,523. The transfer from the General Fund is reduced from \$615,000 per year to \$590,000 due to reduced interest expense. Interest savings due to the refinancing is \$255,406 over the remaining bond term.

Fund Balance — The fund balance has been steady over the years with an estimated year-end cash total for FY17 at \$133,155 and FY18 at \$138,146. No significant changes are anticipated.

Off Street Parking Fund Expenditures

		FY15	FY16	FY17	FY18
		Actual	Budget	Adopted	Adopted
210	Botanical Supplies	5,433	9,000	9,000	9,180
304	Utilities	14,648	19,467	20,116	20,518
401	Buildings and Grounds	4,686	2,000	2,000	2,040
408	Street Maintenance	480	1,000	1,000	1,020
410	Motor Vehicle Maintenance	9	1,000	1,000	1,020
412	Other Maintenance	4,345	6,000	6,000	6,120
413	Maintenance	-	500	500	510
501	Debt Service - Bond Principal	425,000	430,000	475,000	470,000
502	Debt Service - Bond Interest	153,560	144,580	81,003	75,115
Total		608,161	613,547	595,619	585,523

GO Refunding Bond - Off Street Parking Series 2015 12/1/2015

Date	PRINCIPAL	COUPON	INTEREST
FY 2016			44,291
FY 2017	475,000	0.50000	81,003
FY 2018	470,000	2.00000	75,115
FY 2019	485,000	2.00000	65,565
FY 2020	495,000	1.50000	57,003
FY 2021	500,000	2.00000	48,290
FY 2022	510,000	2.00000	38,190
FY 2023	520,000	2.00000	27,890
FY 2024	535,000	2.00000	17,340
FY 2025	545,000	2.00000	5,995
	<u>4,535,000</u>		<u>460,682</u>

Redevelopment Fund

FY17 & FY18 BUDGET



Redevelopment Fund Summary

	FY15 Actual	FY16 Budget	FY16 Estimate	FY17 Adopted	FY18 Adopted
Balance Forward	1,493,797	1,963,992	8,842,188	4,017,391	3,523,050
REVENUES					
Sales Tax	1,872,581	1,554,112	2,036,980	2,174,920	2,514,420
GBOT	0	0	0	0	0
Bond Proceeds	0	15,000,000	11,210,000	13,100,170	19,857,507
Interest Income	1,362	3,583	17,298	23,842	17,064
Total Revenue	1,873,943	16,557,695	13,264,278	15,298,932	22,388,991
EXPENDITURES					
Professional Services	25,902	150,000	100,000	100,000	25,000
Other Contractual Services	0	30,000	0	0	30,000
Debt Service - Bond Principal	0	0	0	11,210,000	395,000
Debt Service - Bond Interest	0	307,500	0	114,229	524,825
Land/Construction	0	0	0	0	0
Financial/Legal Fees	354,243	50,000	77,000	52,000	51,000
Operations	0	0	0	0	0
Total Expenditures	380,145	537,500	177,000	11,476,229	1,025,825
Other Financing Sources (Uses)					
General Fund Transfer	0	0	0	0	0
Transfer to CIP	0	(15,550,000)	(5,738,887)	(8,647,500)	(21,857,507)
Total Other Uses of Funds	-	(15,550,000)	(5,738,887)	(8,647,500)	(21,857,507)
Operating Cash Annual Inc/(Dec)	1,493,798	470,195	7,348,391	(4,824,797)	(494,341)
Prior Year Cash	0	1,493,797	1,493,797	8,842,188	4,017,391
End of Year Cash Total	1,493,798	1,963,992	8,842,188	4,017,391	3,523,050

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Redevelopment Fund

Redevelopment to eliminate and prevent recurrence of the substandard and blighted 84th Street Corridor has been one of the Mayor and City Council's top strategic priorities since the decline of the area began in 2006. In January of 2009 the City embarked on a community visioning process that led to the development of **Vision 84**, an initial concept for the 84th Street Corridor, which was adopted on April 20, 2010 via Resolution 10-046.

In 2012, the City Council declared the 84th Street Redevelopment Area a substandard and blighted area in need of redevelopment and created the La Vista Community Development Agency. In 2013, a Redevelopment Plan for the 84th Street Redevelopment Area under the Community Development Law was prepared and adopted. This in part provided for demolition, clearing, preparation, improving, and disposal of an initial redevelopment project area primarily comprised of the Brentwood Crossing property where the decline began. In 2014, La Vista voters approved an additional one half percent sales and use tax for public infrastructure projects within the 84th Street Redevelopment Area.

An amendment to the Redevelopment Plan has been approved for a mixed use redevelopment project and a public improvement redevelopment project. The mixed use redevelopment project will be constructed by a private redeveloper primarily on the Brentwood Crossing site. The Agency, consistent with the original Redevelopment Plan of eliminating and preventing recurrence of the substandard and blighted area, will be responsible for site preparation, including demolishing, clearing, and disposing of existing buildings, structures, and facilities, rough grading, and acquisition of any required rights or interests to carry out the work ("Demolition and Site Preparation"). The City will be responsible for paying costs of the Demolition and Site Preparation directly to contractors or others.

The City, pursuant to the public improvement redevelopment project will acquire property and design, construct, improve and pay for various public improvements within the vicinity of the Brentwood Crossing property, City golf course, and City swimming pool. Improvements will include public streets, off-street parking facilities, and recreational areas, including transformation of the La Vista Falls golf course into a central recreational area with an expanded lake and walking trails. The projects have the potential to be catalysts for other projects to eliminate and prevent recurrence of the substandard and blighted Redevelopment Area. City or Agency participation in the mixed use redevelopment project and public improvement redevelopment project, and related work, improvements and performance, constitutes "public infrastructure projects" and public purposes under Neb. Rev. Stat. Section 77-27,142.

Concluding FY16 Financial Performance

The FY16 budget included funds for an initial redevelopment project under the Redevelopment Plan to acquire and clear the Brentwood Crossing property, and also included funds to begin engineering work related to transitioning the golf course into a central recreational area, more specifically the lake and trail construction. During FY16, a private developer secured an option to purchase the Brentwood Crossing property, which he plans to develop into a mixed-use town center project that includes residential, retail, office and entertainment components known as City Centre.

A Subdivision Agreement and Redevelopment Plan Amendment were approved by the City Council and the Community Development Agency in August 2016. At the conclusion of FY16, the City issued \$11.2 million in Bond Anticipation Notes and the expenditures of \$177,000 were related to professional services and other soft costs.

Estimated expenditures of the City in FY16 were anticipated to be \$5.8 million for public infrastructure projects; approximately \$5.6 million for land acquisition and approximately \$200,000 for professional services and soft costs. The land acquisition did not occur in FY16.

Fund Balance — The difference in estimated revenues and expenditures, combined with a beginning fund balance, contribute to an FY16 estimated fund balance of \$8.8 million, which is \$6.88 million more than budgeted. The significant increase in the fund balance can be primarily attributed to the timing of the developer's land acquisition schedule.

FY17/FY18 Budget

Revenues — In 2014 La Vista voters approved an additional one-half cent sales and use tax to be used specifically for public infrastructure projects within the 84th Street Redevelopment Area. Since the implementation of the additional half cent sales and use tax, over \$2 million has been generated annually. The sales and use tax revenue is anticipated to be approximately \$2.2 million in FY17 and \$2.5 million in FY18.

Expenditures — The FY17/FY18 budget includes funding for public infrastructure projects within the 84th Street Redevelopment Area including construction of public streets, off-street parking facilities, and recreational areas, and transition of the Golf Course into a regional public recreation area with an expanded lake and walking trails.

