

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**NOVEMBER 3, 2009 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
NEW COUNCIL POLICY STATEMENT BULLETIN BOARD POLICY FOR CITY FACILITIES	◆ RESOLUTION ORDINANCE RECEIVE/FILE	ROSE BARCAL – LIBRARY DIRECTOR SCOTT STOPAK – RECREATION DIRECTOR

**SYNOPSIS**

A resolution has been prepared to approve a new Council Policy Statement regarding a bulletin board policy for city facilities.

**FISCAL IMPACT**

N/A

**RECOMMENDATION**

Approval.

**BACKGROUND**

A new Council Policy Statement is being proposed to establish priorities and guidelines for placement of materials on bulletin boards located in city facilities. This will clarify the function of these bulletin boards and provide some guidelines as facility directors determine what may be placed on a bulletin board that represents the best interests of the City.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, APPROVING A NEW COUNCIL POLICY STATEMENT.

WHEREAS, the City Council has determined that it is necessary and desirable to create Council Policy Statements as a means of establishing guidelines and direction to the members of the City Council and to the city administration in regard to various issues which regularly occur; and

WHEREAS, a Council Policy Statement entitled Bulletin Board Policy for City Facilities has been reviewed and recommended by the Library Director and Recreation Director to the City Administrator.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby approve the Council Policy Statement entitled Bulletin Board Policy for City Facilities, and do further hereby direct the distribution of said Council Policy Statement to the appropriate City Departments.

PASSED AND APPROVED THIS 3RD DAY OF NOVEMBER 2009

CITY OF LA VISTA

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Douglas Kindig, Mayor

ATTEST:

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Pamela A. Buethe, CMC  
City Clerk

**CITY OF LA VISTA  
COUNCIL POLICY STATEMENT**

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**BULLETIN BOARD POLICY FOR CITY FACILITIES**

**Issued:**  
**Resolution No.**

- I. Purpose and Authority**
  - a. The primary function of the bulletin boards located in the facility and any other space designated for the display of public notices is to provide information to users about events or services of cultural, education, or community nature.
  - b. Organizations may request notices to be posted subject to the guidelines set forth in this policy
  - c. Application of these guidelines will be based on the judgment of the facility director. Requests that do not fall clearly within these guidelines may be authorized only if they are in the best interests of the City.
  - d. The City Administrator reserves the right to remove any item.
- II. Priorities and Guidelines**
  - a. Priority is given to tax-supported agencies, non-profit organizations, and to community organizations with which the City carries out cooperative programs.
  - b. Notices and publications must be judged by the facility director to be of interest to members of the La Vista community.
  - c. The following types of notices will not be displayed:
    - i. Announcements of religious activities.
    - ii. Those promoting political parties or candidates or those advocating the election of any candidate or a stand on any issues on the election ballot.
    - iii. Posters, petitions, and the like that advocate a position on a public issue.
    - iv. Announcements or advertisements of fund-raising activities (individual or group) or of drives to stimulate membership or subscriptions. Exceptions may be made for one-time fund-raising events sponsored by community service organizations.
    - v. Announcements of advertisements by profit-making organizations.
    - vi. Announcements which publicize ongoing programs or series of programs except those of tax-supported institutions.
    - vii. Legal notices.
    - viii. Notices of merchandise or services for sale.
    - ix. Rental announcements.
    - x. Lost pets.
  - d. Display items must be of reasonable size in relation to the space available and will not be accepted if they detract from the effective use of space.
  - e. The appearance and content of the notice must be suitable for display in a public service area.
  - f. Generally, notices will not be posted for longer than three weeks. The facility is unable to make arrangements for any notices to be returned.
  - g. Posting of a notice or publication does not imply endorsement by the City.