

**CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
JANUARY 21, 2020 AGENDA**

Subject:	Type:	Submitted By:
COMMUNITY EVENT GUIDE – PRINTING & MAILING SERVICES	◆ RESOLUTION ORDINANCE RECEIVE/FILE	MITCH BEAUMONT COMMUNITY RELATIONS COORDINATOR

SYNOPSIS

A resolution has been prepared to approve an agreement with Colonial Press, La Vista, NE, to provide printing and mailing services associated with two (2) community event guides.

FISCAL IMPACT

The FY19/FY20 Biennial Budget provides funding for the proposed project.

RECOMMENDATION

Approval.

BACKGROUND

City of La Vista Strategic Plan 2018-2020 identifies the goal of developing an annual community event guide, to provide a more comprehensive glimpse to residents of upcoming events and programs. A committee has been working over the past year to create this new publication, and it is anticipated it will be published and distributed via direct mail this spring.

The City recently solicited proposals for printing and mailing services related to this publication. Nine (9) proposals were submitted and reviewed by staff. Staff is recommending the selection of Colonial Press for this project. Colonial Press was the lowest, most responsible bidder meeting all specifications outlined in the RFP.

<u>Bidder</u>	<u>Price Per Issue</u>
Colonial Press – La Vista, NE	\$ 8,846.98
Digital Express - La Vista, NE	\$ 13,166.43
Liberty Press – Springville, UT	\$ 6,992.00
Nebraska Printing Services – Lincoln, NE	\$ 10,939.18
Nystrom Publishing Co. – Maple Grove, MN	\$ 8,885.50
Phoenix Printing – Oshkosh, WI	\$ 27,054.00
Print Group Inc. – Ozark, MO	\$ 6,841.76
PrintMailPro – Austin, TX	\$ 7,857.00
Suburban Newspapers – Omaha, NE	\$ 9,210.00

RESOLUTION NO.

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH COLONIAL PRESS, LA VISTA, NEBRASKA, FOR COMMUNITY EVENT GUIDE PRINTING AND MAILING SERVICES.

WHEREAS, the Mayor and City Council have determined that printing and mailing services for the Community Event Guide are necessary; and

WHEREAS, proposals were solicited, and nine proposals were received and reviewed; and

WHEREAS, it is determined that Colonial Press is the lowest, most responsible bidder meeting all specifications outlined in the request for proposals; and

WHEREAS, the FY19/20 Biennial Budget provides funding for the proposed services;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of La Vista, Nebraska, that an agreement, in a form satisfactory to the City Administrator and City Attorney, be authorized with Colonial Press, La Vista, Nebraska, for Community Event Guide printing and mailing services.

PASSED AND APPROVED THIS 21ST DAY OF JANUARY 2020.

CITY OF LA VISTA

ATTEST:

Douglas Kindig, Mayor

Pamela A. Buethe, CMC
City Clerk