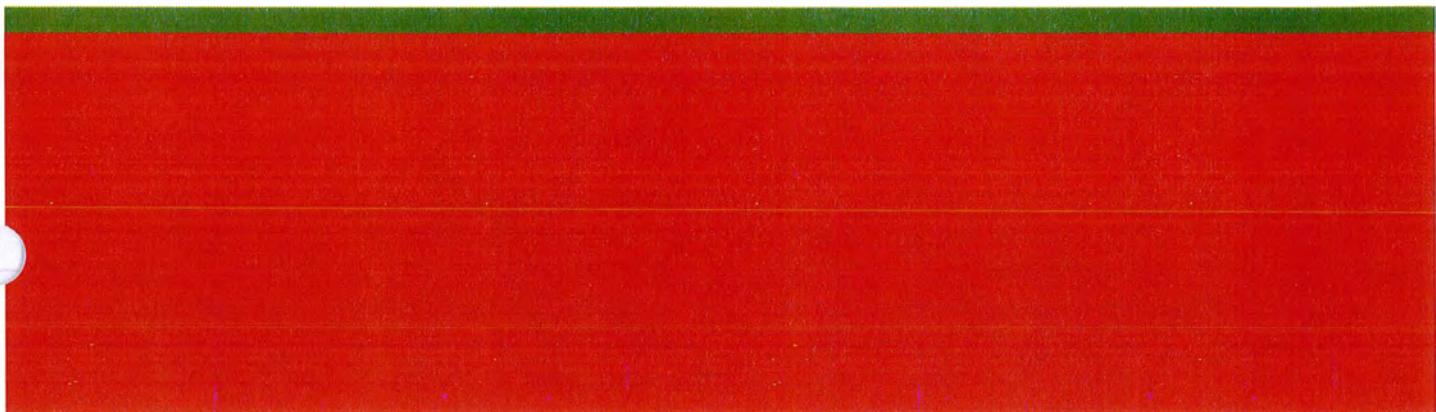


Sewer Fund

FY17 & FY18 BUDGET



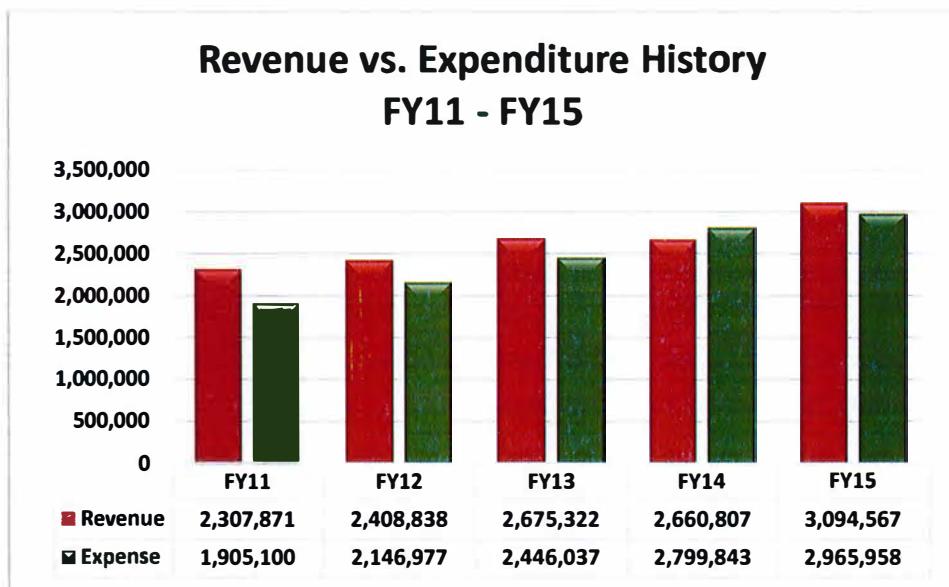
Sewer Fund Summary

	FY15 Actual	FY16 Budget	FY16 Estimate	FY17 Recommended	FY18 Recommended
REVENUES					
Sewer Service Charges	238,093	283,285	250,000	142,806	106,806
Sewer User Fees	2,560,759	3,345,986	3,387,027	3,890,730	4,279,803
Sales Tax Collection Fee	400	450	444	450	457
Sewer Hookup Fee	241,807	200,000	43,010	101,282	164,464
Interest Income	3,820	3,311	2,169	2,397	2,726
Grant Income	22,918	22,918	22,918	22,918	22,918
Bond Proceeds	0	0	0	0	0
Miscellaneous	26,770	0	1,246	0	0
Total Revenue	3,094,567	3,855,950	3,706,814	4,160,583	4,577,174
EXPENDITURES					
Salary & Benefits	721,194	815,229	797,488	853,589	883,513
Operating Expenditures	2,260,320	2,600,928	2,596,988	2,856,603	3,234,144
Total Expenditures	2,981,514	3,416,157	3,394,476	3,710,192	4,117,657
Other Financing Sources (Uses)					
CIP Transfer	0	(50,000)	(65,556)	0	(380,000)
Total Other Uses of Funds	0	(50,000)	(65,556)	0	(380,000)
Operating Cash Annual Inc/(Dec)	113,053	389,793	246,782	450,391	79,517
Total Capital	0	405,300	350,886	79,780	61,480
Total Expenditures & Capital	2,981,514	3,821,457	3,745,362	3,789,972	4,179,137
Prior Year Cash	1,217,795	1,330,848	1,330,848	1,226,744	1,597,355
End of Year Cash Total	1,330,848	1,315,341	1,226,744	1,597,355	1,615,392
Target Reserve (25% of Oper Exp)	745,379	854,039	848,619	927,548	1,029,141
Cash Reserves	585,469	461,302	378,125	669,807	585,978

Sewer Fund

The Sewer Fund is a type of proprietary fund, which is considered an enterprise fund. Enterprise funds account for business-type activities supported largely through user charges. The main purpose of this business-like approach is to provide services to consumers at a price that will cover both the current cost of operations (expenses) and the maintenance and financing of the necessary capital assets.

The primary source of revenue for the Sewer Fund are the sewer use fees. Wastewater treatment provided by the City of Omaha is a significant portion the fund's expenses. The chart below is indicative of the increasing sewer use fees as the City began collecting from subdivisions within the extraterritorial jurisdiction (ETJ) east to the interstate. In FY11, collection was expanded to include those west of the interstate, and in FY 14 for expansion to west side of 144th Street.



On August 19, 2014, the Mayor and City Council accepted the Rate Study which recommended a rate increase of 10% annually FY15 through FY19 for all classes of sewer customers with the exception of multi-family customers. The Rate Study recommended a transition in the fees for multi-family sewer users so that by FY19 those customers can be billed through the MUD billing system which will eliminate manual billing by City staff. A new sewer rate study will need to commence in FY18 to project rates beyond FY19.

Concluding FY16 Financial Performance

Revenues are estimated to total approximately \$3.7 million, which is slightly less (\$149,136) than budgeted revenues in FY16. The FY16 year-end estimate being short of the budget primarily can be attributed to the late submittal of the new FY16 sewer rates to MUD for billing purposes and some areas not being converted from Sarpy County sewer use fees to La Vista Sewer use fees. Other factors include ongoing discussions with Sarpy County over the ownership of the Sarpy Industrial Sewer and recognition that a majority of the tract sewer connection fees are remitted to Sarpy and Omaha.

Expenditures & Capital for FY16 are projected to be nearly \$3.7 million, which is slightly less than the budgeted amount of \$3.8 million. This is a \$779,404 or a 26.3% increase over the FY15 actual amount of \$3.0 million. The increase is primarily related to the fact there were no capital expenditures in FY15.

Fund Balance — The difference in estimated revenues and expenditures, combined with a beginning fund balance, contribute to an FY16 estimated ending fund balance of \$1.2 million, which is \$88,597 less than budgeted. The late submittal of the new FY16 sewer rates to MUD is the primary cause.

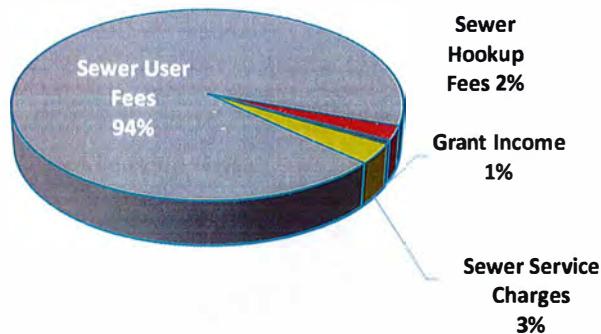
FY17 Budget

Revenues for the proposed FY17 budget are estimated at \$4.16 million, which reflects growth of 12.24% over the FY16 year-end estimate level of \$3.7 million and is consistent with the recommended Sewer Study rate increases.

