

**CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
SEPTEMBER 18, 2018 AGENDA**

Subject:	Type:	Submitted By:
ADDENDUM TO INTERLOCAL COOPERATION AGREEMENT - IT SERVICES AND PUBLIC SAFETY SOFTWARE	◆ RESOLUTION ORDINANCE RECEIVE/FILE	KEVIN POKORNY DIRECTOR ADMINISTRATIVE SERVICES

SYNOPSIS

A resolution has been prepared to authorize an addendum to the Interlocal Cooperation Agreement with Sarpy County for Information Technology Services and Public Safety Software.

FISCAL IMPACT

The FY19/20 Biennial Budget provides funding for the proposed services.

RECOMMENDATION

Approval.

BACKGROUND

The City has been operating under an Interlocal Agreement with Sarpy County Information Systems to provide Information Technology (IT) and Public Safety Software services which is scheduled to expire September 30, 2018. On September 26, 2017, the City and Sarpy County combined the IT Services Interlocal and the Public Safety Software Interlocal Agreements into one IT Services and Public Safety Software Interlocal Agreement. The City has worked with Sarpy County officials on this amended agreement for IT and Public Safety Software services for one year extension (expiring September 30, 2019). Both the original Interlocal Agreement (2017) and the Amendments to the agreement are included.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING AN ADDENDUM TO THE INTERLOCAL COOPERATION AGREEMENT BETWEEN SARPY COUNTY AND THE CITY OF LA VISTA FOR IT SERVICES AND PUBLIC SAFETY SOFTWARE

WHEREAS, the City has been operating under an Interlocal Agreement with Sarpy Information Systems for the provision of IT services and Public Safety software; and

WHEREAS, the FY19/20 Biennial Budget provides funding for the proposed services; and

WHEREAS, the City, working with Sarpy County Information Services, has prepared an addendum to the agreement for continued IT services and Public Safety software until September 30, 2019;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of La Vista, Nebraska, that the proposed addendum to the interlocal agreement between Sarpy County and the City of La Vista regarding IT Services and Public Safety Software for the City of La Vista is hereby approved, and authorizing the Mayor and City Clerk to execute said addendum on behalf of the City of La Vista in form and content approved by the City Administrator.

PASSED AND APPROVED THIS 18TH DAY OF SEPTEMBER, 2018.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk

INTERLOCAL COOPERATION AGREEMENT

This Interlocal Cooperation Agreement is made and entered into by and between the County of Sarpy, State of Nebraska (hereinafter "County"), and City of LaVista located in the County of Sarpy, State of Nebraska (hereinafter "City"), pursuant to the authority granted the parties under Neb. Rev. Stat. §13-801, *et seq.*

WHEREAS, County is a duly existing body politic and corporate, created by the laws of the State of Nebraska;

WHEREAS, the City wishes to utilize the resources of the County's Information Systems Department and to fairly compensate the County for the expense of said services; and

WHEREAS, pursuant to the Interlocal Cooperation Act, Neb. Rev. Stat. §13-801, *et seq.*, the Parties wish to permit their local government units to make the most efficient use of their powers by enabling them to cooperate with each other on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities

NOW, THEREFORE, IN CONSIDERATION OF THE ABOVE AND FOREGOING, IT IS AGREED:

- A. **DUTIES OF COUNTY:** County will, in consideration of the above:
1. Provide certain Information Technology Support Services and Public Safety Records Management Systems Support Services to the City, as further outlined the Statements of Work and Service Level Agreements, attached hereto and hereby incorporated by this reference as "Attachment A" and "Attachment B" respectively.
 2. Provide City with monthly reports detailing the activities performed by County during subsequent months under the terms of this agreement.
 3. Keep all city data and information confidential, unless required to disclose said data or information pursuant to a court order or law.
 4. Provide all Administrative Passwords in a sealed envelope upon request of the City. City will be notified when Administrative Passwords have been

changed. City will notify immediately Sarpy County Information Systems if the sealed envelope is opened.

