

LA VISTA CITY COUNCIL MEETING AGENDA

December 19, 2023

6:00 p.m.

Harold "Andy" Anderson Council Chamber
La Vista City Hall
8116 Park View Blvd

- Call to Order
- Pledge of Allegiance
- Announcement of Location of Posted Open Meetings Act
- Appointments
 - Parks and Recreation Advisory Committee – Reappoint Pat Lodes – 2 year term
 - Library Advisory Board – Reappoint Cindi Hearn – 2 year term
 - Board of Health – Reappoint Douglas Kindig, Kim Thomas, Hans Dethlefs and Mary Brennan – 1 year term

All matters listed under item A, Consent Agenda, are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. CONSENT AGENDA

1. Approval of the Agenda as Presented
2. Approval of the Minutes of the December 5, 2023 City Council Meeting
3. Monthly Financial Report – November 2023
4. Request for Payment – HGM Associates Inc – Professional Services – East La Vista Sewer and Pavement Rehabilitation – Phase 2 Final Design – \$25,224.00
5. Request for Payment – DLR Group – Professional Services – La Vista City Centre Parking Structure 2 – \$5,511.88
6. Request for Payment – Thompson, Dreessen & Dorner, Inc. – Professional Services – Central Park Improvements – \$363.50
7. Request for Payment – Helm Mechanical – Professional Services – Central Park Pavilion & Site Improvements – \$13,080.44
8. Resolution – Authorize Signature – Year-End Certification of City Street Superintendent
9. Approval of Claims

- Reports from City Administrator and Department Heads
- B. Citizen Advisory Review Committee – EDP Report
 1. Public Hearing
- C. Resolution – Interlocal Cooperation Agreement – Animal Control Services
- D. Resolution – Interlocal Cooperation Agreement – Library Cards
- E. Ordinance – Amend Master Fee Ordinance – Library and Parking
- F. Resolution – Award Bid – 73rd Avenue Culvert Rehabilitation
- G. Resolution – Authorize Request for Proposals – Human Resources Information System Software (HRIS)
- H. Resolution – Authorize Services – Basketball Court Resurfacing
- I. Resolution – Authorize Purchase – Flooring – Community Center
- J. Executive Session – Personnel

- Comments from the Floor
- Comments from Mayor and Council
- Adjournment

The public is welcome and encouraged to attend all meetings. If special accommodations are required, please contact the City Clerk prior to the meeting at 402-331-4343. A copy of the Open Meeting Act is posted in the Council Chamber and available in the public copies of the Council packet. Citizens may address the Mayor and Council under "Comments from the Floor." Comments should be limited to three minutes. We ask for your cooperation in order to provide for an organized meeting.

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MINUTE RECORD

A-2

No. 729 — REDFIELD DIRECT E2106195KV

LA VISTA CITY COUNCIL MEETING December 5, 2023

A meeting of the City Council of the City of La Vista, Nebraska was convened in open and public session at 6:00 p.m. on December 5, 2023. Present were Mayor Kindig and Councilmembers: Frederick, Ronan, Sheehan, Thomas, Quick, Sell and Wetuski. Also in attendance were City Attorney McKeon, Assistant City Administrator Ramirez, City Clerk Buethe, Director of Administrative Services Pokorny, Finance Director Harris, Library Director Barcal, Police Captain Barcal, Recreation Director Buller, Human Resources Director Lowery, Director of Public Works Soucie and Community Development Director Fountain.

A notice of the meeting was given in advance thereof by publication in the Sarpy County Times on November 22, 2023. Notice was simultaneously given to the Mayor and all members of the City Council and a copy of the acknowledgment of the receipt of notice attached to the minutes. Availability of the agenda was communicated to the Mayor and City Council in the advance notice of the meeting. All proceedings shown were taken while the convened meeting was open to the attendance of the public. Further, all subjects included in said proceedings were contained in the agenda for said meeting which is kept continuously current and available for public inspection at City Hall during normal business hours.

Mayor Kindig called the meeting to order and made the announcements.

POLICE DEPARTMENT LIFE SAVING AWARD PRESENTATION

Mayor Kindig and Police Captain Barcal presented Life Saving Awards to Officer Seth Howard and Officer Tommy Robb.

A. CONSENT AGENDA

1. APPROVAL OF THE AGENDA AS PRESENTED
2. APPROVAL OF THE MINUTES OF THE NOVEMBER 21, 2023 CITY COUNCIL MEETING
3. REQUEST FOR PAYMENT - NL & L CONCRETE, INC – CONSTRUCTION SERVICES – EAST LA VISTA SEWER AND PAVEMENT REHABILITATION - \$102,562.70
4. REQUEST FOR PAYMENT – OLSSON, INC – PROFESSIONAL SERVICES – CITY PARK PAVILION TESTING – \$957.50
5. REQUEST FOR PAYMENT – FISHER PARKING & SECURITY – EQUIPMENT – PARKING GARAGE #2 PROJECT – \$10,138.00
6. APPROVAL OF CLAIMS

4IMPRINT, supplies	377.16
ACTIVE NETWORK LLC, services	272.09
ALEGENT CREIGHTON HEALTH, services	1,476.00
AMAZON, supplies	2,318.29
ARNOLD MOTOR SUPPLY, maint.	3,737.99
BARCO MUNICIPAL PRODUCTS INC, supplies	196.36
BARRINGTON LIBRARY, services	34.99
BJSA-BELLEVUE JR SPORTS ASSN, services	600.00
BRITE IDEAS DECORATING, supplies	3,834.10
CENTER POINT, INC, books	46.74
CENTURY LINK/LUMEN, phones	932.25
CINTAS CORP, services	630.39
CITY OF OMAHA, services	910.08
CITY OF PAPILLION, services	13,889.02
CONTROL MASTERS, bld&grnds	5,327.09
COX COMMUNICATIONS, services	467.15
CULLIGAN OF OMAHA, services	50.15
D & K PRODUCTS, supplies	279.00
D. HALE, travel	202.45
DELL MARKETING, supplies	538.97
DESIGN WORKSHOP, services	1,500.00
DIAMOND VOGEL PAINTS, services	112.49
DILLON BROS HARLEY DAVIDSON, services	154.95
DOG WASTE DEPOT, supplies	791.92

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DULTMEIER SALES, supplies	48.60
EYMAN PLUMBING, services	210.00
FERGUSON US INC, maint	207.46
FIKES COMMERCIAL, supplies	31.00
FUN EXPRESS, supplies	180.50
GALE, books	296.14
GENERAL FIRE & SAFETY, services	1,290.50
GILMORE & BELL PC, services	2,500.00
GODFATHER'S PIZZA, services	64.00
GRAINGER, supplies	358.49
GREAT PLAINS UNIFORMS, apparel	220.00
GREATAMERICA FINANCIAL, services	1,581.73
GRETNNA WELDING, services	2,500.00
HAMPTON INN-KEARNEY, services	269.90
HARM'S CONCRETE, services	199.50
HGM ASSOCIATES, services	62,656.92
HOBBY LOBBY STORES, supplies	143.49
HOME DEPOT, supplies	1,068.40
HY-VEE, supplies	230.64
INDUSTRIAL SALES CO, supplies	645.82
INGRAM LIBRARY SERVICES, books	2,342.71
INOTEK LLC, services	6,000.00
JE DUNN CONSTRUCTION CO, services	115,052.00
JONES AUTOMOTIVE, services	3,573.41
JUSTIN KOFOED LLC, services	300.00
K & J ELITE SPORTS TURF, services	2,250.00
DONALD P LABRIE, services	525.00
C. LARSON, supplies	77.16
LEADS ONLINE LLC, services	4,037.00
LIBRA INDUSTRIES, supplies	77.00
LIBRARY IDEAS, books	1,084.92
LOWE'S, supplies	114.38
LYMAN-RICHEY SAND & GRAVEL, services	904.17
MACQUEEN EQUIPMENT, services	7,525.96
MENARDS-RALSTON, supplies	633.17
METRO COMM COLLEGE, services	16,656.61
MUD, utilities	10,777.48
MID-AMERICAN BENEFITS, services	1,084.23
MIDWEST FENCE - GUARDRAIL SYS, services	5,875.00
MIDWEST TAPE, media	360.82
MNJ TECHNOLOGIES DIRECT, services	1,655.00
NEWMAN SIGNS, services	1,642.29
OFFICE DEPOT, supplies	20.99
OLESIA REPICHOWSKY, services	100.00
OPPD, utilities	45,139.19
OMAHA TACTICAL, supplies	3,587.00
OMAHA UNITED SOCCER, refund	280.00
OMNI ENGINEERING, services	94.05
ONE CALL CONCEPTS, services	473.30
PAPILLION SANITATION, services	1,945.55
PAPIO VALLEY NURSERY, supplies	230.00
PAYROLL MAXX, payroll & taxes	418,272.19
PER MAR SECURITY, services	325.33
QUALITY AUTO REPAIR & TOWING, services	100.00
RDG PLANNING & DESIGN, services	4,956.50
REGAL AWARDS, services	45.50
SAMPSON CONSTRUCTION CO, services	751,673.00
SIGN IT, services	119.25

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SOUTH, R, travel	310.50
SOUTHERN UNIFORM & TACTICAL, apparel	586.59
THE COLONIAL PRESS, services	1,780.69
THE FILTER SHOP, supplies	389.20
THE SCHEMMER ASSOCIATES, services	315.00
THOMPSON DREESSEN & DORNER, services	3,912.50
TY'S OUTDOOR POWER, services	4,306.00
U.S. CELLULAR, phones	1,874.92
UPS, services	105.05
UNMC, services	45.00
WALMART, supplies	895.74
WEMHOFF, A, travel	95.07
WESTLAKE HARDWARE, supplies	55.36
WHITE CAP, services	1,325.00
WOODHOUSE, services	29.17

Councilmember Thomas made a motion to approve the consent agenda. Seconded by Councilmember Frederick. Councilmember Sheehan reviewed the bills and had questions on 2 bills. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Quick and Sell. Nays: None. Abstain: None. Absent: Hale and Wetuski. Motion carried.

Councilmember Wetuski arrived at 6:10 p.m. to take his place at the dais.

REPORTS FROM CITY ADMINISTRATOR AND DEPARTMENT HEADS

City Clerk Buethe introduced the new Accounting Clerk, Lety Elias.

Recreation Director Buller reported on Santa's Workshop and played a short video of Santa's Sleigh Ride through the City.

B. COLLECTIVE BARGAINING AGREEMENT – LA VISTA FRATERNAL ORDER OF POLICE

1. RESOLUTION – APPROVE THE PROPOSED AGREEMENT

Councilmember Thomas introduced and moved for the adoption of Resolution No. 23-147 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA ACCEPTING THE PROPOSED COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF LA VISTA AND THE LA VISTA FRATERNAL ORDER OF POLICE, LODGE NO. 28 FOR FISCAL YEARS 2024, 2025, AND 2026 AND AUTHORIZING THE MAYOR TO EXECUTE SAID AGREEMENT.

WHEREAS, the City of La Vista has recognized the La Vista Police Officers Association for the purpose of collective bargaining by Resolution No. 78-020; and

WHEREAS, the La Vista Police Officers Association is now a member of and affiliated with the Fraternal Order of police and is known as the La Vista Fraternal Order of Police Lodge No. 28 ("LVFOP"); and

WHEREAS, the City Administrator and the LVFOP's appointed negotiating team have reached a tentative agreement as authorized by and in accordance with Resolution No. 78-020;

WHEREAS, the membership of the LVFOP did vote on and approve the tentative agreement reached by the City Administrator and the LVFOP's negotiating team with said votes being tabulated on November 27, 2023.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Vista, Nebraska, does hereby accept the terms of the negotiated agreement and authorizes the Mayor of the City of La Vista, Nebraska, to execute the same on behalf of the City subject to approval of form by the city attorney and city administrator.

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BE IT FURTHER RESOLVED that the Mayor and City Council hereby agree and declare that the effective date of the Agreement shall be October 1, 2023.

Seconded by Councilmember Quick. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Quick, Sell, and Wetuski. Nays: None. Abstain: None. Absent: Hale. Motion carried.

2. ORDINANCE – AMEND THE COMPENSATION ORDINANCE

Councilmember Thomas introduced Ordinance No. 1504 entitled: AN ORDINANCE TO FIX THE COMPENSATION OF OFFICERS AND EMPLOYEES OF THE CITY OF LA VISTA; TO PROVIDE FOR THE REPEAL OF ALL PRIOR ORDINANCES IN CONFLICT HEREWITH; ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM; AND TO PROVIDE THE EFFECTIVE DATE HEREOF.

Councilmember Sell moved that the statutory rule requiring reading on three different days be suspended. Councilmember Frederick seconded the motion to suspend the rules and roll call vote on the motion. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Quick, Sell, and Wetuski. Nays: None. Abstain: None. Absent: Hale. Motion carried.

Councilmember Sheehan made a motion to approve final reading and adopt Ordinance 1504. Councilmember Thomas seconded the motion. Upon roll call vote the following Councilmembers voted aye: Frederick, Ronan, Sheehan, Thomas, Quick, Sell, and Wetuski. Nays: None. Abstain: None. Absent: Hale. Motion carried. The passage and adoption of said ordinance having been concurred on by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor, in the presence of the Council, signed and approved the ordinance and the City Clerk attested the passage/approval of the same and affixed her signature thereto.

C. RESOLUTION – AMEND KENO OPERATOR AGREEMENT

Councilmember Sell introduced and moved for the adoption of Resolution No. 23-148 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA APPROVING A FIFTH AMENDMENT TO THE CITY'S KENO LOTTERY OPERATOR AGREEMENT.

WHEREAS, a proposed FIFTH AMENDMENT to the City's Keno Lottery Operator Agreement, as previously amended, is presented and incorporated into this resolution by reference ("Proposed Fifth Amendment").

NOW, THEREFORE, BE IT RESOLVED that the Proposed Fifth Amendment is approved, subject to any additions, subtractions or modifications the Mayor or City Administrator determines necessary or appropriate, ("Amendment").

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the Amendment on behalf of the City, and the Mayor and City Administrator, or any designee of the Mayor or City Administrator, shall be authorized to take any action from time to time on behalf of the City as he or she determines necessary or appropriate to carry out the City's Lottery Operator Agreement, as amended by the Amendment.

Seconded by Councilmember Wetuski. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Quick, Sell, and Wetuski. Nays: None. Abstain: None. Absent: Hale. Motion carried.

D. RESOLUTION – AUTHORIZE PURCHASE – PICKUP

Councilmember Quick introduced and moved for the adoption of Resolution No. 23-149 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE PURCHASE OF ONE (1) MEDIUM DUTY PICKUP TRUCK FROM HUSKER AUTO GROUP, LINCOLN, NEBRASKA IN AN AMOUNT NOT TO EXCEED \$105,000.00.

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WHEREAS, the City Council of the City of La Vista has determined that the purchase of one (1) Medium Duty Pickup Truck is necessary; and

WHEREAS, the FY23/FY24 Biennial Budget provides funding for the proposed purchase; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal code requires that the City Administrator secure council approval prior to authorizing any purchases over \$5,000;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council of the City of La Vista, Nebraska authorize the purchase of one (1) Medium Duty Pickup Truck from Husker Auto Group, Lincoln, Nebraska in an amount not to exceed \$105,000.00.

Seconded by Councilmember Frederick. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Quick, Sell, and Wetuski. Nays: None. Abstain: None. Absent: Hale. Motion carried.

E. RESOLUTION – DECLARE EQUIPMENT SURPLUS

Councilmember Thomas introduced and moved for the adoption of Resolution No. 23-150 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA DECLARING PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE.

WHEREAS, City Staff has recognized 3 vehicles located at the Police Facility to be surplused; and

WHEREAS, the City Administrator and Acting Chief of Police recommend that the above-mentioned items be declared surplus and sold;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council that 3 vehicles located at the Police Facility be declared surplus property and sold.

AND BE IT FURTHER RESOLVED that the General fund will receive the revenue from the sale.

Seconded by Councilmember Wetuski. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Quick, Sell, and Wetuski. Nays: None. Abstain: None. Absent: Hale. Motion carried.

F. DISCUSSION – CIMARRON WOODS PROPOSED INTERLOCAL – LIBRARY CARDS

Library Director Barcal presented information on the proposed interlocal regarding library cards. Discussion was held.

G. DISCUSSION – WORKFORCE PLANNING

City Administrator Gunn gave a presentation on Workforce Planning and provided key positions, retention, and success planning. Discussion was held.

Councilmember Thomas motioned to move Comments from the Floor up on the agenda ahead of item H. Executive Session. Seconded by Councilmember Frederick. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Quick, Sell, and Wetuski. Nays: None. Abstain: None. Absent: Hale. Motion carried.

COMMENTS FROM THE FLOOR

Adam Geisen 8103 Valley Road addressed the Council about several issues in the City.

MINUTE RECORD

H. EXECUTIVE SESSION – PERSONNEL

At 7:12 p.m. Councilmember Quick made a motion to go into executive session for the protection of an individual to discuss personnel matters. Seconded by Councilmember Thomas. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Quick, Sell, and Wetuski. Nays: None. Abstain: None. Absent: Hale. Motion carried. Mayor Kindig stated the executive session would be limited to the subject matters contained in the motion.

At 8:15 p.m. the Council came out of executive session. Councilmember Thomas made a motion to reconvene in open and public session. Seconded by Councilmember Sell. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Quick, Sell, and Wetuski. Nays: None. Abstain: None. Absent: Hale. Motion carried.

COMMENTS FROM MAYOR AND COUNCIL

Councilmember Frederick commented on Big Brothers and Big Sisters and their use of the Community Center for so many years.

At 8:16 p.m. Councilmember Thomas made a motion to adjourn the meeting. Seconded by Councilmember Wetuski. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Quick, Sell, and Wetuski. Nays: None. Abstain: None. Absent: Hale. Motion carried.

