

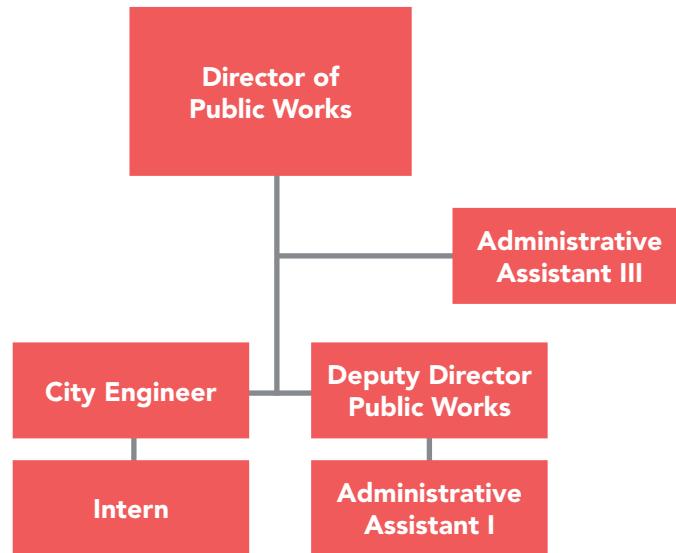
Public Works





Public Works Administration

Public Works Administration Organizational Chart



OVERVIEW

The Public Works Department is dedicated to maintaining and improving the quality of life for citizens by planning for future needs, building and maintaining the City's public infrastructure and facilities, managing the public investments and protecting the health and safety of the community. Divisions within the Public Works Department include: Streets, Parks, Facilities and Sewer.

2017-18 HIGHLIGHTS

- Held first annual Earth Day event
- Completed an agreement with City of Papillion for improvements to Portal Drainageway
- Coordinated with the NDOT to make improvements at Giles Road & I-80 interchange
- Coordinated with Sarpy County on the 132nd & West Giles Road project
- Installed sign at 96th & Brentwood
- Prepared application to renew the MS4 Discharge Permit
- Hosted Omaha Green Infrastructure tour stop on Thompson Creek in September
- Worked with PMRNRD and City of Omaha to design and take bids for West Papio Trail extension to Q Street

- Worked with Community Development and City Administration on Corridor 84 related projects

BUDGET & INITIATIVES

The City Engineer has indicated a potential retirement date in late 2019. The addition of a Deputy City Engineer position in FY19 is being recommended in an effort to hire someone to learn from the current City Engineer, who has accumulated over 30 years of service to the City. The City Engineer has indicated an interest in doing some part-time or contractual work for the City following his retirement. This will be invaluable as we make the transition and with the large number of complex projects currently underway. Funding has been included for this work as well.

Other initiatives include:

- Develop departmental/division operation plans that align with the City's mission, vision & values
- Develop departmental staffing plan
- Develop life cycle replacement and deferred maintenance schedule for major capital assets
- Continue to coordinate oversight of public infrastructure improvement projects

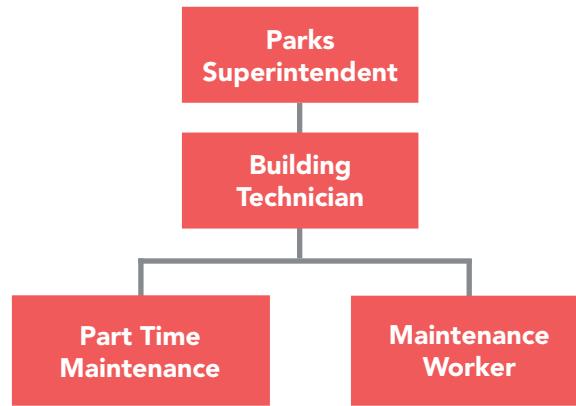
Public Works Administration

PUBLIC WORKS ADMINISTRATION EXPENDITURE SUMMARY

	FY17 Actuals	FY18 Budget	FY18 Estimated Year-End	FY19 Proposed Budget	FY20 Proposed Budget	FY21 Projected Budget	FY22 Projected Budget	FY23 Projected Budget
PERSONNEL SERVICES								
Salaries - Full-Time	217,156	244,921	235,000	295,577	307,679	317,011	326,693	336,738
Salaries - Part-Time	9,307	9,810	1,917	9,537	9,895	10,266	10,651	11,050
Overtime Salaries	184	724	300	673	698	725	753	781
FICA	16,926	19,542	18,700	23,393	24,348	25,092	25,865	26,665
Insurance Charges	14,282	14,945	14,945	30,958	32,816	34,785	36,873	39,085
Pension	13,062	14,739	12,861	17,775	18,504	19,064	19,648	20,252
SUBTOTAL	270,917	304,681	283,723	377,913	393,940	406,943	420,483	434,571
COMMODITIES								
Office Supplies	68	88	88	89	90	91	92	93
SUBTOTAL	68	88	88	89	90	91	92	93
CONTRACTUAL SERVICES								
Tele/Cell/Pager	1,350	1,980	1,440	1,620	1,636	1,652	1,669	1,685
Car Allowance	368	-	150	-	-	-	-	-
Printing	138	46	46	47	48	49	50	51
Dues & Subscriptions	1,099	610	1,400	1,000	1,010	1,020	1,030	1,040
Travel	2,817	5,376	5,376	3,513	4,492	3,655	3,728	4,710
Training	4,420	5,603	5,603	4,497	4,888	4,679	3,579	3,949
Other Contractual Services	1,855	1,558	1,764	1,800	1,818	1,836	1,854	1,873
SUBTOTAL	12,047	15,173	15,779	12,477	13,892	12,891	11,910	13,308
OTHER CHARGES								
Other Charges	682	220	500	222	224	226	228	231
SUBTOTAL	682	220	500	222	224	226	228	231
TOTAL EXPENDITURES	283,714	320,162	300,090	390,701	408,146	420,151	432,713	448,203

Building Maintenance

Building Maintenance Organizational Chart



OVERVIEW

The Building Maintenance Division of Public Works maintains and cares for all City-owned buildings and the mechanical infrastructure that they contain. The division's primary objective is to ensure that the physical plant of the City remains in good repair, allowing for clean, safe spaces for citizens to gather and functional, efficient work areas for employees to carry out their duties.