5. Maintain Cyber Security Insurance in the amount of at least three (3) million dollars.

B. DUTIES OF CITY:

1. City shall compensate the County for Information Technology Support Services in the amount of \$40,375 annually. Said annual compensation represents 475 hours of Information Technology Support Services. Should the City exceed 475 hours of Information Technology Support Services, the City shall compensate the County at the rate of \$85 per hour. In the event that this Agreement is terminated prior to the end of its term, City's obligation to pay County shall be limited to an amount prorated for services described in this subsection.
2. City shall compensate the County for Public Safety Records Management Systems Support Services in the amount of \$9,384 annually. Said costs are detailed in the document attached hereto and hereby incorporated by this reference as "Attachment C." In the event that this Agreement is terminated prior to the end of its term, City shall be obligated to pay in full for the services described in this subsection.
3. For the services and compensation described in Sections B.1. and B.2. (above), City shall pay the County a total of \$49,759 in four (4) equal quarterly installments (three months), with the first payment due October 1, 2017, and with subsequent payments at three (3) month intervals thereafter.
4. City shall also be responsible for the cost of any parts or hardware necessary, including the cost of shipping. In the event County uses parts or hardware in the County's inventory on the City's system, City shall reimburse County for the cost to County to replace said parts or hardware, or the original cost to County for the purchase of said parts or hardware, whichever is greater, within sixty (60) days. The County may utilize

vendor accounts setup by the City with the City's permission to purchase replacement parts as required.

5. City will grant to County such access to the City's facilities and network resources as needed for the County to perform its duties as described herein.
- C. **Exclusion of other Agreements:** The terms of this agreement do not release either party from their respective obligations in any previous agreements between the parties.
- D. **Compliance With Laws:** City and County promise to comply with all applicable Federal and State laws regarding the activities of either party under the terms of this Agreement.
- E. **Insurance and Hold Harmless Clause:** Each party hereby warrants it is adequately insured for the activities and the period of this Agreement. Each party shall and does hereby save the other party, and its officers, employees, agents, contractors and subcontractors harmless from any and all claims and/or liability whatsoever due to or arising out of its acts, conduct, omissions, or negligence to any other person or persons, trust or trustee, estate, partnership, corporation, business, company, political subdivision, or property thereof.
- F. **Term of Agreement and Changes Hereto:** This Agreement is effective from October 1, 2017 through September 30, 2018 but may be terminated by either party upon 120 days' notice. This Agreement states the complete understanding of the parties, and may not be amended except by written agreement of the parties. Notice to parties shall be given in writing to the individuals shown below:

COUNTY: Ms. Deb Houghtaling
Sарy County Clerk
1210 Golden Gate Drive
Papillion, NE 68046

CITY: Ms. Pam Buethe
LaVista City Clerk
8116 Park View Boulevard
LaVista, NE 68128

- G. **Authority to Act:** Each party hereto declares that it has taken all steps which are legally necessary or required to authorize this Agreement, and the rights, duties, and obligations hereunder. Each party further represents and warrants that each has the power and authority to enter into this Agreement, to perform its obligations hereunder, and to consummate the contemplated transactions.
- H. **Neither Party Agent for the Other:** Each party declares, represents, warrants and acknowledges that it is not an agent for the other now, nor will it be in the future. Each party is an independent contractor, and neither party is nor will become the employee of the other as a result of the contractual relationship created by this Agreement. Furthermore, County and City will separately administer their respective rights and responsibilities under this Agreement, there being no joint or cooperative body created for the financing, operating, or management of the same. This Agreement does not constitute a joint venture between the parties.

[The remainder of this page is intentionally blank]

EXECUTED IN DUPLICATE this _____ day of _____, 20_____.

CITY OF LAVISTA NEBRASKA,
A Body Politic and Corporate.

Mayor

(SEAL)

ATTEST:

City Clerk

COUNTY OF SARPY, NEBRASKA,
A Body Politic and Corporate.

Chairman,
Board of Commissioners of
Sarpy County, Nebraska

(SEAL)

ATTEST:

Sarpy County Clerk

Attachment A

Sarpy County Information Systems Technical Support Statement of Work and Service Level Agreement

Section I: Technical Support Information

County Work Days (normal working hours)

Sarpy County Information Systems (SCIS) will provide technical support and contact via an Omaha Metro Area local phone number (Help Desk) that is always answered between the hours of 7:30 a.m. and 5:00 p.m. Central Time (CT) on all County work days. County Holidays are defined below; any defined date holiday that falls on Saturday will be observed on the preceding Friday, and any defined date holiday that falls on Sunday will be observed on the following Monday.

New Year's Day	January 1
Martin Luther King Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Veteran's Day	November 11
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving	Fourth Friday in November
Christmas Eve	December 24 @ Noon
Christmas Day	December 25

County Holidays that do not coincide with City Holidays Support

SCIS will work with the City to provide technical support on County Holidays that do not coincide with City Holidays. SCIS will try to resolve any non-urgent (level 3 and 4 on Severity Level Chart, Appendix #1) issue via phone and provide on-site service on urgent issues (level 1 and 2 on Severity Level Chart, Appendix #1).

