

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
July 10, 2014**

Members Present: Rose Barcal Jill Frederick Huyen-Yen Hoang
Kim Schmit-Pokorny

Members Absent: Valerie Russell Carol Westlund

Guest: Haley Christensen

Agenda Item #1: Call to Order

The meeting was called to order at 5:30 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

The Board welcomed Christensen, Teen Advisory Board President, to the board meeting.

Agenda Item #4: Approval of Minutes of May 8, 2014 Meeting

It was moved by Frederick and seconded by Hoang that the minutes be accepted as presented.
Ayes: all. Nays: none. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: an overview of programs was given including the GED/Pre-GED preparation and now English as a Second Language classes which have 20+ students. The library partnered with the Nebraska Office of Health Disparities and Health Equity for an adult wellness series that concluded in June.
- b. Employee updates were given. Former library employee, Kathy D'Agosta, passed away. The library sent flowers and condolences to the family.
- c. Library Meetings were reviewed including the Directors' Meeting in Tekamah May 9th which included a tour of the new addition to the library. The Eastern Library System meeting on May 23rd included a discussion of the reorganization of the six regional systems in the state.
- d. General Library Information included the Director and Assistant Director, Jodi Norton, meeting with the new representative from Recorded Books.

Agenda Item #6: Circulation Report

- a. Library Director Barcal distributed the circulation report for June. The reports for May and June were discussed and accepted.
- b. New statistical format. There were no edits to the new report's format or information.

Agenda Item #7: Old Business

- a. Current and future grants were reviewed.
 - i) Youth Grant for Excellence 2013 awarded for a 3D printer. Information concerning the printer continues to be learned.

- ii) Created Equal: America's Civil Rights Struggle from Gilder Lehrman Institute of American History. The grant was awarded with a display in October 2015.
- iii) Civil War 150: The 3 week exhibit at the Library will be held October 14th through November 3rd. The grant included \$1,000 for programming. A tentative schedule was shared. Information is beginning to appear online. Jan Bolte has received the Governor's Proclamation which will be read during the opening ceremony.
- iv) Fire Fighters Association. Requested \$445 to support the summer reading program.
- v) Nebraska Library Commission's Internship Grant. The library received \$1,000 to support an intern during the summer months. Jeremy continues to work five days a week: searching the catalog, assisting with the donated books and restocking the sale tables, and processing materials. All areas of the library have been reviewed with Jeremy including the budget process and the Nebraska Library Commission.

- b. Boards and Commissions Manual. This continues to be tabled.
- c. State Aid Report. The state report was distributed. A new format was used.
- d. Behavioral Policy. Discussion was held concerning this draft. The policy will be brought back at the next meeting for approval.
- e. Policy Review: Interlibrary Loan. It was moved by Frederick and seconded by Schmit-Pokorny that the policy be accepted as presented. Ayes: all. Nays: none. Motion carried.
- f. Partnership with Papillion La Vista School Foundation. Almost 700 books were distributed by the Foundation personnel during the La Vista Daze Parade. Director Barcal gathered the books which included books purchased from the Scholastic Warehouse Sale with memorial funds honoring Karla J. Stowe.
- g. Summer Programming
 - i. Children's Programming: 59 programs have occurred through the end of June with 2,484 in attendance. These numbers are down slightly (approximately 100) from last year. Frederick commented that the mini-camps have been successful and she has heard nothing but positive comments concerning this summer's programming.
 - ii. Teen Programming: 25 programs with 760 in attendance. This number is down slightly (approximately 60) from last year.

Agenda Item #8: New Business

- a. Policy Review: Library Meeting Room. Discussion was held. There were no edits to the existing policy.
- b. Policy Review: Collection Development. Discussion was held. There were some minor edits. The policy will be brought back in September for approval.

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

Schmit-Pokorny commented about the recent editorial on the use of libraries: the writer lives in Omaha but South of Harrison and does not have access to a library without paying. Discussion was held concerning sanitary and improvement districts and educating the public concerning their options for paying for their library membership. Schmit-Pokorny mentioned promoting the library by giving tours/field trips for various day cares in the area. Currently, Assistant Director Norton is working with a variety of organizations through outreach and amongst these are day cares. She will continue to promote and work with day cares and their literacy needs.

There was a motion by Schmit-Pokorny and second by Hoang to adjourn the meeting at 6:09pm

The next meeting is scheduled for September 11th, 2014 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.