

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
July 8, 2021**

Members Present: Rose Barcal Huyen-Yen Hoang Connie Novacek
 Carol Westlund

Members Absent: Cindi Hearn Kim Schmit-Pokorny

Agenda Item #1: Call to Order

The meeting was called to order at 5:39 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

There were no introductions made.

Agenda Item #4: Approval of Minutes of November 12, 2020 Meeting

It was moved by Westlund and seconded by Novacek that the November 12, 2020 minutes be accepted as presented. Board members voting aye: Hoang, Novacek, and Westlund. Nays: none. Abstain: none. Absent: Hearn and Schmit-Pokorny. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: highlights of programming were given including the virtual sessions.
- b. Employee updates included the addition of Hannah Meckna to the library team. Resignations were accepted from Michaela Heilesen.
- c. Library Meetings were reviewed including the Condominium Board meeting with Metropolitan Community College. There was an in-person meeting in Seward for Apollo users.
- d. General Library Information included the meeting with UNO engineering students working on a shelf reading machine that is to be tested at the library in the fall of 2021. The library is considering security cameras for all aspects of the library.

Agenda Item #6: Circulation Report

Barcal distributed monthly circulation reports.

Agenda Item #7: Old Business

- a. Grants
 - i. Nebraska Library Commission: Library Innovation Studios. Hannah Camden was hired in April as the LIS intern. The La Vista Public Library will host a pre-conference for the annual Nebraska Library Association conference held in Omaha this year.
 - ii. CARES Act Grant Program: Complete. Items purchased include hand sanitizer, plexiglass, online software (Kahoot), cleaner/sanitizer, masks, gloves, book bags for

curbside pick-up, surface thermometers, keyboard and mouse covers, and online/virtual painting sessions.

- b. Active Duty Military Membership: There are currently twenty-three military cards issued.
- c. COVID-19 Update. As of May, staff continues with wearing masks, quarantining materials overnight, limited furniture and limited computer use, and plexiglass is still in place at service points. The city has changed the mask policy to those employees who are vaccinated not being required to wear a mask. In-house programming is planned for August.
- d. Department Plan Development Strategy. There has been a change in city staff. Barcal is working with the newly appointed staff on the draft.

Agenda Item #8: New Business

- a. President and Secretary Positions 2021. Sincere thanks to Hoang for serving as 2020 President and to Schmit-Pokorny for serving as the 2020 Secretary. It was moved by Westlund and seconded by Hoang to close nominations and cast a unanimous ballot for Novacek as President and Hearn as Secretary for 2021. Board members voting aye: Hoang, Novacek, and Westlund. Nays: none. Abstain: none. Absent: Hearn and Schmit-Pokorny. Motion carried.
- b. Policy Review: Emergency. It was moved by Westlund and seconded by Novacek that the Emergency Policy be accepted as presented. Board members voting aye: Hoang, Novacek, and Westlund. Nays: none. Abstain: none. Absent: Hearn and Schmit-Pokorny. Motion carried.
- c. State Report. The statistics are being compiled in the library format for distribution.
- d. Grants:
 - i. Google: Teens' Tech Lab. \$5,817 was requested for hotspots, a 3D printer, and tablets. \$5,000 was received. Items will be purchased.
 - ii. Nebraska State Historical Society Foundation: Statewide Grants Program: Book Display for Howard Hamilton Collection. Jean Hurst submitted a grant for the construction of book shelving and a display unit to house the library's Howard Hamilton Collection.
 - iii. USAC's Emergency Connectivity Fund. Barcal was notified by the Nebraska Library Commission that the La Vista Public Library is eligible for \$8 472 in grant allocations under ARPA. This information is being verified.
- e. Summer Reading. Programming continues to be primarily virtual. Two outside programs were held.
- f. Inventory Report. The updated was distributed. Twenty items were located since the initial report.

Agenda Item #9: Comments from the Floor

There were no comments from the Floor.

Agenda Item #10: Comments from the Board

Hoang asked if the library's virtual programming would cease. Barcal reported that staff has recognized the need for recorded, virtual programming to impact a wider portion of the community. This is due based on feedback and the number of views after a few weeks of posting the programs.

There was a motion by Hoang and second by Westlund to adjourn the meeting at 6:49 p.m.

The next meeting is scheduled for September 9th, 2021 at 5:30 p.m. at the La Vista Public Library, Conference Room #138.