

**§ 32.07 PARK AND RECREATION ADVISORY COMMITTEE.**

(A) *Creation of Committee.* There is hereby created a Park and Recreation Advisory Committee consisting of five voting members and the Recreation Director who shall serve as Chairman of the Committee but shall not have a vote, nor be counted for quorum purposes. The voting members of the Committee shall be appointed by the Mayor, subject to approval of the City Council for a term of two years each, provided that the Committee shall be constituted so that on December 31 of each odd-numbered year the appointments of two voting members shall expire and so that on December 31 of each even-numbered year appointments of the three other voting members shall expire. The Recreation Director shall serve on the Committee as the nonvoting member during his/her term of employment in that capacity. A member may be appointed to the Committee for successive terms. Members of the Park and Recreation Advisory Committee shall serve without pay, but shall be reimbursed for any expenses approved by the Council and incurred in the performance of their assigned duties.

(B) *Duties of Committee.* The Committee's duties shall be to:

- (1) Advise the Mayor, Council and City Administrator on matters concerning parks and recreation.
- (2) Make recommendations on the locations of sites for parks and recreational areas to the Planning Commission, Mayor and City Council.
- (3) Submit to the Mayor and Council annually a schedule of improvements to be undertaken in any of the five succeeding years for the location, extension and development of parks and recreational areas, which schedule shall be given due consideration in the formulation of the city's park and recreational improvements program and budget.
- (4) Advise the Council on the sale, exchange, lease, transfer or acceptance of any real estate or buildings owned or to be acquired for parks and recreational purposes.
- (5) Submit to the Mayor and Council annually a report on the status of the park and recreational facilities.
- (6) Study, investigate, counsel and develop and/or update annually and administer a written plan for the care, preservation, pruning, planting, replanting, removal and/or disposition of trees and shrubs in parks, along streets and in other public areas. Such plan will be presented annually to the City Council and upon their acceptance and approval shall constitute the official Comprehensive City Tree

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Plan for the city of La Vista, Nebraska. The Committee, when requested by the City Administrator, shall consider, investigate, make findings, report and recommend upon any special matter of question coming within the scope of its work.

(7) Perform such other related duties that may be assigned to the Committee by the Mayor and Council.

(C) *Committee duties of Recreation Director.* The Recreation Director shall:

(1) Advise and recommend to the Committee on matters related to its duties for the Committee's consideration and recommendation to the City Council.

(2) Advise and recommend to the Committee on other policy matters as may be appropriate from time to time.

(3) Make recommendations and solicit input from the Committee on such recreational matters that necessitate subsequent City Council approval or disapproval.

(4) Serve as a nonvoting member of the Committee, prepare all agenda and calls of Committee meetings.

(D) *Organization; City Administrator an ex officio member; removal.* Immediately after their appointment, and each year thereafter, the Park and Recreation Advisory Committee shall meet and organize by electing from their number a Chairman, a Vice Chairman, and a Secretary, and such other officers as they may deem necessary, provided, however, that the Recreation Director shall be elected each year as the Chairman. The Chairman shall conduct meetings of the Committee and act as liaison between the Committee and the City Council. In all public meetings, *Robert's Rules of Order* is the authority by which all procedural disputes shall be decided. A majority of the voting members serving on the Committee shall constitute a quorum. Vacancies on the Committee shall not be considered for the purpose of determining quorum requirements. The City Administrator shall serve as an ex officio member of the Committee and may attend its meetings. He or she shall serve as a representative of the Mayor and Council and may participate in discussions, but shall not vote or be counted toward a quorum. Members of the Committee shall serve at the pleasure of the Mayor and Council, and any member may be removed at any time from membership on the Committee by the Mayor with approval of the City Council.

(E) *Removal of members of Committee.* Members of the Committee shall serve at the pleasure of the Mayor and Council, and any member may be removed at any time from membership on the Committee by majority vote of the Mayor and Council. A Committee member's removal shall

automatically vacate his or her appointment to the Committee. Vacancies in the membership of the Committee shall be filled in the same manner as original appointments are made.

('79 Code, § 2-207) (Ord. 170, passed - -; Am. Ord. 185, passed - -; Am. Ord. 221, passed - -; Am. Ord. 408, passed 3-4-86; Am. Ord. 441, passed 6-2-87; Am. Ord. 448, passed 8-4-87)

*Cross reference:*

*Recreation Director, see § 31.28*

*Leisure and recreation, see Chapter 90*