2017-18 HIGHLIGHTS

- Replaced chiller at City Hall
- Installed new Fire station #4/Community Development backup generator
- Community Development office remodel and relocation
- Public Works conference room & office conversion
- New work order system implementation
- New janitorial contract
- Office conversion & air compressor projects at Police Station

BUDGET & INITIATIVES

While costs associated with ongoing building maintenance continue to increase as facilities and equipment age, a new janitorial contract was entered into during FY18 which lowered costs and the result is slightly reduced budgets for FY19 & FY20. The recommended budget contains contract expenses for various maintenance services and replacement of telephones for the Public Works facility.

The large increase in FY19 Maintenance line-item is attributed to a line-item change. In the last Biennial Budget, \$160,000 was included in the Building Maintenance Division's capital outlay budget. The FY19 & FY20 budget has moved the \$160,000 from capital outlay to the expenditure line item - Other Repairs and Maintenance. The net effect to Building Maintenance budget is zero.

INITIATIVES

- Increase use of work order system and generate related reports
- Ensure that the City's municipal facilities support operational efficiency and can meet the service demands associated with community growth
- Support long-term cost effective sustainable energy efficiencies for City Operations

Building Maintenance

BUILDING MAINTENANCE EXPENDITURE SUMMARY

	FY17 Actuals	FY18 Budget	FY18 Estimated Year-End	FY19 Proposed Budget	FY20 Proposed Budget	FY21 Projected Budget	FY22 Projected Budget	FY23 Projected Budget
PERSONNEL SERVICES								
Salaries - Full-Time	91,314	94,983	94,983	97,358	101,729	103,184	104,694	106,260
Salaries - Part-Time	12,014	13,032	9,500	16,135	16,740	17,368	18,019	18,695
Overtime Salaries	2,779	1,712	2,300	3,510	3,642	3,778	3,919	4,066
FICA	8,057	8,394	8,394	8,951	9,342	9,512	9,687	9,870
Insurance Charges	5,729	6,451	6,451	7,066	7,490	7,939	8,415	8,920
Pension	5,646	5,802	5,802	6,052	6,322	6,418	6,517	6,620
SUBTOTAL	125,539	130,374	127,430	139,072	145,265	148,199	151,251	154,431
COMMODITIES								
Office Supplies	165	377	377	3,781	385	389	393	397
Food Supplies	44	51	50	52	53	54	55	56
Wearing Apparel	474	510	510	515	520	525	530	535
Motor Veh Supplies - Fuel	1,795	3,060	2,500	3,091	3,122	3,153	3,185	3,217
Maint. Tool Supply	689	816	816	824	832	840	848	856
Janitor Supplies	4,762	5,610	5,610	7,666	7,743	7,820	7,898	7,977
Chemical Supplies	445	1,020	600	1,030	1,040	1,050	1,061	1,072
Botanical Supplies	-	-	-	-	-	-	-	-
Other Commodities	4,164	8,670	8,000	8,757	8,845	8,933	9,022	9,112
SUBTOTAL	12,538	20,114	18,463	25,716	22,540	22,764	22,992	23,222
CONTRACTUAL SERVICES								
Postage	505	727	727	749	756	771	786	802
Telephone	1,080	1,365	1,100	1,379	1,393	1,407	1,421	1,435
Rentals	-	153	-	155	157	159	161	163
Printing	3,204	3,393	3,393	3,427	3,461	3,496	3,531	3,566
Dues and Subscriptions	-	204	100	101	102	103	104	105
Travel	15	2,350	-	165	92	94	96	98
Training	160	2,662	500	3,500	2,907	2,965	3,024	3,084
Other Contractual	214,558	334,954	300,000	265,077	268,738	272,473	276,285	280,075
SUBTOTAL	219,522	345,808	305,820	274,553	277,606	281,468	285,408	289,328