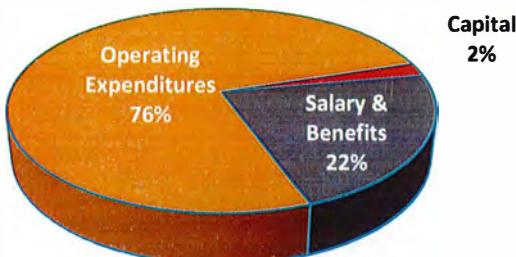
Expenditures & Capital — Expenditures for FY17 are projected to be \$3.8 million, which reflects an increase of 1.2% from the year-end estimate amount for FY16 of \$3.75 million, or a \$44,610 increase. Capital expenditures for FY17 are recommended at \$79,780 which is a significant reduction over FY16 year-end estimate of \$350,886. In FY16, a combination truck was purchased in the amount of \$350,886. The proposal for FY17 it is to finance the debt on a backhoe at \$39,780 over 5 years (\$180,000) and the replacement of the Director's Tahoe for \$40,000

Fund Balance — After expenditures and transfers to the other funds, the budget projects an ending fund balance of \$1.6 million, which is an increase of \$370,611 (30.2%) from the FY16 year-end estimate or a 30.21% increase. Because the fund balance is projected to exceed the targeted 25% reserve, any funds that exceed this are recommended to be added to the Sewer Contingency Reserve.

FY17 Sewer Fund Revenue Sources



FY17 Sewer Expenditures



FY18 Budget

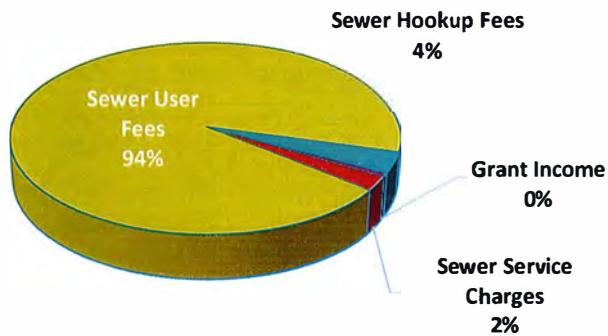
Revenues — Total income for FY18 is estimated at \$4.6 million, which reflects a 10% increase over the FY17 proposed budget of \$4.16 million and is consistent with the recommended Sewer Study rate increases.

Expenditures & Capital recommended for the proposed FY18 budget are projected to be \$4.18 million, reflecting a 10.27% increase from the recommended FY17 budget. Other contractual services increased 14% from FY17 to FY18 as a result of sewer fees owed to Omaha.

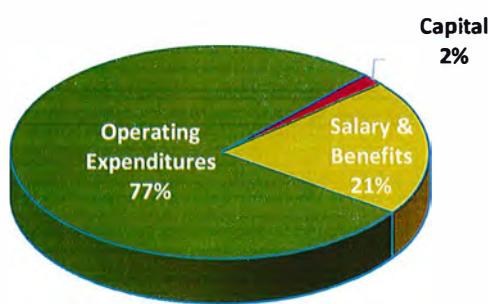
5 Sewer Fund Summary

Fund Balance — After expenditures and transfers to the other funds, the budget projects an ending fund balance of \$1.6 million, which is slightly higher than FY17 but does not leave the City with enough reserves to add to the Sewer Replacement Reserve until FY19.

FY18 Sewer Fund Revenue Sources



FY18 Sewer Expenditures



Summary

The fees paid to the City of Omaha to treat sewage for the City represent of 65% for FY17 and 68% for FY18. The City of Omaha bills the City of La Vista for treating sanitary sewage and is proposing rate increases through 2018 between 9% and 10% per year.

The sewer fund budget currently includes 75/25 split with the General Fund for Administrative Services, Administration, Streets Administration and Human Resources. (*The salary and benefits of the Assistant Public Works Director/City Engineer; Secretary; and Intern are split 50/50 between Streets Administration and Sewer Administration*). Upon the

implementation of the new financial software in FY17, this split will be further reviewed. Instead of an actual funding split, it is anticipated that we will be able to track the exact time and resources allocated to sewer related issues and bill accordingly.

As noted in prior years, the City's sewer infrastructure is beginning to show its age and it is anticipated that significant repair/reconstruction will be required in the future. In anticipation of this, in FY12 the City established a Sewer Replacement Reserve of \$300,000. The recommendation is for funds in excess of a 25% cash reserve to be put into the reserve annually. This will provide for unanticipated smaller repairs and equipment that may be necessary.

There are also significant portions of the sewer system over 50 years old and will require future rehabilitation. One such area is east of 72nd north of Thompson Creek. In order to begin addressing these needs the Rate Study recommended an annual expenditure to be funded by a \$2.9M Bond issue in FY19 with annual payments of \$200,000. The study took into account various rate scenarios and found that a \$200,000 payment could be supported if bond payments are assumed to begin in 2019 and if rates are increased sufficiently to cover this expense. Nevertheless, funding recommendations will be reviewed and determined annually based on current conditions.

Storm Water Management

The City is a recipient of the Nebraska Department of Environmental Quality Storm Water Management grant of \$22,918 annually. A local match of \$4,816 is required. This funding is used to comply with storm water management per the Clean Water Act. We have added an additional expenditure to this department in the amount of \$28,500 annually for Hell Creek Channel maintenance and anticipate adding Thompson Creek maintenance in the future years.

	A	B	BD	BE	BF	BH	BJ	BK	BL	BM
1	SEWER FUND									
2		FY15 Actual	FY16 Budget	FY16 YE Estimate	FY17 Recommended	FY18 Recommended	FY19 Projected	FY20 Projected	FY21 Projected	
3	SEWER FUND									
4										
8	2-01-0010	Total Brought Forward	1,217,795	1,330,848	1,330,848	1,226,744	1,597,355	1,615,392	1,922,599	2,547,193
9	2014	SID Admin Fee								
10	5020	Sewer Serv. Chges. Billed	238,093	283,285	250,000	142,806	106,806	70,806	34,806	
11	5021	User Fee	2,560,759	3,345,986	3,387,027	3,890,730	4,279,803	4,707,783	5,178,561	5,696,417
12	5022	NE Tax Coll. Fee	400	450	444	450	457	464	471	478
13	5023	Late Charges			1,246					
14	5025	Serv Charge/Hook Up Fees	241,807	200,000	298,452	299,762	273,736	357,168	303,074	260,622
15		Pass through Omaha/Sarpy			(255,442)	(198,480)	(109,272)	(251,736)	(117,444)	(147,588)
16	2009	County/NRD Grants								
17	2010	State Grants	22,918	22,918	22,918	22,918	22,918	22,918	22,918	22,918
18		Sewer Replacement Bond Proceeds (CIP)							3,000,000	
19	8001	Miscellaneous	26,770							
20	8010	Interest on Investments	3,820	3,311	2,169	2,397	2,726	3,098	3,533	4,194
21		Total Income	3,094,567	3,855,950	3,706,814	4,160,583	4,577,174	4,910,501	8,425,919	5,837,041
22										
25										
26	2019	Transfer to CIP	(15,556)	(50,000)	(65,556)		(380,000)		(3,025,000)	
27		Transfers Out	(15,556)	(50,000)	(65,556)		(380,000)		(3,025,000)	
28										
29		Net Revenue	3,079,011	3,805,950	3,641,258	4,160,583	4,197,174	4,910,501	5,400,919	5,837,041
30										
31		Total Available	4,296,806	5,136,798	4,972,106	5,387,327	5,794,529	6,525,893	7,323,518	8,384,234
32		EXP % OF REVENUE	96%	89%	92%	89%	90%	88%	56%	90%
33		Total Operating Expenditures	2,965,958	3,416,157	3,394,476	3,710,192	4,117,657	4,343,514	4,736,545	5,260,617
34		Other Fund Balance Activity								
35										
36		Total Capital Expenditures		405,300	350,886	79,780	61,480	259,780	39,780	104,780
37		Total Expenditures & Capital	2,965,958	3,821,457	3,745,362	3,789,972	4,179,137	4,603,294	4,776,325	5,365,397
38										

	A	B	BD	BE	BF	BH	BJ	BK	BL	BM
2			FY15	FY16	FY16			FY19	FY20	FY21
3			Actual	Budget	YE Estimate	Recommended	Recommended	Projected	Projected	Projected
39	Ending Reserve Balance		1,330,848	1,315,341	1,226,744	1,597,355	1,615,392	1,922,599	2,547,193	3,018,837
40	Reserve %		45%	39%	36%	43%	39%	44%	54%	57%
41	Beg Bal Sewer Contingency Rsve		300,000	300,000	300,000	461,071	752,753	752,753	836,720	1,363,057
42	Activity			161,302	78,125	291,682		83,967	526,337	340,626
43	End Bal Sewer Contingency Rsv		300,000	461,302	378,125	752,753	752,753	836,720	1,363,057	1,703,683
44										
45										
46	Available Operating Reserve		1,030,848	854,039	848,619	844,602	862,639	1,085,879	1,184,136	1,315,154
47	Available Reserve %		35%	25%	25%	23%	21%	25%	25%	25%
48										
49	Sewer Revenue % Change			Budget to Actual	Estimate to Budget	Recom to Budget	Recomm to Recomm	Budget to Budget	Budget to Budget	Budget to Budget
50	2014 SID Admin Fee									
51	5020 Sewer Serv. Chges. Billed		-3%	19%	-12%	-50%	-25%	-34%	-51%	-100%
52	5021 User Fee		13%	31%	1%	16%	10%	10%	10%	10%
53	5022 NE Tax Coll. Fee		7%	13%	-1%		2%	2%	2%	1%
54	5023 Late Charges									
55	5025 Serv Charge/Hook Up Fees		112%	-17%	49%	50%	-9%	30%	-15%	-14%
56	2009 County Grants									
57	2010 State Grants		-5%							
58	Sewer Replacement Bond Proceeds									-100%
59	8001 Miscellaneous		3091%	-100%						
60	8010 Interest on Investments		6%	-13%	-34%	-28%	14%	14%	14%	19%
61	Total Revenue % Change		16%	25%	26%	8%	10%	7%	72%	-31%
62										
63	CIP Project Summary									
64	PWSE-16-004 Sarpy County Sewer Study		12,500	25,000	15,556					
65	PWSS-13-001 East LaVista Sewer/Pavement Reh			25,000	50,000				3,025,000	
66	PWSE-18-001 Big Papio Sewer Siphon Replacem						380,000			
67										
68	Total CIP		12,500	50,000	65,556		380,000		3,025,000	
69	CIP Worksheet			50,000	65,556		380,000		3,025,000	
70	Difference									
71										
72										
73										