PASSED AND APPROVED THIS 19TH DAY OF DECEMBER 2023.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, MMC
City Clerk



City of La Vista NE
Monthly Treasurer Report
November FY24

Types	Institution	Balance	Interest Rate	Interest Earned	Accrued Interest	Maturity Date
CD	American National Bank	\$ 1,527,101	4.2%	\$ 5,281		1/17/2024
	Dayspring Bank	\$ 30,048	0.6%	\$ 15		1/24/2024
	Total CD's	\$ 1,557,150				
Money Market	Access Bank	\$ 2,150,446	2.8%	\$ 5,981		
	Dayspring Bank	\$ 13,038,142	4.9%	\$ 51,471		
	NPAIT	\$ 29,036,749	5.3%	\$ 128,145		
	Nebraska Class	\$ 6,311,142	5.6%	\$ 27,728		
	NFIT	\$ -				
	Total Money Market	\$ 50,536,479				
Checking	Access Bank	\$ 278,869	1.0%	\$ 570		
Savings	Access Bank	\$ 570,583	1.0%	\$ 398		
	Total Portfolio	\$ 52,943,080		\$ 214,293	\$ 5,296	

Key Trends

- Cashed out a \$4M CD in November and moved the funds to Nebraska Class CD was earning 06% Nebraska Class is 5.6%
- Unrestricted cash of \$12M
- Restricted Funds for Redevelopment projects, Sewer, Lottery, CIP projects, Police Academy
- FY24 interest income is \$331K over budget for the year.



City of La Vista Nebraska
Month Ended November 30, 2023

Monthly Statement of Revenue and Expenditure

November

	General Fund	Debt Service Fund	Capital Improvement Fund	Lottery Fund	Redevelopment Fund	Total Nonmajor Funds ¹	Total Governmental Funds	Sewer Fund	Total Proprietary Fund
Revenue									
Property Tax	9,655	772	-	-	-	-	10,428	-	-
Sales and use taxes	559,947	279,973	-	-	279,973	-	1,119,893	-	-
Other Taxes ²	242,624	-	-	-	7	-	242,632	-	-
Licenses and Permits	89,834	-	-	-	-	-	89,834	-	-
Intergovernmental Revenues ³	181,815	-	-	-	-	-	181,815	-	-
Charges for Services	32,127	-	-	-	-	914	33,041	-	-
Grant income	25	-	-	-	-	-	25	-	-
Lottery Proceeds	-	-	-	220,464	-	-	220,464	-	-
Interest Income	51,679	70,226	8,611	19,718	35,670	3,731	189,634	25,575	25,575
Sewer Fees	-	-	-	-	-	-	-	534,159	534,159
Other Revenues ⁴	9,144	32,827	-	-	-	18,988	60,958	5	5
Bonds	-	-	-	-	-	-	-	-	-
Total Revenues	1,176,849	383,799	8,611	240,182	315,650	23,633	2,148,724	559,739	559,739
Expenditures									
CIP/Capital Outlay	-	-	3,553	-	124,172	751,673	879,398	165,220	165,220
Debt Service: Principal Expense	-	60,000	-	-	-	-	60,000	-	-
Debt Service: Interest Expense	-	1,599	-	-	-	-	1,599	-	-
Debt Service: Bond Issue Expense	-	5,750	-	-	-	-	5,750	-	-
General Government Expenses	345,827	14,510	-	-	-	18,790	379,127	-	-
Public Works	150,890	-	-	-	-	-	150,890	-	-
Public Safety	690,192	-	-	-	-	15,576	705,768	-	-
Culture and Recreation	181,316	-	-	-	-	-	181,316	-	-
Public Library	81,449	-	-	-	-	-	81,449	-	-
Community Betterment	-	-	-	79,437	-	-	79,437	-	-
Community Development	50,775	-	-	-	-	-	50,775	-	-
Sewer	-	-	-	-	-	-	-	380,184	380,184
Total Expenditures	1,500,449	81,858	3,553	79,437	124,172	786,039	2,575,507	545,404	545,404
Transfers In	-	-	-	-	-	1,006,574	1,006,574	-	-
Transfers Out	1,006,574	-	-	-	-	-	1,006,574	-	-
Change in Net Position	(1,330,174)	301,940	5,059	160,745	191,478	244,168	(426,783)	14,336	14,336

Key Trends

Revenue

- Sales Tax 22% over budget YTD
- Intergovernmental Revenues - NE Highway Allocation
- Interest Income \$331K over budget for the year
- Lottery Revenue includes the second half of Oct but is still trending higher than budgeted YTD

Expenditures

- \$751K in non major funds is CIP payment for Garage 2 in off street parking
- Community Betterment expense include expenses for Halloween Safe night and Tree Lighting
- Culture and Recreation includes: Rec Dept, Senior Program, Library, Parks, Sports Complex and The Link

¹Nonmajor Funds (EDF, OSP, PAF, QSF, TIF)

²Other tax - OCC, Hotel, Rest

³Intergovernmental Rev - rev for state, county, other municipality

⁴Other rev - parking, library, other misc.



450 Regency Pkwy
Suite 120
Omaha, NE 68114
(712) 323-0530

City of LaVista
Attn: Mr. Patrick Dowse, P.E.
9900 Portal Road
LaVista, NE 68128

INVOICE

Invoice Number: 702619-26
Date: December 07, 2023
Client Code: 7220
P.O. Number: 20-008340

Progress billing for engineering services for the East LaVista Sewer and Pavement Rehabilitation - Phase 2 Final Design, per agreement dated June 4, 2019 & Amendments..

Construction Observation, Administration & Testing Through: November 30, 2023

	Hours	Rate	Current Period	Billed To Date
001: Phase I Investigation (LS \$53,340)		90% Complete		\$48,006.00
002: Trekk (\$90,420) (Hrly)				\$89,172.71
003: Thiele Geotech (\$18,675) (Hrly)				\$19,200.00
004: Emspace & Lovgren (\$9,775) (Hrly)				\$11,809.67
005: Amendment 1 HGM (LS \$923)		100% Complete		\$923.00
006: Amendment 1 TREKK (\$4,000) (Hrly)				\$4,000.00
007: Phase 2 Final Design (Hrly)				\$201,345.71
008: Phase 2 Final Design TREKK (Hrly)				\$64,665.61
009: Phase 2 Final Design Emspace (Hrly)				\$10,763.73
010: Midwest Right of Way (\$58,725) (Hrly)				\$20,205.00
011: Construction Admin (Hrly)				
Design Engineer	95.00	136.32	\$12,950.40	
Design Engineer	51.00	140.00	\$7,140.00	
Engineer Technician	51.75	99.20	<u>\$5,133.60</u>	
			\$25,224.00	\$315,522.18

	Hours	Rate	Current Period	Billed To Date
--	-------	------	----------------	----------------

012: Const. Testing - Thiele Geotech (\$93,873) (Hrly)

\$17,243.00

Total Amount Billed	\$802,856.61
Less Previous Invoices	\$777,632.61
Invoice Total	<u>\$25,224.00</u>

Outstanding Invoices

Invoice	0 - 30	31 - 60	61-90	Over 90	Balance
---------	--------	---------	-------	---------	---------

Ch TC Pay
 PMP 12/11/23
 02. 71,0917.00 - SEUR 13021
 (48 ÷) SEUR = \$12,107.52
 (52 ÷) SEET = \$13,116.48

Invoice

6457 Frances Street, Suite 200
Omaha, NE 68106
402-393-4100 Fax 402-393-8747

Pat Dowse
Director Public Works
City of La Vista
Email Inv: pdowse@cityoflavista.org
City of La Vista
8116 Park View Boulevard
La Vista, NE 68128-2198

November 10, 2023

Project No: 10-17105-41
Invoice No: 0226114

Project 10-17105-41 La Vista City Cntr Parking Structure2 CS

Billing Period: October 01, 2023 to October 31, 2023

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Construction Services	198,750.00	100.00	198,750.00	198,750.00	0.00
Add Service for PT Opening	4,500.00	100.00	4,500.00	4,500.00	0.00
Amendment 009	4,500.00	100.00	4,500.00	4,500.00	0.00
Amendment 10-1	15,725.00	100.00	15,725.00	15,725.00	0.00
Amendment 10-2	10,500.00	100.00	10,500.00	8,400.00	2,100.00
Total Fee	233,975.00		233,975.00	231,875.00	2,100.00
		Total Fee			2,100.00

Consultants

Olsson, Inc	1,771.00
Kimley-Horn and Associates, Inc.	1,617.30
Total Consultants	3,388.30
	3,388.30

Reimbursable Expenses

Travel Expenses-Mileage	23.58
Total Reimbursables	23.58

Billing Limits	Current	Prior	To-Date
Consultant Limit	3,388.30	134,464.50	137,852.80
Remaining			163,698.70
Expense Limit	23.58	480.16	25,845.90
Remaining			503.74
			2,000.00
			1,496.26
		Total this Invoice	\$5,511.88

Billings to Date

	Current	Prior	Total
Fee	2,100.00	231,875.00	233,975.00
Consultant	3,388.30	134,464.50	137,852.80
Expense	23.58	480.16	503.74
Totals	5,511.88	366,819.66	372,331.54

Payment due and interest charged per contract terms. Remit to address at the top of this invoice.

OK TO PAY
PMD 12/11/23
15.71.0917.CCC - CMDO18002



Thompson, Dreessen & Dorner, Inc.
Consulting Engineers & Land Surveyors

A-6

INVOICE

Please remit to:
TD2 Nebraska Office
10836 Old Mill Road; Omaha, NE 68154
Office: 402/330-8860 Fax: 402/330-5866

TD2 South Dakota Office
5000 S. Minnesota Ave., Unit 312; Sioux Falls, SD 57108
Office: 605/951-0886

CITY OF LA VISTA
PAT DOWSE
9900 PORTAL ROAD
LA VISTA, NE 68128

Invoice number 160680
Date 12/06/2023
Project 0171-422 CENTRAL PARK
IMPROVEMENTS

Professional Services from October 30, 2023 through November 26, 2023

Description	Current Billed
Task A3.0 - Central Park Road Construction Plans	175.00
Task A3.1 - Central Park Road Construction Observation	188.50
Total	363.50

Invoice total 363.50

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
160680	12/06/2023	363.50	363.50				
	Total	363.50	363.50	0.00	0.00	0.00	0.00

Terms Net 30 Days. A Finance Charge of 1 1/2% Per Month (18% per Annum) Will Be Charged on Past Due Accounts. Also Liable for all Legal and Collection Fees. Invoices not paid within 90 days of the invoice date will be subject to possible lien filings.

OKC PAY
DMD 12/11/23
09/30/2017 - 09/30/2018



To : City of La Vista
8116 Park View Blvd.
La Vista, NE 68128

Contract : 3188. LaVista Central Park Pavilion & Site Improvements

Customer Reference:

Invoice #: 77180
Date: 10/19/23
Application #: 100
36132
Invoice Due Date: 10/19/23
Payment Terms: Due Upon Receipt

Remit to: Helm Mechanical
PO Box 690
Freeport IL 61032
815-235-1955

Contract Item	Contract Amount	% Complete	Total To Date
1000 BMS System Package Installation-Materials and Labor	13,080.44	100.00%	13,080.44
	13,080.44		13,080.44
<i>16. 71.0917.000 PARK18001</i>			
<i>R. Ramuj</i>			
<i>12-5-23</i>			
			Total To Date : 13,080.44
			Plus Sales Tax : 0.00
			Less Retainage : 0.00
			Less Previous Applications : 0.00
			Total Due This Invoice : 13,080.44

**CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
DECEMBER 19, 2023 AGENDA**

Subject:	Type:	Submitted By:
AUTHORIZE SIGNATURE – YEAR-END CERTIFICATION – CITY STREET SUPERINTENDENT	◆ RESOLUTION ORDINANCE RECEIVE/FILE	PAM BUETHE CITY CLERK

SYNOPSIS

A resolution has been prepared authorizing the Mayor to sign the Year-End Certification of the City Street Superintendent.

FISCAL IMPACT

Certification is required to receive an incentive payment for Calendar Year 2023.

RECOMMENDATION

Approval.

BACKGROUND

State Statute requires cities to certify they have an appointed Street Superintendent in order to receive annual incentive payments. The City of La Vista appoints the Director of Public Works who is also the Street Superintendent.

The Nebraska Department of Transportation requires that the City Council passes a resolution authorizing the Mayor to sign the Year-End Certification of City Street Superintendent.

Do not recreate or revise this document. Revisions and recreations will not be accepted. Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2023. Documents include the original Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT by December 31, 2023.

RESOLUTION
SIGNING OF THE
YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT
2023

Resolution No. _____

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

Whereas: The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

Be it resolved that the Mayor Village Board Chairperson of _____
(Check one box) _____
(Print Name of Municipality)
is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s).

Adopted this _____ day of _____, 20____ at _____, Nebraska.
(Month) _____ (Year) _____

City Council/Village Board Members

City Council/Village Board Member _____
Moved the adoption of said resolution _____
Member _____ Seconded the Motion _____
Roll Call _____ Yes _____ No _____ Abstained _____ Absent _____
Resolution adopted, signed, and filed as adopted.

Attest:

(Signature of Clerk)

Check #	Check Date	Vendor Name	Amount	Voided
2831(E)	11/30/2023	AMERICAN HERITAGE LIFE INSURANCE CO	1,373.67	N
2832(E)	11/30/2023	BOK FINANCIAL	61,848.75	N
2833(E)	11/30/2023	COX COMMUNICATIONS, INC.	750.00	N
2834(E)	11/30/2023	DEARBORN NATIONAL LIFE INSURANCE CO	1,240.00	N
2835(E)	11/30/2023	DEARBORN NATIONAL LIFE INSURANCE CO	6,815.65	N
2836(E)	11/30/2023	LINCOLN NATIONAL LIFE INS CO	6,848.57	N
2837(E)	11/30/2023	MEDICA INSURANCE COMPANY	139,551.99	N
2838(E)	11/30/2023	METLIFE	1,101.92	N
2839(E)	11/30/2023	MID-AMERICAN BENEFITS INC	728.00	N
2840(E)	11/30/2023	MID-AMERICAN BENEFITS INC	7,144.12	N
2841(E)	11/30/2023	NE DEPT OF REVENUE-SALES TAX	161.36	N
141070	12/06/2023	FUN EXPRESS LLC	180.50	N
141071	12/06/2023	NL & L CONCRETE	102,562.70	N
141072	12/06/2023	OLSSON, INC.	957.50	N
141073	12/06/2023	SHERWIN-WILLIAMS	3,912.40	N
141074	12/06/2023	STRATEGIC GOVERNMENT RESOURCES INC	13,304.38	N
2842(E)	12/08/2023	US BANK NATIONAL ASSOCIATION	31,021.07	N
2860(A)	12/13/2023	CITY OF PAPILLION - MFO	237,694.00	N
2851(E)	12/19/2023	ACTIVE NETWORK LLC	49.03	N
2852(E)	12/19/2023	BLACK HILLS ENERGY	4,391.04	N
2853(E)	12/19/2023	COX COMMUNICATIONS, INC.	893.65	N
2854(E)	12/19/2023	ESSENTIAL SCREENS	355.19	N
2855(E)	12/19/2023	GREAT PLAINS COMMUNICATION	1,084.79	N
2856(E)	12/19/2023	MID-AMERICAN BENEFITS INC	1,665.24	N
2857(E)	12/19/2023	NE DEPT OF REVENUE-SALES TAX	99.61	N
2858(E)	12/19/2023	PAYROLL MAXX	449,863.98	N
2859(E)	12/19/2023	PITNEY BOWES-EFT POSTAGE	1,723.00	N
141075	12/19/2023	AA WHEEL & TRUCK SUPPLY INC	6.80	N
141076	12/19/2023	AMAZON CAPITAL SERVICES, INC.	3,157.12	N
141077	12/19/2023	ARNOLD MOTOR SUPPLY	313.45	N
141078	12/19/2023	BARCAL, ROSE	163.75	N
141079	12/19/2023	BERGANKDV LLC	2,762.50	N
141080	12/19/2023	BIBLIOTHECA LLC	99.59	N
141081	12/19/2023	BRITE IDEAS DECORATING	734.00	N
141082	12/19/2023	BUETHE, PAM	804.40	N
141083	12/19/2023	CINTAS CORPORATION NO. 2	202.88	N
141084	12/19/2023	COMP CHOICE INC	1,324.33	N
141085	12/19/2023	CULLIGAN OF OMAHA	12.50	N
141086	12/19/2023	DANA LEMBURG	96.00	N
141087	12/19/2023	DASH MEDICAL GLOVES	76.43	N
141088	12/19/2023	DATA443 RISK MITIGATION INC	316.94	N
141089	12/19/2023	DATASHIELD CORPORATION	20.00	N
141090	12/19/2023	EBSCO INFORMATION SERVICES	1,749.02	N
141091	12/19/2023	EMBASSY SUITES HOTEL	856.80	N
141092	12/19/2023	EYMAN PLUMBING INC	248.25	N
141093	12/19/2023	FEDEX	14.63	N
141094	12/19/2023	FITZGERALD SCHORR BARMETTLER	37,542.90	N