Building Maintenance

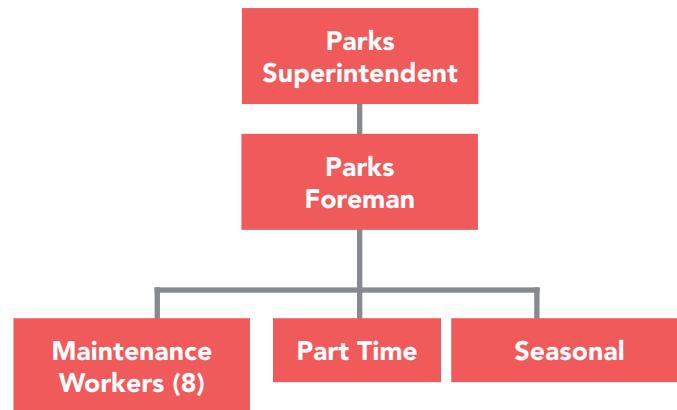
BUILDING MAINTENANCE EXPENDITURE SUMMARY

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	FY17 Actuals	FY18 Budget	FY18 Estimated Year-End	FY19 Proposed Budget	FY20 Proposed Budget	FY21 Projected Budget	FY22 Projected Budget	FY23 Projected Budget
MAINTENANCE								
Bldg. and Grounds	27,136	32,640	32,640	42,640	43,066	43,497	43,932	44,731
Equip & Tool Maint.	97	510	300	515	520	525	530	535
Vehicle Maintenance	1,940	1,530	1,500	2,030	2,050	2,071	2,092	2,113
Radio R & M/Contracts	-	408	200	412	416	420	424	428
Other Repair & Maint.	610	1,020	141,020	174,630	164,256	195,898	167,557	169,233
SUBTOTAL	29,783	36,108	175,660	220,227	210,308	242,411	214,535	217,040
OTHER CHARGES								
Other Charges	6,490	10,710	7,500	10,817	10,925	11,034	11,144	11,255
SUBTOTAL	6,490	10,710	7,500	10,817	10,925	11,034	11,144	11,255
CAPITAL OUTLAY								
Motor Vehicles	25,515	25,000	-	-	-	-	-	-
Other Capital Outlay	117,571	160,000	8,587	12,000	-	-	-	-
SUBTOTAL	143,086	185,000	8,587	12,000	-	-	-	-
TOTAL EXPENDITURES	536,958	728,114	643,460	682,385	666,644	705,876	685,330	695,276



Parks Organizational Chart



OVERVIEW

The Parks Division is responsible for the maintenance and upkeep of the City's greenspaces including parks, right-of-ways, sports fields, and facility grounds. Parks crews maintain 12 parks, 14 playgrounds, sports fields, tennis courts, and 142 acres of right-of-way and facility grounds.

2017-18 HIGHLIGHTS

- Lighting of City Park Field #2 (Monarch Girls Softball Field)
- Received grants from the Papio NRD for tree planting in the Thompson Creek Corridor.
- Staff member became a Certified Licensed Arborist.
- Val Verde Park playground resurfacing project completed.
- Participated in the annual Public Works Expo.
- Assisted in planning associated with Civic Center Park, Corridor 84, and the mini-park plan update projects.
- Maintained 14 City Parks.

BUDGET & INITIATIVES

There are several projects either currently underway or on the horizon that will have a significant impact on the Parks Division. Work is taking place on the development of Civic Center Park; public plaza and green space areas will be a part of the City Centre development; the 84th Street Streetscape plan includes

extensive landscaping both in the medians and in the ROWs; and the implementation of the mini-park plans continues to be part of the CIP.

Consequently, a number of staffing changes are recommended. A transfer of one full time Maintenance Worker II from the Sports Complex to the Parks Division. Because some ROW mowing duties have been reassigned and the current Sports Complex crew is well tenured, the transfer is anticipated to utilize existing staff more efficiently. Additionally, the appointment of another Parks Foreman was requested in conjunction with the new Civic Center Park and Corridor 84 transformation. This would result in the need to hire a replacement Maintenance Worker I or II. This change has been proposed to take place after January 1, 2019. A minimal increase in seasonal hours was also included.

INITIATIVES

- Implement projects as identified in park improvement plans and CIP
- Adopt and implement 1 & 5 year tree plan
- Develop life-cycle replacement plan for park assets
- Develop maintenance and operation plan for Civic Center Park & 84th Street Streetscape

Parks

PARKS EXPENDITURE SUMMARY

	FY17 Actuals	FY18 Budget	FY18 Estimated Year-End	FY19 Proposed Budget	FY20 Proposed Budget	FY21 Projected Budget	FY22 Projected Budget	FY23 Projected Budget
PERSONNEL SERVICES								
Salaries - Full-Time	383,480	422,955	422,955	512,641	532,810	549,720	565,933	572,859
Salaries - Part-Time	76,813	73,349	73,349	121,638	126,199	130,932	135,842	140,936
Overtime Salaries	8,567	24,845	14,927	30,715	31,867	33,062	34,304	35,589
FICA	34,585	39,868	39,109	50,872	52,853	54,598	56,311	57,329
Insurance Charges	61,644	83,574	83,574	101,127	107,195	113,627	120,444	127,671
Pension	24,546	26,649	26,273	32,400	33,673	34,748	35,789	36,276
SUBTOTAL	589,635	671,240	660,187	849,393	884,597	916,687	948,623	970,660
COMMODITIES								
Office Supplies	35	88	88	89	90	91	92	93
Food Supplies	54	102	102	103	104	105	106	107
Wearing Apparel	2,603	2,766	2,766	2,793	2,820	2,848	2,876	2,904
Motor Vehicle Supplies	22,917	32,497	32,497	32,821	33,149	33,480	33,814	34,152
Lab and Maint Supplies	2,356	3,264	3,264	3,296	3,328	3,361	3,394	3,427
Janitor Supplies	1,133	1,122	1,122	1,133	1,144	1,155	1,166	1,177
Chemical Supplies	6,609	6,783	6,783	6,850	6,918	6,987	7,056	7,126
Welding Supplies	327	612	612	618	624	630	636	642
Botanical Supplies	20,365	23,460	23,460	23,694	23,930	24,169	24,410	24,654
SUBTOTAL	56,399	70,694	70,694	71,397	72,107	72,826	73,550	74,282
CONTRACTUAL SERVICES								
Postage	1	51	51	52	53	53	54	55
Telephone-Cellular-Pager	954	1,091	1,091	1,101	1,112	1,123	1,134	1,145
Prof Services-Other	-	1,224	1,224	1,236	1,248	1,260	1,272	1,284
Utilities	34,429	31,973	31,973	31,973	32,290	32,290	32,290	32,290
Legal Advertising	-	102	102	103	104	105	106	107
Printing	251	204	204	206	208	210	212	214
Dues and Subscriptions	285	612	612	618	624	630	636	642
Travel	2,469	3,653	3,653	3,681	3,755	3,831	3,907	3,985
Towel / Cleaning Service	3,496	3,488	3,488	3,522	3,557	3,592	3,627	3,663
Training	2,080	4,555	4,555	4,465	4,555	4,645	4,736	4,829
Other Contractual Services	13,937	16,116	16,116	16,277	16,439	16,603	16,769	16,936
SUBTOTAL	57,902	63,069	63,069	63,234	63,945	64,342	64,743	65,150

