

La Vista Public Library
Policy
Finances
Issued August 2006
Reviewed September 2012
Updated November 13, 2014
Reviewed November 2, 2017
Reviewed November 12, 2020
Updated September 14, 2023

Purpose:

This policy establishes procedures to ensure the fiscal accountability, appropriate use of funds in support of the Library and compliance with appropriate laws and ordinances and City of La Vista policies.

The La Vista Public Library department and employees will follow regulations set forth by the Finance Department as directed by the City Council for the City of La Vista, Nebraska.

This includes current practices for the preparation of the library budget, as set forth by the City Administrator, by the library director and/or the assistant library director.

Funds donated to the Library may be allocated according to the wishes of the donor.

From the Collection Development Policy:

Gifts/Donations

“Monetary donations may be made in a number of ways:

- Memorial gifts: A plate may be added to the La Vista Public Library Memorial Fund plaque for each memorial of approximately \$1,000. This tradition was started by Robert Stowe in memory of his wife and library patron, Karla J. Stowe.
- Through the La Vista Community Foundation. The Mary Louise Anderson Storytime Fund can be specified when you make your donation to the Foundation.”

Utilization of grant funds from any source will be used in accordance with the requirements for receiving the funds unless no specific commitment was required. In such case, the expenditure of these funds will be decided by the library director and appropriate staff including the Finance Director and/or the Assistant City Administrator.