Check #	Check Date	Vendor Name	Amount	Voided
141095	12/19/2023	FONTENELLE FOREST	300.00	N
141096	12/19/2023	FORVIS, LLP	2,095.00	N
141097	12/19/2023	GALE	278.90	N
141098	12/19/2023	GALLS LLC	306.35	N
141099	12/19/2023	GENUINE PARTS COMPANY-OMAHA	78.73	N
141100	12/19/2023	GLOBAL RETIREMENT PARTNERS LLC	5,000.00	N
141101	12/19/2023	GRASS PAD INC	79.95	N
141102	12/19/2023	GREAT PLAINS UNIFORMS	1,570.00	N
141103	12/19/2023	GUARDIAN ALLIANCE TECHNOLOGIES INC	306.00	N
141104	12/19/2023	HOME DEPOT CREDIT SERVICES	1,796.09	N
141105	12/19/2023	HONEYMAN RENT-ALL #1	692.68	N
141106	12/19/2023	HUNTEL COMMUNICATIONS, INC	2,337.36	N
141107	12/19/2023	HY-VEE INC	215.64	N
141108	12/19/2023	INDUSTRIAL SALES COMPANY INC	109.35	N
141109	12/19/2023	INGRAM LIBRARY SERVICES LLC	182.71	N
141110	12/19/2023	JOHNSTONE SUPPLY CO	293.10	N
141111	12/19/2023	K & J ELITE SPORTS TURF INC	3,550.00	N
141112	12/19/2023	KANOPIY, INC.	109.00	N
141113	12/19/2023	KEVIN JONES	350.00	N
141114	12/19/2023	KIMBALL MIDWEST	123.10	N
141115	12/19/2023	LA VISTA COMMUNITY FOUNDATION	270.00	N
141116	12/19/2023	LABRIE, DONALD P	300.00	N
141117	12/19/2023	LARSEN SUPPLY COMPANY	1,078.44	N
141118	12/19/2023	LARSON, CRYSTAL	68.99	N
141119	12/19/2023	LIBRA INDUSTRIES INC	822.62	N
141120	12/19/2023	LOGO LOGIX EMBROIDERY & SCREEN	162.00	N
141121	12/19/2023	MATHESON TRI-GAS INC	223.32	N
141122	12/19/2023	MENARDS-RALSTON	719.46	N
141123	12/19/2023	MICHAEL TODD AND COMPANY INC	90.00	N
141124	12/19/2023	MNJ TECHNOLOGIES DIRECT INC	3,045.00	N
141125	12/19/2023	MUNICIPAL PIPE TOOL CO LLC	356.55	N
141126	12/19/2023	NEBRASKA ARBORISTS ASSOCIATION	220.00	N
141127	12/19/2023	NEBRASKA TURFGRASS ASSOCIATION	3,525.00	N
141128	12/19/2023	O'REILLY AUTO PARTS	2,831.91	N
141129	12/19/2023	OFFICE DEPOT INC	1,648.39	N
141130	12/19/2023	OMAHA WORLD-HERALD	59.58	N
141131	12/19/2023	PAPILLION SANITATION	592.18	N
141132	12/19/2023	PETTY CASH	20.00	N
141133	12/19/2023	POMP'S TIRE SERVICE, INC	3,112.66	N
141134	12/19/2023	PORT-A-JOHNS	90.00	N
141135	12/19/2023	REACH SPORTS MARKETING GROUP, INC.	350.00	N
141136	12/19/2023	REDFIELD & COMPANY	1,922.35	N
141137	12/19/2023	ROLLIN GREEN GRADING & SOD LLC	700.00	N
141138	12/19/2023	RTG BUILDING SERVICES INC	6,765.00	N
141139	12/19/2023	SARPY COUNTY COURTHOUSE	4,496.00	N
141140	12/19/2023	SARPY COUNTY FISCAL ADMINSTRTN	17,311.02	N
141141	12/19/2023	SAVVY SNIPER LLC	467.10	N

Check #	Check Date	Vendor Name	Amount	Voided
141142	12/19/2023	SIGN IT	200.00	N
141143	12/19/2023	SITE ONE LANDSCAPE SUPPLY LLC	1,740.37	N
141144	12/19/2023	SUBURBAN NEWSPAPERS INC	636.64	N
141145	12/19/2023	SUN VALLEY LANDSCAPING	365.85	N
141146	12/19/2023	TED'S MOWER SALES & SERVICE INC	2,181.60	N
141147	12/19/2023	THE COLONIAL PRESS, INC	4,278.20	N
141148	12/19/2023	THE RADAR SHOP	1,034.00	N
141149	12/19/2023	THEATRICAL MEDIA SERVICES INC	2,339.00	N
141150	12/19/2023	THOMAS & THOMAS COURT REPORTERS	3,379.52	N
141151	12/19/2023	TRANS UNION RISK AND ALT. DATA SOL.	75.00	N
141152	12/19/2023	TY'S OUTDOOR POWER & SERVICE	3,292.89	N
141153	12/19/2023	UNITE PRIVATE NETWORKS LLC	4,950.00	N
141154	12/19/2023	UNITED PARCEL SERVICE	25.30	N
141155	12/19/2023	UNITED RENT-ALL	109.14	N
141156	12/19/2023	UNMC	293.00	N
141157	12/19/2023	VERIZON CONNECT FLEET USA	608.00	N
141158	12/19/2023	VERIZON WIRELESS	18.02	N
141159	12/19/2023	VERIZON WIRELESS	365.81	N
141160	12/19/2023	VIERREGGER ELECTRIC COMPANY	7,997.00	N
141161	12/19/2023	VOIANCE LANGUAGE SERVICES, LLC	25.00	N
141162	12/19/2023	WELLS FARGO BANK	77.50	N
141163	12/19/2023	WESTLAKE HARDWARE INC NE-022	1,981.04	N
141164	12/19/2023	WORLD TRADE PRESS	400.00	N

117 CHECKS PRINTED

TOTAL CLAIM AMOUNT:

\$1,235,218.81

0

Check #	Check Date	Vendor Name	Amount	Voided
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APPROVED BY COUNCIL MEMBERS ON: 12/19/2023

COUNCIL MEMBER

LA VISTA CITIZEN ADVISORY REVIEW COMMITTEE

To: Mayor and City Council

Dt: December 12, 2023

Fr: City Advisory Review Committee

Re: Economic Development Program Review

The Citizen Advisory Review committee is required to report to the Mayor and City Council at least once every six months regarding the Economic Development Program. The following is provided for the Committee's information and generally covers activity for FY23 (the period from October 1, 2022 to September 30, 2023).

The Economic Development Program has received and approved four applications for assistance to date. The first application was from John Q. Hammons to construct a full service Embassy Suites Hotel and conference center facility. This project was closed out in 2018.

The second application was for a \$3 million grant to City Ventures to help with the construction of a state-of-the-art music venue in City Centre, located in the redevelopment area along 84th Street. This application was approved in February of 2020. In May of 2021 City Ventures submitted a supplement to their original application asking for an additional \$2.5 million for the music venue project in the form of a loan that will be paid back with interest. This supplement was also approved, resulting in a total of \$5.5 million in grants/loans for the project. The entire \$5.5 million has been distributed to City Ventures. They are currently paying interest on the loan. The first outdoor concerts were held in September and a temporary Certificate of Occupancy has been issued on the building.

In October of 2021 an application from the Omaha Multi-Sport Complex, Inc. for a \$3 million grant for the development, construction and operation of Phase 1 of a premier multisport complex comprised of twelve synthetic multisport playing fields and related amenities was approved. This facility is currently operational and the grant funds have been distributed.

1. The City's assessed valuation for FY23 was \$2,220,556,943, and the new assessed valuation for FY24 is \$2,284,893,092. This is an increase of 2.89%. From FY2018 through FY2021, the growth in the City's valuation averaged approximately 5.6% annually. In FY22 and FY23 we saw unusually large increases in valuation which were attributed in part to extreme increases in the personal property tax portion of the valuation. It was determined these increases had to do with large companies in the City that qualify for state incentives purchasing equipment and the timing of their refund requests to the State. The new valuation for FY24 has seen a leveling off of these personal property tax increases resulting in a smaller overall increase. We will continue to watch this closely. The average growth over the last seven years is 7.2%.

FY2018 Valuation - \$1,496,821,908 (up 6.11%)
FY2019 Valuation - \$1,542,141,658 (up 3.02%)
FY2020 Valuation - \$1,651,417,826 (up 7.08%)
FY2021 Valuation - \$1,755,107,309 (up 6.27%)
FY2022 Valuation - \$1,998,058,005 (up 13.8%)
FY2023 Valuation - \$2,220,556,943 (up 11.14%)
FY2024 Valuation - \$2,284,893,092 (up 2.89%)

2. Earned sales and use tax revenue has traditionally increased from year to year, however it was down slightly in FY19 and again in FY20 due to the pandemic. FY21 showed a rebound in sales and use tax revenue and FY22 sales tax numbers remained strong. A reminder that we look at what the City has "earned" in sales tax prior to any state incentive refunds being deducted in order to determine what

businesses are actually generating. The City has built a sales and use tax reserve for potential future rebates.

FY2018 Sales and Use Tax - \$8,033,943 (actually received + \$2.4 million rebate to SON; earned total up 12.8% over FY17)

FY2019 Sales and Use Tax - \$9,509,936 (actually received + \$500,000 rebate to SON; earned total down 4.2% over FY18)

FY2020 Sales and Use Tax - \$8,220,233 (actually received + \$1.3 million rebate to SON); earned total down 5.1% over FY19) Pandemic Year

FY2021 Sales and Use Tax - \$10,062,860 (actually received + \$1.35 million in rebates to SON); earned total up 19.8% over FY20)

FY2022 Sales and Use Tax - \$10,705,035 (actually received + \$1.78 million in rebates to SON; earned total up 9.39% over FY21)

FY2023 Sales and Use Tax - \$11,380,214 (actually received + \$1.93 million in rebates to SON; earned total up 6.63% over FY22)

3. Building permit valuations are reported in calendar year, not fiscal year. The past several years have remained fairly consistent. 2020 was the highest year we have seen since 2007.

2017 - \$43,036,890

2018 - \$45,980,935

2019 - \$36,332,465

2020 - \$64,354,002

2021 - \$48,919,416

2022 - \$55,881,441

2023 - \$35,755,278 (Through November)

Total building permit valuations since 1997 are over \$1.4 billion

**CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
DECEMBER 19, 2023 AGENDA**

Subject:	Type:	Submitted By:
INTERLOCAL COOPERATION AGREEMENT - ANIMAL CONTROL SERVICES	◆ RESOLUTION ORDINANCE RECEIVE/FILE	D.J. BARCAL POLICE CAPTAIN

SYNOPSIS

A resolution has been prepared to approve an agreement between the City of La Vista, the Nebraska Humane Society, Sarpy County, Bellevue, Papillion, Gretna, Springfield and Ralston for animal control services.

FISCAL IMPACT

Funds have been budgeted in the FY24 municipal budget for animal control services.

RECOMMENDATION

Approval.

BACKGROUND

In 2000, the City of La Vista began contracting with the Nebraska Humane Society (NHS) thru Sarpy County for animal control services. A new two-year agreement has been developed. Specific rates and a license structure has been included in the agreement to ensure a standardization across all cities who contract with the NHS. City of La Vista pet licensing fees will remain \$12 for an altered dog or cat and \$25 for an unaltered dog or cat. All cities and the county under this agreement will have the same rates. By comparison, Omaha charges \$28.20 per altered dog or cat and \$53.50 for an unaltered dog or cat.

For the fees paid by cities and Sarpy County:

- Per resident rate will remain \$3.19. No increase 1/1/2024.
- Population figures updated to 2020 census data using current boundaries. Assumes 1% increase on 1/1/2023.

The City of La Vista's yearly fee would go from \$53,420 to \$53,952 based on a population of 16,913.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL COOPERATION AGREEMENT WITH THE NEBRASKA HUMANE SOCIETY, SARPY COUNTY, CITY OF BELLEVUE, CITY OF GRETNA, CITY OF SPRINGFIELD, CITY OF PAPILLION AND THE CITY OF RALSTON FOR ANIMAL CONTROL SERVICES.

WHEREAS, pursuant to the authority granted under Neb. Rev. Statute 13-801, et. Seq. Reissue 1997, the Mayor and City Council determine that it is in the best interest of the City to enter into an interlocal cooperation agreement for the purpose of providing animal control services in an efficient and effective manner; and

WHEREAS, the City of La Vista is desirous of coordinating animal control services within the City and County;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of La Vista, Nebraska, hereby authorize the Mayor to execute an Interlocal Cooperation Agreement with The Nebraska Humane Society, Sarpy County, City of Bellevue, City of Gretna, City of Springfield, City of Papillion and the City of Ralston for animal control services subject to modifications as the City Administrator deems necessary to maintain the existing level of service in the City and further direct the City Clerk to attest the same.

PASSED AND APPROVED THIS 19TH DAY OF DECEMBER 2023.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, MMC
City Clerk

AGREEMENT

THIS AGREEMENT is made by and between the County of Sarpy (“County”); Nebraska Humane Society (“NHS”); and the cities of Bellevue, Gretna, La Vista, Papillion, Springfield, and Ralston, Nebraska (collectively “the Cities”).

WHEREAS, the County and Cities are charged with duties of animal control within their corporate boundaries; and,

WHEREAS, the County and Cities wish to enter into an agreement with the Nebraska Humane Society for the provision of services to effect such duties of animal control; and,

WHEREAS, the Nebraska Humane Society is capable of performing such animal control services.

NOW, THEREFORE, in consideration of the following mutual agreements, the Parties agree as follows:

1. NHS Services. NHS shall provide the following animal control services to the County (including the Offutt Air Force Base Capehart Housing Area, pursuant to a separate contractual relationship) and the Cities, in a manner that complies with applicable statutes, ordinances, and regulations (“Applicable Laws”) and NHS policies and procedures as are in effect from time to time:
 - a. Appointment of Animal Control Officers in accordance with Applicable Laws.
 - b. Establishment of standards, rules, and regulations to carryout Applicable Laws.
 - c. Establish and maintain an animal shelter in accordance with Applicable Laws:
 - i. Pick up, receive, and house stray animals
 - ii. Stray animal lost and found
 - d. Issue and oversee licenses in accordance with Applicable Laws:
 - i. Production
 - ii. Tracking
 - iii. Recordkeeping
 - iv. Compliance enforcement
 - v. Issue tags and receipts
 - vi. Suspend or revoke licenses
 - e. Issue and oversee permits (e.g., kennels or catteries, breeders, pet avocations, feral cat colonies, pet shops) in accordance with Applicable Laws:
 - i. Process and review permit applications
 - ii. Conduct investigations required to issue permits
 - iii. Issue permits
 - iv. Suspend or revoke permits
 - v. Animal attraction inspections

- f. Violation enforcement:
 - i. Issue written notices, impound animals, investigate violations, issue citations, prepare misdemeanor and felony arrest warrants
 - ii. Seek a search warrant from the appropriate court to enable the authority to enter private property to inspect, care for, or impound animals in violation of any Applicable Laws
 - iii. Seek orders of impoundment when necessary for the safety of animals and the public
 - iv. Receive reports of suspected animal abuse or neglect, conduct animal cruelty investigations
 - v. Cooperate with City or County attorneys in the prosecution and enforcement of any violation of Applicable Laws
 - vi. Seize and impound animals in violation of Applicable Laws
 - A. At the discretion of the authority, any animal impounded may be examined and/or treated by a licensed veterinarian
 - B. Take reasonable steps to provide written notice of impoundment to the owner of the animal
 - C. Humane disposition of animals as deemed appropriate by the Nebraska Humane Society
- g. Rabies (animal bites and exposure) oversight in accordance with Applicable Laws:
 - i. Track
 - ii. Submit samples to lab
 - iii. Quarantine of animals
 - iv. Prevention - review vaccination certificates against rabies
- h. Potentially dangerous dog oversight in accordance with Applicable Laws:
 - i. Maintain records related to microchips required
 - ii. Approve responsible pet ownership classes and dog behavior classes
 - iii. Maintain registry of dangerous animals
 - iv. Initiate administrative proceedings to determine potentially dangerous animals
 - v. Keep required breed standards on file
 - vi. Issue required reports
 - vii. Designate breed ambassadors
 - viii. Notify the owner of any potentially dangerous animal if their dog is no longer declared a potentially dangerous animal
- i. Dangerous Animal capture and containment in accordance with Applicable Laws:
 - i. Initiate administrative proceedings to determine an animal to be potentially dangerous, and participate in appeals when needed
 - ii. Impound dangerous animal
- j. Other animal management in accordance with Applicable Laws:
 - i. Hold animals for the requisite holding period
 - ii. Return to owner
 - iii. Take ownership of animals
 - iv. Quarantine animals
 - v. Collect fees, late penalties, and expenses

- vi. Animal euthanasia or humane disposal
- vii. Animal Rescue
- viii. Loose livestock capture – not on owner’s property
- ix. Removal of animals deceased on roadways or other public property
- x. Capture of wildlife endangering citizens or public safety
- xi. Deceased wildlife only collected from private property if there has been a potential rabies exposure, and in other cases (except for smaller animals such as birds, squirrels or rabbits) upon request of property owner or occupant
- xii. Removal of sick or injured non-domestic animals from private and/or public property
- xiii. Fee for repeated removal/capture of wildlife requests generated from the same property within the same calendar year shall be an amount established annually by the Animal Control Authority based on its costs to respond to such requests, and shall be charged and collected by the Animal Control Authority directly from the property owner.

k. Maintain records in accordance with ordinances

- 1. File reports in accordance with ordinances
- m. Other assistance
 - i. Provide 24-hour emergency response
 - ii. Assist with Police, Fire, and Rescue
 - iii. Assist in disaster preparedness
 - iv. Assist and serve as a member of the City Problem Resolution Team
- 2. **Supplies.** NHS, at its own cost and expense, shall furnish all facilities, tools, labor, supplies, equipment, and materials to perform said work in accordance with provisions of this Agreement.
- 3. **Per Resident Rates.** In exchange for the services provided by NHS pursuant to this Agreement, the County and the Cities shall pay an annual fee which is calculated based upon a rate of \$3.19 per resident. This annual fee shall be payable in equal monthly installments, which shall be made in accordance with Section 4. The annual fee for each calendar year of this Agreement shall be determined based upon actual population figures for the Parties reported by Sarpy County GIS as of September 30 of the preceding calendar year.
 - a. The monthly rates and population for January-December 2023 were as follows:

Jurisdiction	Calendar 2023 Actual Fees			
	Population ①	Rate	Annual Fees	Monthly Fees
Bellevue	64,819	\$ 3.19	\$ 206,773	\$ 17,231
Gretna	9,175	\$ 3.19	\$ 29,268	\$ 2,439
La Vista	16,913	\$ 3.19	\$ 53,952	\$ 4,496
Papillion	24,399	\$ 3.19	\$ 77,833	\$ 6,486
Springfield	1,516	\$ 3.19	\$ 4,836	\$ 403
Unincorporated	75,687	\$ 3.19	\$ 241,442	\$ 20,120
Subtotal - Sarpy County	192,509		\$ 614,104	\$ 51,175
Ralston	6,561	\$ 3.19	\$ 20,930	\$ 1,744
TOTALS	199,070		\$ 635,033	\$ 52,919

4. Method of Payments.

- a. Monthly payments from the Cities to the County. The monthly rates charged to the Cities pursuant to Section 3 shall be paid to the County no later than the 10th day of each month.
- b. Monthly payments to NHS. The County shall combine the rates due from the County and the rates paid by the Cities pursuant to Section 3 and remit said payments to NHS no later than the last day of the month.
- c. In the event of non-payment from any entity, the County shall designate in its remission of payment which party(ies) payments are not included. If NHS has not received all amount due on or before the applicable due date and such amount remains unpaid for fourteen (14) days after notice of nonpayment from NHS to the applicable party, then NHS may suspend its services to the applicable party until the nonpayment has been cured.