Parks

PARKS EXPENDITURE SUMMARY

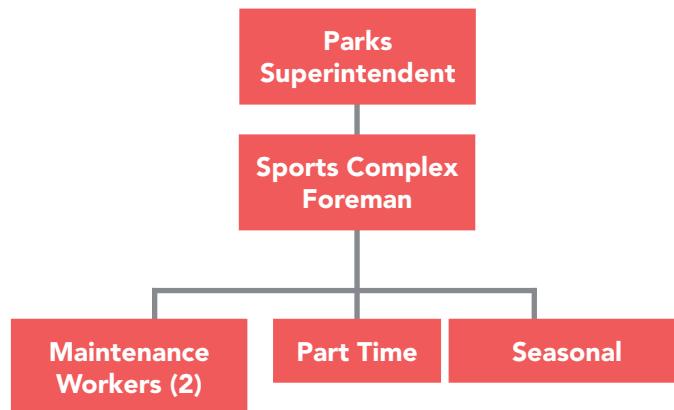
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	FY17 Actuals	FY18 Budget	FY18 Estimated Year-End	FY19 Proposed Budget	FY20 Proposed Budget	FY21 Projected Budget	FY22 Projected Budget	FY23 Projected Budget
MAINTENANCE								
Building and Grounds	23,384	36,720	36,720	37,087	37,457	37,831	38,209	38,591
Equip and Tool Maint.	13,199	13,770	13,770	13,907	14,046	14,186	14,327	14,470
Vehicle Maintenance	38,191	37,230	37,230	37,602	37,978	38,357	38,740	39,127
Radio Maintenance	831	408	408	412	416	420	424	428
Other Maintenance	75	18,360	18,360	18,543	18,728	18,915	19,104	19,295
SUBTOTAL	75,680	106,488	106,488	107,551	108,625	109,709	110,804	111,911
OTHER CHARGES								
Other Charges	429	510	519	524	529	534	539	544
SUBTOTAL	429	510	519	524	529	534	539	544
CAPITAL OUTLAY								
Motor Vehicle	109,522	-	-	-	55,000	-	65,000	-
Other Capital Outlay	93,358	264,000	58,280	98,000	40,000	60,000	63,000	65,000
SUBTOTAL	202,880	264,000	58,280	98,000	95,000	60,000	128,000	65,000
TOTAL EXPENDITURES	982,925	1,176,001	959,237	1,190,099	1,224,803	1,224,098	1,326,259	1,287,547



Sports Complex

Sports Complex Organizational Chart



OVERVIEW

Consisting of 5 ballfield diamonds, 14 soccer fields, and 4 flag football fields, the La Vista Sports Complex serves as a valuable recreation asset to La Vista citizens and the region. It hosts local youth and adult sports leagues in addition to being the site of several regional tournaments. The Sports Complex facilities are maintained by the Public Works Department, with programming and field rentals coordinated through the Recreation Department.

2017-18 HIGHLIGHTS

- Improved fertilizer and insect control techniques on all turf surfaces
- Improved the watering techniques
- Improved the field turf conditions by using more grow blankets
- Improved the safety on all ballfields with the addition of warning track rock
- Repaired or replaced 4 water valves and numerous leaks which improved and saved on irrigation
- Improved ballfield conditions by removing field lips
- Replaced aging roof on baseball concession building and on field #5 dugout
- Improved safety on homeplate and pitching mound on baseball field #1 by adding armor plate pads

BUDGET & INITIATIVES

The Sports Complex Division has recommended the transfer of a full-time Maintenance Worker II position to the Parks Division in FY19 and the result is a budget decrease. Because the Sports Complex staff is well tenured and some ROW maintenance duties have been transferred out of the division, the transfer will result in more efficient utilization of staff in anticipation of the upcoming increase in Parks Division responsibilities related to the addition of Civic Centre Park and the 84th Street corridor improvements. Additional seasonal hours have been requested to supplement the staff.

Key improvements to the Sports Complex scheduled during the biennium budget include the upgrade of lighting and sidewalks at the site.

