

MEETING OF THE LIBRARY ADVISORY BOARD CITY OF LA VISTA

MINUTES OF MEETING March 13, 2025

Members Present: Rose Barcal Regina Belik Cindi Hearn
 Huyen-Yen Hoang Connie Novacek Carol Westlund

Agenda Item #1: Call to Order

The meeting was called to order at 6:00 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

New board member, Regina Belik, was introduced to Hoang.

Agenda Item #4: Approval of Minutes of January 9, 2025 Meeting

It was moved by Novacek and seconded by Westlund that the January 25, 2025 minutes be accepted as presented. Board members voting aye: Belik, Hearn, Hoang, Novacek and Westlund. Nays: none. Abstain: none. Absent: none. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: Monthly reports were distributed.
- b. Employee update: There were no updates.
- c. Library Meetings: Barcal attended the La Vista/Metropolitan Community College Condo minimum Owners Association meeting in February where City events were reviewed.
- d. General Library Information: Programming was reviewed.

Agenda Item #6: Circulation Report

Barcal distributed monthly circulation reports. Barcal contacted Heather Buller at the La Vista Community Center for 2024 and 2025 events and attendance. "From the Heart" occurred February 2024 with 153 attendees; "Yappy Hour" occurred April 2024 with an estimated 100 attendees; "Howl-o-ween" occurred October 2024 with an estimated 200 attendees. These numbers have been included in the library's monthly programming reports.

Agenda Item #7: Business

- a. Area Memberships for Library Patrons
 - i. Lauritzen Garden: Membership information was sent to the library in January. There is no cost to obtain a membership card for library patrons. This will be added to the online reservation system.
 - ii. Museums for All: This is a program for those receiving food assistance (SNAP benefits) to be able to gain free or reduced admission to participating museums throughout the United States. Locally, there are seven museums that participate. Fliers were created for staff to share during their outreach programs.

- b. State Report FY24 Submittal. A copy of the full report as well as a one-page summary was distributed.
- c. Grant:
 - i. Nebraska Library Commission: Library Services and Technology Act: Infinity Loop 32" Game Table: \$1,000. The library was awarded \$750.
 - ii. Papillion's Lions Club: \$550: \$300 La Vista Days books; \$250 Summer Reading Program. The money has been received and books will be purchased as well as items for the 2025 summer reading program. This year's theme is "Color Our World."
- d. Policy Review: Bulletin Board: The two proposed edits are both adding the word "library" to indicate the library director and the removal of the word "facility". There was no discussion. It was moved by Hearn and seconded by Hoang that the Bulletin Board Policy be accepted as presented. Board members voting aye: Belik, Hearn, Hoang, Novacek and Westlund. Nays: none. Abstain: none. Absent: none. Motion carried.
- e. Policy Review: Food and Drink. The policy was discussed. It was determined that there were no edits or changes to be made to the policy.
- f. Continuing Education Activities: (3.5 hours completed/need 16.5).
 - i. Webinar: NCompass: Open Meetings Act 2025 was viewed for fifteen minutes.
 - ii. Discussion was held. Barcal will submit this time to the Nebraska Library Commission for the Board's continuing education requirements which are due September 2027. Six hours have also been submitted due to the MAPA training that occurred February 27th by Belik and Westlund. This brings the completed hours to 9.5 with the need of an additional 10.5.

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

Westlund welcomed Belik to the board.

Agenda Item #11: Adjournment

There was a motion by Hoang and second by Novacek to adjourn the meeting at 6:59 p.m.

The next meeting is scheduled for May 8th, 2025 at 6:00 p.m. in conference room #142 at the La Vista Public Library.

La Vista Public Library
Policy
Food and Drink in the Library
Issued May 2013
Reviewed November 2015
Reviewed January 2019
Reviewed May 2022
Reviewed March 2025

Eating and drinking within the public areas of the La Vista Public Library is allowed only in designated areas and under specified conditions:

- Commons Area
- Meeting and conference rooms
- Library programs and receptions
- Sealable containers of water are allowed throughout all public areas of the library except the library computer lab.

Examples: Acceptable water containers are those with screw top lids. Lids should be kept on bottles and containers except when drinking.

The consumption of alcoholic beverages is restricted on municipal property, as such, within all areas of the library in accordance with City Resolution No. 99-023.

La Vista Public Library
Policy
Bulletin Board
Issued July 10, 2013
Reviewed November 2015
Reviewed January 2019
Reviewed May 2022
Updated March 2025

- I. Purpose and Authority
 - a. The primary function of the bulletin boards located in the facility and any other space designated for the display of public notices is to provide information to users about events or services of cultural, education, or community nature.
 - b. Organizations may request notices to be posted subject to the guidelines set forth in this policy.
 - c. Application of these guidelines will be based on the judgment of the library director. Requests that do not fall clearly within these guidelines may be authorized only if they are in the best interests of the City. These decisions of the library director may be appealed to the Library Board.
 - d. The City Council reserves the right to remove any item.
- II. Priorities and Guidelines
 - a. Priority is given to tax-supported agencies, non-profit organizations, and to community organizations with which the City carries out cooperative programs.
 - b. Notices and publications must be judged by the library director to be of interest to members of the La Vista community.
 - c. The following types of notices will not be displayed:
 - i. Announcements of religious activities.
 - ii. Those promoting political parties or candidates or those advocating the election of any candidate or a stand on any issues on the election ballot.
 - iii. Posters, petitions, and the like that advocate a position on a public issue.
 - iv. Announcements or advertisements of fund-raising activities (individual or group) or of drives to stimulate membership or subscriptions. Exceptions may be made for one-time fund-raising events sponsored by community service organizations.
 - v. Announcements of advertisements by profit-making organizations.
 - vi. Announcements which publicize ongoing programs or series of programs except those of tax-supported institutions.
 - vii. Legal notices.
 - viii. Notices of merchandise or services for sale.
 - ix. Rental announcements.
 - x. Lost pets.

- d. Display items must be of reasonable size in relation to the space available and will not be accepted if they detract from the effective use of space.
- e. The appearance and content of the notice must be suitable for display in a public service area.
- f. Generally, notices will not be posted for longer than three weeks. The facility is unable to make arrangements for any notices to be returned.
- g. Posting of a notice or publication does not imply endorsement by the City.