5. Animal License Fees. Separate from the monthly fees identified in Section 3, NHS shall charge the residents of the County and the Cities the following license fees beginning January 1, 2024.

- a. Dogs (altered): \$12.00
- b. Dogs (unaltered): \$25.00
- c. Late Fees (altered): \$10.00
- d. Late Fees (unaltered): \$20.00
- e. Senior Discount: Free if altered
- f. Replacement Tags: \$6.00

Further, separate from the monthly fees identified in Section 3, NHS shall charge the residents of the Cities the following license fees beginning January 1, 2024.

- a. Cats (altered): \$12.00
- b. Cats (unaltered): \$25.00
- c. Late Fees (altered): \$10.00
- d. Late Fees (unaltered): \$20.00
- e. Senior Discount: Free if altered
- f. Replacement Tags: \$6.00

NHS shall be entitled to keep any license fees as further consideration under this Agreement.

- 6. Term. This Agreement shall be effective beginning January 1, 2024 and shall expire on December 31, 2026. Notwithstanding the foregoing, this Agreement shall automatically terminate in the event the Nebraska Legislature adopts a bill that limits the ability of NHS to perform its duties hereunder. This Agreement shall automatically renew for successive one (1) year periods, with monthly rates determined based upon the population of each entity as of January 1 of the given year as outlined in Section 3 above, unless notice is provided by one of the Parties to this Agreement at least sixty (60) days prior to the end of the then current term.
- 7. Workplace Discrimination. The Parties agree, pursuant to Neb. Rev. Stat. §73-102, to comply with Title VI of the Civil Rights Act of 1964 as amended and the Nebraska Fair Employment Practice Act, Neb. Rev. Stat. §§48-1101, *et seq.*, in that there shall be no discrimination against any person who is employed in the performance of this Agreement, or against any applicant for such employment, as a result of age, color, national origin, race, religion, creed, disability, or sex.
- 8. Hold Harmless. NHS agrees to indemnify and hold harmless the County and Cities, and their officers, employees, agents, and representatives, from all claims, suits, or actions of any kind and character made upon or brought against same for or on account of any injuries or damages received or sustained by any party by or from the acts or omissions of NHS or its agents, representatives, and subcontractors doing work under this Agreement. NHS further agrees to pay court costs and attorneys fees that may be incurred by the County or Cities in investigation and/or defending a claim, suit, or action as described in this section.
- 9. Financial Interest. Pursuant to Neb. Rev. Stat. §23-3113, the Parties affirm that no officer, member, or other employee of the County or Cities, nor member of their governing bodies or other public official of the County or Cities who exercise any function or responsibility in review or approval of the undertaking described in this Agreement, or the performing of services pursuant to this Agreement, has any financial interest, either direct or indirect, in this Agreement.
- 10. Independent Contractor. It is agreed that nothing contained herein is intended or should be construed in any manner as creating or establishing a partnership or joint venture between the parties. Any and all acts that either party or their personnel, employees, agents, contractors, or servants, perform pursuant to the terms of this Agreement shall be undertaken as independent contractors and not as employees of the other. The parties shall, except as provided in this Agreement, act in their individual capacities and not as agents, employees, partners, joint ventures or associates of the other. An employee or agent of one shall not be deemed or construed to be the employee or agent of the other for any purpose whatsoever. Neither party nor its personnel, employees, agents, contractors, or servants shall be entitled to any benefits of the other. Except as provided for in Section 12 below, the parties shall not provide any insurance

coverage to the other or their employees including, but not limited to, workers' compensation insurance. Each party shall pay all wages, salaries and other amounts due its employees and shall be responsible for all reports, obligations, and payments pertaining to social security taxation, income tax withholding, workers' compensation, unemployment compensation, group insurance coverage, collective bargaining agreements or any other such similar matters. Neither party shall have any authority to bind the other by or with any contract or agreement, nor to impose any liability upon the other. All acts and contracts of each shall be in its own name and not in the name of the other, unless otherwise provided herein.

11. Residency Verification. NHS agrees to comply with the residency verification requirements of Neb. Rev. Stat. §§4-108 through 4-114. NHS is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated to verify the work eligibility status of a newly hired employee.
12. Insurance. NHS shall maintain Worker's Compensation Insurance in accordance with the Worker's Compensation laws of the State of Nebraska; Professional Liability Insurance with a minimum coverage of \$1,000,000 per occurrence, \$2,000,000 in the aggregate; Automobile Liability Insurance with a combined single limit coverage of \$1,000,000 for each accident; and Commercial General Liability of \$1,000,000 per occurrence, \$2,000,000 in the aggregate. For the Commercial General Liability and Automobile Liability Insurance, the County and the Cities are to be named as additional insureds on the policies. In addition, all insurance coverages identified in this section shall be kept in force during the life of the Agreement, and if there is any event of cancellation or material change in any of the coverages, NHS shall notify the County and the Cities within thirty (30) days. NHS shall furnish proof of coverage if requested by either the County or the Cities.
13. Cooperation. The County and each City agree to cooperate in good faith with, provide reasonable assistance to, and respond to reasonable requests for information from NHS as necessary or appropriate for NHS to furnish the services hereunder. Without limiting the foregoing, the County and each City agree to furnish the services of its applicable law enforcement when necessary to aid in the enforcement of administration of the Applicable Laws and agrees to coordinate and respond to any requests from the public for records related to the services hereunder.
14. Notices. Any notice or other communication required or permitted hereunder shall be in writing. All such notices or communications shall be delivered personally; by certified mail, return receipt requested, postage prepaid; or by prepaid reputable overnight courier, and shall be deemed given (a) when delivered personally to the recipient, (b) one (1) business day after the date when sent to the recipient via overnight courier, or (c) three (3) business days after the date when mailed to the recipient via certified mail. All such notices are to be made to the parties at the following addresses:

County of Sarpy 1210 Golden Gate Drive	Nebraska Humane Society 8929 Fort Street
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Papillion, NE 68046 Attn: County Clerk	Omaha, NE 68134 Attn: President/CEO
City of Bellevue 1500 Wall Street Bellevue, NE 68005 Attn: City Clerk	City of Ralston 5500 S. 77 th Street Ralston, NE 68127 Attn: City Clerk
City of La Vista 8116 Park View Boulevard La Vista, NE 68128 Attn: City Clerk	City of Papillion 112 E. Third Street Papillion, NE 68046 Attn: City Clerk
City of Springfield 170 N. 3 rd Street P.O. Box 189 Springfield, NE 68059 Attn: City Clerk	City of Gretna 204 N. McKenna Avenue P.O. Box 69 Gretna, NE 68028 Attn: City Clerk

15. Miscellaneous. This Agreement embodies the complete agreement between the Parties with respect to the subject matter of this Agreement. No provision contained in this Agreement may be modified, amended, or waived except by written agreement signed by each Party to this Agreement. This Agreement shall be subject to and governed by the laws of the State of Nebraska. This Agreement may be executed in counterparts and may be executed and/or delivered by electronic means, all of which taken together shall constitute one and the same original instrument.

IN WITNESS THEREOF, we the contracting parties, by our respective and duly authorized agents, hereto affix our signatures and seals the _____ day of _____, 2023.

SARPY COUNTY, NEBRASKA,
A body politic and corporate.

ATTEST:

Sarpy County Clerk

Chairperson,
Sarpy County Board of Commissioners

IN WITNESS THEREOF, we the contracting parties, by our respective and duly authorized agents, hereto affix our signatures and seals the ____ day of _____, 2023.

NEBRASKA HUMANE SOCIETY,
A Non-Profit Organization.

President and CEO

IN WITNESS THEREOF, we the contracting parties, by our respective and duly authorized agents, hereto affix our signatures and seals the ____ day of _____, 2023.

CITY OF BELLEVUE, NEBRASKA,
A municipal Corporation and Nebraska
Political Subdivision.

ATTEST:

City Clerk

Mayor

IN WITNESS THEREOF, we the contracting parties, by our respective and duly authorized agents, hereto affix our signatures and seals the ____ day of _____, 2023.

CITY OF GRETNA, NEBRASKA,
A municipal Corporation and Nebraska
Political Subdivision.

ATTEST:

City Clerk

Mayor

IN WITNESS THEREOF, we the contracting parties, by our respective and duly authorized agents, hereto affix our signatures and seals the ____ day of _____, 2023.

CITY OF La Vista, NEBRASKA,
A municipal Corporation and Nebraska
Political Subdivision.

ATTEST:

City Clerk

Mayor

IN WITNESS THEREOF, we the contracting parties, by our respective and duly authorized agents, hereto affix our signatures and seals the ____ day of _____, 2023.

CITY OF PAPILLION, NEBRASKA,
A municipal Corporation and Nebraska
Political Subdivision.

ATTEST:

City Clerk

Mayor

IN WITNESS THEREOF, we the contracting parties, by our respective and duly authorized agents, hereto affix our signatures and seals the ____ day of _____, 2023.

CITY OF RALSTON, NEBRASKA,
A municipal Corporation and Nebraska
Political Subdivision.

ATTEST:

City Clerk

Mayor

IN WITNESS THEREOF, we the contracting parties, by our respective and duly authorized agents, hereto affix our signatures and seals the ____ day of _____, 2023.

CITY OF SPRINGFIELD, NEBRASKA,
A municipal Corporation and Nebraska
Political Subdivision.

ATTEST:

City Clerk

Mayor

**CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
DECEMBER 19, 2023 AGENDA**

Subject:	Type:	Submitted By:
INTERLOCAL COOPERATION AGREEMENT - LIBRARY CARDS	◆ RESOLUTION ORDINANCE RECEIVE/FILE	ROSE BARCAL LIBRARY DIRECTOR

SYNOPSIS

A resolution has been prepared to approve an interlocal cooperation agreement with SID 237 (Cimarron Woods) allowing the SID to reimburse the City for the cost of non-resident Library memberships for residents of the SID.

FISCAL IMPACT

N/A.

RECOMMENDATION

Approval.

BACKGROUND

At the December 5, 2023 City Council meeting a discussion of the Mayor and City Council gave direction to staff to move forward with preparation of an interlocal agreement with SID 237 for library services for citizens living in SID 237.

The Library anticipates a minimal number of new memberships. Along with the current \$60 membership fee there will be an annual \$100 administrative fee to account for recordkeeping and quarterly billing to facilitate this agreement. This new fee will be in the Master Fee Ordinance.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT WITH SID 237 (CIMARRON WOODS).

WHEREAS, SID 237 is a sanitary and improvement district duly formed and organized in the State of Nebraska, which includes Lots 1-177, inclusive, Lots 180-379, inclusive, and Lots 391-505, inclusive, all in Cimarron Woods, a subdivision as surveyed, platted and recorded in Sarpy County, Nebraska, and Lot 1, Cimarron Woods Replat One, a subdivision as surveyed, platted and recorded in Sarpy County, Nebraska (individually a "Lot" and collectively the "Lots"), for such purposes as stated in its articles of association; and

WHEREAS, SID 237 by entering this Agreement represents to City that SID 237 is authorized to contract with City and pay for access and use of library facilities and services (such facilities and services together referred to as "library services") of the City of La Vista Public Library ("La Vista Public Library") for residents of SID 237; and

WHEREAS, the City and SID 237 wish to enter into an agreement for library services of the La Vista Public Library for residents of SID 237, and further find that this contract is in the common interest of both parties; and

WHEREAS, the Library Memberships (as defined herein) will benefit the residents of SID 237 and SID 237 agrees to pay to the City for each Library Membership as described herein; and

WHEREAS, pursuant to the Interlocal Cooperation Act, Neb. Rev. Stat. § 13-801, et seq., the City and SID 237 are authorized to enter into this Agreement with each other so as to make the most efficient use of their powers by enabling them to cooperate on a basis of mutual advantage and thereby provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of such political subdivisions.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of La Vista, Nebraska, that the interlocal agreement between Cimarron Woods and the City of La Vista for library services is hereby approved, and that the Mayor and City Clerk are hereby authorized to execute said agreement on behalf of the City of La Vista.

PASSED AND APPROVED THIS 19TH DAY OF DECEMBER 2023.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, MMC
City Clerk

K:\APPS\City Hall\23 FINAL RESOLUTIONS\23. Interlocal Library
Cards 12.19.2023.Doc

INTERLOCAL COOPERATION AGREEMENT

This Interlocal Cooperation Agreement (this "Agreement") is made and entered into on the last date below written, by and between SANITARY AND IMPROVEMENT DISTRICT NO. 237 OF SARPY COUNTY, NEBRASKA (hereinafter referred to as "SID 237") and the CITY OF LA VISTA, NEBRASKA, a municipal corporation in the State of Nebraska (hereinafter referred to as the "City").

W I T N E S S E T H:

WHEREAS, SID 237 is a sanitary and improvement district duly formed and organized in the State of Nebraska, which includes Lots 1-177, inclusive, Lots 180-379, inclusive, and Lots 391-505, inclusive, all in Cimarron Woods, a subdivision as surveyed, platted and recorded in Sarpy County, Nebraska, and Lot 1, Cimarron Woods Replat One, a subdivision as surveyed, platted and recorded in Sarpy County, Nebraska (individually a "Lot" and collectively the "Lots"), for such purposes as stated in its articles of association; and

WHEREAS, SID 237 by entering this Agreement represents to City that SID 237 is authorized to contract with City and pay for access and use of library facilities and services (such facilities and services together referred to as "library services") of the City of La Vista Public Library ("La Vista Public Library") for residents of SID 237; and

WHEREAS, the City and SID 237 wish to enter into an agreement for library services of the La Vista Public Library for residents of SID 237, and further find that this contract is in the common interest of both parties; and

WHEREAS, the Library Memberships (as defined herein) will benefit the residents of SID 237 and SID 237 agrees to pay to the City for each Library Membership as described herein; and

WHEREAS, pursuant to the Interlocal Cooperation Act, Neb. Rev. Stat. § 13-801, et seq., the City and SID 237 are authorized to enter into this Agreement with each other so as to make the most efficient use of their powers by enabling them to cooperate on a basis of mutual advantage and thereby provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of such political subdivisions.

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. No Administrative Entity. There shall be no separate legal or administrative entity created to administer this Agreement and, therefore, no separate budget shall be established for such an entity.

2. Library Memberships. The City agrees to provide an annual library membership (a “Library Membership”) for access and use of library services of the La Vista Public Library to residents of Lots within SID 237 who satisfy applicable requirements to obtain a Library Membership (“Member”). The La Vista Public Library will issue each such Member a Library Membership card which will renew each year automatically unless terminated by the Library Director or City for failure of the Member or SID 237 to satisfy any payment or other obligation for Library Membership, or by notice to the Library from the Member or SID 237. Each such resident shall be required to provide proof of residency and satisfy any documentation or other conditions generally required by the City in order to obtain a Library Membership card, and shall be personally responsible for and pay any costs other than the Annual Costs (defined below) that are related to the use of such Member’s Library Membership, as determined by the Library Director, including without limitation costs of interlibrary loans and late or damaged books or other property.

3. Payment by SID 237. SID 237 shall pay the City the annual cost of all Library Memberships in quarterly installments. The City shall submit an invoice to SID 237 on a quarterly basis for all Library Memberships, which invoice shall provide a detailed list of all Library Memberships issued (including Lot number and address) and SID 237 shall pay within thirty (30) days. The annual cost for Library Memberships shall be the amount established from time to time by Ordinance of the City (“Annual Cost”). The fee upon execution of this Agreement is \$60.00 per year per household for each household having one or more Members, which is subject to change from time to time by the City by Ordinance. In addition, the first quarterly installment and invoice each calendar year shall include an annual administrative fee in an amount from time to time established by City Ordinance, which SID 237 shall pay to reimburse City recordkeeping, billing and other administrative costs and expenses connected with this Agreement. The initial administrative fee is \$100.

4. Records. The City shall maintain records of the Library Memberships, and SID 237, at its sole cost and expense, shall have the right to audit and review such records at any reasonable time.

5. Duration. This Agreement shall begin upon execution by both parties and shall continue in effect for one year, provided, however, this Agreement shall automatically renew thereafter for successive additional terms of one year (each a “Renewal Term”) unless either party provides the other written notice of nonrenewal at least thirty days before the first day of any Renewal Term. Notwithstanding anything in this Agreement to the contrary: (i) either party may terminate this Agreement at any time upon thirty days advance written notice to the other

party, (ii) this Agreement automatically shall terminate without any notice or action required of any party at the close of business on the day immediately before any annexation of all or any part of SID 237 by the City is effective, (iii) termination of this Agreement automatically shall terminate all Library Memberships and access to and use of library services of the La Vista Public Library by residents of SID 237, and (iv) SID 237 and its residents shall be obligated to pay all amounts accruing under this Agreement before such termination is effective.

6. Appointment of Administrators. Attorney Mark B. Johnson, or any designee of Mark B. Johnson or the Trustees of SID 237, shall administer this Agreement on behalf of SID 237, and the City Administrator, or any designee of the Mayor or City Administrator, shall administer this Agreement on behalf of the City.

7. Nondiscrimination Clause. In accordance with the Nebraska Fair Employment Practice Act, Neb. Rev. Stat § 48-1122, all parties to this Agreement agree that neither they nor any of their subcontractors or agents shall discriminate against any employee, or applicant for employment to be employed in the performance of this Agreement, with respect to hire, tenure, terms, conditions, or privileges of employment because of the race, color, religion, sex, disability, or national origin of the employee or applicant.

8. Entire Agreement. This Agreement contains the entire agreement of the parties and shall be binding upon the successors and assigns of the respective parties. No amendments, deletions or additions shall be made to this Agreement except in writing signed by all parties. Nebraska law shall govern the terms and performances under this Agreement. The recitals at the beginning of this Agreement are an integral and important part hereof and are incorporated herein.

[Remainder of Page Left Intentionally Blank; Execution Page Follows.]