A	B	BD	BE	BF	BH	BJ	BK	BL	BM
2		FY15 Actual	FY16 Budget	FY16 YE Estimate	FY17	FY18	FY19 Recommended	FY20 Projected	FY21 Projected
SEWER ADMINISTRATION & OPERATIONS & STORMWATER									
76	PERSONNEL SERVICES								
77									
78	101 Salaries - Full-Time	533,777	566,528	577,611	599,727	618,893	631,950	645,495	659,547
79	102 Salaries - Part-Time	22,857	51,658	46,107	57,785	59,952	62,201	64,533	66,954
80	103 Overtime Salaries	8,374	14,080	6,171	14,697	15,248	15,820	16,414	17,028
81	104 FICA	41,742	48,056	48,054	51,100	53,097	54,314	55,574	56,879
82	105 Insurance Charges	79,565	98,985	84,279	93,305	98,905	104,836	111,126	117,793
83	106 Other Personnel Services								
84	107 Pension	29,021	31,883	32,704	32,860	33,230	34,013	34,825	35,668
85	108 Pension/ICMA	3,721	4,039	2,562	4,114	4,188	4,188	4,188	4,188
86	109 Self Insurance Expense	2,137							
87	Total Personnel Services	721,194	815,229	797,488	853,589	883,513	907,322	932,155	958,057
88									
89	COMMODITIES								
90									
91	200 Inter-Fund Transfers (CIP)								
92	201 Office Supplies	4,750	3,979	3,836	5,200	4,148	4,231	4,316	4,402
93	202 Books and Periodicals	134	311	610	299	305	311	317	323
94	203 Food Supplies	107	258	143	258	263	268	273	278
95	204 Wearing Apparel	1,777	1,580	2,080	1,580	1,612	1,644	1,677	1,711
96	205 Motor Vehicle Supplies	13,652	27,239	16,000	25,639	26,152	26,675	27,209	27,753
97	206 Maint/Lab/Med Tool Supply	1,005	1,000	1,000	1,000	1,020	1,040	1,061	1,082
98	207 Janitor Supplies	222	200	200	200	204	208	212	216
99	208 Chemical Supplies	8,410	8,500	8,500	8,500	8,670	8,843	9,020	9,200
100	209 Welding Supplies	644	700	700	700	714	728	743	758
101	Total Commodities	30,701	43,767	33,069	43,376	43,088	43,948	44,827	45,723
102									
103	CONTRACTUAL SERVICES								
104	301 Postage	1,774	1,913	1,786	1,988	2,028	2,069	2,110	2,152
105	302 Telephone	2,444	2,385	1,990	3,722	3,788	3,863	3,941	4,020
106	303 Professional Services-Other	15,260	4,402	4,550	4,064	79,145	4,228	4,313	4,399
107	304 Utilities	12,706	16,167	13,360	15,822	16,193	16,516	16,847	17,183
108	305 Insurance & Bonds	93,834	98,404	113,333	108,639	110,811	113,028	115,288	117,594
109	306 Rentals								
110	307 Car Allowance	1,920	1,830	2,204	1,920	1,920	1,945	1,971	1,997

A	B	BD	BE	BF	BH	BJ	BK	BL	BM
		FY15 Actual	FY16 Budget	FY16 YE Estimate	FY17 Recommended	FY18 Recommended	FY19 Projected	FY20 Projected	FY21 Projected
111	308 Legal Advertising	199	525	750	525	536	546	557	568
112	309 Printing	4,046	3,525	3,909	4,465	4,554	4,645	4,738	4,832
113	310 Dues and Subscriptions	1,995	2,481	2,314	3,494	3,564	3,636	3,708	3,783
114	311 Travel	10,885	17,405	19,302	16,501	18,781	17,539	17,889	18,247
115	312 Uniform Cleaning	991	1,500	2,000	2,184	2,228	2,273	2,318	2,364
116	313 Training	10,175	9,772	11,498	12,086	13,132	12,605	12,856	13,114
117	314 Other Contractual Services	1,921,165	2,244,810	2,245,299	2,451,078	2,746,922	3,018,591	3,317,357	3,645,927
118	320 Prof Services-Auditing	19,260	18,400	18,758	21,550	22,628	23,760	24,948	26,195
119	321 Professional Services-Legal	57,141	52,179	36,429	52,179	53,222	54,286	55,372	56,480
120	Total Contractual Services	2,153,795	2,475,698	2,477,482	2,700,216	3,079,452	3,279,529	3,584,214	3,918,856
121	MAINTENANCE								
123	401 Building and Grounds	6,180	10,500	10,500	10,500	10,710	10,924	11,142	11,365
124	405 Sanitary Sewers	3,131	4,527	4,500	5,000	5,100	5,202	5,306	5,412
125	409 Machine Equip & Tool Maint	4,787	8,309	8,309	10,509	10,719	10,933	11,152	11,375
126	410 Vehicle Maintenance	11,215	18,330	17,000	43,030	43,321	43,617	43,919	44,227
127	411 Radio Maintenance		1,500	1,500	1,500	1,530	1,561	1,592	1,624
128	412 Other Maintenance								
129	Total Maintenance	25,313	43,166	41,809	70,539	71,380	72,237	73,111	74,003
130	OTHER CHARGES								
132	501 Debt Service - Bond Principal								90,000
133	502 Debt Service - Bond Interest							61,500	132,975
134	505 Other Charges	34,955	38,297	44,628	42,472	40,224	40,478	40,737	41,002
135	509 Refunds/Judgements								
136	510 County Treasurer Fee								
137	514 Financial Lending Bond Fees								
138	515 "Fee" Expense								
139	Total Other Charges	34,955	38,297	44,628	42,472	40,224	40,478	102,237	263,977
140	CAPITAL OUTLAY								
142	610 Office Equipment								
143	613 Motor Vehicles				79,780	52,280	259,780	39,780	104,780
144	618 Other Capital Outlay	405,300	350,886		9,200				
145	GAAP Adj								
146	Total Capital Outlay	405,300	350,886	79,780	61,480	259,780	39,780	104,780	
147									

	A	B	BD	BE	BF	BH	BJ	BK	BL	BM
2			FY15	FY16	FY16	FY17	FY18	FY19	FY20	FY21
3			Actual	Budget	YE Estimate	Recommended	Recommended	Projected	Projected	Projected
148										
149	TOTAL		2,965,958	3,821,457	3,745,362	3,789,972	4,179,137	4,603,294	4,776,325	5,365,397
150										
151										
152	Expenditure % Change		5%	29%	-2%	-1%	10%	10%	4%	12%
153	Personnel Services		-5%	13%	-2%	5%	4%	3%	3%	3%
154	Commodities		-4%	43%	-24%	-1%	-1%	2%	2%	2%
155	Contractual Services		13%	15%		9%	14%	6%	9%	9%
156	Maintenance		-33%	71%	-3%	63%	1%	1%	1%	1%
157	Other Charges		-36%	10%	17%	11%	-5%	1%	153%	158%
158	Capital Exp % Change		-100%		-13%	-80%	-23%	323%	-85%	163%
159										
160			Budget to Actual	Estimate to Budget	Recom to Budget	Recomm to Recomm	Budget to Budget	Budget to Budget	Budget to Budget	
161	\$ Amount Change		149,143.52	855,499.00	-76,094.70	-31,485.03	389,165.08	424,157.13	173,030.44	589,071.98
162	Personnel Services		-39,325	94,035	-17,741	38,360	29,925	23,809	24,833	25,902
163	Commodities		-1,334	13,066	-10,698	-391	-288	860	880	896
164	Contractual Services		239,405	321,903	1,784	224,518	379,236	200,077	304,685	334,642
165	Maintenance		-12,595	17,853	-1,357	27,373	841	857	874	892
166	Other Charges		-20,037	3,342	6,331	4,175	-2,249	254	61,759	161,740
167	Capital Exp		-16,971	405,300	-54,414	-325,520	-18,300	198,300	-220,000	65,000
168			0	0					0	
169										

Municipal Budget Notes – FY17 and FY18

2-41 Sewer Administration

The Administration, Administrative Services and Human Resources budgets are partially funded by the Sewer Administration budget. The line items below fund 25% of the total of these same line items in the budgets mentioned above.