Anticipated expenditures in FY17 relate to public infrastructure projects including Demolition and Site Preparation, relocation of the Summer Drive & 84th Street intersection, and grading and other work on the golf course to facilitate expansion of the lake and the burial of an existing overhead electrical line.

Planned expenditures for FY18 public infrastructure projects include construction of public recreational areas and streets, utilities, additional Demolition and Site Preparation, and construction of public off-street parking facilities.

Funding for the planned FY17/FY18 public infrastructure projects will come from a series of bond proceeds and cash in the fund from the additional half cent sales and use tax.

Community Development Authority

The Redevelopment Fund of the City initially was created primarily as a means for the City to monitor and track its progress related to the voter approved one-half cent sales and use tax that went into effect on October 1, 2014. Other City funds or expenditures may be included in the Redevelopment Fund.

The Agency does not have, and does not expect to receive, any funds other than in connection with possible tax increment financing. The proposal is for the Agency to participate in one or more tax increment financings. The initial purpose of this will be for activities of the Agency specifically related to any TIF. Excess property taxes, if any, pledged to repay the TIF loan will be allocated to, and when collected paid into, a special fund of the Agency to be used to pay applicable principal and interest of the TIF loan. Any other funds of the Agency from time to time will be deposited, held and distributed by the Agency in accordance with applicable law.

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Line Item Descriptions

Personnel

Personnel Services include expenditures made as compensation for services rendered by City employees and officials.

101. Salaries – Full-Time. Includes the salaries of all City employees who are working full time hours, as set forth and defined in the City of La Vista Personnel Rules and Regulations Manual.

102. Salaries – Part-Time. Includes the wages of all City employees who are working part-time hours, as set forth and defined in the City of La Vista Personnel Rules and Regulations Manual.

103. Overtime. Includes the overtime costs anticipated during the next year.

104. FICA. Includes the mandatory withholding match for FICA that is a fixed percentage of salaries.

105. Insurance. Includes the City's portion of health, dental, life and disability insurance for employees and their dependents.

106. Other Personnel Services. Includes all remuneration of City employees for job related services that are not otherwise compensated for and which cannot be conveniently classified in any of the above accounts.

107. Pension - Civilian. Includes the City's pension contribution for all employees, other than sworn Police, the City Administrator, and the Assistant City Administrator.

108. Pension - Other. Includes the City's pension contribution for all sworn police employees as well as the City Administrator and the Assistant City Administrator.

109. Self-Insurance Expenses. Includes all self-insurance charges for employees and their dependents.

Commodities

Commodity accounts include purchases of tangible parts, supplies, and tools for replacement purposes and any new equipment purchases which are less than \$2,500.00. It should be noted that all replacement parts essential for the proper maintenance of machines, equipment, etc. should be charged to the proper maintenance account.

201. Office Supplies. Includes all office supplies designed for general use in any office (does not include any printed forms, letterhead stationery, reports, etc. which are designed for a specific organization or purpose. Such purchases would be charged to Account 309.)

202. Books and Periodicals. Includes all single issue purchases of copies of magazines, books, pamphlets, etc. Subscriptions would be charged to Account 301.

203. Food Supplies. Includes all food purchases for whatever purpose.

204. Wearing Apparel. Includes all purchases of protective or work clothing and uniforms, including caps, gloves, shoes, etc.

205. Motor Vehicles Supplies. Includes all purchases of fuel, lubricants, auto license, and expendable appurtenances used by motor equipment or vehicles.

206. Lab and Maintenance Supplies. Includes all purchases of laboratory, photographic supplies, and small tools or equipment which are used for repair work and do not have useful life in excess of two years.

207. Janitor Supplies. Includes all purchases of janitor, custodial, and cleaning supplies.

208. Chemical Supplies. Includes all purchases of expendable chemicals used in laboratory, chemical treatment processes or any other purpose for which chemicals are intended.

209. Welding Supplies. Includes all repair or replacement purchases of welding equipment, regardless of price, as well as parts which represent an improvement or addition to existing equipment and cost less than \$2,500.00. Improvement purchases costing more than \$2,500.00 would be charged to Account 611.

210. Botanical. Includes all purchases of greenery, shrubs, trees, and seeds. Items such as fertilizers and insecticides which are used to maintain the existing shrubbery, lawns, etc. should be charged to Account 401.

211. Other Commodities. Should a commodity purchase not reasonably fall into the accounts provided, or be too insignificant to warrant the inclusion of the account, such purchases would be included in Account 211.

Contractual Services

Contractual Services refers to all expenses, the distinguishing feature of which involves the performance of a certain service by an individual, business concern, or outside organization. Such service usually involves no tangible or concrete articles.

301. Postage. Includes all postage meter charges and other postage expenses related to the cost of outgoing City mail.

302. Telephone. Includes all expenses involved in telephone service for City business.

303. Professional Services. Includes all fees for the retention of professional or technical services provided by outside individuals, organizations, or firms; other than legal or audit services.

304. Utilities. Includes all costs for electric energy, natural gas energy and water services.

305. Insurance and Bonds. Includes all expenses involved in the purchase of property, casualty, liability, and workers compensation insurance, surety, bonds, notary bonds, etc.

306. Rentals. Includes all expenditures involved in the rental of land, buildings, equipment, fire hydrants, etc.

307. Car Allowance. Includes all expenses involved in compensation of City Employees for use of private vehicles on City business.

308. Legal Advertising. Includes all of the costs of classified and legal advertising not associated with a particular commodity purchase or capital outlay item.

309. Printing. Includes all costs of materials, printing or processing involved in the reproduction of items by an outside firm which items are specifically designed or reproduced for the use of a City department.

310. Dues and Subscriptions. Includes all costs involved in subscriptions to periodical magazines and professional publications, as well as charges for dues to professional organizations.

311. Travel Expense. Includes all expenses related to meals, lodging, transportation and miscellaneous incidental costs associated with authorized trips.

312. Towel/Cleaning Service. Includes all expenses involved in the purchase of cleaning and laundry service from an outside firm.

313. Training Assistance. Includes all registration/tuition expenses related to training courses and seminar costs. This account also includes funding for educational financial assistance for college and technical schooling related to the job.

314. Other Contractual Services. Includes all contractual services which cannot reasonably be allocated to any of the above accounts.

320. Professional Services – Auditing. Includes all fees for auditing services performed by an outside CPA firm.

321. Professional Services – Legal. Includes all fees for legal services performed by the City Attorney's office or other attorneys retained to handle such services for the City.

Maintenance

401. Building and Grounds. Includes all expenses for materials and any associated labor charges for maintenance to buildings or land.

405. Sanitary Sewer Maintenance. Includes all expenses for the repair and maintenance of the sanitary sewer system.

406. Storm Sewers. Includes all expenses for the repair and maintenance of storm sewers.

407. Sidewalks and Curbs. Includes all expenses related to the repair, maintenance and construction of sidewalks.

408. Street Maintenance. Includes all expenses involved in the maintenance of streets such as the removal and replacement of concrete and asphalt panels, curb and gutter repair, street sweeping, crack sealing, etc.

409. Machine, Tool, and Equipment Maintenance. Includes all expenses for the repair, maintenance and replacement of tools and equipment such as chain saws, weed eaters, concrete saws, table saws, etc.

410. Motor Vehicles Maintenance. Includes all expenses for repair or replacement parts and supplies that are used on automobiles, trucks, motor vehicles, motorcycles or other major equipment.

411. Radio Maintenance. Includes all expenses for repairs and maintenance of radio equipment.

412. Winter Maintenance. Includes all expenses for winter operations including sand, salt, plow blades, liquid deicer and equipment parts.