Weekend and after Normal Working Hours Support

SCIS will provide telephone support on weekends and after normal working hours (see County Work Days above). SCIS will try to resolve any non-urgent (level 3 and 4 on Severity Level Chart, Appendix #1) issue via phone and provide on-site service on urgent (level 1 and 2 on Severity Level Chart, Appendix #1) issues. SCIS will work scheduled events after hours or on weekends when needed. An example of a scheduled event would be to upgrade a server or network device.

Support Response Time

SCIS will typically respond to a support call immediately (via Help Desk) but may require (1) hour for initial contact. If the support requires on-site response, SCIS will be on-site within three (3) hours or at a mutually agreed scheduled time. Initial contact may consist of a phone call, email, or face-to-face response.

Support Reporting

SCIS will provide the City a monthly detailed report containing a description and the amount of time for each incident. This report will be emailed to the designated City employee(s) by the 10th day of the following month the report is for. SCIS will also provide monthly an annual summary report indicating the number of incidents and the total amount of time provided by SCIS.

SCIS will provide in the monthly report an indicator for when warranty work was performed on hardware.

Section II: Technical Equipment Inventory

SCIS will maintain an inventory of all technical equipment for the City. SCIS will also affix City provided asset tags if requested. SCIS will provide the City a copy of the Inventory quarterly (every three months) for review.

Personal computers, laptops, and server inventory information maintained by SCIS will be: manufacturer, hard-drive capacity, amount of memory (RAM), model, CPU type and speed, serial #, asset tag #, Installed licensed software, purchase price, date purchased, warranty expiration, location, etc.

Other technical equipment inventory information maintained by SCIS will be specific by device type but will be similar to what is kept for personal computers (above).

SCIS will relocate/move technical equipment as needed or requested. This helps ensure that equipment is handled appropriately and that inventory records can be updated.

Section III: Technical Equipment Diagnosis and Repair

Personal Computers, laptops, notebooks, and servers

Warrantied items

- Provide hardware diagnosis and repair.
- Contact vendor and have failed warrantied part(s) shipped.
- Replace part(s) and ship failed part(s) to vendor. (City/Vendor responsible for shipping)

Non-Warrantied items

- Provide diagnosis and provide City with estimate to repair/replace.
- Order and repair/replace item. (City responsible for replacement item)

Printers, plotters, and scanners

- Assess inoperable printers and provide recommendations for repair/replacement and/or maintenance contracts.
- Contact manufacturer/vendor/reseller for warranty work and coordinate repair/replacement.

Network Equipment

- Configure hubs, switches, and routers.
- Provide hardware diagnosis and provide recommendations for repair/replacement and/or maintenance contracts.
- Contact manufacturer/vendor/reseller for warranty work and coordinate repair/replacement.

Other technical Equipment

- Assess inoperable devices and provide recommendations for repair/replacement and/or maintenance contracts.
- Contact manufacturer/vendor/reseller for warranty work and coordinate repair/replacement.

Section IV: Software

SCIS will:

- Maintain an inventory of all software licenses.
- Provide written recommendations on PC/Server software with justification and estimated cost.
- Perform software installation.
- Ensure Server Operating Systems are properly patched/updated as needed.
- Work with individual departments on the use and implementation of various custom software packages.

Section V: Technical Training

SCIS will make available technical training for city employees.

Sarpy County currently has a Technical Training Contract and a facility with up to ten workstations for training on various PC software. The classes are usually 3 hours in length and are scheduled from 9:00-noon or 1:00-4:00. The various software packages include the Microsoft Office Suite of products (Word, Excel, Outlook, PowerPoint, and Access), Crystal Reports, iPad, and the Windows Explorer.

Section VI: Consulting

SCIS staff will be made available (if requested):

- To review and/or make recommendations for various Information Technology projects that the City may consider or undertake.
- Attend various meetings as needed, including City Council meetings.
- To act as a liaison between technology vendors and the City.
- To recommend technology vendors or products for the City.
- Assist in budget recommendations and/or planning.

SCIS will attempt to provide the same individual(s) to ensure cohesion on projects.

Section VII: Budget Recommendations

SCIS staff will provide the City, by May 1st of each calendar year (or agreed upon date), a detailed assessment of the current I.T. infrastructure and make recommendation(s) to meet the City's goals for the next budget cycle.

Section VIII: Security

SCIS currently has a Information Security Analyst on staff. The Information Security Analyst or his assignee will be made available to address security concerns/incidents.

