

La Vista Public Library  
Telescope General Use Policy  
Issued March 2023

#### Purpose

The La Vista Public Library owns a Telescope Kit for use by staff and the general public. The telescope's use will be prioritized for library programming, but members of the public can check out the telescope for two weeks (14 days). The telescope may be reserved to checkout when on loan. Before being permitted to use the telescope on their own, users must undergo training and meet general safety guidelines.

#### General Rules

- Users must be at least 18 years old to check out the Telescope Kit.
- Users must have a library membership in good standing for 3 months before checking out the Telescope Kit.
- Telescope checks out 2 weeks (14 days).
- Users must follow safety guidelines.

#### Materials included in Kit:

- Telescope
- Books
- Flashlight headgear set
- Library Telescope Kit information sheet which includes Safety Guidelines

#### Equipment Use

- Following Safety Guidelines included with telescope kit.
- Following safe traveling practices.
- The La Vista Public Library reserves the right to refuse service to patrons who abuse equipment or who violate any of the equipment usage practices.
- Users will reimburse the La Vista Public Library for the cost of repairing or replacing the telescope and/or its accessories if items are found to have been damaged from misuse.
- If the telescope or its attachments are experiencing problems, the user agrees to report the problem to a librarian immediately to prevent further damage to the telescope.