Executed by the City of La Vista, Nebraska, this _____ day of _____, 2023.

CITY OF LA VISTA, NEBRASKA

BY: _____

ATTEST:

City Clerk

Executed by Sanitary and Improvement District No. 237 of Sarpy County, this _____ day of _____, 2023.

**SANITARY AND IMPROVEMENT DISTRICT
NO. 237 OF SARPY COUNTY, NEBRASKA**

BY: _____
Chairman

ATTEST:

Clerk

CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
DECEMBER 19, 2023 AGENDA

Subject:	Type:	Submitted By:
AMEND MASTER FEE ORDINANCE – LIBRARY AND PARKING	RESOLUTION ◆ ORDINANCE RECEIVE/FILE	PAM BUETHE CITY CLERK

SYNOPSIS

An ordinance has been prepared to amend the Master Fee Ordinance.

FISCAL IMPACT

N/A

RECOMMENDATION

Approval.

BACKGROUND

The Mayor and City Council are considering an interlocal agreement with SID 237 for library services membership fees which will include a \$100 administrative fee. That fee is included in this amendment.

An amendment to the parking garage fees being is also being proposed. After observation of traffic movements during large concerts, it was determined that a system to facilitate the collection of parking fees as patrons enter the garage #2 should be implemented. This would allow for a more efficient exit from the garage at the conclusion of events. Council has previously authorized the purchase of equipment to implement this collection system and that equipment is scheduled to be installed in the coming weeks.

Currently parking rates for garage #2 are hourly with a \$10/day maximum. Hourly rates become problematic when patrons are paying as they enter the garage and subsequently when the goal is to allow the free flow of vehicles out of the garage at the end of an event. It was determined that when there is an event at the Astro, a \$5 event parking fee should be utilized. The City's parking management contractor, ABM, will handle programming the equipment based on the Astro event schedule.

ORDINANCE NO. 1493

AN ORDINANCE TO AMEND ORDINANCE NO.1489, AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF LA VISTA FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, OCCUPATION, PUBLIC RECORDS, ALARMS, EMERGENCY SERVICES, RECREATION, LIBRARY, AND PET LICENSING; SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS (INCLUDING INDUSTRIAL USERS) OF THE CITY OF LA VISTA AND TO GRANDFATHER EXISTING STRUCTURES AND TO PROVIDE FOR TRACT PRECONNECTION PAYMENTS AND CREDITS; REGULATING THE MUNICIPAL SEWER DEPARTMENT AND RATES OF SEWER SERVICE CHARGES; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE THE EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, SARPY COUNTY, NEBRASKA:

Section 1. General Fee Schedule. The fees and taxes charged by the City of La Vista for various services, facilities, and occupations shall be, and the same hereby are, fixed in accordance with the following schedule, no modifier shall be used, and such fees and taxes charged shall be in accordance with such rules as the City Council may establish:

BUILDING & USE FEES

(Apply inside City limits and within the Extra-territorial zoning jurisdiction)

Building Permit

(Building valuation is determined by the most current issue of the ICC Building Valuation Data)

General	\$30 Base fee + see building fee schedule
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Commercial/Industrial	\$30 Base fee + see building fee schedule
-----------------------	---

Plan Review Fee

Commercial (non-refundable)	\$100 or 10% of building permit fee (whichever is greater)
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Design Review (non-refundable)

Tenant Bay Façade Renovation	\$500 (min. fee or actual fee incurred)
------------------------------	---

Bldgs. 24,999 sq. ft. or less	\$1,500 (min. fee) (or actual fee Incurred)
-------------------------------	---

Bldgs. 25,000 – 49,999 sq. ft.	\$2,000 (min. fee) (or actual fee Incurred)
--------------------------------	---

Bldgs. 50,000 -99,999 sq. ft.	\$3,000 (min. fee) (or actual fee Incurred)
-------------------------------	---

Bldgs. 100,000 + sq. ft.	\$4,000 (min. fee) (or actual fee Incurred)
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Replacement Plan Review Fee

	\$100 + Request for records fees
--	----------------------------------

Engineer's Review

	\$500
--	-------

Rental Inspection Program

License Fees:

Multi-family Dwellings	\$6.00 per unit
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Single-family Dwellings	\$50.00 per property
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Duplex Dwellings	\$50.00 per unit
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Additional Administrative Processing Fee (late fee)	\$100.00
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Inspection Fees:

Primary Inspection	No charge
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Class B Property Inspection (after primary inspection):	
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Violation corrected	No charge
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Violation not corrected	See Re-inspection Fee below
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Re-inspection Fee (no show or follow up inspection)	See Re-inspection Fee below
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Re-inspection Fee	\$100.00
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Vacant Property Registration Fee	\$250 Original Registration Fee \$500 First Renewal \$1,000 Second Renewal \$2,000 Third Renewal \$2,500 Fourth Renewal \$2,500 Fifth and Subsequent Renewals
Penalty Fee Refund Policy	3x Regular permit fee 75% will be refunded when the project is cancelled or not complete within one year. No refund will be given after one year. (Sewer Hook-up Fee is 100% refunded)
Certificate of Occupancy	\$ 50
Temporary Certificate of Occupancy	\$750
Pre-occupancy fee (Occupancy without C.O.)	\$750
Temporary Use Permit (includes tents, greenhouses, event structures)	\$ 50 plus \$10/day
Sign Permit	\$150/sign
Identification Sign, Incidental Sign	\$75/sign
Master Sign Plan (more than 1 sign)	\$150
Common Sign Plan	\$150
Temporary Sign Permit: Non-profit or tax exempt organization	\$0
All other temporary signs	\$ 30/year
Tower Development Permit	\$8,500(min fee) (or actual fee incurred)
Co-locates – Towers	\$5,000(min fee) (or actual fee incurred)
Small Wireless Facilities	\$500 per application for up to five small wireless facilities
Support Structure for Small Wireless Facilities	\$250 per structure
Eligible Facilities Permit	\$250 per application (or actual fee incurred)
Tarp Permit (valid for 6 months)	\$ 30
Solar Panel Permit	\$ 30
Satellite Dish Permit	\$ 30
Wading/ Swimming Pools at residence	\$ 30
Dedicated Electrical circuit for pumps	\$ 30
Mechanical Permits	\$30 Base fee + See mechanical fee schedule
Plumbing Permits	\$30 Base fee + See plumbing fee schedule
Sewer Repair Permit	\$30
Backflow protector permit	\$ 30 (\$22 permit & \$8 backflow)
Underground Sprinklers	\$ 30 (\$22 issue fee & \$8 fixture)
Electrical Permits	\$30 Base Fee + See electrical fee
City Professional License (Plumbers; Mech. Contractors)	\$ 15 and a \$1,000,000
Liability, and a \$500,000 bodily injury insurance Certificate per each occurrence	
Also a \$5,000 Bond is required, naming the City as the recipient.	
Demolition of building	\$250 plus Insurance Certificate
Moving Permit (buildings 120 square feet or greater)	\$250 plus Insurance Certificate
Sheds and Fences	\$ 30.00
Sidewalks	\$ 30.00

Driveway Replacement	\$ 30.00
Driveway Approach w/o curb cut or grinding	\$ 30.00
With curb requiring cut plus the 4' apron on each side)	
Contractor (Contractor performs curb cut or grind)	\$ 30.00 plus \$1.00/ft.
City Charge (if City performs curb cuts)	\$50 + \$5/ft. (\$40 set up fee; \$10 permit fee)
City charge (if City performs curb grinds)	\$50 + \$6/ft. (\$40 set up fee; \$10 permit fee)
Utility Cut Permit	\$30.00
Appeal Fee Regarding Issuance or Denial of Curb Cut/Driveway	
Approach Construction Permit	\$250
Street Paving, Surfacing, Resurfacing, Repairing, Sealing or	
Resealing Permit	\$ 30.00/Yearly
Appeal Fee Regarding Issuance or Denial of Street Paving,	
Resurfacing, etc. Permit	\$250

RIGHT-OF-WAY PERMIT FEES

The following are one-time permit fees for structures occupying the public right-of-way:

Canopy or Awning	\$50 for the first 25 ft. + \$10 each additional foot
Balcony	\$75 each
Bicycle Rack	\$50
Light Fixture	\$75 for the first + \$10 each additional light fixture
Marquee	\$50 for the first 25 ft. + \$10 each additional ft.
Sidewalk Café	\$100
Sign	\$100 each (if less than 25 sq. ft.) \$300 each (if 25 sq. ft. or larger)
Windscreen	\$400 each
Planter	\$50
Combination of Awning/Canopy/Sign /Light	\$500
Skywalk	\$500
String Lights	\$150
Temporary Structures/Fencing/etc related to Events	\$50/day
Other structures as approved by the City Administrator	\$300

Provided, however, notwithstanding anything in this Ordinance to the contrary, all property, or parts thereof or improvements thereon, with respect to which legal title is or will be held by or for the benefit of the City of La Vista, La Vista Community Development Agency, City of La Vista Facilities Corporation, La Vista/Metropolitan Community College Condominium Owners Association, Inc., or any other entity directly or indirectly controlled by the City of La Vista as determined by the City Administrator, for a public purpose, and all owners of such property, parts, or improvements, shall be exempt from the Building and Use Fees and/or any other fees in this ordinance. The City of La Vista pursuant to a policy of the City Council also may provide for waiver of any or all such Building and Use Fees, or any other fees under this Ordinance that are payable to the City, with respect any political subdivisions that levy property taxes within the corporate limits of the City, or any entity controlled by any such political subdivision.

FIRE INSPECTION FEES**Plan Review Fees**

Commercial Building	10% of building permit fee with a maximum of \$1,000
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Fire Sprinkler Plan Review	
1-20 devices	\$100.00
21-50 devices	\$200.00
51-100 devices	\$300.00
101-200 devices	\$400.00
201-500 devices	\$500.00
Over 500 devices	\$500.00 plus \$1.00 per device over 500

Fire Alarm Plan Review	\$50.00
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Child Care Facilities:

0 – 8 Children	\$50.00
9 – 12 Children	\$55.00
13 or more children	\$60.00

Inspection	\$25.00
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Liquor Establishments:

Non-consumption establishments	\$60.00
Consumption establishments	\$85.00

Nursing Homes:

50 beds or less	\$55.00
51 to 100 beds	\$110.00
101 or more beds	\$160.00

Fire Alarm Inspection:

Four year license (Test)	\$100.00
NICET	\$25.00 per year NICET certification last
Annual test (witnessed)	\$30.00

Sprinkler Contractor Certificate:

Annual	\$100.00
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Fuels Division:

Above ground Hazardous Substance Storage Tanks (Title 158)	
Registration	\$25.00 per tank
Re-registration	\$25.00 per tank (Required whenever change is made to tank or contents)

Above ground Petroleum Storage Tanks (Title 153, Chapter 17)	
Inspection Fee	\$50.00 (Per installation regardless of the number of tanks)

Underground Storage Tanks (Title 159, Chapter 2)

Farm, residential and heating oil tanks (tanks with a capacity of 1100 gallons or less)	\$10.00 one-time registration fee
All other tanks	\$30.00 per tank, annually
Petroleum Release Remedial Action Fund	\$90.00 per tank, annually
Tank installation	\$60.00 per tank
Piping only installation	\$60.00

GRADING PERMIT FEES

5 acres or less	\$ 500
More than 5 acres	\$1,000

TAX INCREMENT FINANCING (TIF) APPLICATION FEES

Application Fee	\$3,000
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Administrative Fee	1.5% on TIF Principal up to \$2,000,000
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Bond Related Fee	1% on TIF Principal amount above \$2,000,000 thru \$4,000,000 No additional administrative fee for TIF Principal above \$4,000,000 Actual Fees, Costs & Expenses Incurred by the City
<u>PACE PROGRAM</u>	
Application Fee	\$1,000
Administrative Fee	1% of loan amount maximum \$40,000 subject to 50% reduction if a TIF project
Annual Fee	\$500
<u>ZONING FEES</u>	
Comprehensive Plan Amendment	\$500
Zoning Map Amendment (rezoning)	\$500
Zoning Text Amendment	\$500
Zoning Verification Letter	\$50
Subdivision Text Amendment	\$500
Conditional Use Permit (1 acre or less)	\$300
Conditional Use Permit (more than 1 acre)	\$500
Conditional Use Permit Amendment	\$200
Flood Plain Development Permit	\$500
Administrative Plat – Lot Split, Lot Consolidation or Boundary Adjustment	\$750+ additional fee of \$250 for review of revised drawings
Preliminary Platting	\$1,000 +additional fee of \$250 for review of revised drawings
Final Platting	\$1000+additional fee of \$250 for review of revised drawings
Subdivision Agreement	\$500 (min. fee) or actual fee incurred
Revised Preliminary Plat	\$500+additional fee of \$250 for review of revised drawings
Replat	\$1500 +additional fee of \$250 for review of revised drawings
P.U.D.	\$1,000+additional fee of \$250 for review of revised drawings
P.U.D. Amendment	\$500 (min. fee) or actual fee incurred
Vacation of Plat and Right of Way Vacation	\$150
Variance, Appeals, Map Interpretation (B.O.A.)	\$250
Watershed Fees –apply to all new development or significant redevelopment as specified in Exhibit "G" to the interlocal agreement for the Papillion Creek Watershed Partnership: (fees are remitted to Papillion Creek Watershed Partnership)	

OCCUPATION TAXES

Publication fees	\$Actual cost
Class A Liquor License Holder	\$200
Class B Liquor License Holder	\$200
Class C Liquor License Holder	\$600
Class D Liquor License Holder	\$400
Class I Liquor License Holder	\$500
Class L Liquor License Holder	\$500
Class Z Liquor License Holder	\$500
Class AB Liquor License Holder	\$400
Class AD Liquor License Holder	\$600
Class ADK Liquor License Holder	\$800
Class AK Liquor License Holder	\$400
Class ABK Liquor License Holder	\$600
Class BK Liquor License Holder	\$400
Class CK Liquor License Holder	\$800
Class DK Liquor License Holder	\$600
Class IB Liquor License Holder	\$700
Class IBK Liquor License Holder	\$900
Class ID Liquor License Holder	\$900
Class IDK Liquor License Holder	\$1100
Class IK Liquor License Holder	\$700
Special Designated Permit – Liquor Control	\$ 50/day except non-profits
Transfer of Liquor License from One Location to Another (These fees are in addition to the State Fee Requirement)	\$ 25
Amusement Concessions (i.e. Carnivals) (This would include any vendors set up for special functions at the La Vista Sports Complex)	\$ 10/concession/day
Auto dealers – new and used - \$250 plus \$.01 per sq. ft. of inside area, and \$.005 per sq. ft. of outside area used for display, sales or storage.	
Auto repair	\$100
Banks, small loan and finance companies	\$250 plus \$75/each detached facility.
Barber shops, beauty salons, tanning & nail salons	\$ 75 plus \$10 per operator over one.
Bowling Alleys or Billiard/Pool Halls	\$ 50/year + \$10/table or alley (Additional fees for Restaurants or Drinking Places if applicable)
Car washes	\$100 (includes all vacuum & supply vending machines)
Circus, Menagerie or Stage Show	\$ 50/day
Collecting agents, detective agents or agencies and bail bondsmen	\$ 75
Construction/Tradesmen	\$ 75 and a \$1,000,000
Liability, \$500,000 bodily injury insurance certificate	
Convenience stores	\$ 75 (Additional fees for Restaurants or Drinking Places if applicable)
Convenience store with car wash	\$120 (Includes all vacuum & supply vending machines)
Dry cleaning or laundry and tailoring	\$ 50
Funeral homes	\$150
Gaming Device Distributors	5% of gross receipts (non- profits exempt)
Games of Chance/Lotteries	5% of gross receipts (non- profits exempt)
Games of Chance/Lottery License Fee	\$ 50/1 st location - \$10/ea additional
Gas Companies	5% of gross receipts
Hawkers/Peddlers	\$ 75/day or \$500/year

Home Occupations (not specified elsewhere)	
Home Occupation Permit Application Fee	\$ 30
Home Occupation 1 and Child Care Home	\$ 50
Home Occupation Conditional Use Permit – see Zoning Fees	

Hotels/motels – Any hotel or motel in the City shall pay to the City monthly an Occupation Tax equal to 5% of gross receipts from room rentals. Any shops restaurants, and/or drinking places which are part of, associated with, or located in or with a hotel or motel facility will be considered a separate classification of business and taxed in accordance with the provisions of this Ordinance and the applicable classification(s) of the shops, restaurants, and/or drinking places hereunder. The Occupation Taxes with Respect to any banquet and/or ballroom facilities of, or associated with, or located in or with, any such hotel or motel shall be determined in accordance with the square footage schedule above, based on the actual square footage of said facilities, which occupation taxes shall be additional to any other applicable occupation taxes such as restaurants or drinking places occupation taxes.

Mobile Food Vendors	\$100/year
Movie theatres	\$150/complex and \$75/viewing room (Additional fees for Restaurants or Drinking Places if applicable)
Music, Vending, & Pinball Machines Provider Fee of \$75.00 for business outside the City that provides machines for local businesses	\$ 20/year/machine +Service
Nurseries, greenhouses, landscaping businesses, and tree trimmers	\$75
Nursing homes, assisted living, hospitals and retirement homes	\$5 per bed
Pawnbrokers transaction evidenced by a pawnbroker card or ledger entry per Neb. Rev. Stat. Section 69-204. Minimum of \$30/year	\$1.00/pawnbroker
Professional services – engineers, architects, physicians, dentists, chiropractors, osteopaths, accountants, photographers, auctioneers, veterinarians, attorneys, real estate offices and insurance agents or brokers - \$75 plus \$10 per agent or professional over one (1)	
Recreation businesses – indoor and outdoor	\$100
Restaurants and Drinking Places,	Effective March 1, 2023 – Occupation tax of 1% of gross receipts pursuant to Municipal Code Sections 113.40 through 113.46

Retail, Manufacturing, Wholesale, Warehousing and Other – Any person or entity engaged primarily in a manufacturing, wholesale, and/or warehousing business shall pay an Occupation Tax based on the schedule below and the actual interior or enclosed square footage of facilities in the City used by said person or entity in the conduct of such business; and any person or entity engaged in a business of making retail sales of groceries, clothing, hardware, notions, furniture, home furnishings, services, paint, drugs, or recreational equipment, and any other person or entity engaged in a business for which an Occupation Tax is not specifically provided elsewhere in this Ordinance, shall pay an Occupation Tax based on the schedule below and actual interior or enclosed square footage of facilities in the City used by said person or entity in the conduct of such business; provided, however, that persons or entities that use a basement or one or more additional floors in addition to the main floor (the main floor being the floor with the greatest total square footage) in the conduct of one or more specified businesses of sales at retail shall determine square footage for purposes of the Occupation Tax imposed hereunder

based on the square footage of the entire main floor plus one-half (1/2) of the square footage of all such basement and additional floors.