SCIS will also work with the City to provide "End User Security Awareness" Training.

SCIS will make various recommendations to the City to aid in securing the City's I.T. assets and data.

Section IX: Miscellaneous

It is the goal of SCIS to provide the City with the best possible technical support, while simplifying payment with a annual price to cover the Interlocal agreement. If the City appears to be nearing the limit of agreement, SCIS will notify the City. Additional work exceeding the hours in the agreement will be billed at \$85 per hour in increments of 1/4 hour (15 minutes) billed on a monthly

basis.

SCIS will work with the City to obtain pricing for software and hardware through various governments contracts available. SCIS will provide quotes through various sources to provide the City with the best possible pricing.

SCIS will maintain an accurate network diagram for the City.

Section X: Exclusions

This agreement does not include GIS services or software programming/development.

Any research or discovery from backups and/or archives of email is excluded from this agreement. SCIS will respond to such a request with a detailed estimate of the work and materials required to perform such request. The City may then request that such work be performed. SCIS will perform such work and submit a detailed invoice stating the type of work and the number of hours. Payment is due NET 30. Pricing for hourly work by SCIS staff will be \$85 per hour.

Severity Level Definitions

Appendix #1

Level	Description	Scope	Example
1 (high)	A major outage, performance degradation, or instability causing significant impact to the City.	Many/Most staff unable to function Mission Critical System Down Mission Critical Application Down Mission Critical Server/Circuit Down	Email Server Down Internet not working Server unreachable
2	Large number of staff impacted. Entire office, department or building is experiencing a problem. Small number of staff unable to use a mission critical application.	Multiple staff unable to function Major Performance Issues Multiple staff utilizing contingencies	Network Switch out Phone issues WAN down
3	Individual unable to use non-mission critical application(s). Individual can work with minimal impact to their productivity.	Individual having difficulty, but basically operational. Individual unable to carry out their tasks.	Issue with Software One of two monitors fail Recover a document/file
4 (low)	Individual request or problem that does not impact business.	Individual needs information Install, Move, Add, Change something Simple question or problem Needs a "How to" answer Procedural question	Change font size Find a file, change name

Attachment B

Public Safety Records Management Systems and Infrastructure

Statement of Work / Service Level Agreement

1. Sarpy County will remit payment to various vendors and service providers for the continuous service of :
 - a. Motorola Law Records Management System
 - b. Zoll Data Fire Records Management System (via Motorola)
 - c. Motorola Premier Mobile Data Computer Client Software
 - d. Motorola Premier Mobile Data Computer Hosting (via Douglas County)
 - e. Netmotion Software

2. Sarpy County will provide the infrastructure and resources to operate and support the:
 - a. Motorola Law Records Management System
 - b. Fire Records Management System
 - c. Electronic Patient Care Reporting System (Zoll Data)
 - d. Netmotion Server to support Netmotion Clients

3. Sarpy County will provide redundancy for the systems:
 - a. Warm Site. Sarpy County will provide a warm site for Hosted Services and Storage that will be maintained at an alternate location (not at the Courthouse).
 - b. Warm Site Response Time. Warm Site startup may take up to 4 hours.

4. Sarpy County will provide backup, file recovery, and disaster recovery:
 - a. Online Backup. Sarpy County will store a backup off-site, generally secured in a cloud-based solution.
 - b. File Recovery. Sarpy County will provide for File Recovery for the City for Public Records Management System related files on Sarpy County hosted systems.
 - c. Disaster Recovery. Sarpy County will work to restore services in the event of disaster. Recovery may take up to 24 hours.

5. Sarpy County will provide data connectivity:

- a. Sarpy County will provide fiber service to each City.
- b. Communications services are reliant on a third party to maintain, Sarpy County cannot control the connectivity up-time or recovery time on a failure. Current communications contracts with fiber service provider states that service should be recovered within 8 hours.

Attachment C

Records Management Software Maintenance Costs

For all Infrastructure (Hosted Services) Cost the pricing matrix in HSP-Table-1 is used.

HSP-Table-1

Hosted Services Pricing (Monthly) 2013-2017 Pricing		
Item	Unit	Cost
CPU	Core	\$25.00
Memory	GB	\$5.00
Storage	GB	\$0.25
Bandwidth	Fiber	\$100.00
Backup/Replication*	GB	\$0.15

Support will continue to be provided by Sarpy County Information Systems staff but each support call will be logged by Agency and Product to ensure that support hours are being accounted for under the appropriate City Interlocal Agreement. Below are the FY18 Software Maintenance Costs - these costs do **NOT** include infrastructure costs (Storage, Servers, CPU, Backup).

