

## MEETING OF THE LIBRARY ADVISORY BOARD CITY OF LA VISTA

### MINUTES OF MEETING May 9, 2013

Members Present: Rose Barcal Jill Frederick Valerie Russell  
Carol Westlund

Members Absent: Huyen-Yen Hoang Kim Schmit-Pokorny

#### Agenda Item #1: Call to Order

The meeting was called to order at 5:32 p.m.

#### Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

#### Agenda Item #3: Introductions

There were no introductions made.

#### Agenda Item #4: Approval of Minutes of March 14, 2013 Meeting

It was moved by Westlund and seconded by Frederick that the minutes be accepted as presented.

Ayes: all. Nays: none. Motion carried.

#### Agenda Item #5: Library Director's Report

- a. Programs: an overview of various programs was given including Author Fair on May 11<sup>th</sup> and the Japanese braiding called Kumihimo on May 18<sup>th</sup>.
- b. Employee updates were given. Director Barcal will be on the Eastern Library System's Executive Board for a three year term. The practicum student, Willa completed her assignment at our library.
- c. Library Meetings were reviewed including the Public Library Director's meeting, the Project Search graduation and Nebraska Library Association Board meeting.
- d. General Library Information included letters of interest being sent to the La Vista apartment complexes. A request to include library information in their move-in packets is being sent out.

#### Agenda Item #6: Circulation Report

Library Director Barcal distributed the circulation report. The report was discussed and accepted.

#### Agenda Item #7: Old Business

- a. Current and future grants were reviewed.
  - i. 2013 Student Internship Grant Program from the Nebraska Library Commission was submitted. The grant requested \$1,000 for programming and a stipend for a second teen to learn about the library profession. The grant request was award with \$500. Work will begin over summer.
  - ii. Youth Excellence Grant 2012. This grant was awarded by the Nebraska Library Commission for a Teen Media Club. Funds will be used for a DVR, laptop and bag, flash card, and a wireless mouse. Equipment has been ordered.
  - iii. Civil War 150: There will be a 3 week exhibit at the Library in October of 2014. The grant included \$1,000 for programming. There is no update.
  - iv. American Recovery and Reinvestment Act for the Nebraska Library Commission Broadband Technology Opportunities Program continue with monthly statistical and computer reports.

The ADA computer has arrived but the printer and an open house will be scheduled in the near future.

- b. Inventory 2013. An updated report was distributed. Twenty-seven items have been rectified.
- c. Boards and Commissions Manual (tabled).
- d. Policy Review: Food and Drink in the Library. There was a motion by Frederick and a second by Russell to accept the Food and Drink in the Library Policy. Ayes: all. Nays: none. Motion carried. The policy will be distributed to staff and posted on the public bulletin board. The policy will take effect immediately.

Agenda Item #8: New Business

- a. Policy Review: Bulletin Board. This policy is currently under review for any updates or revisions. The policy will come before the Board in July for any edits.
- b. Amnesty Week: the week of June 16-22<sup>nd</sup> will be Amnesty Week at the library.
- c. Budget 2013-2014. Assistant Director Jodi Linhart has completed the library budget for the fiscal year 2013-2014 and submitted it to City Hall. The library budget meeting is June 13<sup>th</sup> with City Administration.
- d. Partnership with Papillion La Vista Schools Foundation. For the second year in a row, the La Vista Public Library has teamed up with the Papillion La Vista Schools Foundation to promote reading and literacy in La Vista. The Foundation has again committed to assist with the purchase of children's book to be distributed during the La Vista Daze Parade by staff of the Papillion La Vista Schools Foundation.
- e. Summer Programming. Calendars for the children and teen programming were distributed to Board members

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

Russell commented on the five Teen Advisory Board members who spoke to the La Vista Junior High Reading Club and encourage them to attend the Teen Board and teen library programs. Frederick commented on the Preschool Storytime being open to the entire community and the benefits that holds. She also shared information about the programs at the Rose Theatre which will be passed on to Assistant Director Linhart.

There was a motion by Westlund and seconded by Frederick to adjourn the meeting at 6:12 p.m.

The next meeting is scheduled for July 11, 2013 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.