Other Charges

Other Charges shall include those expenses which do not logically fall into any of the scheduled accounts.

505. Other Charges. Includes all expenses which will not logically fall into any of the scheduled accounts.

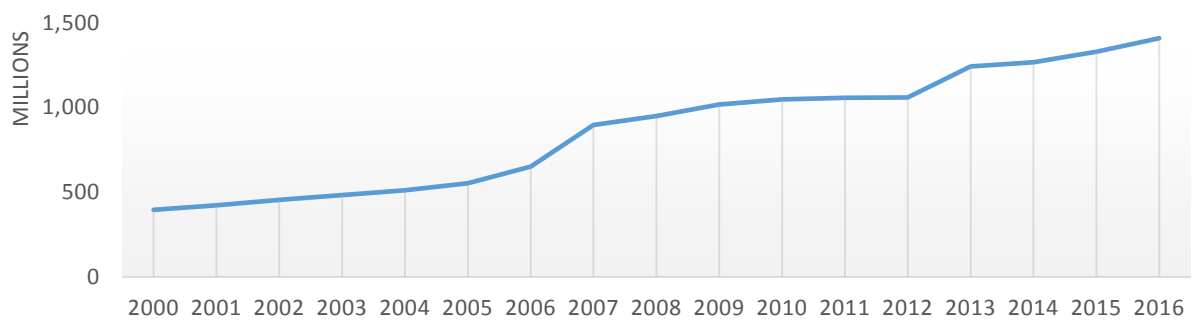
Capital Outlay

Capital Outlay includes the purchase of furniture, fixtures, equipment, machinery, and improvements which have an original cost of over \$2,500.00 and which logically fall into the category of fixed assets. Such items should represent an addition to the net worth of the City. Included below are the number and name of each capital account presently in use.

- 601. Land
- 602. Buildings
- 603. Bridges and Culverts
- 604. Sewer Plant
- 605. Sanitary Sewer
- 606. Sidewalks and Curbs
- 607. Storm Sewers
- 608. Streets
- 609. Man-holes and Hydrants
- 610. Office Equipment
- 611. Machines and Tools (Major)
- 612. Instruments and Fire Apparatus
- 613. Motor Vehicle
- 614. Road Machinery
- 615. Fire Hose
- 616. Traffic Signs and Makers
- 617. Radio Systems
- 618. Other Capital Outlays

Tax History									
Year	Growth	Assessed Valuations	Total Tax Levy per/\$100	General Tax Levy per/\$100	Debt Tax Levy per/\$100	Total Tax Revenue	General Fund	Debt Service	One Cent Levy
1999	21.09%	335,928,777	0.4500	0.4300	0.02	\$1,511,679	\$1,444,494	\$67,186	\$ 33,593
2000	18.03%	396,504,904	0.4500	0.4300	0.02	\$1,784,272	\$1,704,971	\$79,301	\$ 39,650
2001	6.85%	423,659,368	0.4500	0.4300	0.02	\$1,906,467	\$1,821,735	\$84,732	\$ 42,366
2002	7.45%	455,212,777	0.4500	0.4300	0.02	\$2,048,457	\$1,957,415	\$91,043	\$ 45,521
2003	6.09%	482,934,886	0.4935	0.4735	0.02	\$2,383,284	\$2,286,697	\$96,587	\$ 48,293
2004	5.99%	511,881,414	0.4935	0.4735	0.02	\$2,526,135	\$2,423,758	\$102,376	\$ 51,188
2005	8.18%	553,757,119	0.4935	0.4735	0.02	\$2,732,791	\$2,622,040	\$110,751	\$ 55,376
2006	17.69%	651,690,883	0.498435	0.4784	0.02	\$3,248,255	\$3,117,917	\$130,338	\$ 65,169
2007	37.77%	897,837,113	0.5235	0.4435	0.08	\$4,700,177	\$3,981,908	\$718,270	\$ 89,784
2008	5.88%	950,626,037	0.5235	0.4435	0.08	\$4,976,527	\$4,216,026	\$760,501	\$ 95,063
2009	7.19%	1,018,941,739	0.5235	0.4435	0.08	\$5,334,160	\$4,519,007	\$815,153	\$ 101,894
2010	3.04%	1,049,942,564	0.5235	0.4735	0.05	\$5,496,449	\$4,971,478	\$524,971	\$ 104,994
2011	0.89%	1,059,337,658	0.5500	0.5000	0.05	\$5,826,357	\$5,296,688	\$529,669	\$ 105,934
2012	0.10%	1,060,374,615	0.5500	0.4900	0.06	\$5,832,060	\$5,195,836	\$636,225	\$ 106,037
2013	17.31%	1,243,966,760	0.5500	0.4900	0.06	\$6,841,817	\$6,095,437	\$746,380	\$ 124,397
2014	2.02%	1,269,085,286	0.5500	0.4900	0.06	\$6,979,969	\$6,218,518	\$761,451	\$ 126,909
2015	4.89%	1,331,138,549	0.5500	0.4100	0.14	\$7,321,262	\$5,457,668	\$1,863,594	\$ 133,114
2016	5.98%	1,410,681,076	0.5500	0.4100	0.14	\$7,758,746	\$5,783,792	\$1,974,954	\$ 141,068

Assessed Valuation Growth 2000 - 2016



General Fund Travel & Training

Appendix **C-1**

Department	Number Approved	Name of Conference	Location	FY17		FY18	
				Travel (0311)	Training (0313)	Travel (0311)	Training (0313)
Administrative Services	1	FBINAA Conference	Kearney, NE	353	75	359	77
	1	GFOA Conference	Denver, CO	1,333	319	1,360	326
	1	AGA Lincoln Chapter (spring)	Lincoln, NE	38	90	38	92
	1	AGA Lincoln Chapter (fall)	Lincoln, NE	38	90	38	92
	2	LNM Mid Winter Conference	Lincoln, NE	180	563	184	574
	1	LNM Accounting/Finance Conference	Kearney, NE	634	570	647	581
	1	IIMC Conference	Monteal, CN	1,179	525	1,202	536
	2	PRIMA IA/NE/SD	Lincoln, NE	555	150	566	153
	1	PRIMA Annual Conference	Phoenix, AZ	1,144	450	1,167	459
	3	ICAN	Omaha, NE	15	563	15	574
	TBD	Misc. Seminars	Local	-	1,875	-	1,913
	TBD	MAPA, SCEDC, Etc	Local	-	225	-	230
	5	GP GFOA (Spring)	Local	-	563	-	574
	1	Citywide Asset Management	Madison, WI	413	821	421	838
	1	Certified Public Finance Officer Program	TBD	-	440	-	178
	2	UNO Municipal Clerks Academy	TBD	612	450	623	459
Sub Total Administrative Services				\$6,494	\$ 7,769	\$6,620	\$ 7,656
Mayor/Council	2	LNM Mid Winter Conference	Lincoln, NE	544	780	555	796
	1	NLC Leadership Annual Conf.	Pittsburg PA	2,041	755	2,082	770
	2	NLC - Annual Conference	Pittsburg PA	4,552	1,510	4,643	1,540
		MAPA/SCEC/SCC	Local	1,200	500	1,224	510
		Governance Training	Local	624	8,638	636	8,811
	2	LMN Fall Conference	Lincoln, NE	544	780	555	796
		ICSC - See Lottery					
Sub Total Mayor/Council				\$9,505	\$12,963	\$9,695	\$13,223
Boards & Commissions	3	NPZA Conference	Kearney, NE	1,155	210	1178	214
	4	Misc. Training	TBD	1,930	600	1969	612
Sub Total Boards & Commissions				\$ 3,085	\$ 810	\$ 3,147	\$ 826
Building Maintenance	2	Nebraska Turf Conference	Local	30	360	31	367
	2	Tree Care Workshops	Local	30	150	31	153
	2	Local trade workshops	Local	30	2,000	31	2,040
	1	NFMT	Baltimore, MD	2,214	100	2,258	102
Sub Total Building Maintenance				\$ 2,304	\$2,610	\$ 2,351	2,662