Due/Expiration Dates for Software Licensing		
Item	Date	Amount
LRMS (Motorola)	Oct 1, 2017	\$33,247
PMDC Client Software (Motorola)	Oct 1, 2017	\$22,088
Netmotion Client Software (Netmotion)	Aug 1, 2017	\$6,195
PMDC Hosting (Douglas Co.)	Jul 1, 2017	\$5,566
FRMS (Zoll Data, through Motorola)	Oct 1, 2017	\$10,939

Attachment C

Records Management Software Maintenance Costs

Expenditures by Agency

Note: FRMS/ePCR costs are equally divided between Bellevue and Papillion (see page 6).

City of Bellevue					
Dept.	PMDC (Software)	PMDC (Netmotion)	LRMS	FRMS/ePCR	Total
FD	\$3,851	\$978		\$6,016	\$10,845
PD	\$11,554	\$1,589	\$13,570		\$26,713
	\$15,405	\$2,567	\$13,570	\$6,016	\$37,558
City of Papillion					
Dept.	PMDC (Software)	PMDC (Netmotion)	LRMS	FRMS/ePCR	Total
FD	\$3,026	\$489		\$6,016	\$9,531
PD	\$6,327	\$916	\$5,539		\$12,782
	\$9,353	\$1,405	\$5,539	\$6,016	\$22,313
City of La Vista					
Dept.	PMDC (Software)	PMDC (Netmotion)	LRMS	FRMS/ePCR	Total
PD	\$4,126	\$550	\$4,708		\$9,384
	\$4,126	\$550	\$4,708	\$0	\$9,384
Sarpy County Sheriff					
Dept.	PMDC (Software)	PMDC (Netmotion)	LRMS	FRMS/ePCR	Total
SCSO	\$11,004	\$2,261	\$13,293	\$0	\$26,558
SCPS IT		\$61			\$61
	\$11,004	\$2,322	\$13,293	\$0	\$26,619

Attachment C Records Management Software Maintenance Costs

LRMS Software with Infrastructure Costs

LRMS-Table-1 shows the cost of the software maintenance and the cost of the Server, Storage, and backup resources (Infrastructure Costs) to operate the LRMS product in the Sarpy County hosted environment.

LRMS-Table-1

LRMS (FY17 Expenditures)		
Item	Annual	Description
LRMS – Software Maintenance	\$33,247	Software End-of-Life is 08/31/2018
LRMS – Database Storage	\$375	125 GB
LRMS – Hardware (Hosted @ Sarpy)	\$2,580	4 CPU x 4GB x 380GB
LRMS - Backup/Remote Backup	\$909	380 + 125 = 505GB
	\$37,111	TOTAL LRMS

LRMS-Table-2 shows what the above costs of the software and infrastructure costs will be if distribution was done by each agency by sworn officer count. Sarpy County Sheriff is shown at 96 as this is the count not including jail staff that are sworn (34). The numbers used are the budgeted positions, not the actual staff.

LRMS-Table-2

LRMS Expenditure by Agency (Sworn)				
Law Agency	Sworn	LRMS Total	Agency %	Total
Bellevue PD	98	\$37,111	36.57%	\$13,570
Papillion PD	40	\$37,111	14.93%	\$5,539
La Vista PD	34	\$37,111	12.69%	\$4,708
Sarpy County Sheriff	96	\$37,111	35.82%	\$13,293
Totals	268			\$37,111

Attachment C

Records Management Software Maintenance Costs

PMDC and Netmotion with Infrastructure Costs

PMDC-Table-1 are the estimated FY 18 expenditures for the MDC infrastructure. PMDC-Table-2 and PMDC-Table-3 breakdown the PMDC and Netmotion expenditures by Agency and Department.

