

General Fund

Streets Operating				
	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Adopted
PERSONNEL SERVICES				
Salaries - Full-Time	665,806	644,361	689,414	695,771
Salaries - Part-Time	36,253	32,563	67,000	67,000
Overtime Salaries	23,977	21,908	32,840	34,488
FICA	52,459	50,477	60,590	61,256
Insurance Charges	174,318	168,312	203,800	138,124
Pension	41,352	40,021	43,232	43,609
Total Personnel Services	994,165	957,641	1,096,876	1,040,248
COMMODITIES				
Office Supplies	1,010	991	1,000	1,250
Books and Periodicals	-	-	-	-
Food Supplies	69	116	170	170
Wearing Apparel	2,690	3,127	3,350	3,800
Motor Vehicle Supplies	57,824	64,637	71,200	73,025
Lab and Maint Supplies	3,516	1,811	3,000	3,000
Janitor Supplies	1,401	1,386	1,300	1,550
Chemical Supplies	-	-	-	-
Welding Supplies	1,999	1,414	2,100	2,100
Other Commodities	-	-	-	-
Total Commodities	68,510	73,482	82,120	84,895
CONTRACTUAL SERVICES				
Postage	444	674	805	805
Telephone	2,872	2,898	3,200	2,600
Prof Services-Other	6,386	1,743	5,120	5,270
Utilities	408,337	429,510	455,541	469,207
Rentals	-	-	-	-
Printing	2,087	2,250	2,835	2,835
Dues and Subscriptions	665	723	744	744
Travel Expense	4,847	3,755	5,962	7,110
Towel and Cleaning Service	4,813	4,272	4,000	4,400
Training Assistance	3,900	6,496	4,645	5,025
Other Contractual Services	141,226	139,538	128,904	83,390
Professional Services-Legal	112	689	1,000	1,000
Total Contractual Services	575,689	592,555	612,806	582,436

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Streets Operating				
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MAINTENANCE				
Buildings and Grounds	17,022	22,828	6,500	36,500
Storm Sewers	354	162	1,500	1,500
Sidewalk & Curb Maint	1,547	4,331	6,000	6,000
Street Maintenance	67,194	77,046	76,109	76,109
Machine Equip and Tool Maint.	4,323	2,707	3,500	3,500
Motor Vehicle Maintenance	47,089	46,526	48,910	53,910
Radio Maintenance	822	183	250	250
Winter Maintenance	73,700	59,561	78,598	78,598
Traffic Signs	35,408	25,526	33,675	29,175
Total Maintenance	247,461	238,870	255,042	285,542
OTHER CHARGES				
Other Charges	244	497	400	400
Total Other Charges	244	497	400	400
CAPITAL OUTLAY				
Motor Vehicles			80,000	122,465
Road Machinery				
Radio Systems				
Other Capital Outlay	28,960	38,286	17,500	
Total Capital Outlay	28,960	38,286	97,500	122,465
Total Streets Operating	1,915,029	1,901,331	2,144,744	2,115,986

1-20 Street Operating

Budget Line Item

101 Full Time Salaries

This line item provides funding for 15 full time positions. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance. An additional ongoing request of \$936 is being made for one MW I to MW II transition.

102 Part Time Salaries

This line item funds one part time position with a full time equivalent of .62 and three seasonal positions with a full time equivalent of 1.26.

103 Overtime

This line item funds overtime for 15 full-time and 3 seasonal positions. Overtime is approved on an as needed basis. The major contributing factor to overtime is snow removal operations. Overtime is also needed during La Vista Days, Cleanup Days, Fall Leaf Collection and other special city events along with concrete pours and occasional emergency call-outs.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries. An additional ongoing request of \$72 is being made for the MW I to MW II transition.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, changes were made this past year to the way this benefit is funded. The City took on a portion of the liability, which resulted in lower premiums. Actual savings, if any, will depend on plan usage during a given year. The budget does include a potential 5% increase in insurance premiums, but we are hopeful this new funding mechanism will help us better keep insurance costs under control.

107 Pension

This line item funds the City's portion of employee pension contributions. An additional ongoing request of \$56 is being made for the MW I to MW II transition.

201 Office Supplies

This line item provides funding for office supplies used in the front office, Street Superintendent's office, Shop Foreman's office, and for general use by hourly employees. Funding requested slightly higher than last year but fits into base budget.

203 Food Supplies

This line item funds two breakfast meetings with supervisory staff and the City Engineer. Funding requested at same level as last year.

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204 Wearing Apparel

This line item funds the purchase of safety boots, safety shirts, rain gear, and safety equipment for 15 full-time, one part time, and 3 seasonal employees. An ongoing request of \$450 for an increase in the employee's boot allowance.

205 Motor Vehicle Supplies

This line item funds the purchase of fuel, oil, anti-freeze and tires for 33 vehicles and 24 pieces of gas powered equipment. A one-time request of \$3,025 for the purchase of new tires for dump trucks #1125 and #1132.