General Fund Travel & Training

Department	Number Approved	Name of Conference	Location	FY17		FY18	
				Travel (0311)	Training (0313)	Travel (0311)	Training (0313)
Administration	3	International City Managers Ass	San Antonio	-	-	7,200	3,825
	4	Transforming Local Government	Tulsa	4,950	1,500	4,950	1,500
	1	Govt. Social Media Conference	Reno, NV	863	375	-	-
	1	3CMA		-	-	1,088	375
	2	LNM Mid Winter Conference	Lincoln, NE	390	563	390	563
	2	LNM Fall Conference	TBD	586	563	585	563
	1	SEI Alumni On-Core	Charlottesville VA	1,391	1,275	-	-
	2	NCMA Conference	Nebraska	638	225	638	225
	TBD	MAPA, SCEDC, Etc		300	-	300	-
		Executive Coaching		-	2,250	-	2,250
Sub Total Administration				\$9,118	\$ 6,751	\$15,151	\$ 9,301
Police	various	TBA	NLETC	1,000	800	1,020	816
	various	TBA	TBA	1,000	2,000	1,020	2,040
	various	Professional Meetings	TBA	1,500	750	1,530	765
	2	Critical Incident Debriefing Team	TBA	500	200	510	204
	various	TBA	Omaha/Lincoln	-	1,500	-	1,530
	1	IACP	TBA	1,500	300	1,530	306
	1	IACP	TBA	1,500	300	1,530	306
	1	FBI Retrainer	TBA	1,500	300	1,530	306
	1	DARE National Conference	TBA	1,500	500	1,530	510
	1	Sarpy Recruit Academy/Instr	TBA	1,000	600	1,020	612
	various	Southwest Iowa LE Center Range	Iowa	-	1,200	-	1,224
	various	Verbal De-Escalation	TBA	-	3,000	-	3,060
	various	TBA	TBA	3,000	2,000	3,060	2,040
	1	College Reimbursement - Ruhge		-	1,500	-	1,530
	1	College Reimbursement - Brown		-	1,500	-	1,530
	1	College Reimbursement - McNeil		-	1,500	-	1,530
	1	Safe Streets (Grant)		8,750	-	8,925	-
Sub Total Police				\$22,750	\$ 17,950	\$23,205	\$18,309
Community Development	1	NPZA/NEAPA Annual Conference	Kearney, NE	425	140	434	143
	1	APA National Conference	New York, NY	2,181	750	2,225	765
	1	NPZA/NEAPA Annual Conference	Kearney, NE	510	140	520	143
	1	APA National Conference	New York, NY	2,181	750	2,225	765
	1	NPZA/NEAPA Annual Conference	Kearney, NE	435	140	444	143
	1	I.C.C. Annual Business Meeting	TBA	1,466	600	1,495	612
	1	Colorado Code Institute	Denver, CO	942	195	961	199
	1	NCOA Summer Quarterly	Misc. NE Cities	360	125	367	128
	1	NCOA Spring Quarterly Meeting	Omaha Metro	-	125	-	128
	1	NCOA Spring Quarterly Meeting	Omaha Metro	-	125	-	128
	1	NCOA Fall Quarterly Meeting	Lincoln, NE	-	125	-	128
	1	Const. Exam Center	Englewood, CO	860	695	877	709

General Fund Travel & Training

Appendix **C-3**

Department	Number Approved	Name of Conference	Location	FY17		FY18	
				Travel (0311)	Training (0313)	Travel (0311)	Training (0313)
Community Development	1	Colorado Code Institute	Denver, CO	942	195	961	199
	1	NPZA/NEAPA Annual Conference	Kearney, NE	420	140	428	143
	1	NPZA/NEAPA Annual Conference	Kearney, NE	435	140	444	143
Sub Total Community Service				\$ 11,157	\$ 4,385	\$11,381	\$ 4,476
Streets							
Administration	1	Professional Development	Omaha Metro	23	150	24	153
	2	APWA Congress	Orlando, FL	2,460	1,200	2,510	1,224
	2	APWA Fall Conference	Kearney, NE	428	150	436	153
	2	NCPA Annual Concrete Conf.	Lincoln, NE	226	300	230	306
	1	NCPA Annual Concrete Conf.	Lincoln, NE	112	150	115	153
	1	APWA Spring Conference	La Vista, NE	-	75	0	77
	2	APWA Spring Conference	La Vista, NE	-	150	0	153
	1	NeFSMA Annual Conference	TBD in NE	-	75	0	77
	1	Annual Transportation Conf.	Omaha, NE	-	113	0	115
	2	Annual Transportation Conf.	Omaha, NE	-	225	0	230
	2	NE League Section Conference	Lincoln, NE	287	600	293	612
	4	Various Prof. Lunches/Webinars	Omaha/Lincoln	-	360	0	368
	2	APWA Mid-Am Conference	Overland Park,KS	908	300	926	306
	2	Citywide Asset Management	Madison, WI	825	1,643	842	1,676
Sub Total Streets Administration				\$5,269	\$ 5,491	\$ 5,376	\$5,603
Streets Operating							
Operating	1	APWA Congress	Minneapolis, MN	1,800	850	1,836	867
	3	Brown Traffic School	Davenport, IA	900	-	918	-
	2	NE Concrete Paving Workshop	Lincoln, NE	50	400	51	408
	1	Vector Control	Omaha, NE	-	50	0	51
	4	NE APWA Spring Conference	La Vista NE	-	400	0	408
	2	APWA North American Snow Conf	Hartford, CT	2,540	1,300	2,591	1,326
	2	NE Asphalt Paving Conference	Kearney, NE	400	350	408	357
	10	NE Quality Concrete Conference	Lincoln, NE	-	400	0	408
	1	VISION Hi-Tech Training & Expo	Overland Park,KS	650	625	663	638
	2	APWA Fall Conference	Kearney, NE	510	200	520	204
	1	Automotive & Fabrication Courses	Metro CC	-	500	0	510
	4	On-line Automotive Training	La Vista, NE	-	350	0	357
Sub Total Streets Operating				\$ 6,850	\$ 5,425	\$ 6,987	\$ 5,534
Parks	8	Parks Operation Workshops	Lincoln, NE	96	400	98	408
	1	Vector Control Workshop	North Platte, NE	255	50	260	51
	9	Tree Care Workshop	Omaha, NE	108	450	110	459