PMDC-Table-1

Premier Mobile Data Computer (FY18 Est. Expenditures)		
Item	Annual	Description
PMDC Software Maintenance	\$34,323	Premier Mobile Data Computer maintenance agreement for Mobile Data Computers in Law Enforcement vehicles and Fire/EMS apparatus
PMDC Message Switch Maintenance	\$5,566	Sarpy has MOU with Douglas County Sheriff, Omaha Fire Dept. We share the cost of the PMDC Message Switch Server License.
PMDC TOTAL	\$39,889	
Netmotion Software Maintenance	\$6,195	Used by all Sarpy Public Safety units with MDC. Software manages the communications.
Netmotion Hardware (Hosted at Sarpy)	\$648	1 CPU x 4GB x 35GB
Netmotion TOTAL	\$6,843	
Total Both (FY18)	\$46,732	

PMDC-Table-2

Premier Mobile Data Computer Licensing (PMDC)					
Agency	Mobile	Desk	%	Cost	Share
Bellevue Fire	14		9.66%	\$39,889	\$3,851
Papillion Fire	11		7.59%	\$39,889	\$3,026
Bellevue PD	42		28.97%	\$39,889	\$11,554
La Vista PD	15		10.34%	\$39,889	\$4,126
Papillion PD	18	5	15.86%	\$39,889	\$6,327
Sarpy County Sheriff	40		27.59%	\$39,889	\$11,004
Public Safety I.T.	0			\$39,889	\$0
Totals	140	5			\$39,889

Attachment C

Records Management Software Maintenance Costs

PMDC-Table-3

Premier Mobile Data Computer Licensing (NetMotion)				
Agency	NetMotion	%	Cost	Share
Bellevue Fire	16	14.29%	\$6,843	\$978
Papillion Fire	8	7.14%	\$6,843	\$489
Bellevue PD	26	23.21%	\$6,843	\$1,589
La Vista PD	9	8.04%	\$6,843	\$550
Papillion PD	15	13.39%	\$6,843	\$916
Sarpy County Sheriff	37	33.04%	\$6,843	\$2,261
Public Safety I.T.	1	0.89%	\$6,843	\$61
Totals	112			\$6,843

Attachment C

Records Management Software Maintenance Costs

FRMS and ePCR with Infrastructure Costs

Currently only Bellevue Fire (BFD) and Papillion Fire (PFD) utilize the FRMS product. ePCR software maintenance costs and licenses are currently being handled and managed by BFD and PFD. Sarpy County hosts both the FRMS and ePCR systems on the County's infrastructure.

Proposed Costs

Bellevue Fire and Papillion Fire should share the maintenance and hardware hosting costs for the FRMS and ePCR systems. The table below (FRMS-Table-1) shows the expected future costs for the software maintenance and Sarpy County hosting services for these systems.

FRMS-Table-1

FRMS and ePCR (FY18 Expenditures)		
Item	Annual	Description
FRMS – Software Maintenance	\$10,939	FRMS Software
FRMS Hardware (Hosted at Sarpy)	\$870	2 CPU x 2GB x 50GB
FRMS Database Storage	\$24	7 GB
ePCR Database Storage	\$96	32 GB
FRMS Backup/Remote Backup	\$103	48 + 7 + 2 = 57GB
	\$12,032	TOTAL FRMS

I.S. will continue to support these products and will categorize the hours used to support these products in the monthly reports to the cities. It is recommended that all licensing and support contracts be sent to Papillion FD and Bellevue FD to fund directly (as they currently are).

FIRST ADDENDUM TO INTERLOCAL COOPERATION AGREEMENT

This First Addendum is made and entered into by and between the County of Sarpy, State of Nebraska (hereinafter “County”), and the City of La Vista, located in the County of Sarpy, State of Nebraska (hereinafter “City”) and referred to collectively as the Parties, pursuant to the authority granted the parties under Neb. Rev. Stat. § 13-801, *et seq.*

WHEREAS, pursuant to the Interlocal Cooperation Act, Neb. Rev. Stat. § 13-801, *et seq.*, the Parties entered into Interlocal Agreement via Resolution 2017-394 by which the County agreed to provide I.T. services to the City in consideration of the City’s payment for those services, said agreement being effective as of October 1, 2017.

WHEREAS, the parties desire to amend the above-referenced Agreement by this First Addendum.

It is mutually agreed between the parties that the following terms and conditions are hereby amended to read as follows:

B. Duties of City:

1. City shall compensate the County for Information Technology Support Services in the amount of \$40,375 annually. [The remainder of this paragraph is unchanged.]
2. City shall compensate the County for Public Safety Records Management Systems Support Services in the amount of \$5,282 annually. [The remainder of this paragraph is unchanged.]
3. For the services and compensation described in Sections B.1. and B.2. (above) City shall pay the County a total of \$45,657 in four (4) equal quarterly installments (three months), with the first payment due October 1, 2018, and with subsequent payments at three (3) month intervals thereafter.

...