206 Lab and Maintenance Supplies

This line item funds the purchase of replacement tools and equipment such as power tools, concrete finishing tools, asphalt tools, mechanic tools, shovels, rakes and all other construction related tools. Funding requested at same level as last year.

207 Janitorial Supplies

This line item is for paper products and cleaning supplies for the Public Works Facility. An on-going request of \$200 due to overall price increases.

209 Welding Supplies

This line item provides for welding supplies used to maintain 33 vehicles and 68 pieces of equipment, in addition to any building and grounds repairs. Funding requested at same level as last year.

301 Postage

This line item is to cover costs associated with the mailing of the CityWise newsletter and general department mailings. Funding requested at same level as last year.

302 Telephone

Funding is included for the phone system at the Public Works Facilities and the Street Superintendent's cell phone and data package. Funding requested less than last year due to decrease in Street Superintendent's phone allowance.

303 Professional Services - Other

This line item provides funding for the State of Nebraska fuel license, employee drug testing and any additional professional services. Ongoing request of \$150 for new quarterly service charge for DOT testing.

304 Utilities

This line item funds all utilities at the Public Works Facility, street lighting, and traffic signals throughout the city. An additional \$13,666 is being requested due to a projected 3% increase in utility costs.

308 Legal Ads

This line item is for advertising open positions and publishing announcements in the paper. Funding requested at same level as last year.

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309 Printing

This line item covers printing costs for letterhead, stationary, etc. and also includes the Street Department's portion of the CityWise newsletter printing. Funding requested at same level as last year.

310 Dues and Subscriptions

This line item funds the professional memberships and certifications for 15 full-time employees. Examples include the American Public Works Association Membership, American Concrete Institute Membership, and Pesticide Applicators Certification. Funding requested at same level as last year.

311 Travel Expenses

This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funds allow participation in the APWA National Conference, Nebraska Chapter APWA Spring and Fall Conferences, Concrete Seminars, Bridge Inspection School, ASE Certification, the Asphalt Paving Conference, Traffic Signal School, Vector Control Seminar, and VISION Hi-Tech Training. An additional \$1,148 is being requested to allow one Maintenance II worker to attend the North American Snow Conference.

312 Towel/Cleaning Service

This line item is for laundering the Public Works employees' uniforms.

313 Training

This line item includes all training courses and seminar costs. \$500 has been requested for tuition reimbursement for the Shop Foreman; he is taking machining courses. An additional \$380 is being requested to allow one Maintenance II worker to attend the North American Snow Conference.

314 Other Contractual Services

This line item funds contracts in place for the following services: bank loan payments for the front end loader, One-Call locates, Heritage Crystal Clean, O'Keefe Elevator Service, Beacon Building Service, EAP, Skid Steer Rental, Micro Paver Updates, Papillion Sanitation trash service, and Simplex Grinnell Fire System service. Funding request is lower than previous year, due to the front end loader loan payments ending in February of 2015. Computer services have been included in this line item in the past and have been moved to a separate budget (26) specifically designated for Information Technology (IT) expenses.

321 Professional Services - Legal

Funding requested at same level as last year.

401 Buildings and Grounds

This line item funds repairs to the Public Works Facility and pedestrian overpass. A one-time request of \$3,000 is to replace a broken video system at the overpass, an ongoing \$1,000 for repairs and upgrades to the aging Public Works Facility, and a one-time request of \$26,000 to repair the truck hoist in the Public Works Shop. This hoist is our only hoist capable of lifting dump trucks for service and repair. The front lifting mechanism, which slides in a rail system to adjust for the length of the truck, is rusting to the point that soon it will be unable to slide and this would render the hoist unusable.

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406 Storm Sewer

This line item provides funding for the repair of storm sewers throughout the city. Funding requested at same level as last year.

407 Sidewalk Maintenance

This line item is used for the maintenance, repair and construction of sidewalks. Funding requested at same level as last year.

408 Street Maintenance

Street maintenance includes removal and replacement of concrete and asphalt street panel, curb and gutter repair, street sweeping, crack sealing and other street maintenance related items. Funding requested at same level as last year.

409 Machine – Equipment and Tool Maintenance

This line item provides for the repair, maintenance and replacement of maintenance tools and equipment such as chain saws, weed eaters, concrete saws, table saws, etc. Funding requested at same level as last year.

410 Motor Vehicle Maintenance

This line item is for the purchase of replacement parts for 33 vehicles and 68 pieces of equipment. A one-time request of \$5,000 to replace the dump body hoist on dump truck #1127

411 Radio Maintenance

This line item is for the repair and maintenance of the radio system. Funding requested at same level as last year.

412 Winter Maintenance

This line item is associated with winter operations and is for the purchase of sand, salt, plow blades, liquid deicer and equipment parts. Funding requested at same level as last year.

413 Traffic Signs

This line item funds the maintenance, repair and purchase of traffic control signs and pavement markings. Funding requested at same level as last year.

505 Other Charges

This line item funds the purchase of items that do not logically fall into any of the scheduled accounts such as the charges associated with the annual employee appreciation dinner. Funding requested at same level as last year.