**Budget
Line Item**

101	Full Time Salaries This line item provides partial funding for full time positions. FY17 - A 3% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2016. The increase in FY17 is due to moving the HR Manager's salary from Administrative Services to Human Resources. FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.
102	Part Time Salaries This line item provides partial funding for part time and seasonal positions.
103	Overtime This line item provides partial funding for overtime expenditures. Overtime is approved on an as-needed basis.
104	FICA This is a mandatory withholding match that is a fixed percentage of salaries.
105	Insurance Charges This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City takes on a portion of the liability by funding a portion of the deductible, which results in lower premiums. Actual savings, if any, will depend on plan usage during a given year. FY17 - A potential 6% increase in insurance premiums is included, but the new funding mechanism has shown good results to date and will hopefully help us better keep insurance costs under control.

FY18 – A potential 6% increase in insurance premiums is included for planning purposes, however our insurance program is reviewed annually and any necessary adjustments will be made.

107 Civilian Pension
This line item partially funds the City's portion of employee pension contributions.

201 Office Supplies
This line item partially funds miscellaneous office supplies including copy machine and postage meter supplies.

202 Books and Periodicals
This line item partially funds the purchase of books and periodicals including new NE Revised Statute books.

203 Food Supplies
This line item partially funds any food supplies purchased for meetings, etc.

204 Wearing Apparel
No funding requested in this line item.

205 Motor Vehicle Supplies
No funding requested in this line item.

211 Other Commodities
No funding requested in this line item.

301 Postage
This line item partially funds the mailing of the City Newsletter and other general mailing expenses.

302 Telephone
This line item partially funds telephone services.

303 Professional Services - Other
This line item partially funds services such as employee drug testing, engineering services and any additional professional services.

304 Utilities
This line item partially funds all utility costs. An across-the-board increase of 3% was requested this year for all utilities.

308 Legal Advertising
This line item partially funds advertising costs for employment positions and legal notices.

309 Printing
This line item provides partial funding for printing the City Newsletter, letterhead and stationary, and other miscellaneous printing projects.

310 Dues and Subscriptions
This line item partially funds professional memberships and certifications for employees as well as subscriptions.

311 Travel Expenses
This line item partially funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs.

312 Towel/Cleaning Service
No funding requested in this line item.

313 Training
This line item partially funds all training course registrations costs and seminar costs.

314 Contractual Services
This line item partially funds on-going service contracts and contracts associated with special projects.

321 Professional Services – Legal
This line item partially funds legal fees.

505 Other Charges
This line item partially funds the purchase of supplies that do not logically fall into any one of the scheduled accounts and other miscellaneous expenses.

A	B	BD	BE	BF	BH	BJ	BK	BL	BM									
41-SEWER ADMINISTRATION - TOTAL																		
PERSONNEL SERVICES																		
101	Salaries - Full-Time	290,771	318,536	329,619	345,446	355,733	362,290	369,091	376,147									
102	Salaries - Part-Time	6,869	22,520	16,969	27,707	28,746	29,825	30,943	32,104									
103	Overtime Salaries	1,253	730	171	1,028	1,067	1,107	1,149	1,191									
104	FICA	22,164	25,752	26,395	28,201	29,494	30,082	30,690	31,322									
105	Insurance Charges	27,080	40,747	39,279	42,849	45,421	48,144	51,033	54,095									
106	Other Personnel Services																	
107	Pension	14,023	15,278	17,464	16,950	17,442	17,833	18,242	18,665									
108	Pension/ICMA	3,721	4,039	2,562	4,114	4,188	4,188	4,188	4,188									
109	Self Insurance Expense	2,137																
Total Personnel Services		368,018	427,602	432,459	466,296	482,091	493,469	505,336	517,712									
COMMODITIES																		
200	Inter-Fund Transfers																	
201	Office Supplies	4,628	3,779	3,636	3,870	3,948	4,027	4,108	4,190									
202	Books and Periodicals	134	311	610	299	305	311	317	323									
203	Food Supplies	82	158	43	158	161	164	167	170									
204	Wearing Apparel	28																
205	Motor Vehicle Supplies	4																
211	Other Commodities																	
Total Commodities		4,876	4,248	4,289	4,327	4,414	4,502	4,591	4,683									
CONTRACTUAL SERVICES																		
301	Postage	1,126	1,271	1,286	1,275	1,301	1,327	1,353	1,380									
302	Telephone	1,964	1,905	1,510	2,042	2,074	2,115	2,158	2,201									
303	Professional Services-Other	13,271	1,588	2,550	1,250	1,275	1,301	1,327	1,353									
304	Utilities	7,490	6,897	7,860	7,322	7,523	7,673	7,827	7,983									
305	Insurance & Bonds																	
306	Rentals																	
307	Car Allowance	1,920	1,830	2,204	1,920	1,920	1,945	1,971	1,997									
308	Legal Advertising	195	375	600	375	383	390	398	406									
309	Printing	990	902	1,286	965	984	1,004	1,024	1,044									
310	Dues and Subscriptions	1,995	2,441	2,274	3,454	3,523	3,594	3,665	3,739									
311	Travel	5,540	8,039	12,102	9,951	12,100	10,724	10,938	11,157									
312	Uniform Cleaning																	

	A	B	BD	BE	BF	BH	BJ	BK	BL	BM
2			FY15	FY16	FY16	FY17	FY18	FY19	FY20	FY21
3			Actual	Budget	YE Estimate	Recommended	Recommended	Projected	Projected	Projected
207	313	Training	7,005	6,877	9,798	9,591	10,587	10,009	10,208	10,413
208	314	Other Contractual Services	4,678	8,569	21,978	30,605	31,217	31,841	32,478	33,127
209	320	Prof Services-Auditing	14,452	13,600	14,858	15,516	16,292	17,107	17,962	18,860
210	321	Professional Services-Legal	57,141	37,179	21,429	37,179	37,922	38,680	39,454	40,244
211	Total Contractual Services		117,767	91,473	99,735	121,444	127,101	127,710	130,764	133,905
212	MAINTENANCE									
213	401	Building and Grounds								
214	409	Machine Equip & Tool Maint								
215	410	Vehicle Maintenance								
216	Total Maintenance									
217										
218	OTHER CHARGES									
219	501	Debt Service - Bond Principal								90,000
220	502	Debt Service - Bond Interest							61,500	132,975
221	505	Other Charges	4,650	10,645	3,345	12,322	12,569	12,820	13,076	13,338
222	Total Other Charges		4,650	10,645	3,345	12,322	12,569	12,820	74,576	236,313
223	CAPITAL OUTLAY									
224	610	Office Equipment								
225	618	Other Capital Outlay								
226	Total Capital Outlay									
227										
228										
229										
230										
231										
232										
233										
234	TOTAL		495,311	533,968	539,828	604,389	626,175	638,501	715,267	892,614
235										

	A	B	BD	BE	BF	BH	BJ	BK	BL	BM
2			FY15	FY16	FY16	FY17	FY18	FY19	FY20	FY21
3			Actual	Budget	YE Estimate	Recommended	Recommended	Projected	Projected	Projected
236	Expenditure % Change		3%	-5%	9%	13%	7%	2%	12%	25%
237	Personnel Services				18%	9%	8%	2%	2%	2%
238	Commodities		9%	-2%	-12%	2%	2%	2%	2%	2%
239	Contractual Services		18%	-23%	-15%	33%	5%		2%	2%
240	Maintenance		-100%							
241	Other Charges		-48%	22%	-28%	16%	2%	2%	482%	217%
242	Capital Exp % Change									
243										
244				Budget to Actual	Estimate to Budget	Recom to Budget	Recomm to Recomm	Budget to Budget	Budget to Budget	Budget to Budget
245	\$ Amount Change		12,449	-27,367	5,860	70,421	42,035	10,180	76,767	177,346
246	Personnel Services		-1,672	-2,145	4,857	38,694	36,046	9,232	11,867	12,376
247	Commodities		390	-74	41	79	87	88	90	92
248	Contractual Services		18,029	-27,039	8,262	29,971	5,657	609	3,054	3,141
249	Maintenance		-11							
250	Other Charges		-4,286	1,891	-7,300	1,677	246	251	61,756	161,737
251	Capital Exp									
252				0				0		
253										