General Fund Travel & Training

Department	Number Approved	Name of Conference	Location	FY17		FY18	
				Travel (0311)	Training (0313)	Travel (0311)	Training (0313)
Parks	9	Nebraska Turfgrass Conference	Omaha, NE	108	1,575	110	1,607
	7	Pesticide Applicators License	Omaha, NE	84	450	86	459
	1	PGMS Green Industry Conference	Louisville, KY	1,450	350	1,479	357
	9	Industrial Sales Irrigation Class	Omaha, NE	-	240	-	245
	4	Pool Operator License	Omaha, NE	-	160	-	163
	1	PGMS Green Industry Conference	Louisville, KY	1,450	350	1,479	357
	1	NGCSA Seminars (Various)	Nebraska	-	140	-	143
	2	Nebraska Green Industry Conf.	La Vista, NE	30	300	31	306
Sub Total Parks				\$ 3,581	\$ 4,465	\$3,653	\$ 4,555
Recreation	4	Various Management Training/IT	Metro Area	-	800	-	816
	2	NRPA National Congress	St. Louis MO.	2,062	1,200	2,103	1,224
	6	Local City meetings, luncheons	Metro Area	366	750	373	765
Sub Total Recreation				\$ 2,428	\$ 2,750	\$ 2,476	\$ 2,805
Sports							
Complex	1	Parks & Rec Operation & Maint	Lincoln, NE	12	50	12	51
	4	Tree Care Workshop	Omaha, NE	48	180	49	184
	4	Nebraska Turfgrass Conference	Omaha, NE	48	800	49	816
	2	Pesticide Applicator License	Omaha, NE	24	120	24	122
	3	Irrigation Seminar	Omaha, NE	-	100	-	102
	3	Pool Operators Class	Omaha, NE	-	150	-	153
	1	PGMS/National Conference	Kentucky	-	-	357	1,459
	1	Nebraska Arborist Assoc. Test	Omaha, NE	36	1,000	37	1,020
Sub Total Sports Complex				\$ 168	\$ 2,400	\$ 528	\$ 3,907
Library	1	American Library Assoc MidWinter	Atlanta, GA	1,705	210	1,739	214
	1	Nebraska Library Association Conf	Omaha, NE	-	130	430	133
	1	NE State Reading Conference	Kearney, NE	530	165	541	168
	1	NE State Reading Conference	Kearney, NE	342	165	-	-
	1	Nebraska Library Association Conf	Omaha, NE	-	130	-	133
	1	Nebraska Library Association Conf	Omaha, NE	-	130	430	133
	1	Nebraska Library Association Conf	Omaha, NE	-	130	-	133
	1	Nebraska Library Association Conf	Omaha, NE	-	130	430	133
	1	Computers in Libraries	Washington DC	1,557	500	-	-
	6	Miscellaneous Training	Various	150	600	153	612
Sub Total Library				\$ 4,284	\$ 2,290	\$ 3,723	\$ 1,659

General Fund Travel & Training

Appendix **C-5**

Department	Number Approved	Name of Conference	Location	FY17		FY18	
				Travel (0311)	Training (0313)	Travel (0311)	Training (0313)
Human Resources	3	PRIMA Conference	TBD	675	225	689	230
	3	IPMA-HR	TBD	3,225	1,685	3,290	1,719
	3	HRAH Trainings	Local	141	540	144	551
		Trainings		750	3,375	765	3,443
	3	Baird Holm Labor Law Forum	Omaha, NE	-	551	-	563
	3	SHRM -NE	Omaha, NE	-	675	-	689
	3	IPMA-HR - Central Region	TBD	3,056	664	3,118	677
	1	SHRM-CP Certification Training	Omaha	1,125	1,046	1,148	1,067
		TLG - see Administrative					
Sub Total Human Resources				\$ 8,972	\$ 8,761	\$ 9,154	\$ 8,939
Total General Fund				\$ 95,965	\$84,820	\$103,447	\$89,455

General Fund Grants

Department	Agency	Account	FY17	
			Total Grant Expenditure	Total Grant Revenue
Police	NE Office of Highway Safety	Overtime - 103 DUI TF	29,939	29,939
	NE Office of Highway Safety	FICA - 104 DUI TF	2,611	2,611
	NE Office of Highway Safety	Pension DUI TF	2,450	2,450
	NE Office of Highway Safety	In-car cameras	5,250	5,250
	US Department of Justice	Narcotics & Vice Overtime - CEDEF	22,000	22,000
	US Department of Justice	Narcotics & Vice FICA - OCEDEF	1,683	1,683
	US Department of Justice	Narcotics & Vice Pension - OCEDEF	1,540	1,540
	US Department of Justice	Safe Streets - Overtime	15,263	15,263
	US Department of Justice	Safe Streets - FICA	1,090	1,090
	US Department of Justice	Safe Streets - Pension	1,231	1,231
	US Department of Justice	Safe Streets - Cell Phone	1,872	1,872
	US Department of Justice	Safe Streets - Lease Car	9,000	9,000
	US Department of Justice	Safe Streets - Investigative Supplies	3,600	3,600
	US Department of Justice	Safe Streets - Travel	8,750	8,750
	Department of Justice	Ballistic Vest Reimbursement	1,880	1,880
Sub Total Police			\$ 108,159	\$ 108,159
Parks	Papio NRD Celebrate Trees	Tree Planting Program - Botanical	5,000	5,000
	NE Dept. of Environmental Quality	Equipment	49,000	25,000
Sub-Total Parks			\$ 54,000	\$ 30,000
Recreation	La Vista Community Foundation	Coat Drive	1,000	1,000
Sub-Total Recreation			\$ 1,000	\$ 1,000
Library	Nebraska Library Commission	Program Supplies	1,215	1,215
	Nebraska Library Commission	Language database (Rocket)	1,095	1,095
	Nebraska Library Commission	Books	648	648
	Nebraska Library Commission	Life-Sized Games	2,250	1,500
	Nebraska Library Commission	Internship program	1,000	1,000
	Gilder Lehman Institute of America	Created Equal Programming	1,200	1,200
	WCF, Inc.	Snap Circuit Programming	800	800
	La Vista Community Foundation	GED & our community	2,267	2,267
	Loleta D Fyan	Tween & Teen BUILD Collective	2,500	2,500
	PayPal	Volunteers / Donation	500	500
	Young Adult Library Svcs Assoc	Teen Summer Intern	1,000	1,000
	Young Adult Library Svcs Assoc	Summer Learning	1,000	1,000
Sub Total Library			\$ 15,475	\$ 14,725

General Fund Grants

Department	Agency	Account	FY17	
			Total Grant Expenditure	Total Grant Revenue
Bus Service	State of NE Transit Assistance	Special bus expenditures	31,045	31,045
	La Vista Community Foundation	Senior Bus Passes	600	600
Sub Total Special Services Bus			\$ 31,645	\$ 31,645
Streets				
Operating	Nebraska Environmental Trust	Convert vehicles to (CNG) (20% match: \$13,333)	79,999	66,666
	MAPA	Purchase Traffic Counters	6,000	6,000
	Sarpy/Cass Dept. of Health	West Nile Virus Scrap Tire Program	750	750
Sub Total Streets Operating			\$ 86,749	\$ 73,416
Total General Fund Grants			\$ 297,028	\$ 258,945

These are anticipated grants; therefore the expenditures are not authorized unless the grants are awarded.