0	999 sq. ft.	\$ 50
1,000	2,999 sq. ft.	\$ 65
3,000	4,999 sq. ft.	\$ 80
5,000	7,999 sq. ft.	\$ 120
8,000	9,999 sq. ft.	\$ 150
10,000	14,999 sq. ft.	\$ 200
15,000	24,999 sq. ft.	\$ 225
25,000	39,999 sq. ft.	\$ 300
40,000	59,999 sq. ft.	\$ 400
60,000	99,999 sq. ft.	\$ 500
100,000	and greater	\$ 750
Schools – trade schools, dance schools, music schools, nursery school or any type of school operated for profit		\$ 50
Service providers, such as persons, firms partnerships or corporations delivering any product, good or service whatsoever in nature within the City		\$ 75
Service stations selling oils, supplies, accessories for service at retail		\$ 75 + \$25.00 for attached car wash
Telephone Companies (includes land lines, wireless, cellular, and mobile)		5% of gross receipts
Telephone Surcharge - 911		\$1.00 per line per month
Tobacco License		\$ 15 (based on State Statute)
Tow Truck Companies		\$ 75
Late Fee (Up to 60 days)		\$ 35
Late Fee (60-90 days)		\$ 75
Late Fee (over 90 days)		Double Occupation tax or \$100, whichever is greater
<u>CONVENIENCE FEES</u>		
Restaurant & Drinking Places Occupation Tax, Hotel Occupation Tax, and General Business Occupation Tax Payments through online portal Credit Cards, Debit Cards, & Digital Wallet		2.5% of transaction + \$0.30
E-Checks		\$1.50 for transactions \leq \$60,000
All Other Payments		
Credit Cards		3% of transaction with \$2 minimum transaction
E-Checks		\$3 for transactions \leq \$10,000
		\$10 for transactions $>$ \$10,000
<u>OTHER FEES</u>		
Barricades		
Deposit Fee (returnable)		\$ 60/barricade
Block Parties/Special Event		\$ 5/barricade per day
Construction Use		\$30 ea. (7 days maximum)
Blasting Permit		\$1,000
Bucket Truck Rental w/operator		\$150 per hour
Charging Station Fees		
Standard Charge Station		\$2/hr. – First 6 hours \$0.33/min. after 6 hours

Rapid Charge Station	\$5/hr. – First 2 hours \$.033/min. after 2 hours
Community Garden Plot Rental	\$20 annually
Conflict Monitor Testing	\$200
Cat License Fee (per cat – limit 3)	\$12 each if spayed/neutered \$25 each if not spayed/neutered
Late Fee	\$10 each if spayed/neutered
Late Fee	\$20 each if not spayed/neutered
Senior Citizen Discount (Age 65+)	Free if spayed/neutered
Dog License Fee (per dog – limit 3)	\$12 each if spayed/neutered \$ 25 each if not spayed/neutered
Late Fee	\$10 each if spayed/neutered
Late Fee	\$20 each if not spayed/neutered
Senior Citizen Discount (Age 65+)	Free if spayed/neutered
Dog/Cat License Handling Fee (in addition to above fees)	\$5
Dog or Cat License Replacement if Lost	\$6
Dog or Cat Capture and Confinement Fee	\$10 + Boarding Costs
MAXIMUM OF 4 DOGS AND/OR CATS WITH NO MORE THAN 3 OF EITHER SPECIES	
Election Filing Fee	1% of Annual Position Salary
Fireworks Sales Permit (Non-Profits)	\$2,000
Handicap Parking Permit Application Fee State	\$ Currently Not Charging Per
Natural Gas Franchisee Rate Filing Fee (For rate changes not associated w/the cost of purchased gas.)	Per Agreement
Open Burning Permit	\$ 10
Parking Permit Fees:	
Monthly Parking – Covered Stall	\$50/Month per permit
Monthly Parking – Uncovered Stall	\$25/Month per permit
Monthly Parking – Business Reserved	\$100/Month per permit
Off-Street Parking – Parking Structure No. 1	3 hours free (\$0), after which \$1.00/hr. up to \$10/day (Parking Day runs 6a.m. – 6a.m.)
Off-Street Parking – Parking Structure No. 2	\$1.00/hour up to \$10/day (Parking Day runs 6a.m.- 6a.m.)
On-Street Parking – free (\$0) with three (3) hour limit	
<u>Event Parking</u>	<u>\$5.00</u>

Parking Ticket Fees	
If paid within 7 days of violation date	\$ 20 (\$5 + \$15 admin fee)
If paid after 7 days of violation date but within 30 days	\$ 25 (\$10 + \$15 admin fee)
If paid after 30 days of violation date	\$ 35 (\$20 + \$15 admin fee)

Pawnbroker Permit Fees:

Initial	\$ 150
Annual Renewal	\$ 100
Pet Store License	\$ 50 (In addition to Occ. License)

Public Assembly Permit (requires application and approval) \$ 00

Returned Check Fee (NSF) \$ 35

Storage of Explosive Materials Permit \$ 100

Towing/Impound Fee \$ 30

Trash Hauling Permit \$ 25/yr./truck + \$25,000
Performance Bond

PUBLIC RECORDS

Request for Records \$15.00/Half Hour (after first 4 hours) + Copy Costs* (May be subject to deposit)

Audio Tapes \$5.00 per tape
Video Tapes or CD/DVD \$10.00 per tape/CD

*Copy costs shall be established by the Finance Director

Unified Development Ordinance \$100

Comprehensive Plan \$ 50

Zoning Map \$5 11"x17"
\$10 12"x36"
\$30 36"x120"

Zoning Ordinance w/Map \$ 30
Subdivision Regulations \$ 30

Future Land Use Map \$5 11"x17"
\$10 12"x36"
\$30 36"x120"

Ward Map \$ 2

Fire Report \$ 5

Police Report \$ 5

Police Photos (Digital) \$10/CD

Criminal history \$10

FALSE AND NUISANCE ALARMS

Registration Fee for Alarm System (not to include single family or duplexes) \$25

Renewal Fee for Alarm System (not to include single family or duplexes) \$25

Late Registration Charge \$35

False Alarm Fee for any false alarm generated by the registrant's alarm system, a fee in accordance with the following schedule (from 1 January through 31 December of each year) shall be charged:

Number of False/Nuisance Alarms	False/Nuisance Alarm Charge
1	No Charge
2	No Charge
3	\$100.00
4 or more	\$250.00

False Alarm Fee for Alarm Systems without Registration - \$250 per alarm after
 1st alarm
 (not to include single family or duplexes)

RESCUE SQUAD FEES

Basic Life Support Emergency	\$ 750
Basic Life Support Non-Emergency	\$ 750
Advanced Life Support Emergency I	\$ 850
Advanced Life Support Emergency 2	\$1050
Advanced Life Support Non-Emergency	\$ 850
Mileage – per loaded mile	\$ 17

LIBRARY FEES

Membership (Non-Resident Family)	6 month	\$ 35.00
	1 year	\$ 60.00
	1 month	\$ 7.00
<u>Administrative fee – SID interlocal</u>		<u>\$100.00 annually</u>
Fax	\$2.00 up to 5 pages	
Fines		
Books	\$.05/day	
Audio Books/Board Games/CDs	\$.10/day	
DVDs/	\$ 1.00/day	
Playaway device	\$ 1.00/day	
Board Game not returned to Circulation Desk	\$5.00	
Damaged & Lost items	\$5.00 processing fee + actual cost	
Color Copies	\$.50	
Copies	\$.10	
PLA filament	\$.10/gram	
Inter-Library Loan	\$3.00/transaction	
Lamination – 18" Machine	\$2.00 per foot	
Lamination – 40" Machine	\$6.00 per foot	
Children's Mini-Camp	\$15.00	
Seasonal/Special Workshops	\$15.00	
Makerspace Fees		
3D Printer	\$.10/gram	
Laser Cutter		
1/8 inch	8x12	\$.50
1/8 inch	12x12	\$ 1.00
1/8 inch	12x16	\$ 1.25
1/4 inch	8x12	\$.75
1/4 inch	12x12	\$ 1.10
1/4 inch	12x16	\$ 1.50
Glassware		\$ 1.50
Cork Coaster		\$.35
White Chipboard Coasters		\$.35
Glass trivets/cutting boards		\$ 1.50
Small Bevel Mirrors		\$ 1.50
Heat Press & Mug Press		
Sublimation paper	\$ 1.00.sheet	
Mugs	\$ 2.00	
Ceramic Tiles	\$ 1.00	
Bags	\$.75	
Button Maker		
Pins (3 part)	\$.35	
Magnets	\$.35	
Bottle openers	\$.35	
Mylar rings	\$.10	
<u>RECREATION FEES</u>		
Refund Policy (posted at the Community Center)	\$10.00 administrative fee on all approved refunds	

<u>Late Registration Fee</u>	\$10.00		
<u>Community Center</u>			
<u>Facility Rental</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Business Groups</u>
Gym (1/2 Gym)	\$ 38/Hour	\$ 75/Hour	\$ 75/Hour
Gym (Full)	\$ 75/Hour	\$150/Hour	\$150/Hour
Gym/Stage (Rental)	\$400/Day	\$500/Day	\$500/Day
Whole Community Center	\$600/Day	\$800/Day	\$800/Day
Game Room	\$ 22/Hour	\$ 44/Hour	\$ 44/Hour
Meeting Rooms (Rental)	\$ 12/Hour/Room	\$ 22/Hour/Room	\$ 27/Hour
Kitchen (Rental)	\$ 19/Hour	\$ 27/Hour	\$ 33/Hour
<u>Pickleball Court</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Business Groups</u>
Seniors 55+	\$7/hour Free	\$10/hour \$2/hour	
Racquetball/Walleyball Court	\$ 7/Hour	\$ 10/Hour	\$ 10/Hour
Stage (Rental)	\$ 12/Hour	\$ 22/Hour	\$ 27/Hour
<u>Facility Usage</u>	<u>Resident</u>	<u>Non-Resident</u>	
Daily Visit (19 and up)	\$ 3.00	\$ 4.00	
Daily Visit (Seniors 55+)	\$ -0-	\$ 2.00	
Fitness Room (19 and up)			
Membership Card	\$27.00/month		
(Exercise Room, Gym, Racquetball/Wallyball Courts)			
(Mon - Fri 8:00 -5:00 pm)	\$3.00	\$ 4.00/Visit	
Gym (19 and up)			
(Mon - Fri 8:00 -5:00 pm)	\$3.00	\$ 4.00/Visit	
Resident Punch Card (20 punches)	\$50.00		
Non-resident Punch Card (10 punches)		\$35.00	
Senior (Resident)	\$-0-		
Non-resident Sr. Punch Card (10 punches)		\$20.00	

Variety of programs as determined by the Recreation Director

Fees determined by cost of program

Classes

<u>Contractor</u>	<u>City</u>
75%	25%

Contract Instructor Does Registration and Collects Fees

Fields:

Tournament Fees	\$ 30/Team/Tournament
Tournament Field Fees	\$ 40/Field/Day
Field Rentals (Resident and Non Resident)	\$ 40 / 2 Hours
Gate/Admission Fee	10% of Gross

The Link

Base Rental Fee Entire Facility	\$1,000
User supplies operating staff and is responsible for all cleaning and trash removal.	

Parks

Open Green Space	\$100/Event
Model Airplane Flying	
Field Pass	\$30*
	\$40*

* includes \$10 club membership 1 – year license

Park Shelters	\$15/3 hours	\$25/3 hours
Swimming Pool	<u>Resident</u>	<u>Non-Resident</u>
Youth Daily	\$ 2	\$ 4
Adult Daily	\$ 3	\$ 4
Resident Tag	\$ 2	
Family Season Pass	\$105	\$165
Youth Season Pass	\$ 65	\$ 95
Adult Season Pass	\$ 75	\$105
30-Day Pass	\$ 55	\$ 85
Season Pass (Day Care)	\$275	\$275
Swim Lessons	\$ 30	\$ 55
*Swimming Pool memberships and specials prices shall be established by the Finance Director		
Youth Recreation Programs	<u>Resident</u>	<u>Non-Resident</u>
Coed T-Ball Ages 5-6	\$ 45/55	\$60/70
Softball/Baseball Ages 7-8	\$ 50/60	\$65/75
Softball/Baseball Ages 9-10	\$ 65/75	\$85/95
Softball/Baseball Ages 11-12	\$ 75/85	\$105/115
Softball/Baseball Ages 13-14	\$ 85/95	\$105/115
Softball/Baseball Age 15-18	\$110/120	\$140/150
Basketball Clinic	\$ 17/27	\$22/32
Basketball Grades 3-8	\$ 55/65	\$65/75
Soccer Academy	\$ 33/43	\$53/63
Flag Football	\$ 33/43	\$53/63
Volleyball	\$ 55/65	\$65/75
3 yr. old Soccer Clinic	\$17/27	\$22/33
Adult Recreation Programs	<u>Resident</u>	<u>Non-Resident</u>
Adult Volleyball – Spring	\$ 55	\$ 55
Adult Spring Softball – Single	\$215	\$215
Adult Spring Softball – Double	\$420	\$420
Adult Volleyball – Fall/Winter	\$110	\$110
Adult Fall Softball – Single	\$120	\$120
Adult Fall Softball – Double	\$235	\$235
Senior Spring Softball	\$15 per game per team	
Senior Fall Softball	\$17 per game per team	

Special Services Van Fees

Zone 1 Trip within city limits (La Vista & Ralston)	\$1.00 one way
Includes trips to grocery stores and senior center	
Zone 2 Trip outside city limits	\$3.00 one way
Zone 3 Trip outside city limits	\$10.00 one way
Bus pass (each punch is worth \$1.00)	\$30.00

Section 2. Sewer Fee Schedule.§3-103 Municipal Sewer Department; Rates.

A. Levy of Sewer Service Charges. The following sewer service charges shall be levied against the user of premises, property or structures of every kind, nature and description, which has water service from any supply source and are located within the wastewater service area of the City of La Vista.

B. Computation of Sewer Service Charges. For the months of December, January, February and March, the monthly charge for residential sewer services will be computed on the actual water used for these months. The monthly charge for residential sewer service in the months of April, May, June, July, August, September, October and November will be computed on the average water usage of the four (4)

preceding winter months of December, January, February and March or for such portion of said consumption, whichever is the lesser. At the option of the City of La Vista, water used from private wells shall be either metered or estimated for billing purposes.

C. Amount of Sewer Service Charges. The total sewer service charge for each sewer service user will be the sum of three (3) charges: (1) customer charge, (2) flow charge, and (3) abnormal charge.

1. The customer charge is as follows

- a. For sewer service users classified as Residential, the same being sewer service to a single family dwelling, or a duplex, apartment, or other multi-family dwelling (e.g. apartments) wherein each dwelling unit has a separate water meter that is read and charged for water and sewer use by the Metropolitan Utilities District - \$13.23 per month.
- b. For sewer service users classified as Residential-Multi-Family, the same being sewer service to Multi-Family dwellings (e.g. apartments) wherein there is only a separate water meter to each building or complex that is read and charged for water and sewer use by the Metropolitan Utilities District - \$14.19 per month.
- c. For sewer service users classified as General Commercial: Customers who normally use less than 100,000 cubic feet of water per month and who are not Residential users or Residential-Multi-Family users - \$14.19 per month. For sewer service users in this category that require manual billing, add \$10.00 for a total of \$24.19. The manual billing of the customer charge will come from the City of La Vista instead of the Metropolitan Utilities District.

- 2. The flow charge for all sewer service users shall be \$4.66 per hundred cubic feet (ccf).
- 3. If users have abnormal strength sewage as determined by the terms of the Wastewater Service Agreement between the City of La Vista and the City of Omaha, then additional charges will be billed to the user at the applicable rates as determined by said Agreement.
- 4. If users other than those classified herein are connected to the wastewater collection system, the Customer Charges, the Flow Charges and Other Charges will be determined by the City Council in accordance with rules and regulations of the EPA and the Agreement between the City of La Vista and the City of Omaha.

Section 3. Sewer/Drainage Connection Fee Schedule. A fee shall be paid to the City Treasurer as set forth in this section for each structure or tract to be connected to the sewer system of the City. No connection permit or building permit shall be issued until the following connection fees have been paid.

	Effective 1/1/2020	Effective 1/1/2021
Residential		
Single Family Dwelling	\$1,364	\$1,432
Duplex	\$1,364/unit	\$1,432/unit
Multiple Family	\$ 1,064/unit	\$1,117/unit
Commercial/Industrial	\$7,407/acre of land as platted	\$7,777/acre of land as platted
Park/Common Area (incl. Athletic Fields)		\$435/acre of land as platted

The fee for commercial (including industrial) shall be computed on the number of acres within each platted lot or tract, irrespective of the number of structures to be constructed thereon.

The applicable fee shall be paid in respect to each lot or building site as a condition of City's issuance of any building or sewer connection permit.

- A. Changes in Use. If the use of a lot changes subsequent to payment of the fee, which different use would require payment of a fee greater than that payable in respect to the use for which the fee was originally paid, the difference in fee shall be paid to the City at time of such change in use.
- B. Existing Structures. Structures for which sewer connection and building permits have been issued, and all permit fees in respect thereto paid, prior to the effective date hereof shall be exempt from the fees herein imposed.
- C. Preconnection Payments. Where preconnection payment charges for a subdivision or portion thereof have been paid to City at time of subdivision of a tract pursuant to agreement between the City and the developer and the sanitary and improvement district, if any, financing improvements of the subdivision, the preconnection payment so made shall be credited by City to the sewer/drainage fees payable at time of connection of the individual properties to the sewer/drainage systems of the City.
- D. Sewer Tap and Inspection and Sewer Service Fees. The fees imposed by Section 3 hereof are in addition to and not in lieu of (1) sewer tap and inspection fees payable pursuant to Section 3-122 of the La Vista Municipal Code and listed herein and (2) sewer service charges imposed by Section 2 hereof.