	A	B	BD	BE	BF	BH	BJ	BK	BL	BM
2			FY15	FY16	FY16			FY19	FY20	FY21
3			Actual	Budget	YE Estimate	Recommended	Recommended	Projected	Projected	Projected
254	41-SEWER ADMINISTRATION - 25% ADMINISTRATIVE SERVICES									
255										
256										
257	PERSONNEL SERVICES									
258	101 Salaries - Full-Time		106,888	110,981	94,414	97,121	97,481	97,855	98,242	
259	102 Salaries - Part-Time		13,155	4,986	18,252	18,936	19,647	20,383	21,148	
260	103 Overtime Salaries		264	263	272	282	293	304	315	
261	104 FICA		9,203	8,892	8,640	8,900	8,983	9,068	9,157	
262	105 Insurance Charges		9,197	8,968	10,839	11,489	12,178	12,909	13,683	
263	106 Other Personnel Services									
264	107 Pension		4,834	5,104	4,031	4,128	4,149	4,172	4,195	
265	108 Pension/ICMA		1,861	1,870	1,926	1,983	1,983	1,983	1,983	1,983
266	109 Self Insurance Expense									
267	Total Personnel Services		145,402	141,064	138,373	142,839	144,714	146,674	148,723	
268										
269	COMMODITIES									
270	200 Inter-Fund Transfers									
271	201 Office Supplies		2,025	2,025	2,067	2,108	2,150	2,193	2,237	
272	202 Books and Periodicals		132	132	132	135	138	140	143	
273	203 Food Supplies		8		8	8	8	8	8	
274	204 Wearing Apparel									
275	205 Motor Vehicle Supplies									
276	211 Other Commodities									
277	Total Commodities		2,165	2,157	2,207	2,251	2,295	2,341	2,388	
278										
279	CONTRACTUAL SERVICES									
280	301 Postage		1,071	1,071	1,075	1,097	1,119	1,141	1,164	
281	302 Telephone		908	908	925	944	963	982	1,002	
282	303 Professional Services-Other		188	67						
283	304 Utilities		3,475	3,475	3,550	3,621	3,693	3,767	3,843	
284	305 Insurance & Bonds									
285	306 Rentals									
286	307 Car Allowance		600	660	660	660	660	660	660	
287	308 Legal Advertising		125	67	125	128	130	133	136	
288	309 Printing		54	350	350	357	364	371	379	
289	310 Dues and Subscriptions		525	525	685	699	713	727	742	
290	311 Travel		1,932	1,932	2,165	2,208	2,252	2,297	2,343	

	A	B	BD	BE	BF	BH	BJ	BK	BL	BM
2			FY15	FY16	FY16	FY17	FY18	FY19	FY20	FY21
3			Actual	Budget	YE Estimate	Recommended	Recommended	Projected	Projected	Projected
291	312	Uniform Cleaning								
292	313	Training		2,118	2,118	2,590	2,641	2,694	2,748	2,803
293	314	Other Contractual Services		835	835	856	873	891	908	927
294	320	Prof Services-Auditing		13,600	13,333	15,516	16,292	17,107	17,962	18,860
295	321	Professional Services-Legal		2,679	667	2,679	2,732	2,787	2,843	2,900
296	Total Contractual Services			28,110	26,007	31,175	32,252	33,372	34,540	35,756
297	MAINTENANCE									
299	401	Building and Grounds								
300	409	Machine Equip & Tool Maint								
301	410	Vehicle Maintenance								
302	Total Maintenance									
303	OTHER CHARGES									
305	501	Debt Service - Bond Principal								
306	502	Debt Service - Bond Interest								
307	505	Other Charges		1,250	1,250	1,250	1,275	1,301	1,327	1,353
308	509	Refunds/Judgements								
309	510	County Treasurer Fee								
310	514	Financial Lending Bond Fees								
311	515	"Fee" Expense								
312	Total Other Charges									
313				1,250	1,250	1,250	1,275	1,301	1,327	1,353
314	CAPITAL OUTLAY									
315	610	Office Equipment								
316	618	Other Capital Outlay								
317	Total Capital Outlay									
318										
319										
320	TOTAL									
321				176,927	170,478	173,005	178,616	181,682	184,881	188,220

	A	B	BD	BE	BF	BH	BJ	BK	BL	BM
2			FY15	FY16	FY16			FY19	FY20	FY21
3			Actual	Budget	YE Estimate	Recommended	Recommended	Projected	Projected	Projected
322	41-SEWER ADMINISTRATION - 25% HUMAN RESOURCES									
323										
324										
325	PERSONNEL SERVICES									
326	101 Salaries - Full-Time			11,321	11,248	27,385	28,412	29,478	30,583	31,730
327	102 Salaries - Part-Time					258	268	278	289	299
328	103 Overtime Salaries					2,115	2,194	2,277	2,362	2,450
329	104 FICA			866	860					
330	105 Insurance Charges			4,236	229	5,372	5,695	6,036	6,398	6,782
331	106 Other Personnel Services									
332	107 Pension			679	726	1,659	1,707	1,769	1,835	1,904
333	108 Pension/ICMA									
334	109 Self Insurance Expense									
335	Total Personnel Services			17,102	13,064	36,790	38,276	39,838	41,467	43,165
336										
337	COMMODITIES									
339	201 Office Supplies			125	125	175	179	182	186	190
345	Total Commodities			125	125	175	179	182	186	190
346										
347	CONTRACTUAL SERVICES									
348	301 Postage									
349	302 Telephone									
350	303 Professional Services-Other			1,250	1,250	1,250	1,275	1,301	1,327	1,353
351	304 Utilities									
352	305 Insurance & Bonds									
353	306 Rentals									
354	307 Car Allowance									
355	308 Legal Advertising									
356	309 Printing									
357	310 Dues and Subscriptions			570	570	870	887	905	923	941
358	311 Travel			1,130	1,130	2,991	3,050	3,111	3,174	3,237
359	312 Uniform Cleaning									
360	313 Training			1,989	1,989	2,920	2,979	3,038	3,099	3,161
361	314 Other Contractual Services			6,350	13,683	24,239	24,724	25,219	25,723	26,237
362	320 Prof Services-Auditing									
363	321 Professional Services-Legal			9,500	9,500	9,500	9,690	9,883	10,081	10,283
364	Total Contractual Services			20,789	28,122	41,770	42,606	43,457	44,327	45,213

	A	B	BD	BE	BF	BH	BJ	BK	BL	BM	
2			FY15	FY16	FY16	FY17	FY18	FY19	FY20	FY21	
3			Actual	Budget	YE Estimate	Recommended	Recommended	Projected	Projected	Projected	
365	MAINTENANCE										
366	401 Building and Grounds										
367	409 Machine Equip & Tool Maint										
368	410 Vehicle Maintenance										
369	Total Maintenance										
370											
371	OTHER CHARGES										
372	501 Debt Service - Bond Principal										
373	502 Debt Service - Bond Interest										
374	505 Other Charges										
375	509 Refunds/Judgements										
376	510 County Treasurer Fee										
377	514 Financial Lending Bond Fees										
378	515 "Fee" Expense										
379	Total Other Charges										
380											
381	CAPITAL OUTLAY										
382	610 Office Equipment										
383	618 Other Capital Outlay										
384	Total Capital Outlay										
385											
386	TOTAL										
387											
388	45,879										
389	49,174										
	86,298										
	88,775										
	91,346										
	94,005										
	96,754										

	A	B	BD	BE	BF	BH	BJ	BK	BL	BM
2			FY15	FY16	FY16			FY19	FY20	FY21
3			Actual	Budget	YE Estimate	Recommended	Recommended	Projected	Projected	Projected
390	41-SEWER ADMINISTRATION - 25% ADMINISTRATION									
391										
392										
393	PERSONNEL SERVICES									
394	101	Salaries - Full-Time		98,854	93,333	100,923	103,722	105,172	106,676	108,236
395	102	Salaries - Part-Time								
396	103	Overtime Salaries		173		189	196	203	210	218
397	104	FICA		7,162	7,140	7,310	7,949	8,061	8,177	8,297
398	105	Insurance Charges		11,105	9,500	16,296	17,274	18,310	19,409	20,573
399	106	Other Personnel Services								
400	107	Pension		3,659	3,475	3,878	4,018	4,105	4,196	4,289
401	108	Pension/ICMA		2,178	2,125	2,189	2,205	2,205	2,205	2,205
402	109	Self Insurance Expense								
403	Total Personnel Services			123,131	115,573	130,785	135,364	138,056	140,873	143,818
404										
405	COMMODITIES									
406	200	Inter-Fund Transfers								
407	201	Office Supplies		1,600	1,333	1,600	1,632	1,665	1,698	1,732
408	202	Books and Periodicals		179	133	167	170	173	177	180
409	203	Food Supplies		150	67	150	153	156	159	162
410	204	Wearing Apparel								
411	205	Motor Vehicle Supplies								
412	211	Other Commodities								
413	Total Commodities			1,929	1,533	1,917	1,955	1,994	2,034	2,075
414										
415	CONTRACTUAL SERVICES									
416	301	Postage		200	133	200	204	208	212	216
417	302	Telephone		667	600	667	680	694	708	722
418	303	Professional Services-Other		150	33					
419	304	Utilities		3,422	3,667	3,772	3,902	3,980	4,059	4,141
420	305	Insurance & Bonds								
421	306	Rentals								
422	307	Car Allowance		1,230	1,260	1,260	1,260	1,285	1,311	1,337
423	308	Legal Advertising		250	250	250	255	260	265	271
424	309	Printing		833	600	600	612	624	637	649
425	310	Dues and Subscriptions		1,185	1,633	1,700	1,734	1,769	1,804	1,840
426	311	Travel		4,310	4,167	3,039	5,050	3,533	3,604	3,676

