

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
November 8, 2007**

Members Present: Rose Iwan Samantha Maine Valerie Russell
 Barbara Weikle

Agenda Item #1: Call to Order

The meeting was called to order at 5:31 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

No introductions were made.

Agenda Item #4: Approval of Minutes of September 13, 2007 Meeting

It was moved by Weikle and seconded by Maine that the minutes be accepted as presented. Ayes: all. Nays: none. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: an overview of various programs was given including the Home School Library Orientation Program.
- b. Employee updates were given: Jean Hurst and Marjorie Shaw attended the annual Nebraska Library Association Conference.

Agenda Item #6: Circulation Report

Library Director Iwan distributed the circulation report. The report was discussed and accepted. Circulation went up during the FY2006-2007.

Agenda Item #7: Old Business

- a. Current and future grants were reviewed. A grant, "We the People Bookshelf" sponsored by the American Library Association, is being written. This will provide a set of books for the library.
- b. Summer Reading Program 2007. This item has been completed.
- c. Budget FY 2007/08. The budget has allowed for a new database to be added: *Home Improvement Reference Center*™: is a definitive online tool for home improvement assistance including: maintenance, remodeling, electrical work, plumbing, wood projects, outdoor improvements, decorating home & garden, etc. This step by step online guide includes illustrations.
- d. New Library Cards. Final report: New library cards were introduced in September. The new cards will reduce library costs through materials and staff time by simplifying processes including the ability to give new library patrons their library cards immediately.
- e. Patron Request for Drive-Up Book Drop. A survey was sent out to local area libraries concerning drive-up book drops. Cost for a new book drop is over \$2,500 in materials alone. There was no motion on this topic as cost is not prohibitive at this time.
- f. Book Fines. A survey went out to local area libraries concerning weekend book fines. Information was still coming in. This topic will be visited again during the next meeting.

Agenda Item #8: New Business

- a. Library Advisory Board Meeting Dates for 2008. It was moved by Russell and seconded by Maine that the Library Advisory Board Meetings be set for the following dates: January 10th, March 13th, May 8th, July 10th, September 11th, and November 13th. Ayes: all. Nays: none.
- b. President and Secretary Positions 2008. Elections were held for the offices of President and Secretary. Weikle made a motion and Russell seconded that nominations cease and a unanimous ballot be cast for Maine as President and Westlund as Secretary. Ayes: all. Nays: none. Motion carried.

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

There were no comments from the Board.

There was a motion by Russell and seconded by Maine to adjourn the meeting at 6:11 p.m.

The next meeting is scheduled for January 10th, 2008 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.