Sports Complex

SPORTS COMPLEX EXPENDITURE SUMMARY

	FY17 Actuals	FY18 Budget	FY18 Estimated Year-End	FY19 Proposed Budget	FY20 Proposed Budget	FY21 Projected Budget	FY22 Projected Budget	FY23 Projected Budget
PERSONNEL SERVICES								
Salary - Full Time	162,053	186,339	186,339	140,190	145,864	148,974	152,201	155,549
Salary - Part Time	17,298	46,347	46,347	42,189	43,771	45,412	47,115	48,881
Salary - Overtime	7,383	13,407	9,000	13,037	13,525	14,032	14,559	15,106
FICA	13,890	18,826	18,488	14,949	15,542	15,944	16,361	16,794
Insurance	43,336	49,925	49,925	46,189	48,960	51,898	55,012	58,312
Civilian Pension	10,920	11,846	11,720	9,157	9,286	9,493	9,708	9,931
SUBTOTAL	254,880	326,690	321,819	265,711	276,948	285,753	294,956	304,573
COMMODITIES								
Food Supplies	-	31	31	34	38	42	47	52
Wearing Apparel	340	1,265	1,265	1,278	1,291	1,304	1,317	1,330
Motor Veh Supplies	6,103	7,854	7,864	7,943	8,023	8,104	8,185	8,267
Lab and Maint Supplies	22	1,020	1,020	1,030	1,040	1,051	1,061	1,072
Janitorial Supplies	661	765	765	772	780	790	800	808
Chemical Supplies	2,978	3,060	3,060	3,090	3,121	3,152	3,183	3,215
SUBTOTAL	10,104	13,995	14,005	14,147	14,293	14,443	14,593	14,744
CONTRACTUAL SERVICES								
Tele/Cellular/Paging	547	459	459	464	469	474	480	485
Utilities	51,049	43,855	52,018	52,240	55,161	55,303	55,464	55,620
Travel	26	528	1,542	1,632	3,164	3,212	3,275	3,340
Towel/Cleaning	1,651	1,734	1,734	1,301	1,314	1,328	1,340	1,353
Training	1,675	3,907	1,219	1,750	2,285	2,325	2,371	2,418
Other Contractual Services	1,697	3,668	3,668	3,702	3,740	3,780	3,820	3,851
SUBTOTAL	56,645	54,151	52,477	52,704	55,630	55,777	55,944	56,105
MAINTENANCE								
Building and Grounds	24,743	26,496	20,596	41,287	22,980	19,675	19,870	20,070
Mach/Equip/Tools	1,741	4,546	4,546	4,592	4,638	4,685	4,732	4,780
Vehicle Maintenance	5,137	8,670	8,670	8,760	8,850	8,940	9,030	9,120
SUBTOTAL	31,621	39,712	33,812	54,639	36,468	33,300	33,632	33,970

Sports Complex

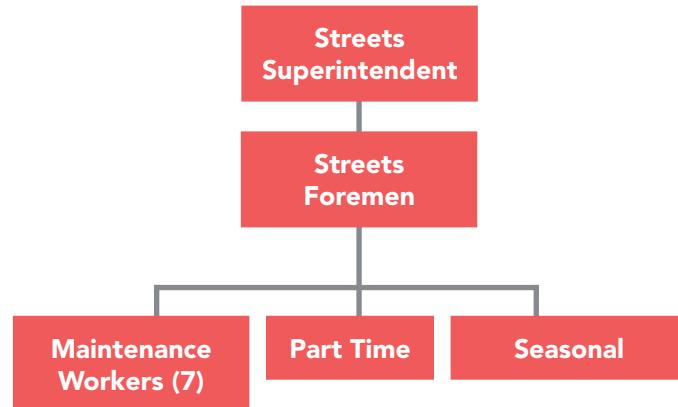
SPORTS COMPLEX EXPENDITURE SUMMARY

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	FY17 Actuals	FY18 Budget	FY18 Estimated Year-End	FY19 Proposed Budget	FY20 Proposed Budget	FY21 Projected Budget	FY22 Projected Budget	FY23 Projected Budget
MAINTENANCE								
Building and Grounds	24,743	26,496	20,596	41,287	22,980	19,675	19,870	20,070
Mach/Equip/Tools	1,741	4,546	4,546	4,592	4,638	4,685	4,732	4,780
Motor Veh Maintenance	5,137	8,670	8,670	8,760	8,850	8,940	9,030	9,120
SUBTOTAL	31,621	39,712	33,812	54,639	36,468	33,300	33,632	33,970
OTHER CHARGES								
Other Charges	188	153	153	155	157	159	161	163
SUBTOTAL	188	153	153	155	157	159	161	163
CAPITAL OUTLAY								
Other Capital Outlay	43,502	93,000	55,600	5,000	30,000	42,000	-	-
SUBTOTAL	43,502	93,000	55,600	5,000	30,000	42,000	-	-
TOTAL EXPENDITURES	396,940	527,701	477,866	392,356	413,496	431,432	399,286	409,555



Streets Organizational Chart



OVERVIEW

The Public Works Streets Division ensures City's streets are clean and safe by properly maintaining sidewalks, trails, bicycle pathways and parking lots. City staff performs street sweeping, snow removal, streetlight and traffic signal maintenance, and street striping.

2017-18 HIGHLIGHTS

- Participated in the 3rd Annual Public Works Expo and developed new displays
- Assisted with the playground resurfacing project in Val Verde Park
- Installed a concrete pad for storage bunkers at the old Sewer Plant
- 210 lane miles of streets maintained
- Applied 46.5 tons of cold mix asphalt and 40.5 tons of hot mix asphalt to repair potholes

BUDGET & INITIATIVES

Requests were made for additional staffing in both FY19 and FY20. An additional Maintenance Worker I position is recommended in FY19 and will be trained as a backup for the current Maintenance Worker II who handles all of the traffic control and signage responsibilities. In FY20 the addition of a part-time Maintenance Worker I position is recommended.

Due to a focus in the CIP on major development projects over the last several years, routine repair and maintenance of the City's existing infrastructure has been pushed out. Several repair and maintenance projects have been included in the upcoming 5-year CIP in an effort to get back on track.