	A	B	BD	BE	BF	BH	BJ	BK	BL	BM
2			FY15	FY16	FY16	FY17	FY18	FY19	FY20	FY21
3			Actual	Budget	YE Estimate	Recommended	Recommended	Projected	Projected	Projected
427	312	Uniform Cleaning								
428	313	Training		2,025	2,000	2,250	3,100	2,372	2,419	2,467
429	314	Other Contractual Services		875	133	5,000	5,100	5,202	5,306	5,412
430	320	Prof Services-Auditing								
431	321	Professional Services-Legal		25,000	21,667	25,000	25,500	26,010	26,530	27,061
432	Total Contractual Services			40,147	36,143	43,739	47,397	45,937	46,855	47,793
433	MAINTENANCE									
434	401	Building and Grounds								
435	409	Machine Equip & Tool Maint								
436	410	Vehicle Maintenance								
437	Total Maintenance									
438										
439	OTHER CHARGES									
440	501	Debt Service - Bond Principal								
441	502	Debt Service - Bond Interest								
442	505	Other Charges		1,475	1,367	3,438	3,506	3,576	3,648	3,721
443	509	Refunds/Judgements								
444	510	County Treasurer Fee								
445	514	Financial Lending Bond Fees								
446	515	"Fee" Expense								
447	Total Other Charges			1,475	1,367	3,438	3,506	3,576	3,648	3,721
448										
449	CAPITAL OUTLAY									
450	610	Office Equipment								
451	618	Other Capital Outlay								
452	Total Capital Outlay									
453										
454										
455										
456	TOTAL			166,682	154,617	179,878	188,222	189,563	193,410	197,406
457										

	A	B	BD	BE	BF	BH	BJ	BK	BL	BM
2				FY15	FY16	FY16				
3				Actual	Budget	YE Estimate	Recommended	Recommended	Projected	Projected
458	41-SEWER ADMINISTRATION - 25% STREETS ADMINISTRATION									
459										
460										
461	PERSONNEL SERVICES									
462	101	Salaries - Full-Time		38,557	38,557	57,392	58,695	59,834	61,015	62,241
463	102	Salaries - Part-Time								
464	103	Overtime Salaries		189	189	195	202	210	218	226
465	104	FICA		2,983	2,983	4,405	4,506	4,593	4,684	4,779
466	105	Insurance Charges		1,761	1,761	1,879	1,992	2,111	2,238	2,373
467	106	Other Personnel Services								
468	107	Pension		2,325	2,325	3,455	3,522	3,590	3,661	3,735
471	Total Personnel Services			45,815	45,815	67,326	68,917	70,338	71,816	73,354
472										
473	COMMODITIES									
475	201	Office Supplies		29	29	29	29	30	31	31
481	Total Commodities			29	29	29	29	30	31	31
482										
483	CONTRACTUAL SERVICES									
484	301	Postage								
485	302	Telephone		330	270	450	450	459	468	478
492	309	Printing		15	38	15	15	16	16	16
493	310	Dues and Subscriptions		161	161	199	203	207	211	216
494	311	Travel		667	667	1,756	1,791	1,827	1,864	1,901
495	312	Uniform Cleaning								
496	313	Training		745	667	1,830	1,867	1,904	1,942	1,981
497	314	Other Contractual Services		509	509	509	519	530	540	551
498	320	Prof Services-Auditing								
499	321	Professional Services-Legal								
500	Total Contractual Services			2,427	2,311	4,760	4,846	4,943	5,042	5,143
501										
507	OTHER CHARGES									
510	505	Other Charges		57	30	72	73	75	76	78
515	Total Other Charges			57	30	72	73	75	76	78
516										
523	TOTAL			48,328	48,184	72,187	73,866	75,386	76,964	78,606
524										

	A	B	BD	BE	BF	BH	BJ	BK	BL	BM	
2			FY15	FY16	FY16	FY17	FY18	FY19	FY20	FY21	
3			Actual	Budget	YE Estimate	Recommended	Recommended	Projected	Projected	Projected	
525	41-SEWER ADMINISTRATION - 50% STREETS ADMINISTRATION										
526											
527											
528	PERSONNEL SERVICES										
529	101	Salaries - Full-Time		62,916	62,916	65,332	67,783	70,325	72,962	75,698	
530	102	Salaries - Part-Time		9,365	9,365	9,455	9,810	10,178	10,560	10,956	
531	103	Overtime Salaries		104	104	115	119	124	128	133	
532	104	FICA		5,538	5,538	5,731	5,945	6,168	6,399	6,639	
533	105	Insurance Charges		14,448	14,448	8,463	8,971	9,509	10,079	10,684	
534	106	Other Personnel Services									
535	107	Pension		3,781	3,781	3,927	4,067	4,220	4,378	4,542	
536	108	Pension/ICMA									
537	109	Self Insurance Expense									
538	Total Personnel Services			96,152	96,152	93,022	96,695	100,524	104,506	108,652	
539											
590											
591	TOTAL			96,152	96,152	93,022	96,695	100,524	104,506	108,652	
592											

Municipal Budget Notes – FY17 and FY18

2-42 **Sewer Maintenance**

The Sewer Budget consists of operating expenses related to the Sewer Division and includes the positions of 1 Sewer Foreman, 4 MWII & 1 MWI.

Budget Line Item

101 Full Time Salaries
Salaries for the positions noted above are included in this line item.

FY17 – A 3.0% base factor is included for potential salary increases. In order to get all employees on a common salary increase date (October 1) in conjunction with the new performance evaluation system, everyone will receive a base factor increase in October 2017.

FY18 – While a 3.75% increase for salaries is shown, during budget preparation next year we will have data from performance reviews and will be able to budget actual increase percentages.

102 Part Time Salaries
This line item provides funding for one part time and one seasonal positions.

103 Overtime
This line item provides overtime funding for six full-time positions. Overtime is approved on an as-needed basis. The major contributing factor to overtime is snow removal operations. Overtime is also needed during Salute to Summer, sewer plugs and occasional emergency call-outs from dispatch.

104 FICA
This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases.

105 Insurance Charges
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City takes on a portion of the liability by funding a portion of the deductible, which results in lower premiums. Actual savings, if any, will depend on plan usage during a given year.

FY17 – A potential 6% increase in insurance premiums is included, but the new funding mechanism has shown good results to date and will hopefully help us better keep insurance costs under control.

FY18 – A potential 6% increase in insurance premiums is included for planning purposes, however our insurance program is reviewed annually and any necessary adjustments will be made.

107 Civilian Pension
This line item funds the City's portion of employee pension contributions.

201 Office Supplies
This line item funds supplies used in the front office, Sewer Foreman's office and general use by hourly employees.

FY17 – A one-time purchase of \$1,130.00 is requested to purchase 2 Ipads. The Ipads will be used in the jet truck and combo truck for digital mapping and record keeping.

203 Food Supplies
This line item funds two breakfast meetings with supervisory staff and the City Engineer.

204 Wearing Apparel
This line item funds the purchase of safety boots, safety shirts, rain gear, and safety equipment for six full time, one part time and one seasonal employees.

205 Motor Vehicle Supplies
This line item funds the purchase of fuel, oil, anti-freeze and tires for 8 vehicles and 12 pieces of equipment

206 Lab and Maintenance Supplies
This line item funds the purchase of replacement tools and equipment such as power tools, mechanic tools, sewer tools, shovels, rakes and all other construction related tool requirements.

207 Janitorial Supplies
This line item funds paper products and cleaning supplies for the Sewer Shop.

208 Chemical Supply
This line item is for the purchase of chemical products used to treat sanitary sewer lines and related right-of-way areas.

209 Welding Supplies
This line item funds welding supplies to maintain 8 vehicles and 12 pieces of equipment in addition to any building and grounds repairs.

211 Other Commodities
No funding is requested for this line item.

301 Postage
This line item includes funding for the sewer portion of the newsletter postage and other postage costs.

302 Telephone
This line item covers the access to the internet for One Call and GIS mapping. Requesting an additional \$1,128.00 for air cards to operate two I pads in the field.

303 Professional Services - Other
This line item funds the State of Nebraska fuel tank registration, employee drug testing, engineering services and any additional professional services

304 Utilities
This line item funds all utility costs for the sewer shop and old sewer treatment plant.

308 Legal Advertising
This line item funds advertising for seasonal employment positions.

309 Printing
This line item funds the sewer's portion of printing the City Wise newsletter as well as other miscellaneous printing costs.

310 Dues and Subscriptions
This line item funds the professional memberships and certifications for 6 full time employees. Examples include Nebraska Pesticide Applicators License and Water Operators License.

311 Travel Expenses
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funding decreased by \$2,686.00 for removing one-time CUES training.

FY17 – Funding is included for most of the sewer staff to attend various conferences. Sewer Foreman, MWII & MWI attend the NWEA Fall Conference, League of Nebraska Municipalities Wastewater Operations Snowball Conference. Sewer Foreman & one MWII or MWI attend the Pumper Cleaner Expo. Sewer Foreman & MWII attend Pesticide Applicator, Metam Sodium Training. One MWII attends the AWWA Conference, One MWII Attends Pool Operator Training.

FY18 – Funding is included for most of the sewer staff to attend various conferences. Sewer Foreman, MWII & MWI attend the NWEA Fall Conference, League of Nebraska Municipalities Wastewater Operations Snowball conference. Sewer Foreman & one MWII or MWI attend the Pumper Cleaner Expo. . Sewer Foreman & MWII attend Pesticide Applicator, Metam Sodium Training. One MWII attends the AWWA Conference, One MWII Attends Pool Operator Training.

