

**CITY OF LA VISTA  
MAYOR AND CITY COUNCIL REPORT  
JUNE 5, 2007 AGENDA**

| <b>Subject:</b>                                    | <b>Type:</b>                              | <b>Submitted By:</b>              |
|--|---|-----------------------------------|
| AWARD LEASE CONTRACT<br>DIGITAL IMAGING/FAX SYSTEM | ◆ RESOLUTION<br>ORDINANCE<br>RECEIVE/FILE | ROBERT S. LAUSTEN<br>POLICE CHIEF |

**SYNOPSIS**

A resolution has been prepared authorizing the 36 month lease of a digital imaging/fax system (copy machine) from JQ Office Equipment, Omaha, Nebraska in an amount not to exceed \$2,868.00 per year.

**FISCAL IMPACT**

The FY 2006/07 Police Department budget contains savings to provide for the lease.

**RECOMMENDATION**

Approval.

**BACKGROUND**

In May of 2007, the police department copier, utilized by personnel outside the Records Bureau, became inoperable. The copier was purchased in 1992 and parts for the motor are no longer available. JQ Office Equipment is currently the vendor leasing copy machines to the City. The lease agreement will provide a monthly payment of \$239.00 for 36 months.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE EXECUTION OF A 36 MONTH LEASE AGREEMENT WITH JQ OFFICE EQUIPMENT, OMAHA, NEBRASKA, FOR A DIGITAL IMAGING/FAX SYSTEM FOR THE LA VISTA POLICE DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$2,868.00 PER YEAR.

WHEREAS, the City Council of the City of La Vista has determined that the acquisition of a digital imaging/fax system is necessary to replace a 15 year old copy machine at the police station, and

WHEREAS, expenditure savings in the FY06-07 Police Department General Fund budget will provide for the leasing of said equipment, and

WHEREAS, JQ Office Equipment submitted the lowest, most responsible bid for this equipment, and

WHEREAS, Paragraph 9 of Section 31.23 of the La Vista Municipal Code requires that the City Administrator secure Council approval prior to authorizing any purchase over \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby authorize the 36 month lease of a digital imaging/fax system for the La Vista police department from JQ Office Equipment, Omaha, Nebraska in an amount not to exceed \$2,868.00 per year.

PASSED AND APPROVED THIS 5TH DAY OF JUNE 2007.

CITY OF LA VISTA

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Douglas Kindig, Mayor

ATTEST:

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Pamela A. Buethe, CMC  
City Clerk