

**CITY OF LA VISTA**  
**SAFETY COMMITTEE MEETING**

**MINUTES**

July 12, 2011

**I. CALL TO ORDER**

A meeting of the Safety Committee convened on July 12, 2011 at 9:00 am at the La Vista Police Station, 7701 So. 96<sup>th</sup> St, La Vista, NE. Called to order at 9:20 am.

Present: Bob Lausten, Rich Uhl, Jeff Sinnett, Jeff Siebels, Mary Alex, Pam Buethe

Absent: Randy Ruhge, Rich Carstensen, Pat Cavlovic

**II. APPROVAL OF MINUTES FROM OCTOBER MEETING**

Motion by Lausten to approve minutes from May 17, 2011 meeting. Second by Siebels. Minutes were approved.

**III Sub-Committee Reports**

No information regarding sub-committees at this time.

**IV OLD BUSINESS**

Buethe reported that the committee members with 3-year terms are up for renewal; Uhl, Buethe, Sinnett. Lausten intends to find a replacement from the FOP for Ruhge's position on the committee. Buethe indicated the new and re-appointments will be on the August 2<sup>nd</sup> City Council agenda.?????

Report from Buethe regarding the Health & Wellness Committee:

Flu shots will now be accompanied by glucose screening and blood check screenings. An invitation was sent to participate in the Omaha Corporate Cup run and the Race for the Cure. The committee is looking for feedback and participation in these events. Sinnett suggested an employee from Public Works sit on this committee, Buethe will check with Garrod to see if she would also attend those meetings.

Incident reports were distributed for the first 6 months and reviewed by the committee. Lausten noted a numerous amount of incidents that included "backing up" and will notify Lukasiewicz about the number of these instances.

The committee would like to see more documentation. Buethe is working on new ways to sort the reports. There is still confusion as to where employees are supposed to go during a tornado or fire drill. It was suggested that fire drill and evacuation plans be given to all new employees and reviewed. A better clarification is needed as to who will communicate directions to residents in the event an occurrence happens while in a city building.

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V      NEW BUSINESS

Uhl discussed the upcoming webinar “Managing the Unthinkable”. Department Heads and Mid-Level Managers are encouraged to attend. It is scheduled for July 28<sup>th</sup> from noon-1:30 at District 2. In the event of a catastrophic occurrence, every employees needs to know what to do and where to go regardless of where they are at on the sheet and Lausten will bring this up for discussion at the next department head meeting on how to communicate this to all employees.

Sinnett brought up the idea of a Safety Award again. Decisions need to be made on how to award, based on what criteria. It was discussed that too many of these awards would de-value the significance. Lausten suggested we wait for Performance Measurements and the idea was tabled for discussion at a later date.

The next Safety Committee meeting is scheduled for October 11, 2011 in which elections and re-elections will be held. Buethe will create a Blue letter for the new committee members to be approved by City Council.

Lausten noted he has been attending the emergency management meetings in Bellevue regarding flooding issues and noted how organized the meetings were. A synopsis is given weekly on the flood issues, interested parties were invited to attend as well.

Fire Dept began a new program in June. They conduct blood pressure screening including pulse, respirations, and pulse oxygen readings on Sundays at District 1 Fire Station on a drop-in basis from 1 to 3 every Sunday except holidays. Uhl reported a low attendance.

III.     ADJOURNMENT

Motion to adjourn meeting at 10:10 am by Buethe, Second by Uhl. Meeting adjourned.