Section 4. Sewer Inspection Charges Established for Installation. Inspection charges for nonresidential property sewer installation shall be:

Sewer Tap Fee (Inspection Fee)	
Service Line w/inside diameter of 4"	\$400
Service Line w/inside diameter of 6"	\$600
Service Line w/inside diameter of 8"	\$700
Service Line w/inside diameter over 8"	Special permission/set by Council

Section 5. Miscellaneous Sewer Related Fees: Miscellaneous sewer related fees shall be:

Private Sewage Disposal System Const. Permit	\$	1,500
Appeal Fee Re: Issuance or Denial of Sewer Permits	\$	1,500

Section 6. Repeal of Ordinance No.1489. Ordinance No. 1489 as originally approved on July 18, 2023 and all ordinances in conflict herewith are hereby repealed.

Section 7. Severability Clause. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such unconstitutionality or invalidity shall not affect the validity of the remaining portions of this ordinance. The Mayor and City Council of the City of La Vista hereby declare that it would have passed this ordinance and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

Section 8. Effective Date. This Ordinance shall take effect from and after its passage, approval and publication in pamphlet form as provided by law; provided, however, that:

(1) Pawnbroker occupation taxes of Section 1 shall be effective April 1, 2003. Pawnbroker occupations taxes shall be payable on a monthly basis no later than the last day of the calendar month immediately following the month in which the subject pawnbroker transactions occur. For example, the occupation tax on pawnbroker transactions for the month of April 2003 shall be due and payable on or before May 31, 2003.

(2) Pawnbroker permit fees shall be effective January 1, 2004. Annual pawnbroker permit fees shall be due and payable annually on or before January 1. Initial pawnbroker permit fees shall be due and payable on or before the date that the pawnbroker license is issued. Issuance of renewal of pawnbroker permits shall be subject to payment of applicable permit fees.

(3) Rental Inspection Program License fees shall be effective January 1, 2011

(4) The remaining provisions of this Ordinance other than those specified in Sections 8(1), 8(2) and 8(3) shall take effect upon publication, unless a different effective date is otherwise expressly provided in this Ordinance.

PASSED AND APPROVED THIS 5TH DAY OF SEPTEMBER 2023.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, MMC
City Clerk

CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
DECEMBER 19, 2023 AGENDA

Subject:	Type:	Submitted By:
AWARD BID – 73 RD AVENUE CULVERT REHABILITATION	◆ RESOLUTION ORDINANCE RECEIVE/FILE	PAT DOWSE CITY ENGINEER

SYNOPSIS

A resolution has been prepared to award a contract to M.E. Collins Contracting Co. Inc. of Wahoo, Nebraska for 73rd Ave Culvert Rehabilitation project for culvert rehabilitation, including grouting of voids, invert repair and placement of centrifugally cast concrete pipelining material within the existing culvert crossing of Thompson Creek at 73rd Avenue in an amount not to exceed \$296,954.60.

FISCAL IMPACT

The FY23/FY24 Biennial Budget provides funding for the proposed project.

RECOMMENDATION

Approval.

BACKGROUND

On November 7, 2023, the City Council approved a resolution authorizing the advertisement for bids for the 73rd Avenue Culvert Rehabilitation project. The plans and specifications were prepared by Houston Engineering, Inc (HEI). Bids were opened on December 1, 2023, at 10:00 am in the City Council Chambers, to which two (2) bids were received. The Engineer's estimate for the proposed items of work is \$293,171. The low bid received was 1.29% above the engineer's estimate.

- M.E. Collins Contracting Co. - \$296,954.60
- Eriksen Construction Co. - \$383,130.00

After review of the bid items and review of references, staff recommends the bid be awarded to M.E. Collins Contracting Co. in an amount not to exceed \$296,954.60. Work is anticipated to begin in winter of 2023 with substantial completion within 30 days of the start of the construction.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AWARDING A CONTRACT TO M.E. COLLINS CONTRACTING CO, INC, WAHOO, NEBRASKA FOR THE 73RD AVENUE CULVERT REHABILITATION PROJECT IN AN AMOUNT NOT TO EXCEED \$296,954.60.

WHEREAS, the City Council of the City of La Vista has determined that the 73rd Avenue Culvert Rehabilitation Project is necessary; and

WHEREAS, the FY23/FY24 Biennial Budget provides funding for this project; and

WHEREAS, bids were solicited, and two (2) bids were received; and

WHEREAS Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the City Administrator secures Council approval prior to authorizing any purchase over \$5,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska award the contract to M.E. Collings Contracting Co, Inc, Wahoo, Nebraska for the 73rd Avenue Culvert Rehabilitation Project in an amount not to exceed \$296,954.60.

PASSED AND APPROVED THIS 19TH DAY OF DECEMBER 2023.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, MMC
City Clerk



Project: Thompson Creek Culvert Rehabilitation Project
Owner: City of La Vista
Bid Date: 1 December 2023
Houston Project Number: 011628-0001

				ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST		M.E. COLLINS CONTRACTING CO		DIFFERENCE BETWEEN EOPCC AND LOW BID		ERIKSEN CONSTRUCTION CO	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL	UNIT COST	TOTAL		UNIT COST	TOTAL	
1.01	MOBILIZATION	1	LS	\$ 24,229.00	\$ 24,229.00	\$ 36,720.00	\$ 36,720.00	\$ (12,491.00)	\$ 30,000.00	\$ 30,000.00	
1.02	HANDLING OF WATER	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 16,810.00	\$ 16,810.00	\$ (13,810.00)	\$ 30,000.00	\$ 30,000.00	
1.03	COFFER DAM	1	EA	\$ 3,000.00	\$ 3,000.00	\$ 20,460.00	\$ 20,460.00	\$ (17,460.00)	\$ 15,000.00	\$ 15,000.00	
1.04	TRAFFIC CONTROL/SIGNAGE	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 4,190.00	\$ 4,190.00	\$ (1,190.00)	\$ 5,000.00	\$ 5,000.00	
1.05	CULVERT CLEANING	57	LF	\$ 50.00	\$ 2,850.00	\$ 447.05	\$ 25,481.85	\$ (22,631.85)	\$ 600.00	\$ 34,200.00	
1.06	INJECTABLE GROUT TO FILL VOIDS	3	CY	\$ 250.00	\$ 750.00	\$ 8,382.00	\$ 25,146.00	\$ (24,396.00)	\$ 10,000.00	\$ 30,000.00	
1.07	INVERT REPAIR	288	SF	\$ 390.00	\$ 112,320.00	\$ 61.50	\$ 17,712.00	\$ 94,608.00	\$ 90.00	\$ 25,920.00	
1.08	CENTRIFUGALLY CAST CONCRETE PIPE FOR 7X12 FT ARCHED CMP	57	LF	\$ 1,800.00	\$ 102,600.00	\$ 2,430.76	\$ 138,553.32	\$ (35,953.32)	\$ 3,400.00	\$ 193,800.00	
1.09	SEEDING AND MULCHING	0.3	AC	\$ 4,000.00	\$ 1,200.00	\$ 3,470.00	\$ 1,041.00	\$ 159.00	\$ 3,000.00	\$ 900.00	
1.10	EROSION CONTROL BLANKET	725	SY	\$ 3.00	\$ 2,175.00	\$ 2.40	\$ 1,740.00	\$ 435.00	\$ 2.00	\$ 1,450.00	
1.11	STABILIZED CONSTRUCTION ENTRANCE	1	EA	\$ 4,000.00	\$ 4,000.00	\$ 4,420.00	\$ 4,420.00	\$ (420.00)	\$ 9,000.00	\$ 9,000.00	
1.12	SWPPP MEASURES	1	LS	\$ 6,000.00	\$ 6,000.00	\$ 2,820.00	\$ 2,820.00	\$ 3,180.00	\$ 6,000.00	\$ 6,000.00	
1.13	CONSTRUCTION FENCING	93	LF	\$ 15.00	\$ 1,395.00	\$ 20.00	\$ 1,860.00	\$ (465.00)	\$ 20.00	\$ 1,860.00	
				SUBTOTAL	\$ 266,519.00	TOTAL	\$ 296,954.17		TOTAL	\$ 383,130.00	
				10% CONTINGENCY	\$ 26,651.90	BID TAB	\$ 296,954.60		BID TAB	\$ 383,130.00	
				TOTAL	\$ 293,170.90	DIFFERENCE	\$ (0.43)	\$ (3,783.70)	DIFFERENCE	\$ -	

CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
DECEMBER 19, 2023 AGENDA

Subject:	Type:	Submitted By:
REQUEST FOR PROPOSALS – HUMAN RESOURCES INFORMATION SYSTEM SOFTWARE	◆ RESOLUTION ORDINANCE RECEIVE/FILE	WENDY LOWERY DIRECTOR OF HUMAN RESOURCES

SYNOPSIS

A resolution has been prepared authorizing the advertisement of Request for Proposals for a Human Resources Information System.

FISCAL IMPACT

The FY24 budget contains funding for this project.

RECOMMENDATION

Approval.

BACKGROUND

In 2020, a Human Resource Information System (HRIS) selection team was established to assess the needs of a new HRIS. An HRIS is a singular system that manages the employee's lifecycle from their first to last day of employment. Currently, the City uses multiple programs from various providers to carry out many of our Human Resources functions. The numerous systems do not communicate and rely primarily on manual entry, which can lead to human error. To address this, the multifunctional team comprised of staff from various levels and departments completed an assessment to determine the functions and features required to provide the best HRIS for the City.

We concluded the system must have modules for recruitment and retention, time management, performance tracking, benefit management, payroll functionality, employee self-service portal, and must all function within the same software. As it stands, we use different systems for all of these functions and there is no employee interface. There is also no training system, online documentation, approval process, auto updates or reminders, and limited reporting functionality.

By implementing an HRIS system that supports the above, our HR processes will significantly improve and be more efficient, which will create an all-around better employee experience and benefit the entire organization. The upfront cost of implementation should show a return on investment over time through reduced cost of multiple systems, storage space, use of materials, and labor.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE REQUEST FOR PROPOSALS FOR A HUMAN RESOURCES INFORMATION SYSTEM SOFTWARE.

WHEREAS, the City Council of the City of La Vista has determined that a Human Resources Information System Software is necessary; and

WHEREAS, the FY24 Biennial Budget provides funding for this project, and

WHEREAS, proposals will be due January 31, 2024;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council hereby authorize the request for proposals for a Human Resources Information System Software.

PASSED AND APPROVED THIS 19TH DAY OF DECEMBER 2023.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, MMC
City Clerk

City of La Vista, Nebraska



Request for Proposals

Human Resources Information System Software

ISSUE DATE:

January 3, 2024

SUBMISSIONS DUE:

January 31, 2024 – 10:00 a.m. CST*

*Late Proposals Will Be Rejected

REPLY TO:

Pamela A. Buethe
City Clerk
8116 Park View Blvd.
La Vista, NE 68128
pbuethe@cityoflavista.org
402.331.4343

Request for Proposals
Human Resources Information System Software
City of La Vista, Nebraska

Sealed proposals will be received until 10:00 a.m. local time on January 31, 2024, at the La Vista City Hall, 8116 Park View Boulevard, La Vista, Nebraska, 68128. Proposals received after this time will not be accepted. All correspondence, questions and additional information regarding this RFP must be presented in writing and addressed to City of La Vista, Attn: City Clerk Pam Buethe, 8116 Park View Boulevard, La Vista, Nebraska, 68128, or electronically to pbuethe@cityoflavista.org. Proposal submittals should be addressed as follows:

City of La Vista - Sealed Proposal for Human Resources Information System Software

Attn: Pamela A. Buethe, City Clerk
8116 Park View Boulevard
La Vista, NE 68128-2198

The City of La Vista reserves the right to disqualify incomplete proposals, waive minor defects in proposals, waive formalities or irregularities, request additional information from any respondent, change or modify the scope of the project, negotiate terms with one or more of the respondents, reject any or all proposals, and/or take any steps it deems necessary to act in the City's best interest, without penalty.

City of La Vista

Human Resources Information System Software

Notice

The City of La Vista is soliciting proposals for a full-service HRIS and SaaS software solution, including payroll functions for approximately 200 employees. Details of the specific sections and expectations are listed below. The City of La Vista will consider only a secured cloud-based solution. Interested and qualified companies who have demonstrated their ability, at comparable work, are invited to submit proposals.

General Information

La Vista is one of the fastest growing cities in the State of Nebraska with a population of approximately 18,000. It is a relatively young progressive city situated southwest of the Omaha Metropolitan Area. The City has a Mayor-Council form of government and employs a professional City Administrator to serve as the chief administrative officer of the City. La Vista has seven departments including Administration, Administrative Services, Community Development, Library, Police, Public Works, and Recreation.

Background

La Vista has approximately 124 full-time employees working in 64 job classifications. The City also has approximately 49 part-time employees in an additional 14 job classifications. The pay system has been periodically updated with new classifications being added and/or others being reclassified as necessary.

Scope of Work

The Human Resource Department of the City of La Vista “City” is soliciting proposals for a cloud based Human Resources Information System (HRIS) that is a single integrated solution that will support a set of preferences detailed below. The scope of the contract expected to result from this RFP may include, but is not limited to, the following services:

- Applicant Tracking
- Onboarding
- Core Human Resources Data
- Time and Attendance
- Payroll Processing
- Tax Preparation and Tax Filing Services (Prepared and filed on behalf of the city)
- Benefits Administration
- ACA Compliance
- Leave / Absence Management
- Performance Management

- Learning Management
- Compensation Management
- Succession Planning
- Document Cloud
- Organizational Charts
- Reporting and Analytics
- Cloud-based software solution with no on-premises resource, support, or hosting requirements

Required Contents of Proposals

The purpose of the proposal process is to allow Providers the opportunity to demonstrate and clearly articulate the qualifications, service level, costs for services, competency and capacity of the firm seeking to perform Human Resource Management. Proposals must include information of sufficient volume and clarity to ensure the Provider's methodology and final results will be regarded as expert, impartial, legally defensible, and fair.

At a minimum, each proposal must include the following:

1. Transmittal Letter – Provide a transmittal letter signed by an authorized representative of the firm.
2. Background & Qualifications – Provide a brief history of the firm, services offered, type of organization and the names of principals.
3. Prior Experience – Provide details about the firm's experience with Human Resources Information Systems and Time Management.
4. Contact Information – Provide the organization's web address, the physical address, and the telephone number of the office out of which the services will be rendered. Also include the contact information for the project manager.
5. Subcontractors – Provide information about any subcontractors that will work on the project along with a description of services they will provide.
6. Statement of Methodology – Provide a statement describing the firm's understanding of the scope of work and the processes it intends to use to complete the project.
7. Work Schedule – Provide a timeline for completing the project including the tasks required in addition to the starting and completion dates of those tasks. The city expects the implementation to be completed by October 1, 2024. It is expected that the project will commence as soon as possible after a firm has been selected.

8. Fees – Provide a project cost estimate based upon the proposal submitted. List hourly billing rates for positions working on the project. Estimate a “lump-sum” breakdown for each major element of the consultant’s work for the project. Also, estimate a total to be billed for reimbursable expenses including copies, long distance, and authorized travel. An agreement on all fees will need to be reached as part of the contract negotiations, which will commence following the approval of the recommended firm by the Mayor and City Council. If an agreement as to fees is not reached with the selected firm, another highly ranked firm will be recommended to the Mayor and City Council for approval.
9. References – Provide the names, addresses, telephone numbers and contact names for at least five other companies for which similar services have been performed in the past five years. One negative reference should be included from an organization for which the implementation outcome did not fully meet that organization’s expectations.
10. Miscellaneous – Disclose any conflicts or perceived conflicts of interest, including relationships with employees or elected officials of the City and identify how those conflicts will be resolved. List any previous engagements with the City, any exceptions that may limit the scope of work and any other information you believe will be helpful in reaching a decision within the bidding process.
11. Appendix A – Provide a completed required Questionnaire and Response Components for Technical Proposal.

Instructions and other Considerations

1. Interested firms shall submit one (1) unbound original single-sided copy on standard weight paper (no heavy weight paper or tabbed dividers), six (6) printed bound copies, and one (1) flash drive containing a PDF file of the proposal.
2. Faxes or electronic submissions, or any other media other than those listed in #1
are not acceptable.
3. Any Proposer may withdraw his/her Proposal, either personally or by written request, at any time prior to the closing time for receipt of Proposals.
4. All amendments to Proposals must be signed and returned to the City Clerk with the Proposal on the specified due date and time.
5. Proposals received after the scheduled closing time for receipt of Proposals will be returned, unopened, to the Proposer(s).

6. All Proposals may be rejected if the city determines rejection is in the public interest.
7. Questions regarding the Scope of Work received less than five business days before the Proposal opening shall not be answered. Any interpretation or correction of the proposed documents will be made only by addendum, duly issued, and a copy of such addendum will be mailed or delivered to all who are known to have received a set of Proposal documents. The City of La Vista is not responsible for any other explanations or interpretations of the proposed documents.
8. Any addenda will be posted on the City's website www.cityoflavista.org. Each Proposer may ascertain prior to submitting his/her Proposal that he/she is in receipt of all addenda issued by telephoning the City Clerk's office at (402) 331-4343 or emailing the same at pbuethe@cityoflavista.org. Proposer shall acknowledge all addenda in accordance with the instructions on the Proposal.
9. All Proposal prices shall be guaranteed by the Proposer to remain unchanged for a period of six months (180) days from and including the date of the Proposal opening.
10. The selected firm is expected to maintain the highest level of confidentiality involving information considered such.
11. All deliverables must be created and presented in Microsoft Word or Excel.
12. The City of La Vista retains all rights, titles to and ownership of data, material and documentation resulting from this project, and/or prepared for the City.
13. The City will not be liable for any costs incurred by the Consultant in preparation of a proposal submitted in response to this RFP, in conducting a presentation or any other related activities.