6. In the event of a need for a call for support to Motorola, Sarpy County will pay the bill for time and material, with the understanding that the City will reimburse the County for their percentage of said bill for time and material, according to the percentage of SWORN officers of the City as set forth in LRMS Table 2 of Attachment C-1.
7. The County will bill each City Agency quarterly for their share of the time and material.

F. Term of Agreement and Changes Hereto: This agreement is effective from October 1, 2018 through September 30, 2019 but may be terminated by either party upon 120 days’ notice. [The remainder of this paragraph is unchanged.]

Additionally, Attachment C of the original agreement is hereby rescinded in its entirety and replaced by Attachment C-1, which is attached hereto.

All other terms and conditions of the Agreement shall remain in full force and effect.

EXECUTED this _____ day of _____, 2018.

CITY OF LA VISTA, NEBRASKA
A Body Politic and Corporate.

Mayor

(SEAL)
ATTEST:

City Clerk

COUNTY OF SARPY, NEBRASKA,
A Body Politic and Corporate.

Chairman, Board of Commissioners of Sarpy County

(SEAL)
ATTEST:

Sarpy County Clerk

Approved as to form:

Deputy Sarpy County Attorney

Attachment C-1

Records Management Software Maintenance Costs

For all Infrastructure (Hosted Services) Cost the pricing matrix in HSP-Table-1 is used.

HSP-Table-1

Hosted Services Pricing (Monthly) 2013-2017 Pricing		
Item	Unit	Cost
CPU	Core	\$25.00
Memory	GB	\$5.00
Storage	GB	\$0.25
Bandwidth	Fiber	\$100.00
Backup/Replication*	GB	\$0.15

Support will continue to be provided by Sarpy County Information Systems staff but each support call will be logged by Agency and Product to ensure that support hours are being accounted for under the appropriate City Interlocal Agreement. Below are the FY19 Software Maintenance Costs - these costs do **NOT** include infrastructure costs (Storage, Servers, CPU, Backup).

Due/Expiration Dates for Software Licensing		
Item	Date	Amount
LRMS (Motorola)	N/A	0
PMDC Client Software (Motorola)	Oct 1, 2018	\$36,040
Netmotion Client Software (Netmotion)	Aug 1, 2018	\$5,866
PMDC Hosting (Douglas Co.)	Jul 1, 2018	\$5,352
FRMS (Zoll Data, through Motorola)	Oct 1, 2018	\$10,939

Attachment C-1

Records Management Software Maintenance Costs

Expenditures by Agency

Note: FRMS/ePCR costs are equally divided between Bellevue and Papillion (see page 6).

City of Bellevue					
Dept.	PMDC (Software)	PMDC (Netmotion)	LRMS	FRMS/ePCR	Total
FD	\$3,996	\$931		\$6,016	\$10,943
PD	\$11,989	\$1,512	\$1,262		\$14,763
	\$15,985	\$2,443	\$1,262	\$6,016	\$25,706
City of Papillion					
Dept.	PMDC (Software)	PMDC (Netmotion)	LRMS	FRMS/ePCR	Total
FD	\$3,140	\$465		\$6,016	\$9,621
PD	\$6,566	\$872	\$567		\$8,005
	\$9,706	\$1,337	\$567	\$6,016	\$17,626
City of La Vista					
Dept.	PMDC (Software)	PMDC (Netmotion)	LRMS	FRMS/ePCR	Total
PD	\$4,282	\$523	\$477		\$5,282
	\$4,282	\$523	\$477	\$0	\$5,282
Sarpy County Sheriff					
Dept.	PMDC (Software)	PMDC (Netmotion)	LRMS	FRMS/ePCR	Total
SCSO	\$11,418	\$2,152	\$1,558	\$0	\$15,128
SCPS IT		\$58			\$58
	\$11,418	\$2,210	\$1,558	\$0	\$15,186

Attachment C-1 Records Management Software Maintenance Costs

LRMS Software with Infrastructure Costs

LRMS-Table-1 shows the cost of the software maintenance and the cost of the Server, Storage, and backup resources (Infrastructure Costs) to operate the LRMS product in the Sarpy County hosted environment.

LRMS-Table-1

LRMS (FY17 Expenditures)		
Item	Annual	Description
LRMS – Software Maintenance	\$0	Software End-of-Life is 08/31/2018
LRMS – Database Storage	\$375	125 GB
LRMS – Hardware (Hosted @ Sarpy)	\$2,580	4 CPU x 4GB x 380GB
LRMS - Backup/Remote Backup	\$909	380 + 125 = 505GB
	\$3,864	TOTAL LRMS

LRMS-Table-2 shows what the above costs of the software and infrastructure costs will be if distribution was done by each agency by sworn officer count. Sarpy County Sheriff is shown at 121, which includes jail staff that are sworn. The numbers used are the budgeted positions, not the actual staff.