Sewer Fund Travel & Training

Appendix **E-1**

Department	Total	Name of Conference	Location	FY17		FY18	
				Travel (0311)	Training (0313)	Travel (0311)	Training (0313)
Sewer Operating	6	Pre-Fall Conference	Kearney, NE	648	240	661	245
	6	APWA, AWWA, NWEA Conf.	Kearney, NE	1,404	810	1,432	826
	6	LNW Wastewater Operations	TBA	1,220	450	1,244	459
	2	Pumper Expo	Indianapolis, IN	3,160	100	3,223	102
	6	Pesticide Applicator Training	Omaha, NE	-	360	-	367
	4	Metam Sodium License	Lincoln, NE	-	600	-	612
	1	AWWA Conference	Kearney, NE	118	135	120	138
	2	Pool Operator License	Omaha, NE	-	100	-	102
Sub Total Sewer Operations				\$ 6,550	2,795	\$6,680	\$ 2,851
Sewer Administration							
Administrative Services		25% Allocation		2,165	2,590	2,208	2,641
Administration		25% Allocation		3,039	2,250	5,050	3,100
Streets Administration		25% Allocation		1,756	1,830	1,791	1,867
Human Resources		25% Allocation		2,991	2,920	3,050	2,979
Sub Total Sewer Administration				\$ 9,951	\$ 9,590	\$ 12,099	\$10,587
Total Sewer Fund				\$16,501	\$12,385	\$18,779	\$13,438

Stormwater Grants

Appendix **F-1**

Department	Agency	Account	FY17	
			Total Grant Expenditure	Total Grant Revenue
43 - Stormwater Management	NE Dept of Environmental Quality Storm Water Management Grant	Papio Partnership Fees & various efforts to improve storm water quality per management plan. Requires local match of \$4,816. Funds are released in December and are available for 18 months.	27,734	22,918
Sub Total Sewer Fund			\$ 27,734	\$ 22,918

Total Sewer Fund Grants	\$ 27,734	\$ 22,918
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These are anticipated grants; therefore the expenditures are not authorized unless the grants are awarded.

Department	Agency	Account	FY17	
			Total Grant Expenditure	Total Grant Revenue
43 - Stormwater Management	Papio Missouri River NRD Urban Drainageway Program	Thompson Creek Watershed Restorations Year 3 activities; fund released about July 1, 2015	500,000	300,000
	Papio Missouri NRD	Urban Drainageway Grant (requires \$20,000 local match covered by Capital Facility bond issue)	50,000	30,000
	Sarpy County Interagency Transfer	108th & Chandler Drainageway Stabilization	120,000	120,000
Sub Total Capital Fund			\$ 670,000	\$ 450,000

Total Capital Fund	\$ 670,000	\$ 450,000
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These are anticipated grants; therefore the expenditures are not authorized unless the grants are awarded.

Lottery Fund Travel & Training

Appendix **G-1**

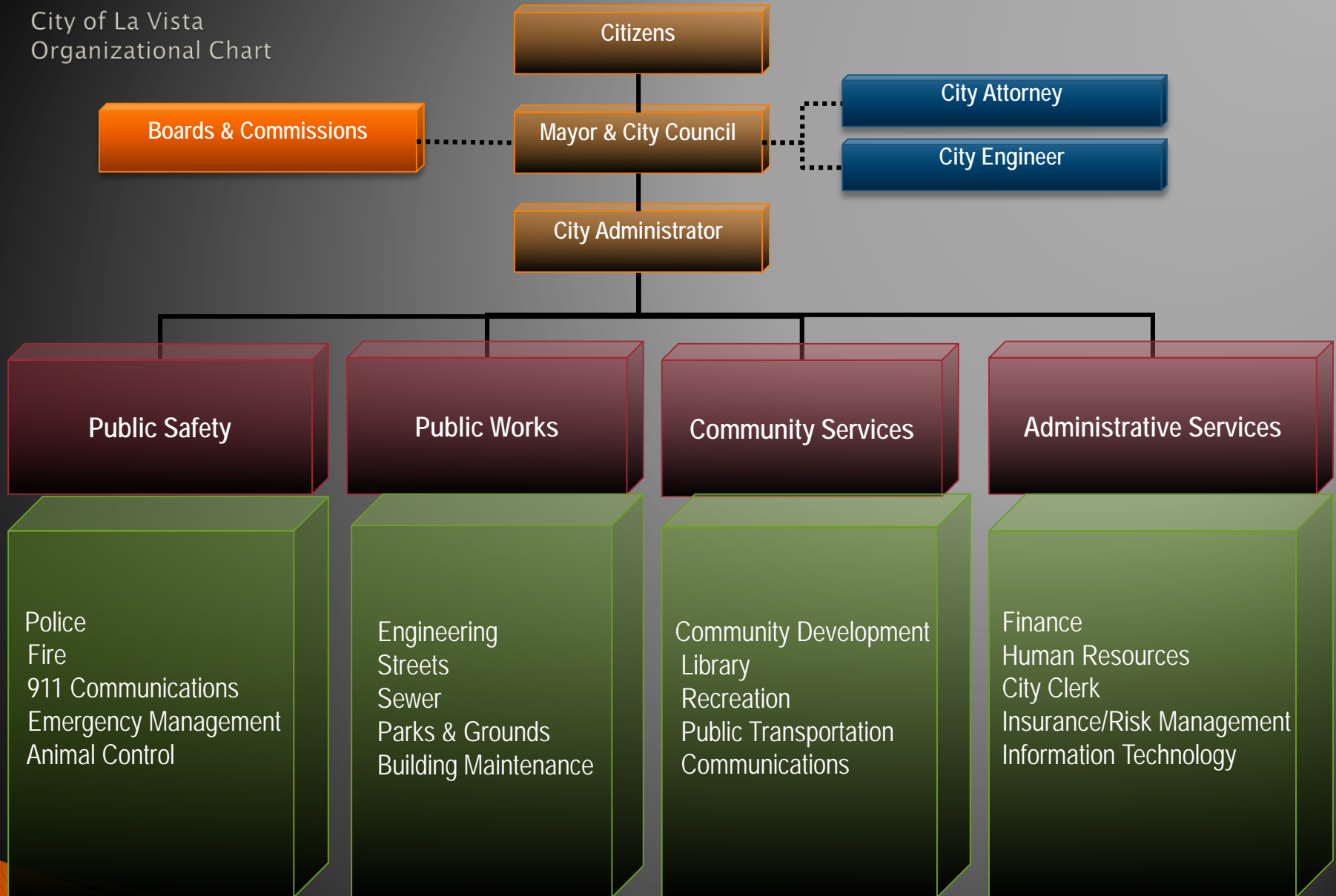
Department	Number Approved	Name of Conference	Location	FY17		FY18	
				Travel (0311)	Training (0313)	Travel (0311)	Training (0313)
Lottery Fund	1	ICSC Annual Conference	Las Vegas, NV	1,670	550	1,703	561
	5	ICSC Annual Conference	Las Vegas, NV	8,350	2,850	8,797	2,939
Sub Total Lottery Fund				\$10,020	\$ 3,400	\$ 10,500	\$3,500
Total Lottery Fund				\$10,020	\$ 3,400	\$ 10,500	\$ 3,500