Other initiatives include:

- Prioritize and complete arterial and collector street maintenance
- Prioritize and complete local street maintenance
- Maintain and improve pedestrian crossings

Streets

STREETS EXPENDITURE SUMMARY

	FY17 Actuals	FY18 Budget	FY18 Estimated Year-End	FY19 Proposed Budget	FY20 Proposed Budget	FY21 Projected Budget	FY22 Projected Budget	FY23 Projected Budget
PERSONNEL SERVICES								
Salaries - Full-Time	683,917	709,844	650,000	720,911	749,705	769,208	785,538	798,556
Salaries - Part-Time	50,963	76,260	76,260	70,350	89,004	92,342	95,805	99,397
Overtime Salaries	17,271	34,666	16,000	33,525	34,782	36,090	37,443	38,848
FICA	54,924	62,789	56,782	63,096	66,821	68,668	70,287	71,664
Insurance Charges	112,793	154,268	133,000	166,377	176,361	186,942	198,158	210,047
Pension	41,996	44,550	40,000	45,266	47,070	48,319	49,379	50,245
TOTAL	961,864	1,082,377	972,042	1,099,525	1,163,743	1,201,569	1,236,610	1,268,757
COMMODITIES								
Office Supplies	1,227	1,275	1,275	1,288	1,301	1,314	1,327	1,340
Food Supplies	225	173	173	175	177	179	181	183
Wearing Apparel	2,205	3,876	3,876	3,915	3,954	3,993	4,033	4,073
Vehicle Supplies	43,278	63,500	53,500	64,135	64,776	65,424	66,078	66,739
Maint Supplies	2,293	3,060	3,060	3,091	3,122	3,153	3,185	3,216
Janitor Supplies	1,366	1,581	1,581	1,597	1,613	1,629	1,645	1,662
Welding Supplies	995	2,142	2,142	2,163	2,185	2,207	2,229	2,251
TOTAL	51,589	75,607	65,607	76,364	77,128	77,899	78,678	79,464
CONTRACTUAL SERVICES								
Postage	609	821	821	838	855	872	890	908
Telephone	2,772	2,652	2,652	2,678	2,705	2,732	2,759	2,787
Prof Services-Other	4,387	8,160	11,000	8,242	8,324	8,407	8,491	8,576
Utilities	479,442	499,971	499,971	499,971	499,971	499,971	499,971	499,971
Legal Advertising	9	-	-	-	-	-	-	-
Printing	3,239	3,570	3,570	3,570	3,570	3,570	3,570	3,570
Dues and Subscriptions	857	759	1,050	766	774	782	790	798
Travel	11,902	6,987	6,987	7,865	8,651	8,182	8,345	9,154
Towel / Cleaning Service	6,834	4,896	7,404	7,478	7,553	7,629	7,705	7,782
Training	6,682	5,534	5,534	6,334	6,860	6,588	6,719	7,263
Other Contractual Services	18,262	17,926	17,926	18,105	18,286	18,469	18,654	18,840
Professional Services-Legal	-	1,020	-	-	-	-	-	-
TOTAL	534,995	552,296	556,915	555,847	557,549	557,202	557,894	559,649

Streets

STREETS EXPENDITURE SUMMARY (CONTINUED)

	FY17 Actuals	FY18 Budget	FY18 Estimated Year-End	FY19 Proposed Budget	FY20 Proposed Budget	FY21 Projected Budget	FY22 Projected Budget	FY23 Projected Budget
MAINTENANCE								
Buildings and Grounds	22,788	26,010	12,010	12,130	12,251	12,374	12,498	12,623
Storm Sewers	1,467	1,530	1,530	1,545	1,560	1,576	1,592	1,608
Sidewalk & Curb Maint	1,698	6,120	6,120	6,181	6,243	6,305	6,369	6,432
Street Maintenance	58,492	81,600	81,600	82,416	83,240	84,073	584,914	585,763
Equip and Tool Maint.	1,383	3,570	3,570	3,606	3,642	3,678	3,715	3,752
Vehicle Maintenance	55,121	64,260	55,000	48,260	48,743	49,230	49,722	50,220
Radio Maintenance	418	255	255	258	261	264	267	269
Winter Maintenance	60,785	81,600	81,600	82,416	83,240	84,072	84,913	85,762
Traffic Signs	33,325	35,700	35,700	29,997	30,297	30,600	30,906	31,215
SUBTOTAL	235,477	300,645	277,385	266,809	269,477	272,172	774,896	777,644
OTHER CHARGES								
Other Charges	743	459	459	464	468	473	478	483
SUBTOTAL	743	459	459	464	468	473	478	483
CAPITAL OUTLAY								
Motor Vehicles	157,136	138,452	30,000	90,000	285,000	325,000	295,000	-
Other Capital Outlay	15,365	94,500	83,239	30,000	10,000	12,000	50,000	30,000
Capital Related Borrowing	-	-	57,873	183,227	158,697	146,432	100,549	-
SUBTOTAL	172,501	232,952	171,112	303,227	453,697	483,432	445,549	30,000
TOTAL EXPENDITURES	1,957,169	2,244,336	2,043,520	2,302,236	2,522,062	2,592,747	3,094,105	2,715,997



A photograph of two men working on a utility truck. One man is on the ground, operating a sewer inspection camera with a flexible probe and a light. The other man is standing on the truck bed, holding a long red pole. The truck is red with a black utility bed. A license plate on the truck reads "NEBRASKA 28569".