312 Towel/Cleaning Service
This line item funds the laundering of Public Works uniforms. Approximately \$700.00 increase due to contract with new vendor.

313 Training
This line item includes all training courses and seminar costs. Funding decreased by \$300.00 from removing one-time CUES training.

FY17 – Funding is included for most of the sewer staff to attend various conferences. Sewer Foreman, MWII & MWI attend the NWEA Fall Conference, League of Nebraska Municipalities Wastewater Operations Snowball Conference. Sewer Foreman & one MWII or MWI attend the Pumper Cleaner Expo. Sewer Foreman & MWII attend Pesticide Applicator, Metam Sodium Training. One MWII attends the AWWA Conference, One MWII Attends Pool Operator Training.

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314

Contractual Services

This line item funds contracts for the following services: City of Omaha sewer treatment; Heritage Crystal Clean; Papillion Sanitation; Simplex Grinnel; Sarpy County 800MHz; One Call; Cummings Generator Inspection and vehicle loan payment.

FY17 – Requesting additional \$412,371 for sewer treatment in conjunction with City of Omaha rate increases and expansion of the City's ETJ, as well as additional sewer accounts from anticipated development.

321

Professional Services – Legal

Funding requested at same level as last year.

401

Building and Grounds

Funds in this line item are used for the repair and maintenance of the sewer shop and old sewer treatment building.

405

Sanitary Sewer Maintenance

This line item provides funding for the repair and maintenance of the sanitary sewer system.

FY17 – Funding increase of \$500.00 for potential purchase of pipe patching material.

409

Machine – Equipment and Tool Maintenance

This line item funds the repair, maintenance and replacement of maintenance tools and equipment such as marking paint, pry bars, blowers and generators.

FY17 - A one-time purchase of \$5000.00 is requested for purchase of wireless communication/hearing protection head set.

410

Motor Vehicle Maintenance

This line item funds replacement parts for 8 vehicles and 12 pieces of equipment. Funding decreased by \$5,300.00 for removing one-time purchases in FY16.

411 Radio Maintenance
This line item funds the repair and maintenance of the radio system.

505 Other Charges
This line item funds the purchase of supplies that do not logically fall into any one of the scheduled accounts such as expenses for the annual employee appreciation dinner.

und	Department	Dept Name	Pay Range	Position/Job Title	FT/PT/Seasonal	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	Narrative
I2	42	Sewer	165	Sewer Foreman	FT	1	1	1	1	1	1	
I2	42	Sewer	140	MWII	FT	4	4	5	5	5	5	MWI promoted to MWII - FY18
I2	42	Sewer	130	MWI	FT	1	1	0	0	0	0	
I2	42	Sewer	Part-Time	Part-Time	PT	1	1	1	1	1	1	
I2	42	Sewer	Seasonal	Seasonal	Seasonal	1	1	1	1	1	1	
						8	8	8	8	8	8	

	A	B	BD	BE	BF	BH	BJ	BK	BL	BM
2			FY15	FY16	FY16	FY17	FY18	FY19	FY20	FY21
3			Actual	Budget	YE Estimate	Recommended	Recommended	Projected	Projected	Projected
593	42-SEWER OPERATIONS									
594										
595										
596	PERSONNEL SERVICES									
597	101 Salaries - Full-Time	243,006	247,992	247,992	254,281	263,160	269,660	276,404	283,400	
598	102 Salaries - Part-Time	15,988	29,138	29,138	30,078	31,206	32,376	33,590	34,850	
599	103 Overtime Salaries	7,121	13,350	6,000	13,669	14,181	14,713	15,265	15,837	
600	104 FICA	19,578	22,304	21,659	22,899	23,603	24,232	24,884	25,557	
601	105 Insurance Charges	52,485	58,238	45,000	50,456	53,484	56,692	60,093	63,698	
602	106 Other Personnel Services									
603	107 Pension	14,998	16,605	15,240	15,910	15,788	16,180	16,583	17,003	
604	108 Pension/ICMA									
605	109 Self Insurance									
606	Total Personnel Services	353,176	387,627	365,029	387,293	401,422	413,853	426,819	440,345	
607										
608	COMMODITIES									
609	200 Inter-Fund Transfers (CIP)									
610	201 Office Supplies	122	200	200	1,330	200	204	208	212	
611	203 Food Supplies	25	100	100	100	102	104	106	108	
612	204 Wearing Apparel	1,749	1,580	2,080	1,580	1,612	1,644	1,677	1,711	
613	205 Motor Vehicle Supplies	13,648	27,239	16,000	25,639	26,152	26,675	27,209	27,753	
614	206 Maint/Lab/Med Tool Supply	1,005	1,000	1,000	1,000	1,020	1,040	1,061	1,082	
615	207 Janitor Supplies	222	200	200	200	204	208	212	216	
616	208 Chemical Supplies	8,410	8,500	8,500	8,500	8,670	8,843	9,020	9,200	
617	209 Welding Supplies	644	700	700	700	714	728	743	758	
618	211 Other Commodities									
619	Total Commodities	25,825	39,519	28,780	39,049	38,674	39,446	40,236	41,040	
620										
621	CONTRACTUAL SERVICES									
622	301 Postage	648	642	500	713	727	742	757	772	
623	302 Telephone	480	480	480	1,680	1,714	1,748	1,783	1,819	
624	303 Professional Services-Other	1,989	2,814	2,000	2,814	77,870	2,927	2,986	3,046	
625	304 Utilities	5,216	9,270	5,500	8,500	8,670	8,843	9,020	9,200	
626	305 Insurance and Bonds	93,834	98,404	113,333	108,639	110,811	113,028	115,288	117,594	
627	306 Rentals									
628	308 Legal Advertising	4	150	150	150	153	156	159	162	
629	309 Printing	3,056	2,623	2,623	3,500	3,570	3,641	3,714	3,788	

	A	B	BD	BE	BF	BH	BJ	BK	BL	BM
2			FY15	FY16	FY16	FY17	FY18	FY19	FY20	FY21
3			Actual	Budget	YE Estimate	Recommended	Recommended	Projected	Projected	Projected
630	310	Dues and Subscriptions		40	40	40	41	42	43	44
631	311	Travel	5,345	9,366	7,200	6,550	6,681	6,815	6,951	7,090
632	312	Towel and Cleaning Services	991	1,500	2,000	2,184	2,228	2,273	2,318	2,364
633	313	Training	3,170	2,895	1,700	2,495	2,545	2,596	2,648	2,701
634	314	Other Contractual Services	1,916,487	2,236,241	2,223,321	2,420,473	2,715,705	2,986,750	3,284,879	3,612,800
635	320	Prof Services-Auditing	4,808	4,800	3,900	6,034	6,336	6,653	6,986	7,335
636	321	Professional Services-Legal		15,000	15,000	15,000	15,300	15,606	15,918	16,236
637	Total Contractual Services		2,036,028	2,384,225	2,377,747	2,578,772	2,952,351	3,151,820	3,453,450	3,784,951
638	MAINTENANCE									
639	401	Building and Grounds	6,180	10,500	10,500	10,500	10,710	10,924	11,142	11,365
640	403	Sewer Plant and Tanks								
641	404	Sewer Plant Machinery								
642	405	Sanitary Sewers	3,131	4,527	4,500	5,000	5,100	5,202	5,306	5,412
643	409	Machine Equip and Tool Maint.	4,787	8,309	8,309	10,509	10,719	10,933	11,152	11,375
644	410	Motor Vehicle Maintenance	11,215	18,330	17,000	14,530	14,821	15,117	15,419	15,727
645	411	Radio Maintenance		1,500	1,500	1,500	1,530	1,561	1,592	1,624
646	412	Other Maintenance								
647	Total Maintenance		25,313	43,166	41,809	42,039	42,880	43,737	44,611	45,503
648	OTHER CHARGES									
649	505	Other Charges	59	150	10	150	153	156	159	162
650	Total Other Charges		59	150	10	150	153	156	159	162
651	CAPITAL OUTLAY									
652	613	Motor Vehicles				79,780	52,280	259,780	39,780	104,780
653	618	Other Capital Outlay	405,300	350,886		9,200				
654	Total Capital Outlay		405,300	350,886	79,780	61,480	259,780	39,780	104,780	
655	TOTAL									
656			2,440,401	3,259,987	3,164,261	3,127,083	3,496,960	3,908,792	4,005,055	4,416,781
657										
658										
659										
660										
661										
662										
663										
664										