LRMS-Table-2

LRMS Expenditure by Agency (FY18 Sworn)				
Law Agency	Sworn	LRMS Total	Agency %	Total
Bellevue PD	98	\$3,864	32.67%	\$1,262
Papillion PD	44	\$3,864	14.67%	\$567
La Vista PD	37	\$3,864	12.33%	\$477
Sarpy County Sheriff	121	\$3,864	40.33%	\$1,558
Totals	300		100.00%	\$3,864

Attachment C-1

Records Management Software Maintenance Costs

PMDC and Netmotion with Infrastructure Costs

PMDC-Table-1 are the estimated FY 18 expenditures for the MDC infrastructure. PMDC-Table-2 and PMDC-Table-3 breakdown the PMDC and Netmotion expenditures by Agency and Department.

PMDC-Table-1

Premier Mobile Data Computer (FY19 Est. Expenditures)		
Item	Annual	Description
PMDC Software Maintenance	\$36,040	Premier Mobile Data Computer maintenance agreement for Mobile Data Computers in Law Enforcement vehicles and Fire/EMS apparatus
PMDC Message Switch Maintenance	\$5,352	Sarpy has MOU with Douglas County Sheriff, Omaha Fire Dept. We share the cost of the PMDC Message Switch Server License.
PMDC TOTAL	\$41,392	
Netmotion Software Maintenance	\$5,866	Used by all Sarpy Public Safety units with MDC. Software manages the communications.
Netmotion Hardware (Hosted at Sarpy)	\$648	1 CPU x 4GB x 35GB
Netmotion TOTAL	\$6,514	
Total Both (FY18)	\$47,906	

PMDC-Table-2

Premier Mobile Data Computer Licensing (PMDC)					
Agency	Mobile	Desk	%	Cost	Share
Bellevue Fire	14		9.66%	\$41,392	\$3,996
Papillion Fire	11		7.59%	\$41,392	\$3,140
Bellevue PD	42		28.97%	\$41,392	\$11,989
La Vista PD	15		10.34%	\$41,392	\$4,282
Papillion PD	18	5	15.86%	\$41,392	\$6,566
Sarpy County Sheriff	40		27.59%	\$41,392	\$11,418
Public Safety I.T.	0			\$41,392	\$0
Totals	140	5			\$41,392

Attachment C-1

Records Management Software Maintenance Costs

PMDC-Table-3

Premier Mobile Data Computer Licensing (NetMotion)				
Agency	NetMotion	%	Cost	Share
Bellevue Fire	16	14.29%	\$6,514	\$931
Papillion Fire	8	7.14%	\$6,514	\$465
Bellevue PD	26	23.21%	\$6,514	\$1,512
La Vista PD	9	8.04%	\$6,514	\$523
Papillion PD	15	13.39%	\$6,514	\$872
Sarpy County Sheriff	37	33.04%	\$6,514	\$2,152
Public Safety I.T.	1	0.89%	\$6,514	\$58
Totals	112	100.00%		\$6,514

Attachment C-1

Records Management Software Maintenance Costs

FRMS and ePCR with Infrastructure Costs

Currently only Bellevue Fire (BFD) and Papillion Fire (PFD) utilize the FRMS product. ePCR software maintenance costs and licenses are currently being handled and managed by BFD and PFD. Sarpy County hosts both the FRMS and ePCR systems on the County's infrastructure.

Proposed Costs

Bellevue Fire and Papillion Fire should share the maintenance and hardware hosting costs for the FRMS and ePCR systems. The table below (FRMS-Table-1) shows the expected future costs for the software maintenance and Sarpy County hosting services for these systems.

FRMS-Table-1

FRMS and ePCR (FY18 Expenditures)		
Item	Annual	Description
FRMS – Software Maintenance	\$10,939	FRMS Software
FRMS Hardware (Hosted at Sarpy)	\$870	2 CPU x 2GB x 50GB
FRMS Database Storage	\$24	7 GB
ePCR Database Storage	\$96	32 GB
FRMS Backup/Remote Backup	\$103	48 + 7 + 2 = 57GB
	\$12,032	TOTAL FRMS

I.S. will continue to support these products and will categorize the hours used to support these products in the monthly reports to the cities. It is recommended that all licensing and support contracts be sent to Papillion FD and Bellevue FD to fund directly (as they currently are).