SEWER FUND

Sewer Fund Summary

Sewer Organizational Chart



The Sewer Fund is a type of proprietary fund, which is considered an enterprise fund. Enterprise funds account for business-type activities supported largely through user charges. The main purpose of this business-like approach is to provide services to consumers at a price that will cover both the current cost of operations (expenditures) and the maintenance and financing of the necessary capital assets.

The primary source of revenue for the Sewer Fund is the sewer use fees. Wastewater treatment provided by the City of Omaha is a significant portion of the fund's expenditures.

On August 19, 2014, the Mayor and City Council accepted a Sewer Rate Study which recommended a rate increase of 10% annually from FY15 through FY19 for all classes of sewer customers with the exception of multi-family customers. The Rate Study recommended a transition in the fees for multi-family sewer users so that by FY19 those customers are billed through the MUD billing system, which will eliminate manual billing by City staff. Consultant selection for a new Rate Study is currently underway.

FY18 FINANCIAL PERFORMANCE

Revenues - FY18 revenue is estimated to be \$4.1 million which is less than the budget of \$4.2 million. This is the result of continued declines in water usage by customers.

Expenditures & Capital for FY18 are estimated to total \$3.6 million, which is slightly less than the budgeted amount of \$3.64 million. This is due to reduced charges for wastewater treatment from the City of Omaha.

Fund Balance - The estimated FY18 ending fund balance is \$717,411 which is \$324,596 more than budgeted. This is due to a change in the construction schedule delaying a budgeted transfer to the Capital Improvement Fund in FY18.

There are also significant portions of the sewer system over 50 years old that will require future rehabilitation. One such area is east of 72nd and north of Thompson Creek. Preparations are currently underway to initiate a new Sewer Rate Study that will recommend rates for the next five years. The new Sewer Rate Study will take into account various rate scenarios and funding options for rehabilitation of the sewer system. Actual funding recommendations will be reviewed and determined annually based on current conditions and the recommendations in the Sewer Study.

Sewer Fund Summary

FY19 & FY20 BUDGET

The FY19 & FY20 budget continues to recommend funding to support strategic investment in well-planned and maintained public infrastructure and facilities that meet projected growth and development demands. Other expenditures that relate directly to goals in the Strategic Plan for FY19 include updating the Sewer Rate Study.

Revenues - The FY15 – FY19 Sewer Rate Study adopted by City Council recommended a 10% user rate increase for FY19. Because the City of Omaha has announced that their increase for FY19 will be 5.25% (*much lower than originally planned*) and the sewer fund is currently in a stable position currently, staff is recommending a sewer user rate increase at

only 8%. The new Sewer Rate Study to be presented to City Council in FY19 will provide recommendations for sewer rates during the FY20 – FY24 period. The overall total revenue for FY19 is \$4.5 million, an increase from FY18 Budget of \$283,245 (6.7%) increase.

At this time, revenue in the FY20 recommended budget is \$4.9 million which is a \$383,078 or 8.5% increase over FY19. As noted above, the new Sewer Rate Study will take into account various rate scenarios and funding options to begin in FY20 and make rate recommendations accordingly.

Expenditures & Capital - The FY19 budget recommends spending \$4.1 million 12.6% increase over FY18 budget. The significant increase is the result of a \$310,428 expenditure for a new camera unit. In FY20, the recommendation is \$3.8 million which is 7% decrease over FY19.

SEWER FUND BUDGET SUMMARY

	FY17 Actuals	FY18 Budget	FY18 Estimated Year-End	FY19 Proposed Budget	FY20 Proposed Budget	FY21 Projected Budget	FY22 Projected Budget	FY23 Projected Budget
Beginning Fund Balance	531,365	1,052,339	1,052,339	1,595,457	820,783	760,216	516,551	824,077
Operating								
Revenue	3,829,358	4,243,469	4,126,584	4,526,714	4,909,792	5,149,307	5,401,761	5,667,882
Expenditures	3,307,872	3,644,947	3,586,609	4,103,263	3,800,694	7,769,762	4,133,082	5,029,682
Surplus/(deficit)	521,486	598,522	539,975	423,451	1,109,098	(2,620,455)	1,268,679	638,200
Non-Operating								
Transfers-In	-	-	3,143	3,000	3,000	2,376,790	3,000	3,000
Transfers-Out	(512)	(380,000)	-	(1,201,125)	(1,172,665)	-	(964,153)	(462,257)
Surplus/(deficit)	(512)	(380,000)	3,143	(1,198,125)	(1,169,665)	2,376,790	(961,153)	(459,257)
Net Revenue	520,974	218,522	543,118	(774,674)	(60,567)	(243,665)	307,526	178,943
ENDING FUND BALANCE	1,052,339	1,270,861	1,595,457	820,783	760,216	516,551	824,077	1,003,020

Sewer Fund Summary

Fund Balance - the FY19 fund balance is \$820,783 which is a 48.6% decrease over the FY18 year-end estimate. The fund balance represents a 22% cash reserve. FY20 recommended fund balance is \$760,216, a decrease from FY19 of 7.4%. However, the cash reserve remains within the 20-25% policy at 20%. The FY19-FY20 Biennial Budget recommends creating a Sewer Reserve Fund to track cash reserves set aside to fund future significant infrastructure and equipment costs. Transfers of \$1,201,125 in FY19 and \$1,172,665 in FY20 to the Sewer Reserve Fund are calculated to maintain a 20% operating reserve in the Sewer Fund.