Lottery Fund Grants

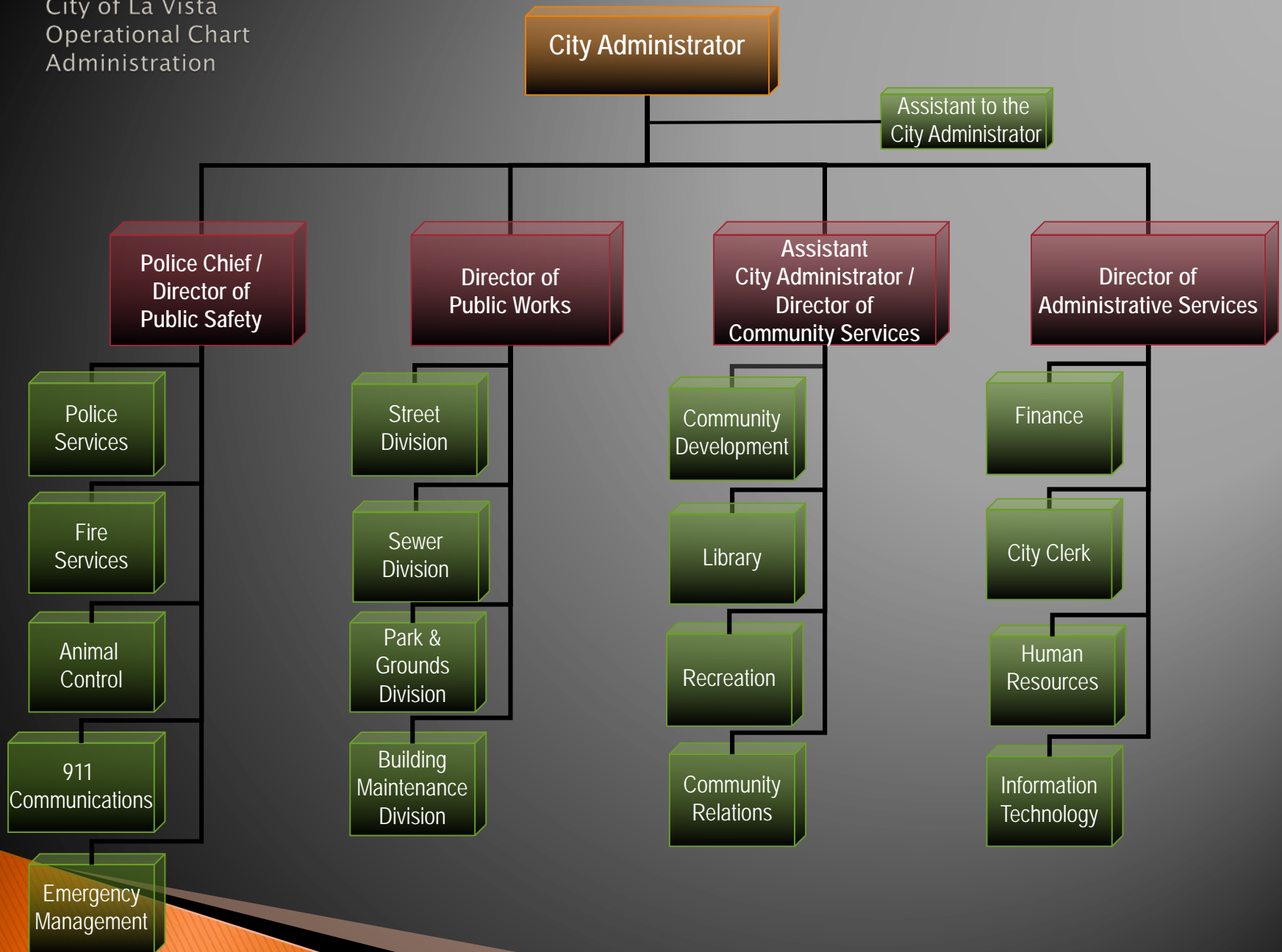
Department	Agency	Account	FY17	
			Total Grant Expenditure	Total Grant Revenue
Lottery Fund	La Vista Community Foundation	General	10,000.00	10,000.00
	La Vista Community Foundation	General	2,000.00	2,000.00
	La Vista Community Foundation	Easter Egg Hunt	1,500.00	1,500.00
	La Vista Community Foundation	Parade	1,700.00	1,700.00
	La Vista Community Foundation	Salute To Summer Cookout	1,000.00	1,000.00
Sub Total Lottery Fund			\$16,200.00	\$16,200.00
Total Lottery Fund			\$16,200.00	\$16,200.00

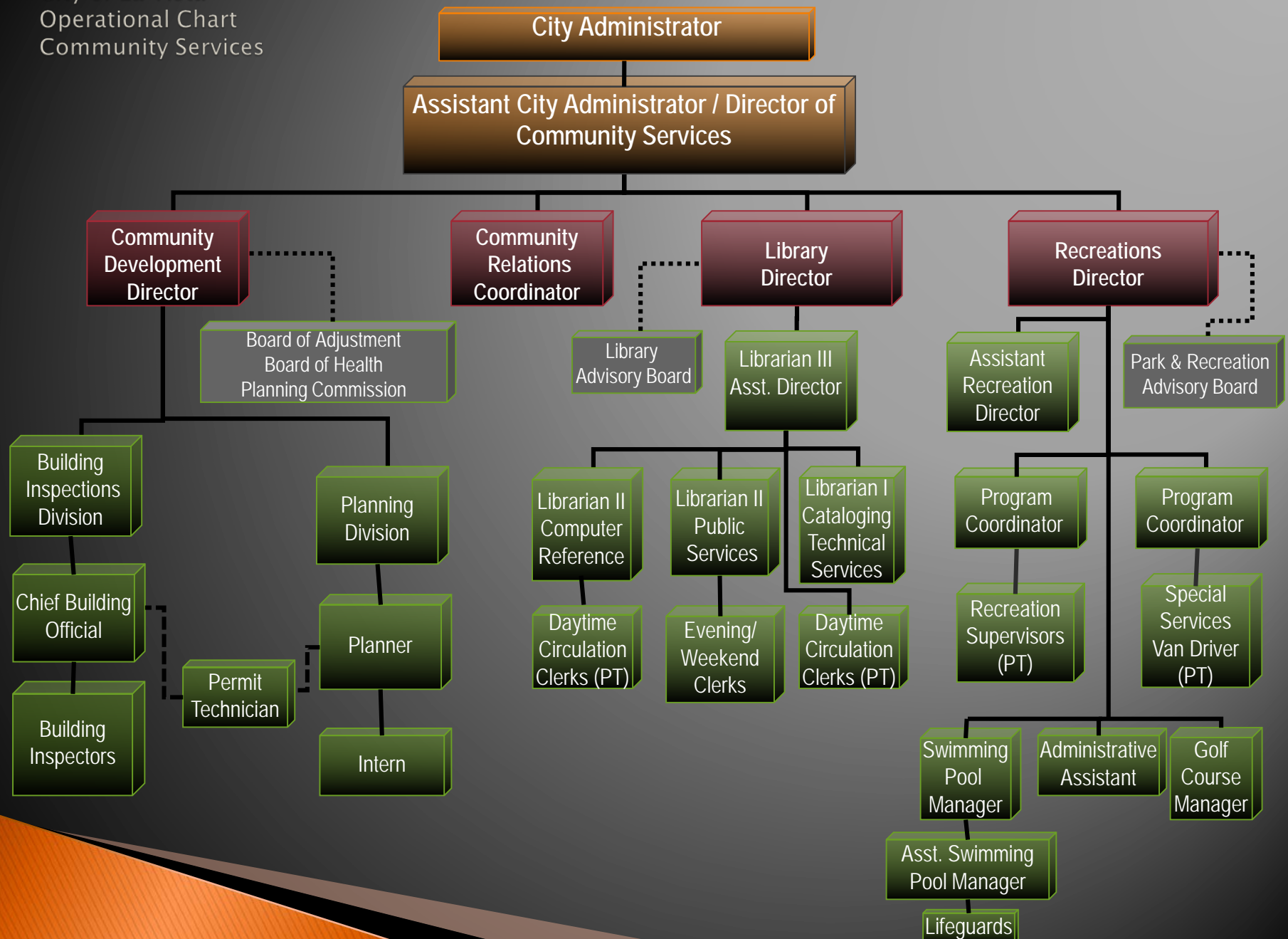
These are anticipated grants; therefore the expenditures are not authorized unless the grants are awarded.

