

**CITY OF LA VISTA  
COUNCIL POLICY STATEMENT**

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**RECREATION: SCHEDULING, OPERATION AND  
MAINTENANCE OF CITY FIELDS**

Issued: May 21, 1975  
Updated: February 2, 1999  
Resolution No. 99-014

To establish standard policy for scheduling, priority of scheduling and regulating the use of the City of La Vista's ball fields, the following shall be the policy for scheduling and use of the ball fields:

1. Administrative Policies:
  - a. City of La Vista ball fields are intended to accommodate the recreational needs of La Vista citizens, organized City of La Vista ball teams and organized ball teams under the sponsorship of Papillion — La Vista School District.
  - b. The City's Recreation Director will be responsible for the day-to-day scheduling of the ball fields.
  - c. The City's Public Works Director will be responsible for the maintenance of the ball fields.
2. Priority Schedule for La Vista City ball fields:
  - a. La Vista Recreation Youth Teams
  - b. La Vista Recreation Adult Teams
  - c. Teams sponsored by the Papillion — La Vista School District.
  - d. Individual La Vista residents.
  - e. Private organizations that may have one or more La Vista residents on the team.
3. Scheduling:
  - a. Teams desiring to schedule use of City ball fields shall schedule through the City's Recreation Director not earlier than one-week prior to the desired time of use and not later than 24 hours prior to the desired day of use. Information for scheduling shall include the day, date, and time of use (beginning time and ending time), identification of sponsor or organization and name of ball team.
  - b. Persons or organizations scheduling the ball field shall be issued a permit designating the field and scheduled time of use. Permits shall be obtained from the City's Recreation Director during the week in which the field is scheduled for use. Permits shall be picked up Monday through Friday between 9:00 a.m. – 5:00 p.m. at the La Vista Community Center.
4. Periods of Operation:
  - a. La Vista fields shall be available for team play and practice normally during the period March 1 – October 31, or until the end of each designated season. The exact time and day of opening and closing of ball fields shall be determined by the Recreation Director, based on weather conditions and maintenance capabilities.
  - b. All La Vista ball fields shall be closed for a two week period at the end of

- each ball season to permit maintenance and preparation of football fields.
- c. The Recreation Director shall cancel the use of any ball field when weather conditions dictate, i.e., too wet or muddy for use and damage may result.

5. Marking of ball fields:

The City's Public Works Department shall be responsible for marking each field throughout the season.

6. General Rules:

- a. Sponsoring teams and individuals are responsible for the conduct of their membership and all activities. Users of the ball fields shall insure that the area is left in a good state of police.
- b. Any damage to ball field facilities shall be reported to the Recreation Director.
- c. Teams scheduling ball fields shall not monopolize the use of the facilities prior to or after their scheduled time.

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