SUMMARY

The fees paid to the City of Omaha to treat sewage account for 68% of the FY18 operating budget. The City of Omaha bills the City of La Vista for treating sanitary sewage and has increased that rate 9% annually through 2018. Omaha's new sewer rate study for years 2019-2023 proposes a 5.25% increase annually.

The sewer fund budget currently includes 75/25 split between the General Fund Public Works Administration department and the Sewer Operations department. The salary and benefits of the City Engineer, Administrative Assistant and Intern are split 50/50 between the General Fund Public Works Administration department and the Sewer Operations department.

Transfers to the recommended Sewer Reserve Fund will accumulate funds for future construction projects.

SEWER FUND REVENUE DETAIL

	FY17 Actuals	FY18 Budget	FY18 Estimated Year-End	FY19 Proposed Budget	FY20 Proposed Budget	FY21 Projected Budget	FY22 Projected Budget	FY23 Projected Budget
Sewer Service Charges	162,010	106,806	106,806	70,173	11,000	11,550	12,128	12,734
Sewer User Fees	3,421,985	4,023,015	3,949,563	4,352,612	4,794,872	5,034,615	5,286,346	5,550,663
Sales Tax Collection Fee	(191)	457	175	115	18	19	20	21
Sewer Hookup Fee	224,105	100,000	50,000	100,000	100,000	100,000	100,000	100,000
Interest Income	1,718	3,191	4,413	3,814	3,902	3,123	3,267	4,464
Grant Income	19,731	10,000	10,000	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
Miscellaneous	-	-	5,627	-	-	-	-	-
TOTAL REVENUE	3,829,358	4,243,469	4,126,584	4,526,714	4,909,792	5,149,307	5,401,761	5,667,882

SEWER FUND EXPENDITURE DETAIL

	FY17 Actuals	FY18 Budget	FY18 Estimated Year-End	FY19 Proposed Budget	FY20 Proposed Budget	FY21 Projected Budget	FY22 Projected Budget	FY23 Projected Budget
Personnel Services	760,086	569,620	536,105	618,649	644,472	667,684	693,953	715,485
Commodities	2,500,272	3,013,847	2,989,023	2,987,706	3,122,393	3,262,078	3,409,129	3,564,197
Contractual Services	-	-	-	125,000	-	3,800,000	-	450,000
TOTAL EXPENDITURE	3,260,358	3,583,467	3,525,128	3,731,355	3,766,865	7,729,762	4,103,082	4,729,682

Sewer Fund Summary

STORM WATER MANAGEMENT

The City is a recipient of the Nebraska Department of Environmental Quality Storm Water Management grant of \$22,918 annually. This funding is used to comply with storm water management per the Clean Water Act. A local match of \$4,816 is required. Due to budget cuts at the state, the FY18 grant is \$10,000 and we expect to receive no further grant funding under this program. Expenditures in the FY19 and FY20 biennial budget were reduced by the amount of the previously required match. We have added an additional expenditure to this department in the amount of \$28,500 annually for Hell Creek Channel maintenance and anticipate adding Thompson Creek maintenance in future years.

Travel and Training

TRAVEL & TRAINING DETAIL

Department	Name of Conference	Attendees	Event Location	FY19 Travel	FY19 Training	FY20 Travel	FY20 Training
SEWER OPERATING	Pre-Fall Conference	6	Kearney, NE	648	240	654	242
	APWA, AWWA, NWEA Fall Conference	6	Kearney, NE	1,404	810	1,418	818
	LNM Wastewater Operations Snow Ball Conference	6	TBA	1,460	450	1,475	455
	WWETT Show	2	Indianapolis, IN	3,260	200	3,293	202
	Pesticide Applicator Training	6	Omaha, NE	-	360	-	364
	Metam Sodium License	4	Lincoln, NE	-	600	-	606
	AWWA Conference	1	Kearney, NE	118	135	119	136
	Stormwater Training			415	205	142	77
25% Allocation from Streets Administration				1,169	1,498	1,494	1,627
SUBTOTAL SEWER OPERATIONS				\$8,474	\$4,498	\$8,595	\$4,527
TOTAL SEWER FUND				\$8,474	\$4,498	\$8,595	\$4,527

Capital Outlay

DEPARTMENT / ITEM	FY19	FY20
Sewer Operations		
Pick Up 4x4	35,000	
Camera Unit	300,000	
Previous Years Financed Outlay		
CAT Trailer FY17	4,587	4,206
CAT Excavator FY17	32,321	29,623
Total	\$371,908	\$33,829

SEWER FUND CAPITAL OUTLAY REQUESTS

The department capital outlay requests are shown below along with the funding recommendation of the Managing Directors.

SEWER OPERATIONS

FY19

Pickup 4x4 - \$35,000: We currently have a 2009 Dodge charger that we use to go get parts and do locates in. We also use it to travel to conferences out of town as it seats 4 comfortably. The engine is about shot in the car and isn't worth replacing the engine. By having a pickup that seats 4 we could use it for traveling to conferences along with doing locates and picking up parts. The pickup doesn't have to be used to plow snow with.

Camera Unit - \$300,000: We currently have a 2010 CUES truck camera unit. We have had many issues with the current camera unit that has put us down from a couple of days to a couple of weeks. With a new camera unit we would be able to have the newest technology and software. We would be able to televise more efficiently and do more lines with the new technology that is out there now.

Financing from Previous Years

FY19

CAT Trailer - \$4,587 Financed by Caterpillar
 CAT Excavator - \$32,321 Financed by Caterpillar

FY20

CAT Trailer - \$4,587 Financed by Caterpillar
 CAT Excavator - \$32,321 Financed by Caterpillar