City of La Vista
Organizational Chart

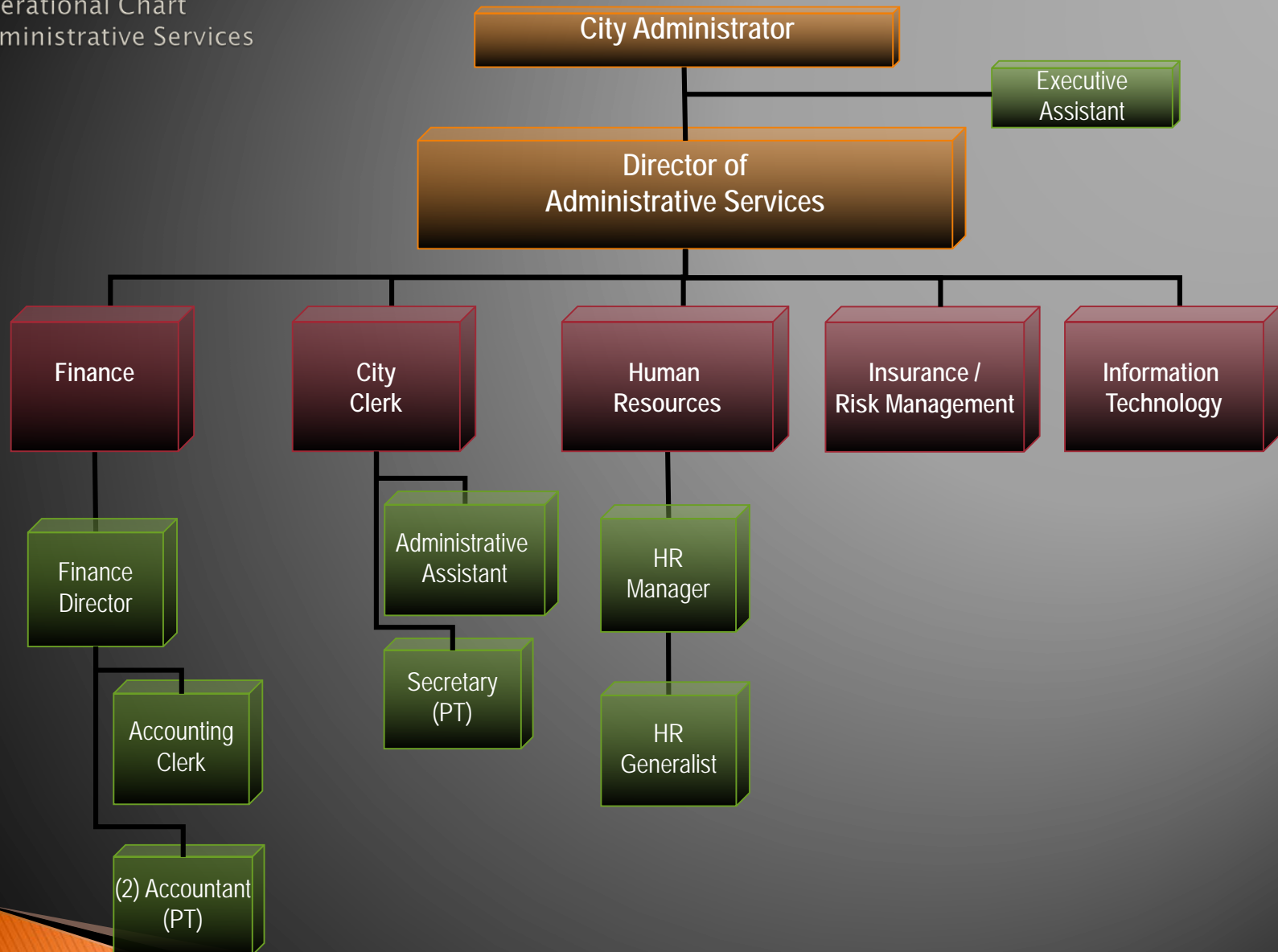


City of La Vista
Operational Chart
Administration

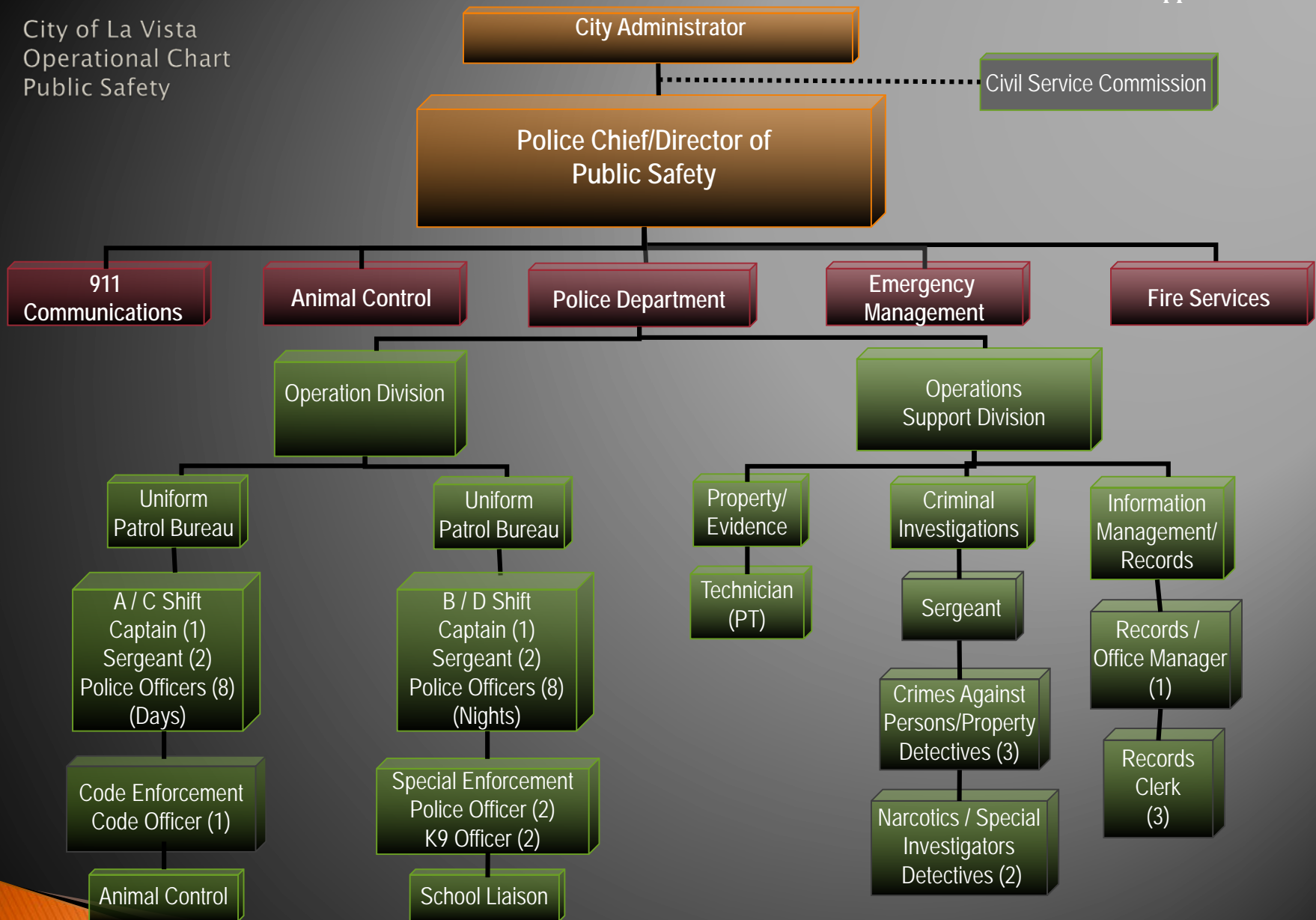




City of La Vista
Operational Chart
Administrative Services



City of La Vista
Operational Chart
Public Safety



City of La Vista
Operational Chart
Public Works