	A	B	BD	BE	BF	BH	BJ	BK	BL	BM
2			FY15	FY16	FY16	FY17	FY18	FY19	FY20	FY21
3			Actual	Budget	YE Estimate	Recommended	Recommended	Projected	Projected	Projected
665	Expenditure % Change		8%	34%	-3%	-4%	12%	12%	2%	10%
666	Personnel Services		10%	-6%		4%	3%	3%	3%	
667	Commodities	-6%	53%	-27%	-1%	-1%	2%	2%	2%	
668	Contractual Services	12%	17%		8%	14%	7%	10%	10%	
669	Maintenance	-33%	71%	-3%	-3%	2%	2%	2%	2%	
670	Other Charges	-95%	154%	-93%		2%	2%	2%	2%	
671	Capital Exp % Change	-100%		-13%	-80%	-23%	323%	-85%	163%	
672										
673			Budget to Actual	Estimate to Budget	Recom to Budget	Recomm to Recomm	Budget to Budget	Budget to Budget	Budget to Budget	
674	\$ Amount Change	182,524	819,586	-95,726	-132,904	369,878	411,831	96,264	411,726	
675	Personnel Services	269	34,451	-22,598	-334	14,129	12,431	12,966	13,526	
676	Commodities	-1,784	13,694	-10,739	-470	-375	772	790	804	
677	Contractual Services	214,843	348,197	-6,478	194,547	373,580	199,468	301,631	331,501	
678	Maintenance	-12,595	17,853	-1,357	-1,127	841	857	874	892	
679	Other Charges	-1,237	91	-140		3	3	3	3	
680	Capital Exp	-16,971	405,300	-54,414	-325,520	-18,300	198,300	-220,000	65,000	
681										
682					0					

Municipal Budget Notes – FY17 and FY18

2-43 Storm Water Management

Budget Line Item

505 Other Charges

This account was created to manage grant funding made available by the Nebraska Department of Environmental Quality (NDEQ) for implementation of the Storm Water Management Plan (SWMP) for the City of La Vista. These funds must be used only for implementation of the SWMP. These funds may not be used for normal operation and maintenance or flood control. The City is required to provide a 20% match for all grant funding. The City received the first grant in 2006. For FY17 the expenses will include contracting with Up Stream Weeds for public outreach and education, Papillion Creek Watershed Partnership, printing public education brochures and miscellaneous expenses associated with public outreach events.

Year	Grant	Match	Total
2006	19,884	3,977	23,861
2007	25,000	5,000	30,000
2008	27,980	5,596	33,867
2009	27,389	5,478	32,867
2010	26,154	5,231	31,385
2011	24,082	4,816	28,898
2012	24,082	4,816	28,898
2013	24,233	4,847	29,080
2014	22,918	4,584	27,502
2015	22,918	4,584	27,502
			293,569

Anticipated that \$22,918 will be awarded each year December 2016 thru December 2021 with a \$4,584 match. Grant funding fluctuates each year assuming the NDEQ continues to fund the program.

Sewer Fund Capital Requests

The department capital requests are shown below along with the funding recommendation of the Managing Directors.

2-42 **Sewer Maintenance**

FY17

613 Motor Vehicles

Tahoe 4x4 - \$ 40,000

The current 2002 Tahoe (#3301) driven by the Director of Public Works has over 140,000 miles. Rust has started to form on the exterior and the interior console is dilapidated. Because this vehicle is used to transport city staff, consultants, and dignitaries, it should reflect positively on the city's image. This vehicle will remain in the fleet for general transportation needs. **(Recommend approval)**

Backhoe - \$ 39,780

\$39,780 is budgeted over the next five years to cover the total approximate cost of \$200,000. Currently, we have a 2005 Case 590 Super M Series 2. The hydraulic system is losing power, the rollover protection system is rusting, and the hood and side covers are rusted exposing the engine to outdoor elements. The backhoe is used to dig up sewer lines, tear out old concrete, and snow removal. **(Recommend approval)**

FY18

613 Motor Vehicles

Backhoe - \$ 39,780

\$39,780 is budgeted over the next five years to cover the total approximate cost of \$200,000. Currently, we have a 2005 Case 590 Super M Series 2. The hydraulic system is losing power, the rollover protection system is rusting, and the hood and side covers are rusted exposing the engine to outdoor elements. The backhoe is used to dig up sewer lines, tear out old concrete, and snow removal. **(Recommend approval)**

618 Other Capital

Push Camera - \$12,500

A push camera will enable us to televise smaller pipes. It can be used by many departments (Public Works, Fire Department, City Hall, etc.) where smaller drains are present. **(Recommend approval)**

Arrow Board - \$9,200

The two arrow boards we currently own are starting to rust. By replacing these with the new Wanco LED style boards, the lights are more visible to drivers, thus increasing traffic safety. **(Recommend approval)**

A	B	D	J	K	L	M	N	P
Capital Outlay Requests								
Sewer Fund								
		FY17	FY18	FY19	FY20	FY21		
	Description	Recommended	Recommended	Recommended	Recommended	Recommended	Comments	
41	<u>Sewer Administration</u>							
9								
10	Dept Total	-	-	-	-	-		
11								
42	<u>Sewer Operating</u>							
3	Chevy Tahoe 4x4	40,000.00					Priority High: Replace: 2002 Chevy Tahoe 4x4	
4	Backhoe	39,780.00	39,780.00	39,780.00	39,780.00	39,780.00	Priority High: Replace: 2005 Case 590 Super M series 2	
5	Arrow Board		9,200.00				Priority Low: Replace: 2005 Wanco Arrow Board	
6	Chevy 1-ton 4x4 Pickup				65,000.00		Priority Low: Replace: 2011 Ford F350 SuperDuty	
7	2010 CUES camera unit			220,000.00			Priority Med: Replace camera unit which does not operate properly	
8	Push Camera		12,500.00				Priority Low: do not own this equipment	
9								
0	Dept Total	79,780.00	61,480.00	259,780.00	39,780.00	104,780.00		
1								
2	Total	Subtotal	79,780.00	61,480.00	259,780.00	39,780.00	104,780.00	
3								
4								
5								
6								
7	Total Sewer Fund Request	79,780.00	61,480.00	259,780.00	39,780.00	104,780.00		
8								

	A	B	C	D	E	F	G	H	I			
1	Grants											
2												
3												
4												
5	Department	Agency	Account	Total Grant Expenditure	Total Grant Revenue	CFDA	GL Account	Source	Notes			
6												
7	Storm Water Management	Papio Missouri River NRD Urban Drainageway Program	Thompson Creek Watershed Restorations Year 3 activities; fund released about July 1, 2015	\$ 500,000.00	\$ 300,000.00	NA	05.71.0870	NRD/County	CIP PWP-12-002 Potential Carryover FY16 to FY17			
8		NE Dept of Environmental Quality Storm Water Management Grant	Papio Partnership Fees & various efforts to improve storm water quality per management plan. Requires local match of \$4,816. Funds are released in December and are available for 18 months.	\$ 27,734.00	\$ 22,918.00	NA	02.43.0505	State				
9		Papio Missouri NRD	Urban Drainageway Grant (requires \$20,000 local match covered by Capital Facility bond issue)	\$ 50,000.00	\$ 30,000.00	NA	05.71.0885	NRD/County	CIP \$18,000 PWSE-15-003			
10		Sarpy County Interagency Transfer	108th & Chandler Drainageway Stabilization	\$ 120,000.00	\$ 120,000.00	NA	05.71.0895	County	CIP \$105,000 PWSE-16-001			
11	Sub-Total Storm Water Management				\$ 697,734.00	\$ 472,918.00	4	\$ 327,000.00				
12									CIP Grant Carryover			
13												
14	TOTAL GRANTS				\$ 697,734.00	\$ 472,918.00						
15												
21												
24	These are anticipated grants; therefore the expenditures are not authorized unless the grants are awarded.											
25												
26												
27												

Travel and Training
Departmental Budgets for Travel and Training
FY 16/17 Sewer Fund

B	C	D	E	F	I	J	M	N	
Travel & Training					Recommended	Recommended	Recommended	Recommended	
	Department	Employee	Total Number requested	Name of Conference	Location	FY17 Travel Cost (01-0311)	FY17 Training Cost (01-0313)	FY18 Travel Cost (01-0311)	FY18 Training Cost (01-0313)
4	Sewer Operating	Sewer Foreman, MWII, MWI	6	Pre-Fall Conference	Kearney, NE	648	240	661	245
5		Sewer Foreman, MWII, MWI	6	APWA, AWWA, NWEA Fall Conference	Kearney, NE	1,404	810	1,432	826
6		Sewer Foreman, MWII, MWI	6	LNM Wastewater Operations Snow Ball Conference	TBA	1,220	450	1,244	459
7		Sewer Foreman & MWII/I	2	Pumper Expo	Indianapolis, IN	3,160	100	3,223	102
8		Sewer Foreman, MWII, MWI	6	Pesticide Applicator Training	Omaha, NE	-	360	-	367
9		Sewer Foreman & 3 MWII	4	Metam Sodium License	Lincoln, NE	-	600	-	612
10		MWII	1	AWWA Conference	Kearney, NE	118	135	120	138
11		Various	2	Pool Operator License	Omaha, NE	-	100	-	102
12	Sub Total 02-42					\$ 6,550	\$ 2,795	\$ 6,680	\$ 2,851
13									
14	Sewer Administration								
15	Administrative Services	25% Allocation				2,159	2,587	2,206	2,546
16	Human Resources	25% Allocation				2,991	2,921	3,049	2,977
17	Administration	25% Allocation				3,037	2,249	5,049	3,099
18	Streets Administration	25% Allocation				1,754	1,829	1,788	1,864
19	Sub Total 02-41					\$ 9,941	\$ 9,586	\$ 12,092	\$ 10,486
20									
21	Total Sewer Fund					\$ 16,491	\$ 12,381	\$ 18,772	\$ 13,337
22									
23									
24									
25									
26									
27									