Evaluation of Proposals

Proposals will be evaluated in accordance with the criteria listed in Appendix B.

Approximately three firms will be selected as finalists for interviews and demonstrations with a panel of city officials. These interviews will be scheduled for the week of February 26, 2024. Firms will be selected for interviews based on the criteria above. A final selection will be based on these criteria and the ability of the finalist to successfully negotiate a contract with the City of La Vista.

The panel will rate the firms interviewed and staff will make a recommendation to the Mayor and City Council on or about March 19, 2024. Contract negotiations will commence following approval of the recommended firm. If a contract agreement is not

reached with the selected firm, another finalist may be recommended for approval followed by contract negotiations and final approval by the Mayor and City Council.

Tentative Schedule

The following dates are being provided for your information and planning purposes. Although every effort will be made to follow this schedule, we reserve the right to modify the dates as necessary.

<u>Action</u>	<u>Date</u>
Release of RFP	January 3, 2024
Deadline for Questions	January 24, 2024
Deadline for Submission of Proposals	January 31, 2024
Finalists Selected	February 16, 2024
Interviews Conducted the week of	February 26, 2024
Firm Selected	March 8, 2024
Contract Awarded	March 19, 2024

Proposal Submission

All proposals shall be submitted to:

City of La Vista - Sealed Proposal for Human Resources Information System Software

Attn: Pamela A. Buethe, City Clerk
8116 Park View Boulevard
La Vista, NE 68128-2198
Phone: 402.331.4343
Fax: 402.331.4375
Email: pbuethe@cityoflavista.org

The copies must be received by 10:00 a.m. local time on January 31, 2024.

It should be noted that all information submitted to the City is subject to the open records laws of the State of Nebraska. Proprietary information must be appropriately marked.

The City of La Vista reserves the right to disqualify incomplete proposals, waive minor defects in the proposals, waive informalities of irregularities, request additional information from any respondent, change or modify the scope of the project, negotiate terms with one or more of the respondents, reject any or all proposals, and/or take any steps it deems necessary to act in the City's best interest, without penalty.

APPENDIX A – REQUIRED QUESTIONNAIRES AND RESPONSE COMPONENTS FOR TECHNICAL PROPOSAL

Please complete all Questionnaires and Response components in this Appendix A and return with the Technical Proposal.

SECTION 1 – VENDOR OVERVIEW

Product Overview

1. Provide a brief overview of your product offerings.
2. How do you differentiate yourself from your competition?
3. Who are your product partners?
4. What enhancements are planned for your product over the next three years and include pricing with upgrade?
5. Please specify the name and version of the HRIS considered in this RFP.

Recruiting, Hiring and Applicant Management

1. Does your system provide candidate pre-screening or qualification process?
2. What job boards are supported with your product and how many?
3. Does your system allow for an automatic e-mail and text message response to applicants and candidates? Can we customize the responses?
4. How is an applicant transitioned to an employee in your system?
5. Does your system provide a searchable candidate database for managers and HR?
6. What types of reporting and metrics are available on recruiting data? New hire reporting?
7. What AI is utilized for in screening? Auto E-Verify?
8. Request for position workflow?

Termination

1. How is your system used to notify appropriate areas of the organization (security, IT, Payroll) that an employee has been terminated?
2. Does your system report terminations to government reporting?
3. Can a termination be initiated by a manager?
4. What types of reporting and metrics are available on termination data?

Onboarding

1. Does your system report new hires to required government agencies?
2. Does your system provide the ability to notify various stakeholders (HR, IT, HR, new manager, and facilities) at different stages of onboarding?
3. Does your system allow for manual assignment of unique employee ID numbers?
4. What types of reporting and metrics are available on onboarding data?
5. Can new hire documents be done online onboarding?

Human Resources

1. How do you support electronic signatures?
2. Can a "re-hire" be identified, and reactivation be initiated by a manager and final approved by HR/Finance?
3. Can electronic files and scanned documents be stored on your system? Can they be uploaded by staff?
4. Can pictures be embedded in an employee record? What are the file types?
5. Approval workflow?

Compliance

1. As human resource regulations change, how do you ensure your clients stay in compliance?

Performance Management

1. Can performance related documents be attached to an employee record?
2. Does your system have the ability for managers and/or employees to record comments, create and track goals, 1:1 meeting, etc.?
3. What types of reporting and metrics are available on the performance data?
4. Can your system produce quarterly evaluations as well as annual evaluations?
5. Can your system produce additional evaluation forms (i.e. probation completion, goal setting)?
6. Can your system accommodate 11 or more ratings for job categories?
7. Can pay for performance auto generate?

Compensation

1. Does your system provide total compensation statements?
2. What types of reporting and metrics are available on compensation data?
3. Wage increase workflow?

Employee Relations

1. Can disciplinary actions be recorded?
2. What types of reporting and metrics are available on disciplinary data?

Organization Charts

1. Does your system create organizational charts?

Benefits

1. Does your system facilitate reporting to third party vendors, such as benefit providers? If so, please list all.
2. Does your system have the ability to maintain Worker's Compensation Claims, tracking lost time, restrictions, etc.?
3. Does the system allow for tracking of notes, conversations, etc.?
4. Does your system provide automatic enrollment notifications and reminders?
5. Does your system track ACA eligibility and provide reporting?
6. Does your system support FSA, HRA and HSA accounts?

7. Does your system have the ability to track FMLA/Leaves of Absences?
8. Can FMLA/LOA/WC related documents be securely attached to an employee record separate from other employee file documents?
9. What types of reporting and metrics are available on benefits data?

History

1. How is system performance affected by the growth of the historical records?

Conversion

1. Describe how existing history is imported to your system at conversion.
2. Are there fees associated with converting history?

Learning

1. Does your system have the ability to maintain training completion information?
2. Does your system send automatic reminders for renewals, expiring certifications, annual trainings?
3. What types of reporting and metrics are available on training data?
4. Does it allow for custom training modules to be created such as video, PowerPoint, etc.?
5. Does it have ready-made training?

Self-Service

1. What fields can employees change/update using self-service?
2. Can employees view their own electronic personnel files via self-service? Download documents?
3. Can links to webpages and graphics be added?

Workflow

1. Do you supply any predefined workflow processes? If so, what are they?
2. Can your system disseminate policies and procedures that can be electronically signed and filed within the employee's record?

Reporting

1. Does your system provide point-in-time reporting capabilities?

Security

1. Describe terms and conditions for SaaS (software as a service) of your proposed solution, including initial term and any renewal term.
2. Provide SOC2 Compliance Certification and HIPPA Compliance and Certification.
3. Describe customer Restrictions.
4. Describe customer Data Protection.
5. What is the process for customer Data after Termination.
6. What disaster recovery plans and policies do you provide to ensure the data will be secure and available?
7. Does the system support the use of single sign-on (SSO) with Microsoft?

Customer Support

1. Provide an overview of your training programs and delivery methods.
2. Is there a cost associated with training during or after implementation?
3. What ongoing training is available?
4. What training materials do you provide?
5. Provide an overview of your customer support and maintenance services.
6. What is the cost of your annual maintenance plan? Is it included in the SaaS agreement?

SECTION 2 - IMPLEMENTATION PLAN

1. *Proposed Process & Timeline* – Please outline your proposed plan and timeline for this project. Assume project kick-off approximately April 1, 2024.
2. *Resources* – Please detail the resources you intend to allocate to the implementation project, including post launch and training resources. If you are able to identify the specific members of your team that will be assigned to this project, please do so and provide a brief overview of their experience and expertise. Please detail the resources you would expect the City of La Vista to assign to this project.
3. *Post Launch & Training* – Please outline your plan for training the City of La Vista Admins and its end users. Please provide details regarding post launch support and troubleshooting mitigation plan.
4. *Data Migration* – Please outline your data migration process and detail the tools and technical resources you intend to employ during this effort.

SECTION 3 - FINANCIAL PROPOSAL

1. For the purpose of preparing this proposal, assume a workforce of 200 users. Please be as detailed as possible and do not omit any potential costs to the City of La Vista.
2. Implementation Costs - Please detail all estimated start-up costs that may be incurred by City of La Vista, including customization and training.
3. Operational Cost – Please list any and all license based, fixed, transactional, or other fees that will be charged separately. This includes fees for all technologies, services, modules, and products you are recommending for the City of La Vista as discussed in this proposal including, but not limited to, licensing, programming, services, support, and on-going maintenance fees. Please include fees for any “optional” services that you are proposing to us. It is important that we understand all fees and other charges that could possibly be charged in association with this solution.
4. Third-Party Costs – Please detail any fixed or transactional based fees that the City of La Vista will be required to pay to any third-party organization/company under the HRIS solution you are suggesting for the City of La Vista.

APPENDIX B – EVALUATION CRITERIA

Criteria Scoring:

- 5 - Significantly exceeds most requirements
- 4 - Exceeds most requirements
- 3 - Meets most requirements
- 2 - Meets some requirements not all
- 1 - Does not sufficiently meet requirements

Criteria Weighting:

- 1. Functionality (Technical Criteria)
- 2. Management Criteria
- 3. Service (to the Authority)
- 4. Cost

1.	Functionality (Technical Criteria):
A.	Proposed Methodology: 1. Does the vendor's proposal demonstrate a clear understanding of the scope of work and related objectives? 2. Does the vendor's proposal use innovative technology and techniques?
2.	Management Criteria:
A.	Project Management: 1. How well does the proposed scheduling timeline meet the city's needs? 2. Is there a project management plan? 3. Is the vendor's proposal complete and responsive to the specific RFP requirements? a. Did the vendor document proper references? b. Do the vendor references include governmental entities that are similar to City of La Vista?
3.	Service (History and experience in performing the work):
A.	Availability of personnel, facilities, equipment, and other resources: 1. To what extent does the vendor rely on in-house resources vs. contracted resources? 2. Is the availability of in-house and contract resources documented?

B.	Qualification and experience of personnel: 1. Documentation of experience in performing similar work by employees and when appropriate, sub-contractors?
4.	Cost Criteria:
A.	Cost of goods to be provided or services to be performed: 1. Relative cost: How does the cost compare to other similarly scored proposals?
	2. Full explanation: Is the price and its component charges, fees, etc. adequately explained or documented?

**CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
DECEMBER 19, 2023 AGENDA**

Subject:	Type:	Submitted By:
AUTHORIZE PURCHASE – BASKETBALL COURT RESURFACING	◆ RESOLUTION ORDINANCE RECEIVE/FILE	HEATHER BULLER RECREATION DIRECTOR

SYNOPSIS

A resolution has been prepared to authorize the resurfacing of the basketball court at the Community Center by Egan Supply Co., Omaha, Nebraska in an amount not to exceed \$17,927.50.

FISCAL IMPACT

The FY24 Biennial Budget provides funding for the proposed purchase.

RECOMMENDATION

Approval.

BACKGROUND

The average wood basketball court requires maintenance that includes resurfacing every 8-10 years and a recoat every 1-2 years, depending on traffic. This maintenance ensures a wood floor to live to its expected 75 - 100 year lifespan. The Community Center basketball court finish is original to the installation and is overdue for the 10-year maintenance of court resurfacing. The basketball court will be sanded down to the wood, new court lines will be painted and two coats of water based finish will be applied.

Egan Supply Co. is the only local gym floor service company and services the Papillion-La Vista School District basketball courts and all City of Omaha Community Centers.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE RESURFACING OF THE BASKETBALL COURT AT THE COMMUNITY CENTER BY EGAN SUPPLY CO., OMAHA, NEBRASKA IN AN AMOUNT NOT TO EXCEED \$17,927.50

WHEREAS, the City Council of the City of La Vista has determined that the resurfacing of the basketball court at the Community Center is necessary; and

WHEREAS, the FY24 Biennial Budget provides funding for the proposed purchase, and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the city administrator secure Council approval prior to authorizing any purchase over \$5,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby approve the resurfacing of the basketball court at the Community Center by Egan Supply Co., Omaha, Nebraska in an amount not to exceed \$17,927.50.

PASSED AND APPROVED THIS 19TH DAY OF DECEMBER 2023.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, MMC
City Clerk



EGAN SUPPLY CO.

"It's Service After The Sale That Counts"

13838 Industrial Road • Omaha, NE 68137

PRICE QUOTE

Phone 402-346-0597

Fax 402-346-5076

Page 1

Printed 11/30/23 FU

— Quoted —

CITY OF LAVISTA
8116 PARKVIEW BLVD
LAVISTA NE 68128
Tel: 402-331-3455 Fax:

— Ship To —

LAVISTA COMMUNITY CENTER
8116 PARKVIEW BLVD
LAVISTA NE 68128

Quote #	Quote Date	Exp Date	Customer #	Customer P/O #	Ship Via	Writer
Q040686	11/16/2023	01/15/2024	0005139			KC
Job ID	Customer Terms			Salesman		
	Net 30 Days			PAT EGAN		
Product	Description	UM	Quant	Unit Price	Extension	
GYM FL	GYM FLOOR RESURFACING This quote is for resurfacing the gym floor with high solids gym finish. This includes all material and labor.	EA	1	15437.50	15437.50	
GRAPHICS	GRAPHICS ARE EXTRA GYM FLOOR GRAPHICS THIS QUOTE IS FOR THE STAINED CENTER LOGO, AND LAYOUT AND ADD 3 PICKLEBALL COURTS	EA	1	2490.00	2490.00	
X: (Accepted by)				Sub Total \$17,927.50 Freight \$0.00 Misc Charges \$0.00 Tax Amount \$0.00		Total \$17,927.50

— MESSAGE —

FOB Destination, Freight Collect

— TERMS —

CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
DECEMBER 19, 2023 AGENDA

Subject:	Type:	Submitted By:
AUTHORIZE PURCHASE – FLOORING INSTALLATION	◆ RESOLUTION ORDINANCE RECEIVE/FILE	HEATHER BULLER RECREATION DIRECTOR

SYNOPSIS

A resolution has been prepared authorizing the installation of luxury vinyl tile flooring by DFC Flooring Specialists, Omaha, Nebraska in an amount not to exceed \$ 19,988.

FISCAL IMPACT

The FY24 Biennial Budget provides funding for the proposed purchase.

RECOMMENDATION

Approval.

BACKGROUND

On September 19, 2023, the City Council approved the purchase of luxury vinyl tile flooring for the Community Center Meeting Rooms 1 – 5 and the IT Manager’s office. We are requesting the authorization to authorize DFC Flooring Specialists to install the flooring. The installation includes removing and disposing of the current flooring, gluing and installing the new flooring, baseboards and transitions.

Staff received two quotes and DFC Flooring Specialists is a local, highly qualified preferred vendor.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE INSTALLATION OF LUXURY VINYL TILE FLOORING BY DFC FLOORING SPECIALISTS, OMAHA, NEBRASKA IN AN AMOUNT NOT TO EXCEED \$19,988.00.

WHEREAS, the City Council of the City of La Vista has determined that the installation of luxury vinyl tile flooring is necessary; and

WHEREAS, the FY24 Biennial Budget provides funding for the proposed purchase, and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the city administrator secure Council approval prior to authorizing any purchase over \$5,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby approve the installation of luxury vinyl tile flooring by DFC Flooring Specialists, Omaha, Nebraska in an amount not to exceed \$19,988.00.

PASSED AND APPROVED THIS 19TH DAY OF DECEMBER 2023.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, MMC
City Clerk

DFC**Flooring Specialists LLC**

Professional Installations since 1994

Mailing Address: PO Box 27031, Omaha, NE 68127

Office Location: 8828 Washington Cir, Omaha, NE

Flooring Installation Estimate

Date	Estimate #
11/30/2023	3520

Office: 402-614-3100**BILLING CONTACT**

City of LaVista
9900 Portal Rd
LaVista, NE 68128

JOB SITE

DFC REF #: 4603

8116 Parkview Blvd
Herring Bone

** NOTE: If the listed Optional Items are not needed, deduct the amount from the total.*

DESCRIPTIONS / SCOPE OF WORK	* Optional Amt	TOTAL
<p>LVP/LVT INSTALLATION AREAS: Activity Room Herring bone install:</p> <ul style="list-style-type: none"> * Remove existing hard surface flooring, non-glued <p>NOTE: Although we take extra measures to reduce the amount of dust created during demolitions, in some cases, additional clean up in other areas may be required after completion of the job.</p> <p>Basic floor preparation</p> <ul style="list-style-type: none"> * Haul away / dispose of pre-existing floor covering <p>LVP/LVT glue down flooring install</p> <p>Reducer insets / transitions install</p> <p>Supply and install vinyl base</p> <p>SUBTOTAL FOR THE AREAS / ITEMS LISTED ABOVE:</p> <p>*** Material ORDER AMOUNT for Activity Room Herring bone install: LVP/LVT: 3081 sf</p>		16,189.00
<p>LVP/LVT INSTALLATION AREAS: IT Office Herring bone install</p> <ul style="list-style-type: none"> * Remove existing hard surface flooring, non-glued <p>NOTE: Although we take extra measures to reduce the amount of dust created during demolitions, in some cases, additional clean up in other areas may be required after completion of the job.</p> <p>Basic floor preparation</p> <ul style="list-style-type: none"> * Haul away / dispose of pre-existing floor covering <p>LVP/LVT glue down flooring install</p> <p>Reducer insets / transitions install</p> <p>Supply and install vinyl base</p> <p>SUBTOTAL FOR THE AREAS / ITEMS LISTED ABOVE:</p> <p>*** Material ORDER AMOUNT for IT Office Herring bone install: LVP/LVT: 703 sf</p>		3,799.00

The pricing on this Estimate is valid for 90 days.**To accept this Estimate, please Reply to the Email or call our office.****A Deposit of 50% of this Estimate is required to reserve a date on our installation schedule.****SOME DISCLOSURES**

ESTIMATED PRICING: This is an estimate based on the information available at the time of the estimate. The material and/or labor amounts are subject to change if/when any Material Selection Changes are made after the date of this Estimate. Pricing may need adjusting (up or down) to meet any modifications made prior to or at the installation, or in the event that any unforeseen subflooring issues might be found during installation process.

PAINT TOUCH UPS: Although we make every effort to reduce the number of markings on walls/trim, some scrapes/scratches should be expected after installation.

Total: \$19,988.00