

**CITY OF LA VISTA  
SAFETY COMMITTEE MEETING  
MINUTES  
September 26, 2007**

**I. CALL TO ORDER**

A meeting of the Safety Committee convened on September 26, 2007 at 8:30 a.m. at the La Vista Police Facility, 7701 South 96<sup>th</sup> Street, La Vista, NE 68128.

Present were Mary Alex, Pat Archibald, Ann Birch, Pam Buethe, Pat Cavlovic, Ray Crane, Karen Fagin, Brenda Gunn, Rose Iwan, Bob Lausten, Sheila Lindberg, Cathy Lupomech, Rita Ramirez, Jeff Siebels, Jeff Sinnett, Joe Soucie, Lori Spethman-Twiford, Scott Stopak, and Rich Uhl.

Emergency Procedures announcement made by Lausten.

**II. APPROVAL OF MINUTES FROM MARCH MEETING**

A motion was made by Soucie to approve the minutes from the July 25, 2007 meeting. Seconded by Ramirez. Ayes: All.

**III. OLD BUSINESS**

**A. SUB-COMMITTEE BRIEFINGS**

**1. STANDARD POLICIES**

Lausten gave an update on the "Emergency Signs" and noted that poison control numbers had been added to the emergency numbers at the Police Facility. Soucie indicated Public Works facility main office has the emergency numbers posted. The golf course is complete with the numbers, but the pool still needs a list posted. Posting of the signs is a work in progress and will be followed up on at the next meeting.

**2. SAFETY ANALYSIS AND TRACKING OF INCIDENTS**

Lupomech distributed incident reports for July and August. Fagin suggested that names not be included in the reports. Lausten asked if a defibrillator was located at the library. Discussion held on obtaining funding for defibrillators for City Hall / Community Center, Golf Course, Library, and Public Works. Uhl will check with the Fire Association on funding for the estimated cost of \$2,500.00 each. Applying for a grant from the Midlands Hospital Auxiliary or the Midlands Community Foundation was also discussed. If funding not available to purchase all, a fund raiser could possibly be held. Uhl noted that once these are acquired, there would need to be training sessions.

### **3. TRAINING AND INSPECTIONS**

Cavlovic noted that one additional inspection is scheduled before the end of the year. Lausten reported that all noted violations have been corrected at the Police Facility. Soucie asked that information be more specific as to the location of the problems at the Public Works facility and suggested possibly using stickers or tags to mark violations.

Lausten provided information for Red Cross Emergency Preparedness Seminar training on October 10, 2007 at the Red Cross, 2912 South 80<sup>th</sup> Avenue. One employee from each department is encouraged to attend. Department Heads should notify Mary who will be attending.

### **4. REWARDS AND INCENTIVES**

Lindberg reported that Safety Bingo will continue through the end of the year.

Additional mugs and key chains will be ordered for new employees.

## **IV. NEW BUSINESS**

The Health Fair is scheduled for November 9<sup>th</sup>, 10:00 A.M. to 1:00 P.M. The Safety Committee will have a table. CERT will also be attending. Lausten will contact the State patrol requesting the roll over car. All employees are encouraged to attend.

Driver's training is tentatively scheduled for October 25<sup>th</sup>; Fagin will send e-mail to department heads to confirm.

Sinnett reported on "Damage Assessment" training. All inspection staff attended.

Archibald reported that unannounced fire drills will be held during the month of October, separately by building, for better monitoring.

Lausten suggested having clothing available to wear to recognize City of La Vista employees who are in the field during a disaster. Sinnett will check into products and pricing. Gunn would like to have lanyards for city employees to wear when needed to be on a scene. A standard form of ID is needed. Ramirez noted that the City's current ID's need to be updated with the new logo.

Crane questioned our plan for a possible "Flu Pandemic". Lausten noted that 40-60 % of staff would most likely be out of the office, with some possibly being able to work from home. Further work on a citywide plan needs to take place.

Uhl provided a video on "Terrorism Awareness" to mark the sixth anniversary of 911.

### **A. DISCUSS NEXT MEETING DATE**

The next safety committee meeting is scheduled for November 28th, 2007 at 8:30 a.m. at the District #2.

## **V. ADJOURNMENT**

The meeting was adjourned at 9:45 A.M.