

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**FEBRUARY 3, 2009 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
FINAL REPORT – MUNICIPAL FACILITIES PLAN	RESOLUTION ORDINANCE RECEIVE/FILE	RITA M. RAMIREZ ASSISTANT CITY ADMINISTRATOR

**SYNOPSIS**

A resolution has been prepared to adopt the Municipal Facilities Plan as prepared by the firm of Leo A. Daly.

**FISCAL IMPACT**

N/A

**RECOMMENDATION**

Approval

**BACKGROUND**

Over the past several years as part of the annual strategic planning process the Mayor and City Council have identified adequate City facilities as part of their vision and priority. In FY03 a Municipal Facilities Plan was proposed to identify the space needs of the City for both the short-term and long term for several service areas. A decision was made at that time to proceed only with a space needs study for the Fire Department and subsequently focus on the design and construction of a second fire station.

Again in FY07 funds were budgeted for professional consulting services related to the development of a Municipal Facilities Plan focusing on General Administrative services (including Mayor/Council, Administration, City Clerk, Finance, and Public Buildings and Grounds), Community Development services, Recreation Department administrative services, and Public Works services. In October of 2007 a contract was awarded to Leo A. Daly.

The purpose of the Municipal Facilities Plan is to provide a framework and guide the City in making decisions about its municipal facilities. Further, a Municipal Facilities Plan will save the City money as it converts existing spaces to new uses so that all of the City's needs are considered comprehensively as opposed to piecemeal improvements that may only serve as short-term solutions for municipal facilities.

Over the past year Leo A. Daly representatives have completed tours of the Public Works facilities, the Golf Course facilities, the Public Safety Building, City Hall and the Community Center. They have conducted surveys and held meetings with individual Department Heads and other management employees regarding space needs. Meetings have also been held with the City's Municipal Facilities Planning Committee, which consisted of all Department Heads and Council Members Mark Ellerbeck and Ron Sheehan.

The Committee discussed several options regarding the City's future space needs and the utilization of existing space. In July of 2008 a preliminary report was presented to the Mayor and City Council and discussion was held regarding fire facility planning. Prior to completing the Municipal Facilities Plan, direction was needed from Council regarding the District 1 Fire Station. After careful consideration and study of the potential costs involved, the Committee's recommendation was to construct a new District 1 Fire Station and utilize the existing facility for other municipal functions. Council reached consensus on the Committee's recommendation and Leo A. Daly was instructed to complete the Municipal Facilities Plan and finalize cost projections and potential timelines.

Representatives from the Leo A. Daly firm will be in attendance at the meeting to present the final report and answer questions.

APPSSCITYHALL\CNCLRPT\09 FILE\09 ADM Municipal Facilities Plan

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, ADOPTING THE MUNICIPAL FACILITIES PLAN PREPARED BY LEO A. DALY.

WHEREAS, the Mayor and City Council of the City of La Vista, Nebraska, have identified adequate City facilities as part of their vision and priority; and

WHEREAS, the Mayor and City Council determined that a need existed to evaluate current City facilities and develop a comprehensive plan to guide them when making decisions regarding municipal facilities; and

WHEREAS, a contract was awarded to the firm of Leo A. Daly in October of 2007 to complete a Municipal Facilities Study and develop a Municipal Facilities Plan; and

WHEREAS, the Mayor and City Council received a preliminary report in July of 2008 at which time they discussed and gave direction to Leo A. Daly to complete the study; and

WHEREAS, Leo A. Daly has completed the Municipal Facilities Plan as directed.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of La Vista, Nebraska that the Municipal Facilities Plan as prepared and submitted by Leo A. Daly and reviewed by the Mayor and City Council of the City of La Vista be, and the same hereby is, accepted and approved.

PASSED AND APPROVED THIS 3RD DAY OF FEBRUARY 2009.

CITY OF LA VISTA

---

Anthony Gowan, Acting Mayor

ATTEST:

---

Pamela A. Buethe  
City Clerk