

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
September 13, 2018**

Members Present:	Rose Barcal Carol Westlund	Huyen-Yen Hoang	Connie Novacek
Member Absent:	Valerie Russell	Kim Schmit-Pokorny	

Agenda Item #1: Call to Order

The meeting was called to order at 5:34 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

There were no introductions made.

Agenda Item #4: Approval of Minutes of July 26, 2018 Meeting

It was moved by Westlund and seconded by Novacek that the July 26, 2018 minutes be accepted as presented. Board members voting aye: Hoang, Novacek, and Westlund. Nays: none. Abstain: none. Absent: Russell and Schmit-Pokorny. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: the September calendar of programs and events was distributed.
- b. Employee updates included the Newsbank database training some staff attended.
- c. Library Meetings were reviewed including meeting with the rest of the executive boards for Public Library Trustee Section of the Nebraska Library Association and for the Three Rivers Library System's Strategic Planning session.
- d. General Library Information included the final inventory report, the expiration of OnePlay, and the trial of the online movie streaming service: Kanopy.

Agenda Item #6: Circulation Report

Barcal distributed the circulation report. The report was discussed and accepted.

Agenda Item #7: Old Business

- a. Current and future grants were reviewed:
 - i. Tween and Teen BUILD Collective through the Loleta D. Fyan Grant from the America Library Association. Programming and planning continue. Final purchases are taking place.
 - ii. La Vista Community Foundation: Science and Math. Plans for the Think, Make, Create trailer continue to be developed. The trailer programming included the final movie and concert event at the library with 55 children utilizing the trailer. The title for the trailer was given to the city clerk.

- iii. Youth Grant for Excellence: 2017: Movers & Shakers. The check for \$995 was received due to Jodi Norton following up with the Commission.
- b. City Comprehensive Plan. There is no new information.
- c. Summer Reading 2018. Bookmarks for FY17 and FY18:
 - i. Adult: 2017 – 137; 2018 - 176.
 - ii. Teen: 2017 – 196; 2018 – 207.
 - iii. Children: 2017 – 314; 2018 – 326.
- d. FY19 and FY 20 Budget: A self-check machine had been approved in the previous budget but was moved to capital so the request was reissued. The self-checkout machine will protect patron's privacy when checking out materials. Another request was to make a part-time position to a full-time position within the library's youth division.

Agenda Item #8: New Business

- a. Continuing Education Activities
 - i. Library Advocacy. This ALA video will be viewed at the end of the agenda. The handouts for the video were distributed.
 - ii. Discussion was held concern the role the library board plays in the library's advocacy. The return on investment was mentioned. The library's catalog system can track the amount of money saved by people utilizing the library's books, audiobooks, magazines and DVDs. This report will be handed out the next meeting.
- b. Policy Review: By-Laws. A discussion was held concerning the by-laws. There were no changes made.
- c. Public Library Trustee Statement. The statement was distributed along with the Freedom on Information document mentioned as it pertains to Nebraska.
- d. Amnesty Week: October 28-November 3. Amnesty week will be held at the end of October. Food items or coats, hats and gloves can be brought in lieu of overdue fees.
- e. Sarpy Public Libraries Event: Craig Johnson. There were approximately 250 in attendance at the Craig Johnson author event. The libraries are beginning to explore the possibility of another author event next year.

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

There were no comments from the board.

There was a motion by Westlund and second by Hoang to adjourn the meeting at 6:21 p.m.

The next meeting is scheduled for November 8th, 2018 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.